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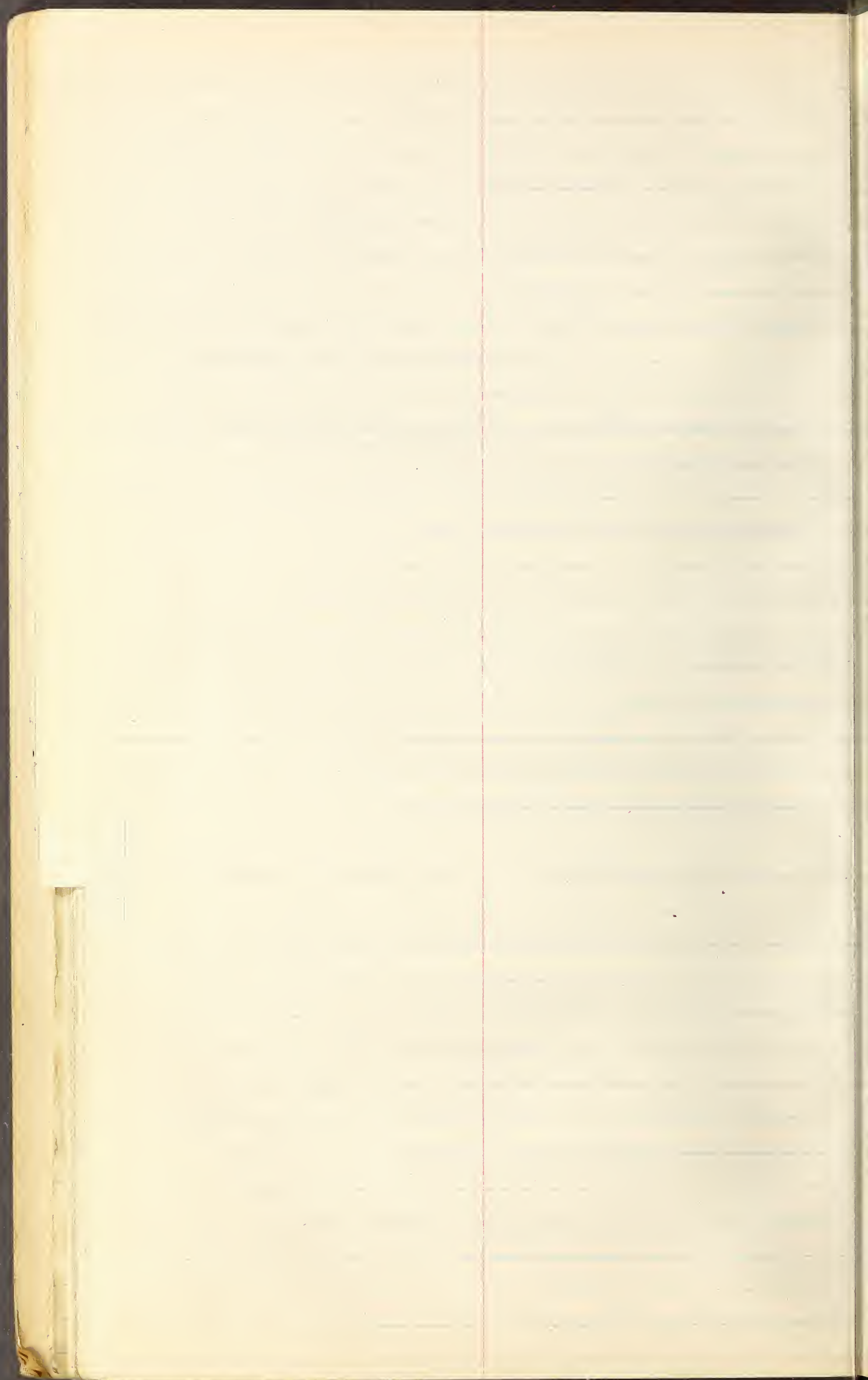
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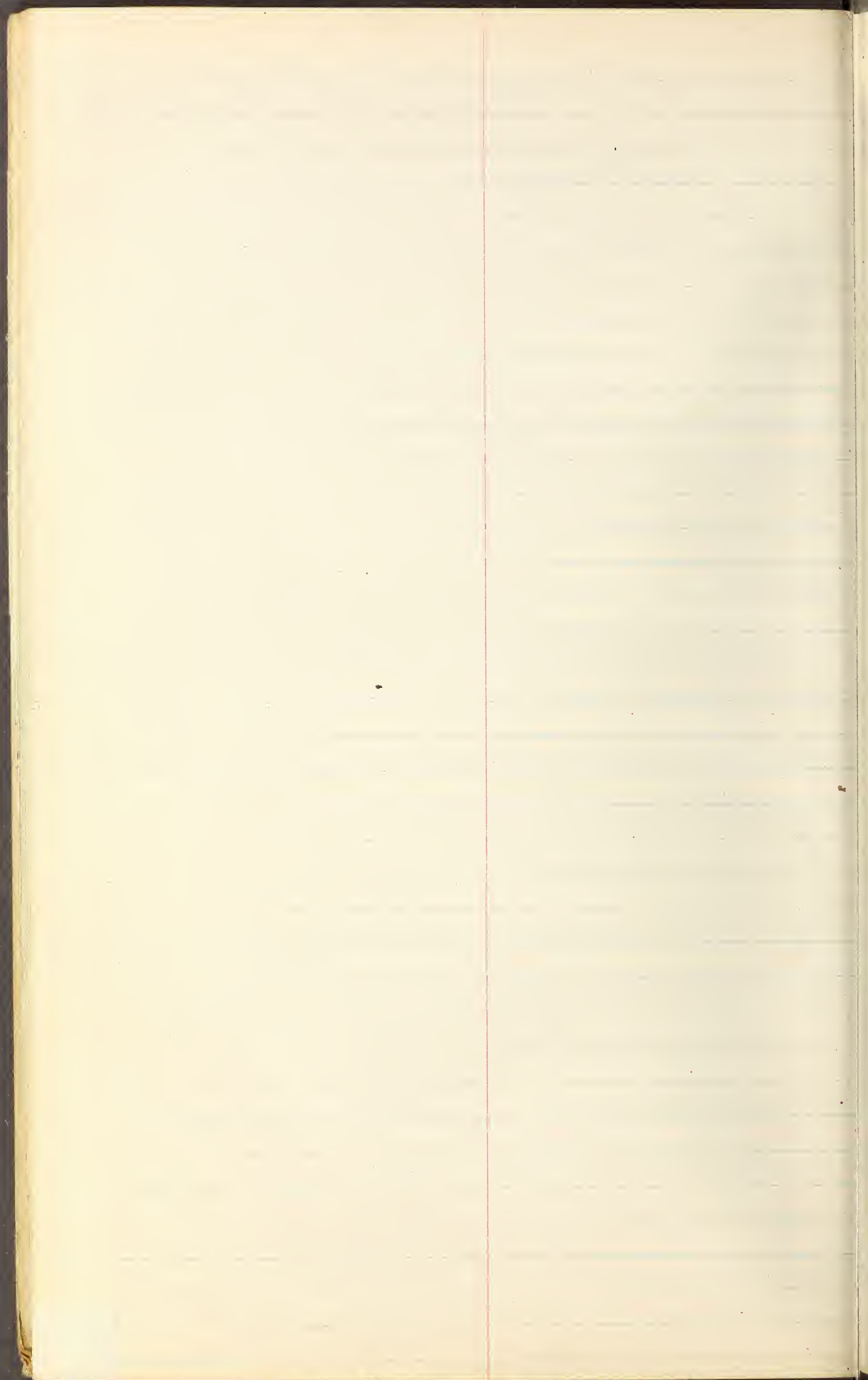
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Board of Governors
University of Toronto

MINUTE BOOK





Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday, Jan-
uary 22nd, 1948, at 4 p. m.

Present -

Dr. Neilly (in the Chair)
The Chancellor
The President
Mr. Kelly
Mr. Vaughan
Mr. LaBine
Mr. Urquhart
Mr. Bryce

Mr. Matthews
Mr. Burns
Hon. Dr. Bruce
Mr. Ross
Mr. Gordon
Hon. Mr. Justice Hope
Mr. Fennell

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Neilly
appointed
Acting
Chairman

In the absence from the City of the
Chairman and the Vice-Chairman -

It was moved by the President,
Seconded by Dr. Bruce,
And Resolved -

That Dr. Balmer Neilly be appointed to act
as Chairman pro tempore, and take the Chair.

Minutes
confirmed

The minutes of the last meeting were
presented and -

Upon motion of the President,
Seconded by Mr. LaBine,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Committee
were presented as the meeting of January 16th was cancelled.

Report of
Sub-commit-
tee of ad
hoc commit-
tee re Var-
sity Appeal

The report of the Sub-committee of
the ad hoc Committee regarding the Varsity Appeal was presented as
follows:-

Report of
Sub-Commit-
tee of ad
hoc Commit-
tee re Var-
sity Appeal
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The Sub-committee of the ad hoc Committee on the Varsity Appeal reports that it held a meeting on Tuesday, January 20th, 1948, at 4 p.m. in the Board Room, Simcoe Hall, at which the following were present:-

The Chancellor, Mr. Massey	Mr. R. E. Spence,
(in the Chair)	Acting Comptroller
The President	
Mr. Norman Urquhart	Mr. C.E.Higginbottom,
Dr. C. G. McCullagh	Secretary
Mr. Beverley Matthews	

The Committee took up for consideration the following matters of policy referred to it by the Board in connection with the budget of \$107,745.33 submitted for the Varsity Appeal:-

- (a) Timing for Alumni Records and Organization of Committees
 - (b) Turn in of Addressograph
 - (c) Size of Varsity Graduate (72 pages) - Advertising
 - (d) History by Morley Callaghan
 - (e) Basis for Cockfield, Brown and Company
- and submits the following recommendations:-
- (a) That Mr. Norman Urquhart be appointed Vice-Chairman of the Main Campaign Committee
 - (b) That all members of the Board of Governors be members of the Main Campaign Committee
 - (c) That an Advisory Committee be appointed consisting chiefly of prominent citizens and including representative graduates and certain senior members of the University staff
 - (d) That the date of the Campaign be set for two weeks in May, 1948
 - (e) That the objective be \$6,000,000.00
 - (f) That an announcement, carefully prepared, be released to the public as soon as possible
 - (g) That the proposed arrangement with Mr. Morley Callaghan to write a book on the University be approved and proceeded with, and that an additional appropriation of \$6,000 for this purpose be authorized under 'University Publicity'
 - (h) That decisions on the following matters be referred to the Chancellor, the President and Mr. Urquhart:
 1. Organization of the Varsity Appeal office, and all matters relating to personnel employed therein
 2. The personnel of any Committees which require to be set up
 3. The size, form and number of issues of the 'Varsity Graduate'

When consideration has been given to these matters the Sub-committee will consider further the other matters of policy referred to it, and will report thereon together with recommendations regarding the provisional budget of \$107,745.33.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman

(Sgd) C. E. Higginbottom,
Secretary"

January 20, 1948

Report of
Sub-Commit-
tee of ad
hoc Commit-
tee re Var-
sity Appeal
(Cont'd)

Upon motion of the Chancellor,
Seconded by Mr. Urquhart,

the foregoing report was approved with the following changes:-

Under recommendations:

- (b) That all members of the Board of Governors be included in the Main Campaign Committee
- (d) That the date of the Campaign be set for three weeks in May, 1948
- (e) That the objective be tentatively approved at \$6,000,000
- (h) That the decisions made in connection with sections 2 and 3 are to come back to the Board as a recommendation from the Sub-committee.

Minutes of
meeting of
ad hoc Com-
mittee re
Varsity
Appeal

The minutes of the meeting of the
ad hoc Committee regarding the Varsity Appeal, which were held
over from the last meeting of the Board, were reported as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The ad hoc Committee appointed to consider the timing of the campaign for funds and the nature of the campaign reports that it held a meeting on Tuesday, December 16, 1947, at 11 a.m. in Mr. C. G. McCullagh's office at "The Globe and Mail", which was followed by a meeting of the Executive Committee of the Board of Governors.

The ad hoc Committee consisted of the members of the Board who are members of the Campaign Committee, the members of the Executive Committee, and Mr. Robert Fennell. Mr. Morley Sparling attended the meeting with Messrs. McLeod and Kelley of Cockfield, Brown & Company.

The following were present at the meeting:-

The Chancellor, Mr. Massey	Mr. Arnold Gaine, Comptroller
(in the Chair)	Mr. C. E. Higginbottom,
The Chairman of the Board	Secretary
The President	Mr. R. E. Spence, Chief
Mr. Beverley Matthews	Accountant
Mr. Robert Fennell	
Mr. C. G. McCullagh	Mr. Morley Sparling
Mr. O. D. Vaughan	Mr. C. W. McLeod) from Cock-
Mr. Walter Gordon	Mr. J. N. Kelley) field, Brown
Mr. G. A. LaBine) & Company
Mr. C. F. W. Burns	

The Committee discussed various phases of the Campaign and certain fundamentals which have been found to be essential in other campaigns in which members of the Committee had participated, one of the most important of which was the time factor and date on which the Campaign should commence.

The Committee approved of the following recommendations:-

- (a) That the Campaign commencement date be approximately April 1, 1948
- (b) That while the organization of graduates is important, it should not interfere with the commencement date
- (c) That there should be a re-organization of the present staff of the Expansion Office

Minutes of
meeting of
ad hoc Com-
mittee re
Varsity
Appeal
(Cont'd)

(d) That Mr. Norman Urquhart be requested to act as Chairman of the 'Special Names Committee', and that he be consulted regarding the amount of the objective for the Campaign, and also the appointment of a full-time Campaign Director for a period of six months

(e) That a Sub-committee, consisting of -
The Chancellor
The Chairman of the Board
The President
Mr. Walter Gordon, Chairman of the Finance Committee

Mr. Beverley Matthews

be appointed to consider the budget and report

(f) That the members present at the meeting constitute a Committee of the Governors to continue in the meantime.

The Committee gratefully accepted the offer of Mr. McCullagh to approach Mr. Urquhart in connection with acting as Chairman of the 'Special Names Committee'.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

December 16, 1947

Letter of
thanks
from Dr.
C. H. Best

A letter was presented from

Dr. C. H. Best extending his thanks for the great honour conferred on him by the Board in naming the new Physiology building "The Charles H. Best Institute".

University
of Toronto
Act, 1947

Copies of "The University of

Toronto Act, 1947" were distributed to the members present.

Recommendations of
President

Recommendations of the President

were approved as follows:-

Appointments:

Faculty of Arts:

K. R. Willis

- Demonstrator in Chemistry, Feb. 1 to May 31, 1948 \$180 a month

Physics:

Special Lecturers for 1947-48:

A. Thomson

E. W. Hewson

) Without salary

Faculty of Medicine:

Mrs. R. McQueen

- Demonstrator in Clinical Microscopy, Medicine, 1947-48 \$200

Surgery:

J. W. Cluff

- Resident Fellow, Jan. 1 to June 30, 1948 \$500

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

J. C. Kennedy - Assistant in Surgery, Jan. 1 to June 30, 1948 without salary

Faculty of Applied Science and Engineering:

Architecture:

H. B. Dunington-Grubb - Special Lecturer, 1947-48 \$200
J. C. Parkin - Instructor (part time) 3½ mos. from 1 Jan., 1948 \$170 a month
K. L. Broe - Demonstrator (part time), Electrical Engineering, Jan. 5 to Apr. 30, 1948 \$225

Mechanical Engineering:

R. A. Hamilton - Demonstrator (part time) Jan. 1 to Mar. 31, 1948 \$150
F. Thompson - Fireman, Jan. 12 to June 30, 1948 \$160.50 a month

Metallurgical Engineering:

Demonstrators:

Miss M. Satterly - Jan. 12 to May 15, 1948 \$200 a month
T. E. Howarth - Jan. 1 to Apr. 30, 1948 200 a month
R. N. Parkinson - Instructor in Mining Engineering, Jan. 10 to Apr. 9, 1948 \$250 a month

Ajax Division:

Geological Sciences:

Assistants, Easter Term 1948:-

I. Bain \$250 T. E. Bolton \$250
S. F. Leaming 250 J. K. Webb 250
G. R. K. Lye - Instructor, Civil Engineering: Municipal & Structural, Jan. 1 to Mar. 31, 1948 \$750
G. C. Collison - Instructor, Engineering Drawing, Jan. 14 to Apr. 30, 1948 \$235 a month

Faculty of Dentistry:

Demonstrators, Dentistry, 1947-48:

R. A. Hugill \$200 R. W. Marshall \$252
R. A. Clappison 420 R. D. Dempster 336
M. N. Rockman - Demonstrator, Radiography, 1947-48 \$1,290
W. K. Shultis - Demonstrator, Orthodontics 1947-48 \$1,528

Institute of Industrial Relations:

W. Thomson - Research Assistant, Nov. 1, 1947 to Apr. 30, 1948 \$300 a month

Royal Conservatory of Music of Toronto:

Herman Geiger-Torel - Assistant Stage Director of the Opera School for approximately 13 weeks from Jan. 5, 1948 at - \$100 a week

Senior School: - Session 1947-48:

Principal Teachers:

Mme. Lubka Kolessa \$4,806.00 Miss K. Parlow \$3,456.00
E. Vinci 2,002.50 A. Whitehead 186.24
Miss E. Law 186.24 G. Lambert 35.00
W. Kilburn 186.67

Secondary Subjects:

E. Moss 307.20 Miss Y. Guiguet 153.60
F. Wharram 43.84 Mrs. Mary M. Shore 60.00
Miss T. Boroditsky 68.80 Miss G. Kraus 580.50
Miss J. Castellani 66.00 O. Morawetz 246.00
R. Johnston 140.00

Appoint-
ments
(Cont'd)

Royal Conservatory of Music (Cont'd):

Senior School - Session 1947-48 (Cont'd):

Supplementary Courses:

Miss Y. Guiguet	\$300.00	J. Montague	\$300
Mme. Emmy Heim	300.00	Mrs. Dorothy Hill	300
C. Pepin	150.00	Miss A. Palsson	150

Resigna-
tions

Resignations:

Faculty of Arts:

Mrs. B. Howard - Demonstrator, Chemistry
(salary \$1,440) Jan. 31, 1948

Faculty of Medicine:

C. J. Robson - Resident Fellow, Surgery
(salary \$1,000) Dec. 31, 1947

Faculty of Applied Science and Engineering:

W. C. Moull - Reader in Electrical Engineer-
ing (salary \$400) Dec. 31, 1947

Ajax Division:

W. A. Thompson - Instructor, Engineering Draw-
ing (salary \$220 a month)
Jan. 31, 1948

Leave of
absence

Leave of absence:

Faculty of Arts:

Griffith Taylor - Professor of Geography and Head
of the Department, with full
salary from Mar. 1 to Aug. 31,
1948

University
Extension
Courses

University Extension Courses:

Business Courses - Course in Public Relations:

W. Line	- 1 lecture		\$10
G. W. McCracken	- 1 lecture	\$10	
	travelling expen- ses (estimated)	<u>10</u>	20
H. A. Logan	- 1 lecture		10
C. E. Hendry	- 1 lecture		10
A. Brady	- 1 lecture		10

Additional
appropriations

Additional appropriation:

School of Social Work:

"Salaries" (to provide for an additional amount in
salary for Dr. H. M. Cassidy for the \$800
period Nov. 1, 1947 to June 30, 1948)

Transfers
in appro-
priations

Transfers in appropriations:

Faculty of Arts:

1. Charge: "Salaries - Department of Mathematics"

Credit: "Office and Studio Supplies") Department
"Equipment and Apparatus") of Art and
"Slides, Photos and Journals") Archaeol-
(\$100 to each of above)) ogy \$300

2. Charge: "Salaries - Department of Mathematics"

Credit: "Salaries - Department of Geological
Sciences" \$750

Transfers
in appro-
priations
(Cont'd)

<u>Pathological Chemistry:</u>		
Charge: "Salaries"		
Credit: "Apparatus"	- \$500	
"Supplies"	- 250	\$750
<u>Biochemistry:</u>		
Charge: "Salaries"		
Credit: "Supplies"		\$800
<u>Pathology and Bacteriology:</u>		
Charge: "Apparatus"		
Credit: "Supplies"		\$600
<u>Mechanical Engineering:</u>		
Charge: "Apparatus - Thermo-dynamics"		
Credit: "Supplies"		\$600
Charge: "Apparatus - Hydraulics"		
Credit: "Supplies"		\$750
<u>Civil Engineering: Surveying & Geodesy - Ajax:</u>		
Charge: "Instructors"		
Credit: "Apparatus"		\$200
Charge: "Instructors") for payment to Professor Tread-) gold to cover cost of transpor-) tation	
Credit: "Supplies"		\$195
<u>Food Chemistry:</u>		
Charge: "Apparatus"		
Credit: "Supplies"		\$350

Statutes
of Senate

<u>Statutes of Senate:</u>	
Numbers 1860 -	respecting the E. F. Burton Fellowship in Physics
1862 -	respecting the Henry G. Acres Medal
1863 -	respecting the Algoma Ore Properties Limited Scholarships and Fellowships
1867 -	respecting the James L. Morris Memorial Prize
1868 -	respecting the Julius J. Levine Memorial Bursary
1869 -	respecting the John Lewis Foster Scholarship
1870 -	respecting the Men of the Trees Award
1871 -	respecting the Forest Industries Entomological Scholarships
1872 -	respecting the National Council of Jewish Women Scholarship
1873 -	respecting the Ronald S. Saddington Medal in Pathology

Other recommendations of the Pre-

sident were approved as follows:-

Graduate
Course in
Anaesthe-
sia

- (a) The establishment of a two-year graduate course in Anaesthesia in the Faculty of Medicine, the annual fee for which shall be \$50.

Payments
for lec-
tures in
courses
in Anaes-
thesia
and Oto-
Laryn-
gology

- (b) The payment of the sum of \$140 to Dr. F. L. Lawson, for lecture-demonstrations in Anatomy to the students in the special course in Anaesthesia.
- (c) The payment of the sum of \$192 to Dr. J. Hay, for lecture-demonstrations given in Anatomy to the students in the special course in Oto-Laryngology.

Change in
name of
Department

(d) That the name of the Department of Italian and Spanish be changed to the "Department of Italian, Spanish and Portuguese".

Registra-
tion in
Dentistry

(e) That for the Session 1948-49 registration in the Faculty of Dentistry be offered to approximately 70 students in the First Predental Year.

Amount for
research
in Institute
of Indus-
trial Rela-
tions

(f) That the grant of \$2,100 received from the Massey-Harris Company Limited be added to the appropriation for "Research" to be found in the Estimates for 1947-48 of the Institute of Industrial Relations, for use in accordance with the terms of the letter from the Massey-Harris Company Limited bearing date of January 16, 1948.

Amount from
fees credit-
ed to Insti-
tute of In-
dustrial
Relations

(g) That of the sum of \$1,300 collected as fees from persons who attended the "Group Conference Series" in the Institute of Industrial Relations \$1,000 be credited to the appropriation for research, and \$300 to office expenses.

Mr. Bryce ap-
pointed re-
presentative
of Board on
Finance Com-
mittee of
Athletic
Association

Approval was also given to the recommendation of the President that Mr. R. A. Bryce be appointed the representative of the Board of Governors on the Finance Committee of the Athletic Association for the fiscal year 1947-48.

Resolution
on death of
Dr. Roscoe
Graham

The President made reference to the passing of Dr. Roscoe Graham, one of the leading members of the staff of the Faculty of Medicine, and the following resolution was passed in appreciation of his outstanding services to the University:-

It was moved by President Smith,
Seconded by the Chancellor, the Right Honourable
Vincent Massey,
And unanimously adopted -

That the Board of Governors express to Mrs. Roscoe R. Graham and the members of her family their deepest sympathy in the passing of Dr. Graham. Dr. Graham was one of the most outstanding graduates in Medicine of the University of Toronto, who, throughout his distinguished career, reflected signal honour on his Alma Mater. A gifted surgeon and a talented teacher, he gave without stint of his time and energy in the training of medical students. His manifold services, rendered without thought of credit or recompense to himself, exemplified the highest traditions of his noble profession. His colleagues in the University will always

Resolution
on death
of Dr. Roscoe
Graham
(Cont'd)

remember him with gratitude and affection for his leadership, the warmth of his personality, and his co-operation in all things that made for the advancement of the Faculty of Medicine and the University. The finest tribute that could be paid to him is that which is graven on the hearts and minds of the students of successive classes whom he has taught by precept and example with such vivid inspiration.

The Secretary was instructed to transmit a copy of the above resolution to Mrs. Graham.

Conference
with D.V.A.
officials
and recom-
mendation
for contin-
uation of
supplemen-
tary grant

The President informed the Board that he and the Acting Comptroller had conferred with officials of the Department of Veterans' Affairs at Ottawa on Friday, January 16th. He stated that the Minister of Finance, Hon. D. C. Abbott, was deeply appreciative of what the Universities had done for the veteran students, and that he appeared to be favourably disposed towards a recommendation that the supplementary grant of \$150 per student continue to be made for the years 1947-48 to 1950-51 inclusive, without requesting any detailed accounting to substantiate the need for this grant.

Administra-
tive mat-
ters ap-
proved

Administrative matters were approved as follows:-

Appoint-
ment of
A.L. Bryant

- (a) Appointment of A. L. Bryant as Supervisor of the Text Book Division, Book Department, University Press, from January 26, 1948, at a salary of \$2,800 a year.

Increase to
D. J. Reid,
Ajax

- (b) Increase in salary of D. J. Reid, Deputy Bursar and Chief Accountant, Ajax Division, from \$3,750 a year, with free house valued at \$360, to \$4,000 a year with free house, effective January 1, 1948.

Accountable
Warrant

- (c) An Accountable Warrant for Queen's Park of \$700,000 for the month of February.

Increases
in salaries
and wage
rates at
Conservatory

- (d) Increase in salaries and wage rates of the Royal Conservatory of Music of Toronto in line with the University's recent adjustments, in relation to the rise in cost of living.

Increases
in salaries
at Press

- (e) Increase in salaries of the University Press in line with the University's recent adjustments, in relation to the rise in cost of living.

Increases in
wages and
salaries at
Royal Ontario
Museum

The President stated that as the Royal Ontario Museum is now under the jurisdiction of the Board that the Chairman of the Museum Board, Mr. Robert Fennell, should be authorized to make adjustments in wages and salaries of the Museum staff in relation to cost of living, in line with the University's recent adjustments. The Board approved of the President's suggestion.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The Massey-Harris Company Limited, the sum of \$2,100 to support a co-operative research project that is to be directed by the Institute of Industrial Relations and is to be done in the Company's Brantford plants over a six month period. The University is to reserve the right, but is not obligated to publish the findings of the study. Any publicity concerning the study or its findings must be approved by the University and the Company before being released.

Various donors for the Institute of Industrial Relations:-

Paid - \$ 43,740.50
Promised - \$103,535.50

Memorandum
from Super-
intendent
on altera-
tions to
Queen's
Park

There was presented to the meeting the following memorandum from the Superintendent in connection with the alterations to Queen's Park:-

"To the Comptroller,
University of Toronto.

Accompanying this memorandum please find plan prepared by the City showing their proposal for the roadway and walks on the west side of Queen's Park. It is noted that this proposal involves the transfer of a small area from the University to the City at the north-west corner of the Park.

Also attached is a plan showing the proposal of Professor Arthur for the overpass and treatment at the east entrance.

If the University approves of Professor Arthur's proposal, it is recommended that it be presented to the City for acceptance subject to minor adjustments approved by Professor Arthur.

It is also recommended that Professor Arthur be continued as consultant in connection with the erection of this overpass.

Memorandum
from Super-
intendent
on altera-
tions to
Queen's
Park
(Cont'd)

With the acceptance by the City of the plans for the overpass and approaches, it is recommended that the University approve the plans for all this work subject to the following:-

- (1) That the boundaries of the property contained in the lease between the City and the University be amended so as to make these boundaries conform more nearly to the outside limits of the proposed new highways.
- (2) That the fence from Hoskin Avenue to the Biology Building is to be reconditioned and re-erected or replaced by a new fence, satisfactory to the University, on the new westerly limit of the land leased to the City. If the new line follows the westerly line of the walk on the west side of the new roadway, the North West Rebellion monument would then be on University property. In this case, the City should undertake to maintain this monument.
- (3) That the property occupied by Emmanuel College at the south-west corner which the City wishes to use will be covered in the new outline of the basic lease.
- (4) That the properties and roadways in front of Victoria College and north and east of the new highway will continue to be the responsibility of the City.
- (5) That, if requested by the University, push button traffic lights will be installed on the west roadway at a location to be agreed upon by the University on the understanding that, in the event of this pedestrian protection proving unsatisfactory, the University will have the right to re-open this question and the City will undertake to remedy whatever faults exist so as to provide adequate protection.
- (6) Where the walk south of Hart House connects with the new sidewalk on the west side of the roadway, the City, to take care of the difference in grade, will either build steps, relay the walk on University property, or take such other action, as may be satisfactory to the University.
- (7) That all sidewalks and traffic ways from University buildings to the new highway will be constructed by the City.
- (8) That all areas where the old roadway and sidewalks have been removed will be seeded and planted.
- (9) It is understood that the City will plant trees and shrubs to replace those destroyed in the construction and that whatever proposals the City may have in regard to the planting, the types of trees, shrubs and any ornamental statuary or any other treatment contemplated in connection with the roadway alterations on University Avenue and Queen's Park, are to be submitted to the University for approval.
- (10) That the University is to be at no expense in connection with any of this work whether it is on University property or not.

(Sgd) A. D. LePan,
Superintendent"

January 19, 1948.

The Acting Comptroller explained various details shown on the plan referred to, and after consider-

Alterations
to Queen's
Park
(Cont'd)

ing the matter -

It was moved by Mr. LaBine,
Seconded by Mr. Urquhart,
And Resolved -

That the Board approves in a general way of the arrangements outlined in the Superintendent's memorandum, and authorizes any minor alterations or adjustments considered necessary.

The Board agreed with Mr. Fennell's suggestion that approval be given on condition that the overpass does not interfere with the location of the proposed Archives Building.

The Board approved of Dr. Neilly's suggestion that a Committee, consisting of the Chairman of the Property Committee, the President, the Acting Comptroller and the Superintendent, be appointed to consider the matter further and to submit to the City the design of the overpass and the recommendations contained in the memorandum referred to above. The question of continuing the services of Professor E. R. Arthur as consultant at \$6 an hour, and of a draughtsman at \$4 an hour, until the completion of the overpass, was left with the Committee.

As this matter of the alterations to the Park was considered urgent, the members of the Property Committee approved of it being dealt with by the Board without first being referred to the Committee.

Financial
Statements
for six
months ended
December
31, 1947

The Board considered the Financial Statements for the six months ended 31 December, 1947, in connection with which the Acting Comptroller drew attention to the following:-

- (a) That the deficit at Queen's Park for the period amounted to \$1,005,951.41 as against a projected estimated deficit of \$1,078,612.00.

Financial
Statements
(Cont'd)

- (b) That there was a surplus to date at Ajax of \$7,557.96 as against a pro-rated estimated deficit of \$128,725.00. Mr. Gordon pointed out that although this showed an improvement in operating results of approximately \$136,000.00, it should not be expected that this favourable situation would be wholly maintained to the year end. This saving had mainly been effected in the Superintendent's estimates, but expenditures under this heading are normally higher in the second half of the year, and also costs have recently increased.

The operating results shown by the statements do not include the grant of \$1,100,000.00 to be received from the Government nor the supplementary grant receivable from D.V.A., which is estimated at a figure of \$500,000.00.

The meeting adjourned at 5:20 p. m.

*Submitted
M.B.*

Minutes confirmed.

February 12th 1948

[Signature]

Acting Chairman

[Signature]

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday, Feb-
ruary 12th, 1948, at 4 p. m.

Present -

Dr. Neilly (in the Chair)
The Chancellor
The President
Mr. Gordon
Dr. McCullagh
Mr. Fennell
Hon. Mr. Justice Hope
Mr. Burns

Mr. Kelly
Mr. LaBine
Mr. Bryce
Mr. Urquhart
Mr. Duncan
Mr. Ross
Mr. Matthews
Hon. Dr. Bruce

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Dr. McCullagh,
Seconded by Mr. Burns,

were confirmed.

Executive
Committee
Meeting
Cancelled

No minutes of the Executive Committee

were presented as the meeting of February 6th was cancelled.

Procedure
for pre-
senting
reports
of Commit-
tees

In view of the large number of reports

to be considered, the Board approved of the Chairman's suggestion
that a motion should be presented by the Chairman of the Committee
presenting the report, seconded, and subject to any modification be
approved by the Board of Governors.

Report No.
9 of Univer-
sity Press
Committee

Report Number 9 of the University

Press Committee was presented as follows, and -

Upon motion of Mr. LaBine,
Seconded by Dr. McCullagh,

was approved subject to the following modification:-

University
Press Com-
mittee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, January 21, 1948, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine	Mr. R. E. Spence,
(in the Chair)	Acting Comptroller
The Chancellor	Mr. C. E. Higginbottom,
The President	Secretary
Dr. C. G. McCullagh	Mr. A. Gordon Burns,
Mr. C. F. W. Burns	Manager of the Press
Mr. A. Kelly	

1. Report of the last meeting

Upon motion of Mr. Burns,
Seconded by Dr. McCullagh,
the report of the previous meeting held on October 1, 1947, was approved and confirmed.

2. Basis on which Publications are to be accepted

It was reported to the Committee that progress was being made towards finalization of this matter.

3. Production Cost Control

The Committee was informed that certain recommendations had been prepared in this connection but that as this matter covered a very wide field the installation of any controls could only be carried out over a considerable period of time.

4. Action taken regarding Infringement of Copyright by Coles Book Store

Your Committee was informed that a satisfactory settlement had been made to remedy this matter.

5. Balance Sheet and Financial Statements for the year ended June 30, 1947

Your Committee has considered the Balance Sheet and Financial Statements of the University Press for the year ended June 30, 1947, together with the Auditor's Report thereon, and -

Upon motion of Mr. Burns,
Seconded by Dr. McCullagh,
recommends these statements to the Board for approval.

In discussing the statements attention was drawn to the high inventory now being maintained in the Book Department, an increase of \$47,814.00 over the previous year's figure. It was also pointed out that whilst this inventory was turned over approximately 4.7 times in 1944-45, the turnover had in 1946-47 dropped to 3.2.

Reference was also made to the satisfactory results obtained for the year under review, resulting in a net profit of \$58,435.61.

Your Committee felt that the note appearing on the Balance Sheet under Fixed Assets was to a certain extent misleading, and consequently it should be made clear that whilst the Press buildings, machinery and equipment may be included in the Balance Sheet of the University, these assets had been purchased from surplus earnings of the Press and had not been financed out of general University funds.

Regarding the statement of revenue and expense of Scholarly Publications the President stated that he was of the opinion that any unallocated balances

of annual appropriations under this heading, after crediting income from the sales of books, the publication of which are supported from this account, should be carried forward from year to year and made available for future expenditures, and

Upon motion of the President,

Seconded by the Chancellor,

your Committee so recommends to the Board.

6. Financial Statements for the five months ended November 30, 1947

The Financial Statements of the University Press for the five months ended November 30, 1947, were presented at the meeting, and it was again noted that there had been no decrease in the value of the Book Department inventory during the first five months of the fiscal period. Mr. A. Gordon Burns, the Manager of the Press, outlined the steps he was taking to reduce that figure, and he gave his opinion that there would be a considerable reduction by January 31, 1948. In order to assist Mr. Burns in his purchasing policy, your Committee recommends that the Secretary be requested to send Mr. Burns a statement of estimated registration at the University for the next five years.

7. Salary increase for Mr. James Turnbull, Accountant

Upon motion of Mr. Burns,

Seconded by Dr. McCullagh,

your Committee recommends that the salary of Mr. James Turnbull, Accountant at the University Press, be increased from \$2,650 to \$2,850 a year, effective 1 January, 1948.

8. Salary increases for Administrative Staff on account of increased cost of living

Upon motion of Mr. Kelly,

Seconded by the President,

your Committee recommends that those permanent full-time members of the Administrative staff of the University Press earning a salary of \$3,000 per annum or less be granted an increase as from 1 January, 1948, at the rate of 7% on their present earnings, in line with the University's recent adjustments.

9. Re-organization of the Book Department

Following the resignation of Miss I. McTaggart, Supervisor of the Book Department, as of 26 January, 1948, your Committee considered the re-organization of this branch of the Press and it was felt that the operations of the Book Department should be divided into two divisions - (a) Text Books, and (b) General Books.

Upon motion of the President,

Seconded by Dr. McCullagh,

your Committee recommends the appointment of Mr. A. L. Bryant as Supervisor of the Text Book Division of the Book Department at a salary of \$2,800 a year from 26 January, 1948, and that an effort be made to explore the possibilities of obtaining a qualified person as Supervisor of the General Books Division.

10. Report on Strike of Pressmen

The Manager of the Press reported that the strike of the Pressmen, the first strike at the Press in over 25 years, had been settled in the form of an agreement for a wage rate of \$1.35 per hour together with a modified form of union security.

11. Appropriation for expenses of Editor

Your Committee has considered a recommendation from the Advisory Committee on Publications that an appropriation of \$300 a year be set aside to cover travelling and other expenses of the Editor, and -

Upon motion of the Chancellor,

Seconded by the President,

so recommends to the Board.

University
Press Com-
mittee
Report
(Cont'd)

12. Agreement relating to publication of a revised edition of Henderson's "Materia Medica"

Upon motion of the President,

Seconded by Dr. McCullagh,

your Committee recommends that authority be given for the signing of an agreement covering the preparation of a seventh edition, by Professors Ferguson and Lucas, of Henderson's "Materia Medica". Proceeds from the sale of the existing edition are credited to the Velyien Ewart Henderson Fund, and the agreement provides that publication of the new edition would be temporarily financed by this fund or the University Press. Net proceeds of sale will be applied on the first hand to liquidate these costs and the remainder will be allocated in equal proportions to the Henderson Fund, to Professor Ferguson and Professor Lucas.

13. Foundation for new Printing Press

Your Committee recommends that confirmation be given for the construction of a foundation for the new Printing Press installed in the ground floor of the University Press, at a cost of \$1,150.00, this expenditure to be covered by a part of the unallocated balance of the Reserve for Additions to Buildings and Equipment.

14. Progress Report on new Book Shop

The following progress report on the new Book Shop was submitted to the meeting:-

'All underground drains and water connections have been completed and back filled. All footings and piers have been poured.

The concrete block foundation walls have been erected, water proofed and back filled on the outside. Inside the foundation walls, the ground has been levelled, excess earth removed, and a coat of concrete has been slushed over.

The structural steel has been erected completely, and the floor joists are being set in the east portion of the building.

All materials required for the immediate progress of the work are on the site.'

15. Membership in the 'Association of University and College Stores'

Upon motion of the President,

Seconded by Dr. McCullagh,

your Committee transmits to the Board for confirmation the payment of a membership fee of \$50 in the Association of University and College Stores on the understanding that such membership will be taken out for one year only, the question of renewal to be discussed at a later date.

16. Contribution of \$50 towards Staff Christmas Party

The Committee also transmits to the Board for confirmation a contribution of \$50 towards the Staff Christmas Party at the University Press.

17. Appointment of Mr. W. S. Wallace to Advisory Committee on Publications

The President stated that in view of the association of University studies with the Library he felt that the University Librarian, Mr. W. S. Wallace, should be appointed to the Advisory Committee on Publications, and the Committee so recommends to the Board.

University
Press Com-
mittee
Report
(Cont'd)

18. Remuneration to Mr. A. Gordon Burns, Manager of the Press

In recognition of the results obtained in the last fiscal year and the efforts being made by Mr. Burns to cooperate in a complete re-organization of the methods employed in carrying out the business of the Press, your Committee recommends -

Upon motion of Dr. McCullagh,

Seconded by the Chancellor,

that Mr. Burns be paid a bonus of \$500 for the year 1947-48, to be charged to the Surplus Account of the Press, and that for the year 1948-49 his salary be increased from \$5,500 to \$6,000 a year.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

January 21, 1948.

Appropri-
ations
for Schol-
arly
Publica-
tions

Regarding Clause 5 of the foregoing

report covering the Balance Sheet and Financial Statements for the year ended June 30, 1947, Dr. Neilly, the Acting Chairman, stated that he was of the opinion that the Chairman of the Board did not approve of the practice of carrying forward funds from year to year, such as was recommended by the Press Committee in connection with unallocated balances in the appropriations for Scholarly Publications. After discussing this matter the Board approved of adding to the subsequent year's estimates an amount equivalent to such unallocated balances.

Report No.
4 of the
Athletics
and Physic-
al Educa-
tion Com-
mittee

Report Number 4 of the Athletics

and Physical Education Committee was presented as follows, and

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,

was approved subject to the following modifications:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, January 23, 1948, at 4 p.m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)

The President

Mr. C. F. W. Burns

Mr. Beverley Matthews

Mr. R. E. Spence, Acting
Comptroller

Mr. C. E. Higginbottom, Secretary

Mr. W. H. Bonus, Assistant
Superintendent

Mr. Warren Stevens, Director of
Athletics

Mr. J. P. Loosemore, Secretary
of the Athletic Association

Athletics
and Physic-
al Educa-
tion Report
(Cont'd)

1. Report of the last meeting

The report of the last meeting, held on October 17, 1947, was presented and -

Upon motion of Mr. Burns,

Seconded by Mr. Bryce,
was confirmed.

2. The matter of locating a new Stadium and Gymnasium

Arising from the previous report Mr. Burns referred to Item 4 thereof covering the matter of a site for the proposed new Stadium and Gymnasium, and enquired whether there had been any further developments in this connection. The Chairman informed the Committee that Mr. W. H. Bosley is working on a survey and is now considering an area in the Don Valley north of the Danforth and east of the C.N.R. tracks. Following the discussion in this matter your Committee recommends that the Chairman of the Committee; Mr. Burns; the President of the Athletic Association, Professor T. R. Loudon; and the Director of Athletics, Mr. Warren Stevens, look into the possibilities of this site and make a report thereon.

3. Balance Sheet and Financial Statements for the year ended 30 June, 1947

Your Committee has considered the Balance Sheet and Financial Statements of the Athletic Association for the year ended 30 June, 1947, together with the Auditor's report thereon, showing an excess of Revenue over Expenditure of \$42,635.44 in the operations of the Association for both Queen's Park and the Ajax Division.

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,
the Committee recommends these statements to the Board for approval.

4. Use of Arena for 'Prom' Concerts

In discussing the financial statements the question of the charge made for the use of the Arena for the 'Prom' Concerts was raised, and the Secretary of the Athletic Association, Mr. J. P. Loosemore, stated that this accommodation was provided by the Association at cost.

5. Public Address System

The question of commercial announcements over the Public Address System was also discussed, and your Committee is of the opinion that these should not be permitted.

6. Financial Statements for the six months ended December 31, 1947

Consideration was given to the Financial Statements for the six months ended December 31, 1947, and -

Upon motion of Mr. Burns,

Seconded by Mr. Matthews,
the Committee approved of the same.

7. Revised Estimates for 1947-48, including increases in salaries and wages on account of cost of living

Your Committee has considered the Revised Estimates of the Athletic Association for the year 1947-48, and -

Upon motion of Mr. Burns,

Seconded by the President,
recommends them to the Board for approval. These Estimates provide for a 7% increase in the salaries of those permanent full-time members of the Administrative Staff who are

Athletics
and
Physical
Education
Committee
Report
(Cont'd)

earning \$3,000 per annum or less, and an increase of 7¢ an hour in the wages of hourly workers. These increases are in line with the University's recent adjustments, being effective as of 1 January, 1948, and entailing an additional expenditure of \$1,582.00. The final estimates are as follows:-

Queen's Park:

Estimated Receipts	-	\$230,100.00
Expenditures	-	179,440.00
Surplus	-	<u>\$ 50,660.00</u>

Ajax Division:

Estimated Receipts	-	\$ 15,900.00
Expenditures	-	15,828.00
Surplus	-	<u>\$ 72.00</u>

8. Repairs to Refrigeration System in the Arena

The Assistant Superintendent, Mr. W. H. Bonus, reviewed the whole situation regarding the Refrigeration System in the Arena, with special reference to repairs which are considered necessary in the immediate future. He pointed out that according to the submission of the Linde Company the necessary changes, including renewal of pipes, would involve an expenditure of \$50,000 or more. After discussing the matter at length your Committee is of the opinion that no work should be undertaken in this connection until the necessary materials can be obtained and until the Committee has considered a report on the situation from the Assistant Superintendent, including the following items, which it is expected will be available in about two weeks:-

1. Condition of pipes
2. Sleepers under pipes to be thoroughly creosoted and drainage provided
3. Change from direct to alternating current
4. Re-conditioning one of the compressors
5. Installing automatic control
6. Obtaining an estimate of installation of concrete which would enable removal of ice and permit of the use of the floor for various purposes

9. New Athletic Building

The question of the need for a new Athletic Building was discussed by the Committee but was deferred for further consideration.

10. Additional Dressing Room and Wash Room Accommodation

The need for additional dressing room and wash room accommodation was emphasized, and your Committee recommends that provision be made for the same in the 1948-49 budget of the Athletic Association.

11. Skiing Accommodation

Mr. Burns raised the question of the reciprocal use of the trails of the Newmarket Skiing Club and those operated by the University, and Mr. Stevens stated that negotiations were under way with the Club for this purpose.

12. Need for Additional Accommodation at Aura Lee Grounds

The Chairman stated that he had been informed of the need for locker repairs and additional accommodation at Aura Lee Grounds. The Bursar suggested that as this property was used by the students of the University of Toronto Schools and under the supervision of the Schools, the Superintendent's Office should consult the Headmaster of U.T.S. in this connection. Mr. Bonus agreed to look into the matter and report thereon.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

January 23, 1948.

Facilities
of Arena
extended
to
Musicians'
Union for
"Prom
Concerts"

In connection with Clause 4 of the report attention was drawn to the fact that the facilities of the Arena were extended, at cost with no profit to the University, to the musicians' union for their co-operative "Prom Concerts", but that no reciprocal spirit of goodwill was shown by the union in other dealings with the University.

Additional
dressing
room and
wash room
accommoda-
tion adja-
cent to
Varsity
Arena

Regarding Clause 10 of the report covering additional dressing room and wash room accommodation adjacent to Varsity Arena, the Board approved of a recommendation for this work to be proceeded with by the Dickie Construction Company Limited at a total estimated cost of \$14,552.00 as follows:-

Submission of the Dickie Construction Company:		
Estimated cost	- \$11,170.00	
Commission	- <u>957.00</u>	\$12,127.00
Plus a contingency item of 20% suggested by the Superintendent		
		<u>2,425.00</u>
Total		<u>\$14,552.00</u>

Report No. 2
of the Sub-
Committee
of the ad
hoc Commit-
tee on the
Varsity
Appeal

Report Number 2 of the Sub-Committee of the ad hoc Committee on the Varsity Appeal was presented as follows, and -

Upon motion of the Chancellor,
Seconded by Dr. McCullagh,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on Tuesday, February 3, 1948, at 11:30 a.m. in Dr. C. G. McCullagh's office at 'The Globe and Mail', at which the following were present:-

Report of
Sub-Commit-
tee of the
ad hoc Com-
mittee on
the Varsity
Appeal
(Cont'd)

The Chancellor, Mr. Massey
(in the Chair)

The President
Mr. Norman Urquhart
Dr. C. G. McCullagh
Mr. Beverley Matthews
Mr. Walter Gordon

Mr. Morley Sparling
Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

The Secretary distributed to those present copies of the report of the last meeting of the Committee held on January 20th.

From the information which he had obtained from Mr. Gilley, Mr. Urquhart outlined the progress made in the work of the Campaign.

At the suggestion of Mr. Urquhart your Committee recommends that the following Committees be appointed in connection with the organization of the Campaign:-

1. Main Campaign Committee, consisting of -

The Board of Governors:

Lieut.-Col. W. E. Phillips, Chairman of the Board
Mr. Henry Borden, Vice-Chairman of the Board
Rt. Hon. Vincent Massey, Chancellor (Chairman of Committee)
Mr. N. C. Urquhart (Vice-Chairman of Committee)
Dr. S. E. Smith, President
Hon. Dr. H. A. Bruce
Mr. R. A. Bryce
Mr. C. F. W. Burns
Mr. J. S. Duncan
Mr. Robert Fennell
Mr. W. L. Gordon
Hon. Mr. Justice Hope
Dr. Edward Johnson
Mr. Arthur Kelly
Mr. G. A. LaBine
Dr. C. G. McCullagh
Mr. Beverley Matthews
Mr. F. K. Morrow
Dr. Balmer Neilly
Mr. A. S. Rogers
Mr. G. H. Ross
Mr. O. D. Vaughan

Mr. R. E. Spence, Acting Comptroller

Mr. C. E. Higginbottom, Bursar

Certain members of the Senate:

Dr. C. H. Best
Hon. C. P. McTague
Mr. S. Hermant
Hon. Mr. Justice Barlow
Dr. W. J. Deadman
His Honour Judge D. J. Cowan
Mr. W. J. Salter
Mr. J. S. D. Tory

Mr. A. B. Fennell, Registrar

Principal of University College and Deans

Dr. W. R. Taylor
Dr. S. Beatty
Dr. J. A. MacFarlane
Dr. C. R. Young
Dr. R. G. Ellis

Report of
Sub-Commit-
tee of the
ad hoc
Committee
on the
Varsity
Appeal
(Cont'd)

Representing women members of the Staff

Miss M. B. Ferguson

Representing the Students' Administrative Council

Mr. J. R. A. Walker

Miss D. Ley

Representing the Graduates

Mr. C. Lear White

Dr. J. A. Bothwell

Mrs. A. G. Walwyn

Mr. R. L. Hearn

Mr. W. A. Osbourne

Mr. M. W. Sparling, representing the Engineering Alumni

Dr. E. J. Clifford, representing the Medical Alumni

A representative of the Dental Alumni

A representative of the University College Alumni

Mrs. Kendal Bates, representing the University College Alumnae

2. Campaign Executive Committee composed of -

The Chancellor

The Chairman of the Board

The President

Mr. Norman Urquhart

Mr. Morley Sparling

and two or more other persons to be appointed

3. Honorary Advisory Committee consisting chiefly of prominent citizens and including representative graduates and certain senior members of the University staff

4. Special Names Committee if Mr. Urquhart deems this desirable.

After reviewing the situation in connection with expenditures entailed in the distribution of the 'Varsity Graduate', your Committee recommends that the first issue (February) costing approximately \$8,700 and consisting of 72 pages, be completed and distributed, and that the three subsequent issues (March, April and May) be cut to approximately 36 pages; it being understood that the preparation of the material for these four issues is the responsibility of Mr. Edey, and that no advertising is to appear in them. Your Committee further recommends that the University's responsibility in connection with the publication of the 'Varsity Graduate' terminate with the May issue, and that this information be conveyed to the Alumni Federation.

It is recommended that the Campaign Executive Committee deal with the matter of Cockfield, Brown & Company's fee for professional services, and the scope of duties to be undertaken by them.

It was suggested by Mr. Urquhart that an announcement to be issued prior to the opening of the Campaign be prepared by the Chancellor, the President and Dr. McCullagh.

The foregoing completes the matters of policy referred to your Committee, as set out in its previous report, with the exception of the possible turn in of the Addressograph which is still under consideration.

All of which is respectfully submitted.

(Sgd) Vincent Massey,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary"

February 3, 1948.

Report No. 3
of the Sub-
Committee
of the ad
hoc Commit-
tee on the
Varsity.
Appeal

Report Number 3 of the Sub-Commit-

tee of the ad hoc Committee on the Varsity Appeal, arising from the meeting held just prior to the Board meeting, was presented verbally by the Chancellor as follows, and -

Upon motion of the Chancellor,
Seconded by Dr. McCullagh,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, February 12th, 1948, at 3:15 p.m., at which the following were present:-

The Chancellor, Mr. Massey (in the Chair)	Mr. R. E. Spence, Acting Comptroller
The President Mr. Walter Gordon	Mr. C. E. Higginbottom, Secretary
Dr. C. G. McCullagh	
Mr. Norman Urquhart	

1. Report of the last meeting

The report of the last meeting, held on February 3rd, 1948, was presented, and -

Upon motion of the President,
Seconded by Mr. Gordon,

was confirmed.

2. Announcement to be issued prior to Opening of the Campaign

The Committee considered the wording of the announcement of the Campaign, which had been prepared in accordance with the suggestion made by Mr. Urquhart at the last meeting.

3. Leave of absence to Mr. J. R. Gilley and Appointment of Mr. M. W. Sparling

The Chairman of your Committee explained that consideration had been given to the granting of leave of absence to Mr. J. R. Gilley, Director of Expansion Plans, from February 15 to August 31, 1948, with full salary at his present rate of \$7,500 per annum, and with pension payments by the University.

Your Committee was also informed that Mr. M. W. Sparling had agreed to take charge of the Campaign Office in Simcoe Hall from February 15 to June 30, 1948, and that in consideration of his gratuitous service in respect of the Varsity Appeal during the summer and autumn of 1947 and for his services from February 15 to June 30, 1948, in relation to the Campaign he would be paid \$7,000 in four equal instalments during the months of March, April, May and June, 1948.

It was agreed that the leave of absence to Mr. Gilley would be recommended by the President at the meeting of the Board of Governors immediately following the meeting of your Committee.

4. Purchase of Addressograph and Setting up of Graduate Record Cards

Your Committee recommends the purchase of the Addressograph equipment which has already been delivered and has been in use for some time. Mailing facilities provided by this equipment are essential for distributing issues of the 'Varsity Graduate', mailing of circulars to graduates and the staff, and for

Report No. 3
of the Sub-
Committee of
the ad hoc
Committee
on the
Varsity
Appeal
(Cont'd)

general use by the Registrar's and other University offices. The cost of this equipment, which will not exceed \$12,000.00, is recommended as a charge against the University budget.

In order to fulfill the requirements of the Varsity Appeal and organization of graduates it is necessary to set up records of graduates on punched cards. The setting up of initial records cards can only be undertaken by the service department of International Business Machines and it is recommended that this work be carried out by them at a cost not to exceed \$3,000.00, to be borne by Campaign funds. The I.B.M. installation in the Chief Accountant's Office will take care of any work required to keep the records up to date in the future.

5. Budget

Your Committee recommends that the budget for the Campaign be revised and presented to the Board for approval.

6. 'Varsity Graduate'

Regarding the proposed reduction in the size of the 'Varsity Graduate' from 72 pages to 48 or 36 pages, your Committee was informed that this would result in a saving of only approximately \$1,200 per issue, and recommends that the Manager of the University Press be requested to submit a breakdown of the cost in this connection. The cost of the 'Varsity Graduate' for the four issues - February, March, April and May - totalling approximately \$31,000.00, is to be met by the University. The Committee agreed with the suggestion of the Chairman that representatives of the Alumni Federation be asked to meet with the Chairman and Mr. Sparling.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

February 12, 1948.

Mr. Gilley to
be given an
administrative
post at the
expiration
of his leave
of absence

The President stated that he intends to assure Mr. Gilley that on the expiration of his leave of absence the University will find for him an administrative post, and that his salary in that new post will not be in any event lower than that which he would have been receiving if he had remained as Comptroller of Hart House.

Report No. 6
of the Hart
House Com-
mittee

Report Number 6 of the Hart
House Committee was presented as follows, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Gordon,

was approved subject to the following modification:-

Hart House
Committee
Report

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, February 6, 1948, at 4 p.m., at which the following were present:-

Mr. R. A. Bryce	From Hart House:
(in the Chair)	The Warden, Mr. N. Ignatieff
Hon. Mr. Justice Hope	The Comptroller, Mr. W. R. Cowan
Mr. B. Matthews	

Mr. R. E. Spence, Acting
Comptroller
Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

The report of the last meeting held on November 11, 1947, was presented and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Bryce,
was confirmed.

2. Balance Sheet and Financial Statements for the year ended
30 June, 1947

Your Committee has considered the Balance Sheet and Financial Statements for Hart House for the year ended 30 June, 1947, together with the Auditor's report thereon, and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Bryce,
recommends these statements to the Board for approval.

These show Hart House Ajax profits of \$40,787.45 which with the Hart House Toronto profits of \$47,414.73 result in a total profit for the year, transferred to Surplus, of \$88,202.18. Out of Surplus \$19,999.00 was written off Building Extension costs and \$50,000.00 was appropriated as a Reserve for Contingencies.

3. Revised Budget for Hart House Ajax for 1947-48

Consideration was also given to the Revised Budget for Hart House Ajax for 1947-48. This shows an estimated operating loss of \$8,160.00, which together with the operations at Queen's Park would amount to an overall estimated surplus of approximately \$12,000.00.

In connection with the cafeteria at Ajax, it was stated that approximately 1,800 men were served three meals a day.

In accordance with a decision of the Board the gross profits from operations of the cafeteria and Hart House Ajax were to be divided, 60% going to Hart House Toronto and 40% to the University. It was the understanding of Hart House that if there were no profits then the University would not expect any amount toward the general overhead, and the Finance Committee of Hart House now request to have confirmation that this arrangement is in accordance with the views of the Board of Governors. No action was taken in this matter by your Committee.

This Revised Budget, which is recommended to the Board for approval, includes the following increases in salaries:-

NAME	SALARY 1947-48	REVISED RATE Jan. 1, 1948
Miss H. McIntosh	\$4,000.00	\$4,200.00
R. H. Loken	3,000.00	3,210.00
H. V. Brock	2,820.00	3,017.40
C. Purdy	2,160.00	2,311.20
Miss N. Alexander	1,560.00	1,669.20

Hart House
Committee
Report
(Cont'd)

4. Salary Increases for Administrative Staff on account of Increased Cost of Living

Upon motion of Mr. Justice Hope,

Seconded by Mr. Matthews,

your Committee recommends that those permanent full-time members of the Administrative Staff of Hart House earning a salary of \$3,000 or less per annum be granted an increase as from 1 January, 1948, at the rate of 7% on their present earnings, in line with the University's recent adjustments. Your Committee was informed that there were approximately 15 people in Hart House earning less than \$3,000 per annum, and the 7% increase for them would amount to \$1,005.55.

5. Appreciation of Management of Hart House Affairs

Mr. Ignatieff, the Warden, expressed to your Committee his appreciation of the economical management of the affairs of Hart House by the Comptroller, Mr. W. R. Cowan, and the other members of the staff.

6. Overhead Charges of Hart House

The question of the charging of the overhead expenses of Hart House, such as light, heat, etc., to the operations of Hart House instead of at present to the University, was raised, and the Chairman of your Committee stated that the Board had referred to its Finance Committee for consideration the whole matter of the allocation of overhead charges within the University.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary"

February 6, 1948.

The question of charges to Hart House for general overhead referred to Finance Committee of the Board

Regarding Clause 3 of the fore-

going report covering the revised budget for Hart House Ajax for 1947-48, the question of the charges to Hart House for general overhead was discussed, and -

Upon motion of Mr. Ross,

Seconded by Mr. LaBine,

the matter was referred to the Finance Committee of the Board.

Report No.171 of the Finance Committee

Report Number 171 of the Fin-

ance Committee was presented as follows, and -

Upon motion of Mr. Gordon,

Seconded by Mr. Bryce,

was approved:-

Finance
Committee
Report

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, February 10th, 1948, at 4 p.m., at which the following were present:-

Mr. Walter Gordon
(in the Chair)

Mr. R. E. Spence
Acting Comptroller

The President

Mr. R. A. Bryce

Mr. C. E. Higginbottom,
Secretary

Mr. C. F. W. Burns

1. Report of the last meeting

The report of the last meeting held on December 22, 1947, was presented, and -

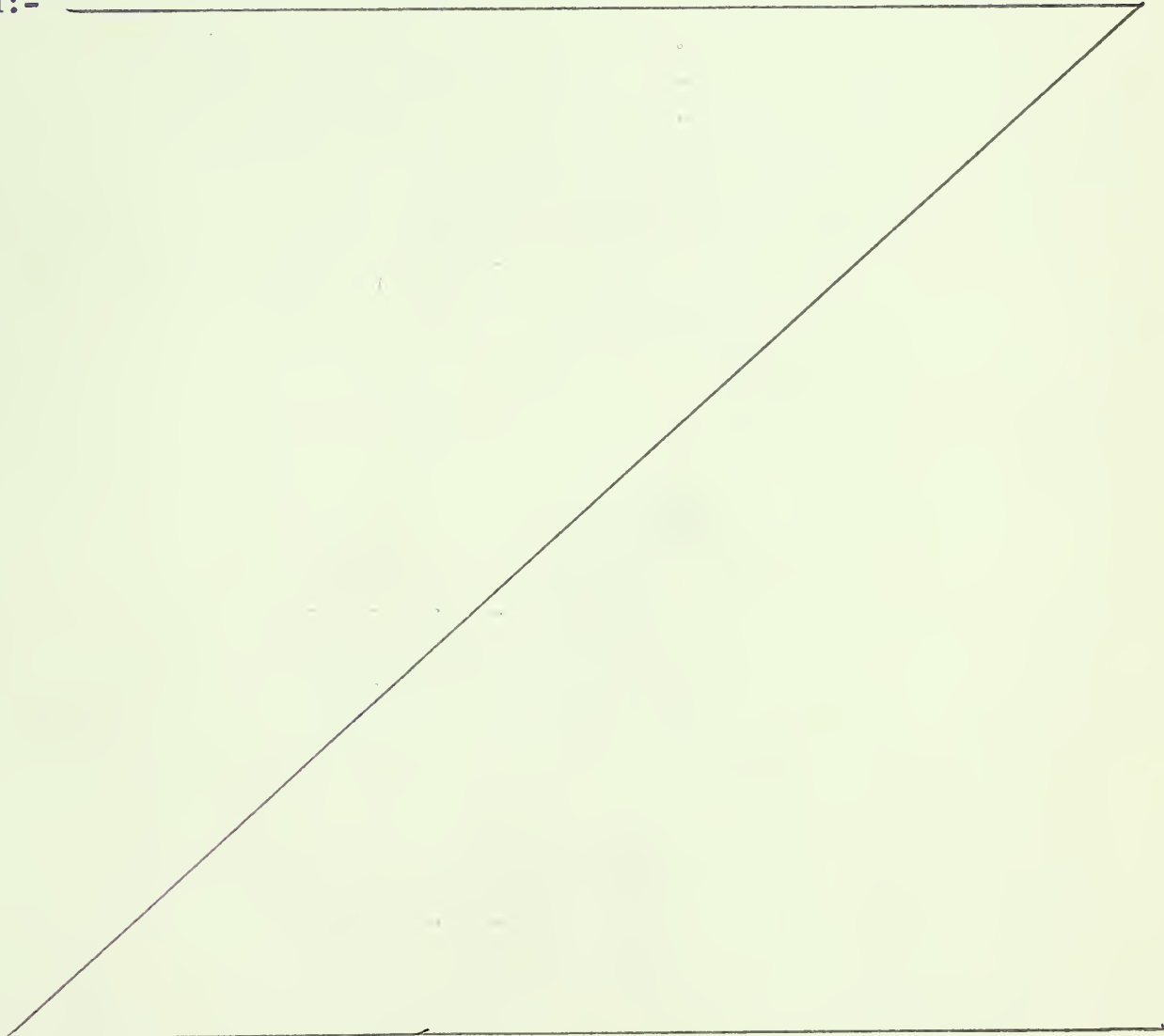
Upon motion of the President,

Seconded by Mr. Bryce,

was confirmed.

2. Budgetary Projection for next Five Years

Your Committee considered the estimated budget for the next five years, 1948-49 to 1952-53 inclusive, prepared by the Acting Comptroller. This budget was based on the understanding that the Ajax Division would be in operation until 30 June, 1950, and in this connection the President reported that it might be possible to transfer all Ajax activities to Queen's Park by June, 1949. The following is a summary of the budget as projected:-



Finance
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(Cont'd)

<u>Year</u>	<u>Estimated Enrolment</u>	<u>Expenses, less Fees and other Revenues</u>	<u>Supplementary Grant from D.V.A. to Operating Account</u>	<u>Balance to be recovered from Province of Ontario</u>	<u>Statutory Grants</u>	<u>Balance to be made up by Province of Ontario</u>
1948-49	14,785	\$3,779,525	\$364,500	\$3,415,025	\$517,000	\$2,898,025
1949-50	12,825	4,030,383	300,000	3,730,383	517,000	3,213,383
1950-51	11,155	3,612,351	150,000	3,462,351	517,000	2,945,351
1951-52	10,375	3,508,551	-	3,508,551	517,000	2,991,551
1952-53	10,005	3,617,265	-	3,617,265	517,000	3,100,265

Finance
Committee
Report
(Cont'd)

The Chairman also pointed out that whilst the Provincial Government had approved of the University budget showing a deficit for 1947-48 of \$2,931,674 they had not provided the necessary funds in their budget for the 1947-48 fiscal period. The statement set out below indicates the balance still to be provided for by the Province in respect of 1947-48, and an estimate of the amount to be provided in their 1948-49 budget:-

Deficit approved for 1947-48		\$2,931,674
Supplementary Grant, D.V.A.		<u>438,750</u>
		2,492,924
Statutory Grant	\$ 517,000	
Balance brought forward from 1946-47	<u>272,450</u>	<u>789,450</u>
Provided in Provincial budget for 1947-48	1,100,000	<u>1,703,474</u>
Less applied to the University year ended 30 June, 1947	<u>275,000</u>	<u>825,000</u>
Balance not yet provided for by the Province		878,474
Rough estimate of University budget for year ending 30 June, 1949 (after deducting estimated D.V.A. grant and \$517,000 Statutory Grant)		<u>2,898,025</u>
Total to 30 June, 1949, not yet provided by the Province		<u>\$3,776,499</u>

Upon motion of Mr. Burns,
Seconded by Mr. Bryce,
it was agreed to submit to the Board the figures set out above and to recommend that they be presented and explained to the Provincial Government in the course of a personal interview with the proper authorities.

It was also recommended that the Province be provided with the following schedule showing the cost per student to the Provincial Government over a period of years, including estimates for the period covered by the budgetary projection up to 1952-53:-

	<u>Enrolment</u>	<u>Balance Recovered or Recoverable from Province</u>	<u>Cost to Province per Student</u>
1935-36	7,119	\$1,518,374	\$213
1936-37	7,438	1,585,227	211
1937-38	7,132	1,714,597	241
1938-39	7,116	1,843,212	259
1939-40	6,989	1,655,806	237
1940-41	7,027	1,657,219	236
1941-42	6,718	1,591,497	237
1942-43	6,794	1,539,267	227
1943-44	6,429	1,607,047	250
1944-45	7,063	1,817,000	257
1945-46	13,411	1,817,000	135
1946-47	16,708	2,094,550	125
1947-48	16,764	2,492,924	149
1948-49	14,785	3,415,025	231
1949-50	12,825	3,730,383	291
1950-51	11,155	3,462,351	315
1951-52	10,375	3,508,551	349
1952-53	10,005	3,617,265	361

2a. In the course of the discussion it was agreed that the Acting Comptroller would prepare a report on the operating results of the University Residences at Queen's Park after providing for the inclusion of a proportion of administrative overhead.

3. Wage Increases to Tradesmen at Ajax

Upon motion of Mr. Bryce,

Seconded by Mr. Burns,

your Committee recommends to the Board for approval the wage increases to tradesmen at Ajax, as per Appendix 'A', effective February 1, 1948. The increased cost for the balance of the year will total \$2,710.00, and can be provided for out of existing appropriations.

4. Confirmation of Purchase of Dominion of Canada Bonds

Upon motion of Mr. Bryce,

Seconded by Mr. Burns,

the Committee transmits to the Board for confirmation the purchase of the following Dominion of Canada Bonds:-

(a) For Trust Pool - \$100,000 3% due May 1, 1954-57
@ 102-1/8

Athletic

Association- 10,000 3% due Oct.1, 1954-63
@ 102-1/8

Banting Re-

search Foun-

dation - 64,000 1 $\frac{3}{4}$ % due Nov. 1, 1949,
@ 100.85

(b) Investment of funds received from the Provincial Government for erection of new O.C.E. building, Archives building, and for capital expenditures in Faculty of Medicine:

\$500,000 - 1 $\frac{3}{4}$ % due Nov. 1, 1948 @
100.55

500,000 - 1 $\frac{3}{4}$ % due Nov. 1, 1948 @
100.65

100,000 - 1 $\frac{3}{4}$ % due Nov. 1, 1948 @
100.60

Your Committee considered the investment situation in the light of recent changes in the bond market, and it was agreed that the Chairman of your Committee and Mr. Burns discuss the matter with Mr. Bryden, with a view to ascertaining whether any change should be made in the present investment policy.

5. Amount of Supplementary Grant to Ontario College of Education in respect to 1946-47 operations

The Committee considered the request of the Ontario College of Education that the amount of the D.V.A. grant to be allocated to them for 1946-47 on account of 102 students should be increased from \$40 to \$150 per student, resulting in an additional credit of \$11,220. Since anticipated changes in D.V.A. regulations will provide for a fixed grant of \$150 per student, your Committee recommends that this adjustment be approved.

6. Operations of the Ontario College of Education

In view of a deficit in the operations of the Ontario College of Education for 1946-47 your Committee considered the manner in which the financial affairs of the College are handled. The President informed the Committee that all estimates and financial matters were presented to the Minister of Education for approval before being submitted to the Board of Governors of the

Finance
Committee
Report
(Cont'd)

University. The Acting Comptroller wished to place on record that any deficit could only be recovered by a surplus in future years, and consequently the University was at present financing the College to the extent of their deficit of approximately \$15,000.00.

7. Report from the Committee on Fee Structure

The President presented a report from the Committee on Fee Structure, which was considered by your Committee. As it was felt that this report did not go far enough it was dealt with as an interim report, and the Committee requested the President and the Acting Comptroller to go into the matter and submit further recommendations for the consideration of the Committee.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

February 10, 1948.

Deputation
to wait
upon the
Prime Min-
ister
regarding
the Univer-
sity's
position

Regarding Clause 2 of the foregoing

report covering budgetary projection for the next five years, Mr. Gordon emphasized the necessity of informing the Provincial Government of the University's financial position. In view of the inability to have the Chairman do this, and the urgency of conveying the information in time for inclusion in the Government's estimates, it was agreed that in the emergency the Chairman of the Finance Committee, together with Dr. McCullagh and the President, wait upon the Prime Minister and inform him of the present situation.

Finance
Committee
to con-
sider
invest-
ments

In connection with Clause 4 of the

Finance Committee Report covering Investments, Mr. Duncan stated that many universities did not confine their investments to trustee securities and Dominion Government bonds but were purchasing preferred and common stocks at the present time, and this matter was referred to the Finance Committee for consideration.

Recommen-
dations
of the
President

Recommendations of the President

were approved as follows:-

Appoint-
mentsAppointments:Faculty of Arts:

G. Brett

- Associate Professor in Art and Archaeology from Feb. 1, 1948 without salary

A. C. Killey

- Demonstrator in Chemistry, Feb. 1, 1948 to May 31, 1948 \$90 a month

L'Abbé Maheux

- Visiting Professor of History, Feb. and March, 1948 \$1,000 (honorarium \$650; expenses \$350)

R. H. J. Nicholson

- Assistant in Psychology, Feb. 1 to May 31, 1948 \$37.50 a month

J. R. Dymond

- Professor of Systematic Zoology and Head of the Department, from July 1, 1948 \$6,500 a year

Zoology:Assistants, Spring Term 1948:

Dr. Helen Robinson	\$250	Miss J. C. Watt	\$245
C. D. Fowle	200	R. L. Peterson	200
W. B. Scott	200	N. C. Kerbel	175
Miss M. Graham	150	B. McCraw	150
Miss S. Morton	150	Miss J. Taylor	150
Miss P. deCandolle	125	Miss I. Uchida	125
Mrs. M. Fairlie	120	Miss M. Phillpotts-	
J. O. Wheeler	100	Brown	100
K. Wood	100	J. R. Blais	75
Mrs. A. Fowle	75	Miss J. W. Hawkes	75
H. McCrimmon	75	Miss J. Whitaker	70
E. L. Bousfield	60	J. B. Falls	60
J. G. Newell	60	H. Axelrod	50
R. M. Belyea	50	Miss A. Huffman	50
Miss M. Jackson	50	Miss S. Johnson	50
Miss C. Wells	40	W. G. Wiggins	35

Faculty of Medicine:

D. M. Scott

- Demonstrator in Anatomy, Jan. 1 to May 31, 1948 \$87.50 a month

T. Astrup

- Research Associate in Banting and Best Medical Research, Feb. 1 to June 30, 1948 \$30 a month

F. I. Lewis

- Assistant Professor of Surgery from Feb. 1, 1948; \$200 per annum to June 30, 1948, and thereafter at the rate of \$300 per annum.

Faculty of Applied Science and Engineering:

M. K. Price

- Instructor in Applied Physics, Jan. 21 to Apr. 30, 1948 \$250 a month

R. H. Scrivener

- Instructor (part time) in Civil Engineering: Municipal and Structural, Jan. 23 to Apr. 30, 1948 \$125

Appoint-
ments
(Cont'd)

Mechanical Engineering:

R. F. Mark

D. R. Yeomans

Ajax Division:

J. E. Thomas

Faculty of Dentistry:

R. D. Coleman

J. E. C. McGowan

School of Nursing:

Mrs. M. MacLean

School of Hygiene:

Mrs. E. F. Esler

Registrar's Office:

Miss A. L. Armstrong

Miss F. E. Welch

Miss B. Buck

Miss N. Roberts

Varsity Appeal:

M. W. Sparling

- Instructor, Feb. 5 to June 30, 1948 \$250 a month
- Demonstrator (part time), 3 mos. from Jan. 26, 1948 \$150
- Instructor in Chemical Engineering Jan. 1 to Apr. 30, 1948 \$150
- Demonstrator in Prosthodontia, Feb. 15 to May 31, 1948 \$292
- Demonstrator in Prosthodontia, Feb. 15 to May 31, 1948 \$232
- Lecturer, Feb. 16 to June 30, 1948 \$200 a month
- Research Fellow in Public Health Nutrition, Feb. 2 to June 30, 1948 \$125 a month
-) Clerks, Graduates' \$1,392 a year
-) Register, from 1,284 a year
-) Feb. 1, 1948
-) Stenographers, from 1,392 a year
-) Feb. 1, 1948 1,392 a year
- To take charge of the Campaign Office in Simcoe Hall from Feb. 15 to June 30, 1948; and in consideration of his gratuitous service in respect of the Varsity Appeal during the summer and autumn of 1947 and for his services as outlined above in relation to the Campaign he be paid \$7,000 in four equal instalments during the months of March, April, May and June, 1948

Resigna-
tions

Resignations:

Faculty of Arts:

Mrs. B. Simpson

Faculty of Medicine:

F. L. Lawson

Faculty of Applied Science and Engineering:

L. Goodfriend

- Assistant in Psychology from Jan. 31, 1948 (salary - \$300)
- Demonstrator in Anatomy (salary - \$87.50 a month) Jan. 1, 1948
- Instructor in Applied Physics (salary - \$250 a month) Jan. 16, 1948

Leave of
absence

Leave of Absence:

Expansion Plans:

J. R. Gilley

- Director, Feb. 15 to Aug. 31, 1948 with full salary and with pension payments by the University

University
Extension
Courses

University Extension Courses:

Evening Tutorial Classes:

B. E. Shore

T. E. D. Boys

E. Watters

R. Card

G. Walter

- Instructor in Russian \$125
- 1 lecture, Real Estate 10
- do. 10
- do. 10
- 2 lectures, Salesmanship 20

University
Extension
Courses
(Cont'd)

University Extension Courses (Cont'd):

An additional appropriation of \$2,000 authorized for
"Office Supplies, Stationery, Printing, Postage and
Incidentals".

Additional
appropri-
ations

Additional appropriations:

Department of Household Science:

"Laboratory Supplies" - \$400

University Library:

"Maintenance: Supplies" - 200

Transfers
in appro-
priations

Transfers in appropriations:

Geological Sciences:

Charge: "Equipment and Apparatus" -
Credit: "Supplies" - 500

Zoology:

Charge: "Spparatus"
Credit: "Office Supplies" - 1,000
Charge: "Apparatus"
Credit: "Laboratory and Lecture Room
Supplies" - 3,000

Faculty of Medicine:

Charge: "Committee of Experimental
Research - Salaries"
Credit: "Department of Medicine,
Salaries" - 800

Banting and Best Medical Research:

Charge: "Medical Research Banting -
Apparatus"
Credit: "Medical Research Bamting -
Supplies" - 4,000

School of Architecture:

Charge: "Apparatus, including Books"
Credit: "Supplies" - 300

Mining Engineering:

Charge: "Salaries"
Credit: "Supplies" - 1,500

Ontario College of Education:

Charge: "Salaries"
Credit: "Maintenance of Plant, Caretaker" \$ 60
"Maintenance of Plant, Cleaning,
Firemen, etc." 960
"U.T.S. Athletic Grounds,
Caretaker" 75 1,095

School of Graduate Studies:

Charge: "Teaching Assistance"
Credit: "Salaries" - 500

School of Physical and Health Education:

Charge: "Administration: Equipment"
Credit: "Administration: Supplies and
General Expenses" - 400

Miscellaneous:

Charge: "Ajax: Technical Library - books
and Periodicals"
Credit: "University of Toronto Library -
Books and Periodicals (for fund
allocated for Faculty of Applied
Science and Engineering)" - 1,000

Notice of
motion for
appoint-
ment of C.
T. Bissell
as Assist-
ant to the
President

The President gave notice of mo-
tion for the appointment of C. T. Bissell as Assistant to the Presi-
dent for May and June, 1948, at a salary of \$165 a month, and from
July 1, 1948, at a salary of \$5,000 a year.

Other recommendations of the Pre-
sident were approved as follows:-

Increase
in fee of
U.C.Women's
Undergrad-
uate Assoc'n

Registration
in First Pre-
medical Year

- (a) An increase in the fee of the University College Women's
Undergraduate Association from \$4.00 to \$6.00 a year,
commencing with the Session 1948-49.
- (b) That registration in the First Premedical Year of the
Faculty of Medicine for the Session 1948-49 be offered
to approximately 150 students.

- (c) Changes in the budget of the School of Social Work for
1947-48 as follows:-

Changes in
budget of
School of
Social Work

	<u>Original</u>	<u>Revised</u>
Assistant Director, 3 mos. @ \$4,200	\$1,400	\$1,400
Administrative Assistant, 8 mos. @ \$3,000	2,000	2,000
Lecturer, half time (Boynton)	1,800	1,800
Field Work Supervision	1,350	1,053
Stenographer, half time	720	720
Furniture and Equipment	200	200
General Expenses and Contingencies (including office supplies and services, library, films and travel)	650	1,297
Lecturer, half time (Nicholls)	1,200	1,200
Total	\$9,320	\$9,670
Bursaries	5,400	5,050
	<u>\$14,720</u>	<u>\$14,720</u>

Change in
conditions
of award of
T.H.Bickle
Bursary

- (d) A change in the conditions of award of the "T. H. Bickle
Bursary" as follows:-
"The income from this fund to be used to purchase a
suitable Prize to be awarded annually to a member of
the Senior Intercollegiate Swimming Team of this
University in any year or faculty."

Increase in
fees of the
Ontario
College of
Education

The Board, upon the President's
recommendation, acquiesced in the decision of the Minister of Educa-
tion to increase the fees of the Ontario College of Education as
follows, effective July 1, 1948:-

		<u>Present Fee</u>	<u>Proposed Fee</u>
Increase in O.C.E. fees (Cont'd)	Intramural students, from Ontario	\$ 75	\$125
	Intramural students, outside Ontario	150	200
	Extramural students, examination fee	10	20
	Library School, from Ontario	75	125
	Library School, outside Ontario	150	200
	Pedagogy students, Summer Session	25	50
	Pedagogy students, Winter Session	50	75

Establish-
ment of the
"William
Pakenham
Fellowship
in Education"

The Board approved of the
President's recommendation that in connection with the fol-
lowing bequest under the Will of the late Dean Pakenham -
"The residue to the University of Toronto to be used as
the governing body of the University may direct in
behalf of the activities of the Ontario College of
Education" -

there be established in the College a Fellowship in Educa-
tion under the following conditions:-

"The Fellowship, to be called 'The William Pakenham Fel-
lowship in Education', is to enable a graduate to pursue
advanced work in Education either in the University of
Toronto or at some other university approved by the Sen-
ate. Applicants must be residents of Ontario, holding a
Bachelor's degree, a teacher's certificate valid in a
Canadian Province and having credit for some course or
courses in education. Preference will be given to ap-
plicants with academic records and professional experi-
ence indicative of their ability to make an outstanding
contribution to education in Canada as a result of fur-
ther graduate work. The fellowship will ordinarily be
awarded in June for a period of one year, but a holder
of the fellowship will be eligible to apply for one ad-
ditional year. The value of the fellowship will be the
annual income produced by the fund but not to exceed
\$1,500. The selection committee shall consist of the
Dean of the College and two others selected by him. One
of these two must be a member of the Pedagogy committee
of the University of Toronto. The fellowship is to be
awarded for the first time in 1948."

This matter was referred to
the Senate for settlement of the academic details.

The Board was informed that
an additional sum of \$25,000 had been received, making the
total to date \$50,000.

Presenta-
tion of
statement
showing
geograph-
ical
distribu-
tion of
students

The President presented a statement showing a geographical distribution of students for the Sessions 1919-20 to 1946-47, inclusive, under the headings Toronto, Ontario (outside Toronto), and elsewhere.

Presenta-
tion of
President's
Report for
1946-47

In accordance with sub-section 10, Section 75, of the University Act the President presented his report for the Session 1946-47 on the progress and efficiency of the academic work of the University and University College, and the Board congratulated the President upon such a comprehensive report.

Royal On-
tario
Museum By-
Laws
adopted
subject to
any altera-
tions which
might be
brought up
at the
next meet-
ing

Following the passing of the Royal Ontario Museum Act, 1947, by which the Museum is now under the jurisdiction of the Board of Governors of the University, the By-laws of the Museum were revised and copies distributed at the meeting. The Chairman of the Museum Board, Mr. Fennell, suggested that until the end of the current fiscal year the investments of the Museum held by the University should be specifically earmarked for the Museum. The Board was, however, of the opinion that no departure should be made in this case from the University policy that all investments should be pooled. At the Chairman's suggestion it was agreed that the By-laws be adopted subject to any alterations which might be brought up at the next meeting of the Board of Governors.

Additional
appropria-
tion for
alterations
to 590-592
University
Avenue

The President informed the Board that in connection with the purchase of 590-592 University Avenue, an additional appropriation of \$23,000 was necessary for alterations, etc., which together with the original sum of \$43,000 would bring the total to \$66,000. At the President's suggestion the Board approved of this expenditure from the grant of \$500,000 from the Provincial Government to be used for capital purposes in connection with the Medical Faculty.

Administrative matters approved -

Additional appropriations

Transfer in appropriations

approved as follows:-

Additional appropriations:

Faculty of Medicine:

"Clinical Instruction in Hospitals" - \$2,715.00

No. 88 College Street:

"Taxes for 1947" - 196.85

Transfer in appropriations:

Charge: "Contingencies"

Credit: "Superintendent's Sundry Expenses" - 100.00

Other administrative matters

were approved as follows:-

Signing of agreement re Ajax premises

Cash advance to Ajax

Advance appropriations for Chemical Engineering

(a) The signing of a supplementary agreement to the lease of the Ajax premises, identifying equipment and chattels.

(b) Cash advance of \$60,000 for the Ajax Division for the month of February 1948.

(c) Advance appropriations for "Supplies" for Chemical Engineering against the 1948-49 Estimates as follows:-

Toronto	-	\$10,000.00
Ajax	-	\$ 3,000.00

Amendments to Health Service regulations regarding medical examination, etc.

Upon motion of the President,
Seconded by Mr. Gordon,

approval was given to certain amendments to the Health Service regulations regarding medical examination, etc., to be inserted in the Calendars as follows:-

- (1) Medical Examination. By order of the Board of Governors, a medical examination by the Health Service is compulsory for:
 - (a) Undergraduate students in their first year of attendance at the University and thereafter following any serious illness or accident. This examination is to be completed within one month of registration.
 - (b) Any student (graduate or undergraduate) whose domicile is not in Canada. This examination is to be completed annually within one month of registration.
 - (c) Any student (graduate or undergraduate) where the Health Service has reason to believe that such an examination is necessary in the interest of the health of the student or of the public.

Amendments
to Health
Service
regulations
(Cont'd)

- (d) Any student (graduate or undergraduate), annually, before participating in organized competitive athletics. The Health Service shall have the right to debar any student on medical grounds from participating in athletics, and also to recall any athlete for examination.

An opportunity will be afforded annually for all students to have a medical check-up if they so desire.

- (2) X-ray Chest Survey for Pulmonary Tuberculosis. By order of the Board of Governors, the following groups of students must have an X-ray examination of the chest as arranged by the Health Service:
- (a) All new students
 - (b) All final year students
 - (c) The following students annually:
 - 1. Medical students
 - 2. Students of the School of Nursing
 - 3. Students whose domicile is not in Canada
 - (d) Dental students in their first year and last two years
 - (e) Any student for whom it is considered necessary.

Engineering
Society
accounts to
be audited
by Mr. R.
R. Grant

The Board was informed that the Engineering Society had requested authority to appoint Mr. R. R. Grant as Auditor for the accounts of the Society, both at Toronto and Ajax, for the fiscal year April 1, 1947 to March 31, 1948. At the suggestion of the Acting Comptroller the Board approved of the audit being undertaken by an outside Auditor rather than have it carried out by the Chief Accountant's Office, and authority was given for the appointment of Mr. R. R. Grant.

The Acting Comptroller reported upon the following matters:-

Estimated
cost of
alterations
to 106 and 79
St. George
St. exceeded

- (a) That the estimated cost for alterations to 106 and 79 St. George Street, in connection with which the sum of \$26,723.56 had already been approved by the Board, has been exceeded in the amount of \$3,283.15. The Board approved of this additional expenditure on the understanding that these alterations will be met from any surplus accruing from the operations of the Women's Residences.

Income accru-
ing from the
L. V. Redman
Estate during
next five
years not tax-
able

- (b) That the income accruing from the L. V. Redman Estate during the next five years will not be taxable. The Department of National Revenue has reversed its previous ruling, and income accumulating for the four universities named in the Will will be considered as accruing to the benefit of these institutions and is therefore exempt from taxation under the provisions of the Income War Tax Act.

Letter of
thanks from
Dr. Stiver

- (c) That a letter of appreciation had been received from Dr. W. B. Stiver, Assistant Director of Health Service, for the leave of absence granted to him on account of illness.

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4
Estimated cost
of alterations
to 7 Queen's
Park to remove
fire hazard

The Board was informed that
the estimated cost of alterations to the School of Nursing,
No. 7 Queen's Park, as a result of a request from the Fire
Marshal to remove fire hazard, amounted to \$8,200.00. After
considering the matter it was agreed -

Upon motion of Mr. Fennell,
Seconded by Mr. LaBine,

that the Acting Comptroller consult with the Fire Marshal's
Department and the Department of Public Works, and report
to the Board.

Donations -

Donations were reported as
follows and were accepted with thanks and appreciation:-

From -

The Will of the late Miss Jessie M. Niven, a bequest
of \$5,000 for medical research work, preferably for
research in poliomyelitis under the supervision of
Dr. J. Craigie of the Connaught Medical Research
Laboratories, or other medical research work as the
Board may see fit. (Dr. Craigie is no longer at
the Connaught Laboratories). A bequest of 5/72nds
of the residue is also left to the University for
medical research.

Mr. George McCullagh, an offer of \$500 a year for
five years, beginning in 1948, for two scholarships
of \$200 each and one of \$100 in the Philosophy
(English or History option) Course.

Hoffmann-La Roche Limited, the following grants:

- (a) \$400 to the Banting and Best Department of Med-
ical Research for research under the direction
of Dr. Bruno Mendel;
- (b) \$300 to the Banting and Best Department of Med-
ical Research for research work to be carried
out by Dr. W. R. Franks.

Eastern Steel Products Limited, an offer of \$350 a year
for five years at least, to establish an award to be
made to a student completing the second and entering
the third year in Mechanical Engineering, to be based
on the results of good work in both the first and
second years, and financial need is also to be taken
into consideration. The first award is to be payable
in the Session 1948-49, and is to be made following
the results of the examinations in 1948.

National Research Council, the sum of \$250 for work
under the direction of Dr. H. K. Box, Dentistry -
D.R. 3 - Box.

Donations
(Cont'd)

From -

Dr. Marion Hilliard, the sum of \$100 for a scholarship to be known as the "Dr. Gwen Mulock Scholarship - Social Work" and to be awarded to a student of outstanding merit, as indicated by achievement in meeting the requirements of the School of Social Work, who is continuing in the School for a second year as candidate for the M.S.W. degree, and who preferably is interested in Medical Social Work; the scholarship to be offered annually.

Mr. C. P. Fell, the sum of \$50 to be used at the discretion of the Headmaster of the University of Toronto Schools.

The S. S. Kresge Company Limited, the sum of \$1,200 to cover the second award of their Fellowship.

Mr. George L. Gray, the sum of \$590 towards the 'Duncan and John Gray Memorial Lectureship in History Fund'; \$500 to be added to the Fund and the remaining \$90 to meet the honorarium for the current year.

B'Nai B'Rith Toronto Lodge No. 836, the sum of \$350 to continue their Scholarships, two in University College and one in the Faculty of Medicine for 1948-49.

Mr. B. Sadowski, the sum of \$750 to be distributed as follows:-
\$500 to cover the Sadowski Scholarships payable in 1948-49;
\$250 for the B. Sadowski Bursary payable in 1948-49. Mr. Sadowski wishes, this year at least, to have the Bursary allocated to the School of Social Work instead of to University College.

Mr. E. J. Leranbaum, the sum of \$250 for credit of the Norma Epstein Foundation Fund, which now totals \$25,500.00.

Deborah Assembly No. 5, Order of Rainbow for Girls, the sum of \$50 to cover their Bursary for 1947-48. Notice given that since the organization has relinquished its charter, this cheque concludes the annual Bursary donated by them.

Various donors for the Institute of Industrial Relations:-

Paid	-	\$ 45,240.50
Promised	-	\$103,535.50

Mr. Ross
granted
leave of
absence

At the request of Mr. Ross he

was granted leave of absence from the next two meetings of the Board.

*Indesed
m.p.*

The meeting adjourned at 6:15 p.m.

Minutes confirmed.

February 26th 1948

Henry Brown

Vice-Chairman

E. J. Leranbaum

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, February 26th, 1948, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman
(in the Chair)
The Chancellor
The President
Dr. Johnson
Mr. LaBine
Dr. Neilly

Mr. Bryce
Mr. Burns
Mr. Duncan
Hon. Dr. Bruce
Mr. Vaughan
Mr. Gordon

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Bryce,

were confirmed.

Executive
Committee
Meeting
Cancelled

No minutes of the Executive Com-

mittee were presented as the meeting of February 20th was can-
celled.

Financial
statements
for year
ended June
30, 1947
to be trans-
mitted to
Government

The Audited Financial Statements

of the University for Queen's Park and Ajax Divisions for the
year ended 30 June, 1947, together with the Auditor's Report to
the Chairman of the Board for the same period, were presented at
the meeting, and it was agreed that the Audited Statement be
transmitted to the Government in accordance with Section 38 of
the University of Toronto Act. Copies of these reports had been
mailed by the Secretary to each member of the Board on Monday,

Financial
Statements
for year
ended June
30, 1947
(Cont'd)

February 23rd, and it was suggested by Dr. Neilly that a Special Meeting of the Board be held at a later date to consider the same. The Secretary was requested to inform the Chairman of the Board on his return of the action taken.

Approval of
report from
Court of
Discipline
regarding
S.H. Newsome

Upon motion of the Chancellor,
Seconded by Dr. Bruce,

the Board approved of the following recommendations contained in a report from the Court of Discipline, which had been concurred in by the Senate, in connection with the use of the mails in a scheme whereby through false and fraudulent representations a college degree was obtained by examinations through the mail from the University:-

- (a) That the degree of Bachelor of Pedagogy issued to Spencer Howard Newsome on June 6th, 1946, be cancelled;
- (b) That his name be erased from the Register of Graduates of the University; and
- (c) That he be required to surrender for cancellation the diploma for the said degree of Bachelor of Pedagogy.

Property
Committee
Report
No. 248

Report Number 248 of the Property

Committee was presented as follows, and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Duncan,

was approved subject to the following:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, February 20, 1948, at 3 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent

Mr. G. A. LaBine
Mr. J. S. Duncan
Hon. Dr. H. A. Bruce
Mr. A. Kelly
Mr. C. F. W. Burns

1. Report of the last meeting

The report of the meeting held on December 8, 1947, was presented, and -

Upon motion of Mr. LaBine,
Seconded by Dr. Bruce,
was confirmed.

2. Demolition of 715 to 721, and 727 Spadina Avenue -
Ontario College of Education Building

The Acting Comptroller informed your Committee that in order to proceed with the erection of the addition to the Ontario College of Education, 715 to 721, and 727 Spadina Avenue, had been demolished, and \$1,000 had been received in this connection from the wreckers. Your Committee was also informed that in view of the fact that the estimated cost of the proposed addition amounted to \$859,000 and only \$500,000 had been received from the Ontario Government, Dean Lewis was considering the question of financing the additional amount necessary for this project.

3. Queen's Park Alterations

The Acting Comptroller informed your Committee that he had written to the City in connection with finalizing the arrangements regarding the Queen's Park alterations, but that as yet no reply had been received.

4. Archives and Canadiana Building

Your Committee was informed that consideration is being given to the request of Dr. Samuel for increasing the accommodation which had originally been contemplated for 'Canadiana', but that nothing had as yet been finalized pending the return of Dr. Samuel.

5. Site for Physiology Building

In connection with proceeding with the proposed Physiology Building at 116 College Street, your Committee was informed that the Minister of Public Works for Ontario had been written with regard to the Government exercising its right of expropriation, but that no reply had as yet been received.

6. War Memorial

The Superintendent informed your Committee that the Architects, Mathers and Haldenby, had been considering the question of the erection of a second loggia to the north of the present one at the Memorial Tower which would fit in with the architecture of the present memorial, but were not prepared to make a recommendation in this connection at the present time.

7. University Library

With regard to the information requested as to the requirements of the University Library, your Committee was informed that a Special Committee had met and were meeting again on Saturday, February 21st, to consider the matter, and it was expected a report would be made at an early date.

8. Negotiations with Victoria College re Wymilwood and rented properties, and lease for 137 Bloor Street West

Your Committee was informed that the Chairman, Mr. Vaughan, had written to Victoria College explaining the University's position and proposals concerning Wymilwood and rented properties. The Committee confirmed the views expressed in Mr. Vaughan's letter, but was informed that no reply had been received as yet from Victoria.

Your Committee was also advised that no reply had been received to the letter which had been written regarding the renewal of the lease for 137 Bloor Street West, which Victoria College apparently assumed would be considered at the same time as the other arrangements.

9. 143 Bloor Street West - Renewal of Lease

It was reported that the renewal of the lease for 143 Bloor Street West was expected to be completed very shortly.

10. Revised Estimates of Costs for Wallberg, Mechanical and Physics Buildings

Your Committee considered a statement of Building Projects Estimates which, in January 1948, showed a considerable

Property
Committee
Report
(Cont'd)

increase over the original estimates, and it was pointed out that as the costs of construction had increased the Architects' fees of 6% had resulted in a very substantial sum, and it was suggested that possibly the Architects' fees might be based on the original estimates. After lengthy consideration of this matter, your Committee recommends to the Board that the Superintendent be requested to explore this matter and endeavour to negotiate with the Architects to see whether some relief could not be obtained in connection with their fees.

11. Fire Hazard at 7 Queen's Park

In connection with the fire hazard at 7 Queen's Park which had been referred to him at the last meeting of the Board, the Acting Comptroller read a letter which he had received from the Fire Marshal. Your Committee considered the number of students in residence in this building and the delay in the erection of the School of Nursing, and

Upon motion of Mr. Duncan,

Seconded by Dr. Bruce,

recommends to the Board that authority be given for an appropriation of \$8,200.00, the estimated cost of alterations to the building.

12. Spadina Road Widening

Your Committee considered a request from the City in connection with the widening of Spadina Road insofar as it affected the roadway around the Connaught Medical Research Laboratories - Spadina Division (Old Knox College), which the City proposed would bring the roadway under the windows of the east and west sides of the building. Your Committee are in accord with the opinion expressed by the Director of the Laboratories, Dr. Defries, in which he states that the proposal is entirely unacceptable, and in considering the matter at length -

Upon motion of Dr. Bruce,

Seconded by Mr. LaBine,

your Committee recommends to the Board that these views be conveyed to the City with the suggestion that further negotiations be entered into in order to arrive at a more satisfactory solution to this problem.

13. Albert Edward Bastedo Estate

Your Committee was informed that the National Trust Company Limited, Executor of the Albert Edward Bastedo Estate, had forwarded the deed to the property in the Township of McLean in the District of Muskoka which had been bequeathed to the University, and following a discussion of the use to which the property might be put,

Upon motion of Mr. Burns,

Seconded by Mr. LaBine,

your Committee recommends to the Board that this property be made available to the Faculty of Forestry for a research centre and a demonstration woodlot, in accordance with suggestions made by Dean Sisam.

14. Applications for Licenses for Ingress and Egress - College Street, etc.

It was reported that in accordance with the instructions of the Board of Governors at their meeting on December 11, 1947, the University Solicitor had sent notices where breach of an existing license exists or where no license exists. The whole question was review-

Property
Committee
Report
(Cont'd)

ed and consideration was given to the treatment of individual cases.

It was stated that there had been received, prior to the Solicitor's notice, a request for a license from Principal Investments Limited regarding a building to be occupied by the Head Office of the Mutual Benefit, Health and Accident Assurance Company on University Avenue immediately south of the National Life Building. A fee of \$40 a foot had been charged for some of the licenses a few years ago, and -

Upon motion of Mr. Duncan,

Seconded by Mr. Burns,

your Committee recommends that the Board grant a limited license to Principal Investments Limited at \$60 a foot, it being understood that this license covers only the building which they propose to erect now and the purposes for which they propose it shall be used.

Consideration was also given to the request of Mr. G. Doxsee of 74-76 College Street for a license, and -

It was moved by Mr. Kelly,

Seconded by Mr. LaBine,

and recommended that the Board grant a limited license to Mr. G. Doxsee for 74-76 College Street at \$60 a foot, it being understood that this license would cover this property only for the purpose for which it is being used at present.

Your Committee gave lengthy consideration to the question of establishing a policy regarding those properties at present used as rooming houses or boarding houses. It was the opinion of the Committee that provision should be made for the granting of licenses which would be subject to renewal from year to year upon application and at the discretion of the Board, and on condition that there would be no compensation or reimbursement for alterations or improvements undertaken after that date, in the event of expropriation by the University in connection with any of these properties, and -

Upon motion of Mr. Kelly,

Seconded by Mr. LaBine,

your Committee recommends to the Board that the above policy be adopted and that a \$10 fee be charged for these annual licenses. In this connection your Committee recommends that a limited license be granted to Mr. and Mrs. H. Gray at the rate of \$10 per annum, under the above conditions.

15. Renewal of Lease with Canadian General Electric Company -
320 King Street West

In connection with the option of the Canadian General Electric Company to renew the lease of 320 King Street West for a further term of one year, your Committee recommends to the Board that this lease be renewed at the same rental of \$1,450 per annum, commencing with April 1, 1948.

16. 83 - 85 Grenville Street - School of Nursing

With regard to the renewal of the lease of the house and premises at 85 Grenville Street, the Committee recommends to the Board that the lease be renewed for a period of three years, commencing on September 1, 1948, at \$1,200 per annum.

Your Committee reports that negotiations are being carried on in connection with the lease of 83 Grenville Street, and recommends the renewal of this lease for a period of three years, commencing on March 1, 1948, at \$1,200 per annum.

17. Additional appropriation for alterations - 88 College St.

In connection with the alterations being made at the church, No. 88 College Street, which is now being used by

Property
Committee
Report
(Cont'd)

the University for lectures, etc., your Committee recommends to the Board that an additional appropriation of \$251.72 be granted for the same.

18. Request from Central Mortgage & Housing Corporation
re operation of utility services

A request was presented from the Central Mortgage & Housing Corporation that they receive permission to conduct a survey at Ajax of the utility services with a view to ascertaining the cost of these services in order that they might be familiar with the same when the University moves out of Ajax. After discussing the matter,

It was moved by Mr. Burns,

Seconded by Mr. Duncan,

and recommended that subject to arrangements being made satisfactory to the University, permission be granted for this survey.

19. Central Power Plant

The Superintendent informed your Committee that he had received a supplementary report on the Central Power Plant from H. G. Acres & Company, and that it was being considered and would be reported on at a later date.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

February 20, 1948.

Connaught
Medical
Research
Laborator-
ies and
Spadina
Road Wid-
ening

In connection with Clause 12

of the foregoing report regarding the Spadina Road Widening, Dr. Neilly enquired as to why this matter had been considered by the Property Committee instead of being referred to the Connaught Medical Research Laboratories Committee, and it was explained that Dr. Defries had been consulted in this regard. After lengthy discussion the Board agreed that this is a matter for the Connaught Laboratories Committee, and the Secretary was requested to refer the same to the Chairman of that Committee.

Frontage
licenses

In approving of the Property

Committee's recommendations in Clause 14 regarding licenses for ingress and egress on College Street, etc., it was agreed that the Acting Comptroller might, without further authority, deal with applications for licenses for rooming houses and boarding houses, but that other cases would be

presented to the Board for individual consideration.

Appoint-
ment of
Dr. C. T.
Bissell
as Assist-
ant to
President

Regarding the notice of motion
given by the President at the last meeting for the appointment of
Dr. C. T. Bissell, the Board approved -

Upon motion of the President,
Seconded by Dr. Bruce,

of the President's recommendation that Dr. C. T. Bissell, Assist-
ant Professor in English and Dean in Residence of University Col-
lege, be appointed as from May 1st, 1948, Assistant to the Presi-
dent; and that he be paid for each of the months of May and June
1948 a salary of \$165.00, and that as from July 1st, 1948, he be
paid a salary of \$5,000 a year.

Approval was also given to the
President's recommendation for an additional appropriation for
the Office of the President of \$330.00 to pay the salary of Dr.
Bissell as Assistant to the President for May and June, 1948.

Recommendations of
President

Other recommendations of the Pre-
sident were approved as follows:-

Appoint-
ments

Appointments:

Faculty of Arts:

Geological Sciences:

Assistants for Easter Term, 1948:

D. R. Cook	\$125	J. G. H. Huckle	\$125
R. M. P. Jones	125	R. W. C. Johns	125
A. F. Killin	125	J. A. Simpson	125

Faculty of Medicine:

Miss J. M. Patterson	- Research Assistant in Banting and Best Medical Research, Feb. 1 to June 30, 1948	\$1,500 a year
Miss L. Dawson	- Technical Assistant in Medicine, Mar. 8 to June 30, 1948	\$1,400 a year

Faculty of Applied Science and Engineering:

Miss L. B. Farrell	- Assistant in the Secretary's Office, from Feb. 1, 1948	\$1,800 a year
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Ajax Division:

C. Kassimatis	- Teaching Fellow in Mathematics, Mar. 1 to May 31, 1948	\$100 a month
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School of Social Work:

T. Owen	- Special Lecturer, Feb. 1 to May 9, 1948	\$400
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Appoint-
ments
(Cont'd)

School of Nursing:

C. E. Phillips

- Special Lecturer, 1947-48 \$300

School of Hygiene:

R. G. Struthers

- Associate in Parasitology,
1947-48 \$200

Council of the School of Nursing:

C. E. Phillips

- Ontario College of Education

Resigna-
tions

Resignations:

Faculty of Medicine:

Miss K. Lee

- Senior Technical Assistant in
Medicine (salary \$1,860 a
year) Mar. 31, 1948

Miss L. Goldstone

- Technician in Physiology
(salary \$1,200) Feb. 28, 1948

University
Extension
Courses

University Extension Courses:

Evening Tutorial Classes: Course in Real Estate:

M. Bosley - 1 lecture on Real Estate \$ 10

H. Shortill - do. 10

P. Bedford - do. 10

W. C. McLaughlin - Organizing and conducting
Real Estate Course 150

Business Courses: Course in Public Relations:

Miss I. F. McClintock - Attendance and clerical
assistance for 12
evenings 25

Miss M. K. Douse - do. 25

Course in Institutional Management:

F. Baldwin - Operating 15

H. Sedgwick - Basic Cookery 20

P. Stover - do. 50

B. M. Cohen - Marking Accounting Papers 50

A. W. Bryce - Basic Cookery 50

New Courses: Courses in Marketing Research and Market-
ing Know-How:

W. H. Poole - 1 lecture \$10
travelling expenses 15 25

R. F. Elrick - 1 lecture 10
travelling expenses 75 85

A. Hurd - 1 lecture 10
travelling expenses 75 85

E. A. Olson - 1 lecture 10
travelling expenses 75 85

W. N. Cordell - 1 lecture 10
travelling expenses 75 85

C. A. Massey - 1 lecture 10

W. A. Thompson - 1 lecture 10
travelling expenses 15 25

V. Reed - 1 lecture 10
travelling expenses 75 85

W. Washburn - 1 lecture 10
travelling expenses 75 85

G. A. Newman - 1 lecture 10
travelling expenses 30 40

H. V. Lush - 1 lecture 10

Additional
al appro-
priation

Additional appropriation:

Library:

"Maintenance: Supplies"

-

\$500

Transfers
in appro-
priationsTransfers in appropriations:Library:

Charge: "Graduate Deposits"

Credit: "Additional Assistance"

\$2,000

Pathology and Bacteriology:

Charge: "Bacteriology - Salaries"

Credit: "Pathology & Bacteriology -
Salaries"

- \$ 240

"Bacteriology-Apparatus"

- 1,000

"Bacteriology-Supplies"

- 500

1,740

School of Architecture:

Charge: "Toronto - Salaries"

- \$ 150

"Ajax - Salaries"

- 200

Credit: "Toronto - Supplies"

-

350

Faculty of Dentistry:

Charge: "Laboratory Apparatus and Equipment"

Credit: "Infirmary Supplies"

- \$2,500

"Laboratory Supplies"

- 1,200

"Laboratory Repairs & Renewals"

- 2,000

"Office Supplies"

- 500

6,200

School of Hygiene:

Charge: "Parasitology - Supplies"

Credit: "Parasitology - Salaries"

-

200

Pathological Chemistry:

Charge: "Apparatus"

Credit: "Supplies"

-

200

Statutes
of SenateStatutes of Senate:Numbers 1880 - respecting an amendment to the conditions of
award of the Students' Administrative Council
Admission Scholarship1881 - respecting the E. P. Taylor Fellowships in Oto-
LaryngologyEstablish-
ment of
Placement
ServiceUpon motion of Mr. Bryce,
Seconded by Mr. Burns,

the Board approved of the President's recommendation that there be established as from April 1, 1948, a "Placement Service", according to the terms of the following memorandum, and that the President be authorized to appoint members of the Committee of the Placement Service and of the Advisory Board of the Placement Service:-

1. Recommendation

It is recommended that a central office be established at the earliest possible date in the University of Toronto to co-ordinate and complement the existing placement services.

2. Reasons for Recommendation

First- Your Committee has proceeded on the conviction that the responsibility of the University extends beyond the education of the student. This places on the University the onus of helping the student to find the employment which can develop his capacities and enable him to make a better contribution to society. The return for meeting this responsibility would be the deeper loyalty of the graduates and the respect and approbation of the community at large.

Placement
Service
(Cont'd)

Second - Much work is already being done in this University toward fulfilling the responsibility for placement, but the work done is uncoordinated, much of it is informal, and all the benefits are not equally available to all students and to all employers. The experience of those on the Committee and a survey undertaken by it support the recommendation made in this report. The need is confirmed by employers. It is essential that a central office should earnestly seek the cooperation of all those who have in the past assisted in placing students and in no way discourage individual efforts of students or staff.

Third - The leading universities in the United Kingdom and the United States provide such services. Queen's University has had marked success in the operation of its office for many years. McGill University has organized an office for this purpose during the last year.

3. Organization

First - The placement work falls into three divisions: (a) undergraduate vacation and part-time during term; (b) the first placement of members of graduating classes; (c) clearing house for employment of older graduates. In each of these divisions successful operation requires careful and accurate consideration of the needs of the employer and the student, and a satisfactory matching of the needs of the one with those of the other.

Second - The responsibilities of the office call for a man of academic distinction, preferably a graduate of this University, acceptable to the employers, the University Staff and to the students. This requires a man of broad experience with a sympathetic understanding of the problem of employers and also the responsibility of the University and its relationship to the community. His status should be that of a senior administrative officer.

Third - A permanent committee composed of members of the University Staff should be appointed to formulate organization and duties of the office and advise with respect to its policy when established. This committee would be responsible to the President.

Fourth - In order to maintain as wide an interest as possible an advisory board should be formed representing employers, unemployment agencies, University Staff and others. This board should meet at least annually.

Approval was also given to the President's recommendation for an additional appropriation of \$2,350 for the newly established Placement Service for

Placement
Service
(Cont'd)

the period April 1, 1948 to June 30, 1948, in the following terms:-

Salary of Director	-	\$1,250
Secretary	-	350
Telephone	-	50
Office supplies and equipment	-	500
Travelling expenses	-	200
Total	-	<u>\$2,350</u>

The Board also approved of the President's recommendation that J. K. Bradford be appointed Director of Placement Service from April 1, 1948, at a salary of \$5,000 a year.

Approval
for hold-
ing a
Conference
in the
Institute
of Indus-
trial Re-
lations

Approval was given to the President's recommendation for the holding of a Conference on Human Problems in Industrial Organization on March 19, 1948, in the Institute of Industrial Relations, the fee for which shall be \$5.00; and for the following budget for the conference being established, any surplus to be credited to item "Conferences" in the estimates of the Institute:

Expenses of the group of University of Chicago Professors	\$500
Expenses of administration, printing, mailing, accommodation, etc.	250
Total	<u>\$750</u>

Administra-
tive mat-
ters
approved

Administrative matters were approved as follows:-

Appoint-
ments

(a) Appointments:

Publicity:

Mrs. W. Ferguson) Secretaries to the	\$1,560 a year
Miss M. Napier) Publicity Officer,	1,560 a year
) from Mar. 1, 1948	

Promotion:

Ajax Division - Health Service:

Mrs. K. J. Byrnes	- Secretary at an increase in salary from \$115 a month to \$125 a month from Jan. 1, 1948, to May 15, 1948
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Resigna-
tion

(b) Resignation:

Superintendent:

C. J. Ward	- Assistant, Construction Department (salary \$4,800 a year) Feb. 29, 1948
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Accountable
Warrant

(c) An Accountable Warrant for the month of March, 1948, for Queen's Park of \$700,000.00.

Placing of
orders
against the
1948-49 ap-
propriations

(d) The placing of orders against the 1948-49 appropriations as follows:-

1. Faculty of Dentistry:

"Laboratory Apparatus and Equipment"	- \$2,030
"Laboratory Supplies"	- 1,300
	<u>\$3,330</u>
2. School of Physical & Health Education:

"Administration: Equipment"	- <u>\$ 132</u>
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Financial
Statements
for seven
months
ended 31st
January,
1948

Financial Statements for

Queen's Park and Ajax Divisions for the seven months ended January 31, 1948, were tabled. These statements showed operating results as follows:-

	<u>Actual Deficit</u>	<u>Pro-Rated Estimates</u>
Balance to be covered by D.V.A. and Provincial Grant:		
Queen's Park	\$1,219,404	\$1,258,380
Ajax	19,758	150,179
	<u>\$1,239,162</u>	<u>\$1,408,559</u>

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Mrs. Garnet W. McKee \$40,000 Dominion of Canada 3% Bonds, and from various donors, through Professor Lachlan Gilchrist, \$10,000 Dominion of Canada 3% Bonds, to establish the Garnet W. McKee - Lachlan Gilchrist Loan and Scholarship Fund, the annual income to be used to assist graduate research students to pursue graduate studies in Geophysics, X-rays and Spectroscopy or Nuclear Physics; the maximum loan in any Session to any graduate to be \$300. Authority given to the request of the donors that further donations to the principal of the fund may be received in future, and that the equipment and research resources of the University be made available for these investigations as far as is practicable. A stipulation is made that all financial or other material contributions made to any member of the Faculty of the University associated with these research investigations shall be placed in the fund. Donors express wish that in any year in which there are insufficient awards of loans or scholarships to exhaust the income on the capital of the fund, the remaining income should be made available in loans and scholarships to graduate research students in Engineering Physics.

Mrs. McKee, the donor of the Garnet W. McKee Loan and Scholarship Fund, wishes that a reciprocal condition

Donations
(Cont'd)

should apply to that fund, i.e., in any year in which insufficient awards made to exhaust the income on the capital of that fund, the remaining income should be made available in loans and scholarships to graduate research students under the Garnet W. McKee - Lachlan Gilchrist Loan and Scholarship Fund.

Defence Research Board, the sum of \$2,000 as an advance toward Grant DRB-20 - Dr. J. M. Anderson and Dr. R. W. McKay, to defray expenses expected to be incurred in equipping the Micro Wave Laboratory.

Mr. E. G. Baker, the sum of \$100 towards the Eye Center Fund as arranged with Dr. Paul A. Chandler of Harvard University.

Mr. Francis Glyn of London, England, a donation of letters written by Colonel and Mrs. John Hale from Quebec to the first Viscount Amherst in England, depicting life in Quebec from about 1799 to 1825.

Ontario Forest Industries Association, the sum of \$250 to continue their scholarship in Forest Entomology in the Faculty of Forestry.

Mr. George Klein, \$250 and from Kay-Cee Toggery Limited, \$250 for credit of the Norma Epstein Foundation. (Total now in fund - \$26,000.00).

Oral Health Magazine an undertaking to provide the Oral Health Thesis Prizes and the Wallace Seccombe General Proficiency Prize in the Faculty of Dentistry in future years, notice to be given one year in advance in the event of cancellation of the awards (formerly on an annual basis).

Various donors for the Institute of Industrial Relations:

Paid	-	\$ 50,585.50
Promised	-	\$101,635.50

Cody Scholarships
and Prizes

The President presented a letter which he had received from Dr. H. J. Cody regarding scholarships donated by him and his son, the late Maurice Cody, and the Governors authorized the changes requested as follows:-

- (a) Maurice Cody Memorial Scholarship, Modern History
This Scholarship to be discontinued, beginning with the Session 1948-49; funds to be provided for the award for the present Session as in the past.
- (b) Florence Cody Memorial Scholarship - University College
- (c) Henry John Cody Scholarship in University College
It is the wish of the donor to keep these scholarships up at the rate of \$150 each per annum, and for this purpose it is desired that the whole income on the \$8,000 donated by him in 1933 for these awards and the Maurice Cody Memorial Scholarship, Modern History (originally in the form of 5½% Forest Hill Village Bonds) be used; the donor to provide any necessary additional amount to bring the income up to \$150 each for both these scholarships.
- (d) Maurice Cody Memorial Prize - Modern History
This Prize to remain unchanged.
- (e) Maurice Cody Memorial Prizes - U.T.S.
The donation for the prize given by Dr. Cody annually in memory of his son to be continued.

The Governors further appreci-

Cody Scholarships
and Prizes
(Cont'd)

ated the generous statement contained in Dr. Cody's letter that on his death -

"The sum of \$15,000 goes to the University for a scholarship or scholarships at matriculation in University College. This or these would bear the name of my son. When I die the whole income on the \$8,000 could be made one scholarship, to bear the name of my wife, Florence Louisa Cody."

Purchase
of Starter
Patents
from Leaside En-
gineering
Company

The Acting Comptroller informed the Board that under the Will of the late Marie Wallberg the University received certain shares in the Leaside Engineering Company. A draft agreement was presented to the meeting for the purchase of certain starter patents held by the Company at a nominal value of \$25 in order that the Company might be wound up and its assets distributed rateably to the University and Augustana College and Theological Seminary, Rock Island, Illinois, the two shareholders. After discussing the matter the Board approved of the execution of the agreement with the Leaside Engineering Company for the purchase of the patents as specified.

Frederick
Harris
Estate and
Royal Conservatory
of Music

Dr. Johnson, Chairman of the Conservatory Board, explained to the meeting the situation existing in the legal action at present before the Courts in connection with the Estate of Frederick Harris, and the agreement entered into by the late Mr. Harris and the Conservatory.

Upon motion of Dr. Johnson,
Seconded by the President,

the Board approved of a recommendation that an offer be made of \$17,500 for a settlement out of Court in consideration of which the Court would give direction on the points at issue in our favour.

Budget of
Senior
School of
Music to
be trans-
ferred
to Con-
servatory

The President stated that heretofore the budget of the Senior School of the Royal Conservatory of Music had been included in the University Estimates and not in those of the Conservatory. As it was felt that this budget was primarily the responsibility of the Conservatory the Board, upon motion of the President, approved of the budget of the Senior School being transferred to the Conservatory.

Interview
with the
Prime Min-
ister and
Provincial
Treasurer
regarding
Universi-
ty's fin-
ancial
position

Mr. Gordon, Chairman of the Finance Committee, informed the Board that in accordance with the decision at the last meeting he had, together with the President, Dr. McCullagh and Mr. Spence, acquainted the Prime Minister and the Provincial Treasurer, the Hon. Leslie M. Frost, with respect to the University's financial position. At Mr. Gordon's suggestion it was agreed that further action in this regard be deferred until the Chairman's return.

*Indexed
m.B.*

The meeting adjourned at 5:55 p. m.

Minutes confirmed.

March 11th 1948

[Signature]
Chairman

[Signature]

Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, March 11th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Neilly
The Chancellor	Mr. Fennell
The President	Mr. Duncan
Mr. Urquhart	Hon. Mr. Justice Hope
Mr. LaBine	Hon. Dr. Bruce
Dr. McCullagh	Mr. Kelly
Mr. Gordon	Mr. Matthews
	Mr. R. E. Spence, Acting Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Fennell,
Seconded by Mr. Duncan,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of March 5th was cancelled.

Report No.
7 of the
Varsity
Appeal Ex-
ecutive
Committee

Report No. 7 of the Varsity Appeal

Executive Committee was presented and -

Upon motion of Mr. Massey,
Seconded by Dr. Bruce,

was approved as follows:-

Report No.
7 of the
Varsity
Appeal Ex-
ecutive
Committee
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 2nd, 1948, at 5 p.m., at which the following members were present:-

Mr. Massey (in the Chair)	Mr. M. W. Sparling
The President	Mr. R. E. Spence,
Mr. Norman C. Urquhart	Acting Comptroller
	Mr. C. E. Higginbottom,
	Secretary

Mr. Carroll McLeod, of
Cockfield, Brown
and Company

The Chairman made reference to certain details in connection with the Campaign and other information which had been prepared by Mr. Morley Sparling. After discussing these matters at some length, your Committee makes the following recommendations:-

- (a) That the following be added to the Varsity Appeal Executive Committee:
Mr. Beverley Matthews
Dr. J. A. MacFarlane
Mr. Arthur Kelly
- (b) That the date of the Campaign be from 1st to 22nd of May inclusive.
- (c) That the Campaign be conducted on a Dominion-wide basis with special emphasis on Ontario.
- (d) That in connection with the solicitation of funds in the United States, Mr. Morley W. Sparling go to New York and discuss with the Associates of the University of Toronto Incorporated the question of procedure to be followed in their part of the Campaign.
- (e) That subscriptions would be accepted over a five-year period, if desired.
- (f) That large donations considered to be of Special Names character be dealt with by the Vice-Chairman of the Committee, Mr. Norman C. Urquhart.
- (g) That Mr. Norman C. Urquhart prepare a special card and receipt form, together with form of a letter of acknowledgment.
- (h) That all matters of publicity should be handled by the Varsity Appeal Executive Committee. Publicity to be commenced on April 1st.
- (i) That in the brochure to be prepared, emphasis should be placed on the necessity for funds to be provided by the public, supplementing the revenue from the Provincial Government.
- (j) That Mr. Sparling endeavour to arrange with Cockfield, Brown and Company for the acceptance of the sum of \$5,000 on account, without prejudice to any final arrangements, until the amount of work necessary for the forthcoming campaign could be ascertained.

Report No.
7 of the
Varsity
Appeal
Executive
Committee
(Cont'd)

(k) That estimates covering the Campaign be prepared by Mr. Sparling, in consultation with the Acting Comptroller, for presentation to the next meeting of the Varsity Appeal Executive Committee and, if approved, be recommended to the Board.

(l) That weekly meetings of the Varsity Appeal Executive Committee be held on each Tuesday at 3:30 p.m. in the Board Room until further notice.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

March 2, 1948.

Mr. Sparling's
visit to
New York

Regarding Clause (d) of the Committee's recommendations, Mr. Massey informed the Board that Mr. M. W. Sparling had just returned from his visit to New York, where he had obtained valuable information regarding the Campaign from the Associates of the University of Toronto Incorporated.

Report No.
8 of the
Varsity
Appeal
Executive
Committee

Report No.8 of the Varsity Appeal

Executive Committee was presented and -

Upon motion of Mr. Massey,
Seconded by Mr. Justice Hope,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 9th, 1948, at 3:30 p.m., at which the following members were present:-

Mr. Massey (in the Chair)	Dr. J. A. MacFarlane
The President	Mr. R. E. Spence,
Mr. Norman C. Urquhart	Acting Comptroller
Mr. Beverley Matthews	Mr. C. E. Higginbottom,
Mr. Arthur Kelly	Secretary

1. The minutes of the meeting of the Varsity Appeal Executive Committee on Tuesday, March 2, 1948, were read and confirmed.
2. In connection with paragraph (j) the Chairman informed the Committee that Mr. Sparling had arranged with Mr. Webb, Vice-President of Cockfield, Brown and Company, for the acceptance of the sum of \$5,000 on account as proposed.
3. Your Committee considered the question of holding a meeting in Convocation Hall at the commencement of the Campaign, to which an outstanding speaker or speakers would be invited to inaugurate the Campaign. It was suggested that an effort be made to have General Eisenhower and Sir Oliver Franks address the meeting. The matter left with the Chairman to endeavour to do so.

Report No.
8 of the
Varsity
Appeal
Executive
Committee
(Cont'd)

4. In regard to the publication of Morley Callaghan's book, the Manager of the University Press, Mr. A. G. Burns, recommended that it be published by an outside firm, such as MacMillan or Oxford Press, in order to obtain the greatest publicity and the largest distribution. Your Committee recommends that arrangements be made with an outside firm for the publication of the book which is expected to be ready by March 15, 1948.
5. Your Committee discussed the matter of printing of pledge cards, receipts, etc., referred to the University Solicitor, and due to the urgency of which the Committee gave authority to proceed with the preparation of same. The draft of the letter to be sent to the Regional Committee Chairmen was further considered, and at the suggestion of Dr. J. A. MacFarlane the completion of same was referred to the Chairman of the Committee, Mr. Massey, the President and Mr. Sparling.
6. Your Committee concur in the suggestion of Dr. J. A. MacFarlane that the staff of the University and the Alumni be kept informed of the progress made in the forthcoming Appeal, and that the staff could be of great help in the distribution of cards and the solicitation of funds for the Special Names Committee. Your Committee also agree with Dr. MacFarlane's suggestion that Mr. M. W. Sparling be made available to address Faculty Council meetings.
7. In the absence of Mr. McLeod, the report on the Brochure for the use of the Special Names Committee was deferred until the next meeting.
8. In accordance with the recommendation contained in paragraph (k) of Report Number 7 the estimates were considered by the Committee and recommended to the Board for approval. (See Appendix A).
9. The Committee decided to change the time of the weekly meetings from 3:30 to 4:00 p.m.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary."

March 9, 1948.

Morley Callaghan's
book to be
published
by an out-
side firm

In connection with Clause 4 of the foregoing report with reference to the book written by Mr. Morley Callaghan, the Board discussed at length the question of this book being published by an outside firm, and it was agreed that this should be done.

Varsity
Appeal
Budget
for
period
ending
June 30,
1948

Upon motion of Mr. Massey,
Seconded by Mr. Fennell,

the Varsity Appeal Budget for the period ending June 30, 1948, referred to in Clause 8 of the Committee's Report No. 8, was approved as follows:-

Varsity
Appeal
Budget
(Cont'd)

	Expenditures to <u>February 28</u>	Budget from March 1st to <u>June 30, 1948</u>	Total Es- timated expen- ditures to <u>June 30, 1948</u>
Salaries	\$17,220	\$10,628	\$27,848
General Office Expenses	1,838	2,115	3,953
General Office Expenses - Mr. Urquhart	-	2,250	2,250
Graduate Register	6,146	3,000	9,146
Postage	1,377	-	1,377
Telephones	580	150	730
Information, Publicity, Photographs, Announce- ments, etc.	533	2,500	3,033
Conference of Graduates	5,459	-	5,459
Travelling Expenses	2,075	2,590	4,665
Organizers and Speakers, Local Committee Expenses	-	1,200	1,200
Literature, Postage	-	7,640	7,640
Convocation Hall Meeting and Dinner	-	1,800	1,800
Dinner for Special Names Canvassers	-	1,250	1,250
Legal Fees	217	-	217
Office Equipment	5,196	480	5,676
Alterations to Office	492	-	492
	<u>\$41,133</u>	<u>\$35,603</u>	<u>\$76,736</u>

Life In-
surance
Compan-
ies to
be can-
vassed

Following consideration of Reports

Nos. 7 and 8 of the Varsity Appeal Executive Committee, Mr.

Urquhart stated that it would require the combined efforts of all the members of the Board to make the Campaign a success, and that if they could obtain from ten of the leading Life Insurance companies, out of a total of approximately 22, an undertaking to pay \$250,000 a year for five years, or a total of \$1,250,000., the success of the Campaign would be assured.

It was agreed that -

Specific
donations

(a) Any money designated for specific purposes should be reported to the Special Names Committee;

Brochure

(b) A brochure should be prepared with special reference to the Faculty of Applied Science and Engineering, for use in industry;

Board to
canvass
Insurance
directors

(c) A list of Insurance Company directors be sent to each member of the Board of Governors, who would inform Mr. Urquhart whom they would be prepared to approach.

Mr. Urquhart stated that it would be of great assistance if he were in a position to say that each member of the Board had pledged himself for a donation to the

Donations
to be
shown as
from a
member of
the Board
and his
Company
where each
contributes

fund. In discussing the details of the arrangement as to whether the personal donation of a member should be combined with that of his Company, it was agreed that these should be combined and shown as from the member and his company, and that Mr. Urquhart would write to each Governor enquiring as to his commitment in the Campaign.

Recommendations of
President

Recommendations of the President were approved as follows:-

Appointments

Appointments:

Faculty of Medicine:

Miss J. Schondelmayer - Secretary in Therapeutics,
Mar. 1 to June 30, 1948
\$110 a month

Faculty of Applied Science and Engineering:

Miss I. G. Warnock - Secretary and Librarian in
Metallurgical Engineering,
from Feb. 1, 1948
\$1,500 a year

Resignation

Resignation:

Faculty of Medicine:

Mrs. E. Healy - Secretary in Therapeutics
(salary \$110 a month)
Feb. 29, 1948

University
Extension
Courses

University Extension Courses:

Course in Occupational Therapy:

Miss D. C. Madgett)	\$ 60
G. F. Lewis) Demonstrators in	180
Miss P. Molyneux) Anatomy	240

Transfers
in appropriations

Transfers in appropriations:

Faculty of Arts:

Charge: "Department of Mathematics - Salaries"

Credit: "Department of Italian, Spanish and
Portuguese - Cervantes Evening" - \$ 75

Faculty of Medicine:

Charge: "Committee on Experimental Research -
Supplies"

Credit: "Department of Biochemistry - Supplies" - 1,000

Charge: "Pathological Chemistry - Salaries"

Credit: "Administration, Publications, etc." - 1,000

Faculty of Applied Science and Engineering:

Charge: "Metallurgical Engineering - Apparatus"

Credit: "Metallurgical Engineering - Supplies" - 300

Charge: "Electrical Engineering, Ajax - Supplies"

Credit: "Electrical Engineering, Toronto -
Supplies" - 900

Transfers
in appro-
priations
(Cont'd)

Transfers in appropriations: (Cont'd)

Faculty of Applied Science and Engineering:

Charge: "E. A. Wallberg Memorial Applied Science Survey"	\$600.00
"E. A. Wallberg Memorial Applied Science Travelling Expenses"	<u>271.38</u>
Credit: "Wallberg Lecture"	- \$871.38

Other recommendations of the Pre-

sident were approved as follows:-

1948-49 ap-
propria-
tions for
research

- (a) That the sum of \$55,000 be set aside in the Estimates for the Session 1948-49 for Scientific Research, and that the sum of \$25,000 be appropriated from the income of the Wallberg Fund for the support of research in the Faculty of Applied Science and Engineering.

Payments
from the
Foster
Bequest

- (b) That the following amounts be paid from the Foster Bequest, cancelling previous recommendation of June 11th, 1947:-
- | | |
|--|---------------------|
| To the Department of Biochemistry,
Professor Wasteneys - for construc-
tion of a cold room | - \$4,056.00 |
| To the Department of Anatomy, Professor
Ham - for apparatus | - 1,300.00 |
| To the Banting and Best Department of
Medical Research, Professor Best
for Dr. Hoogland | - 1,900.00 |
| Total | - <u>\$7,256.00</u> |

Payment
to E. S.
Goranson

- (c) That the sum of \$1,200 be paid to E. S. Goranson, Lecturer in Physiology, from the Medical Research Best Fund, for study abroad.

Scale of
salaries
for tech-
nicians,
etc., in
Faculty
of Medi-
cine

- (d) That the following scale of salaries be adopted for technicians and laboratory workers in the Faculty of Medicine:-
- | | | |
|--|---|-------------------|
| Chief Technician | - | \$2,500 - \$3,100 |
| Senior Technician | - | 1,600 - 2,800 |
| Technician | - | 1,500 - 2,000 |
| Technical Assistant | - | 1,000 - 1,500 |
| Chief Laboratory Assistant | - | 2,000 - 3,100 |
| Senior Laboratory Assistant | - | 1,500 - 2,500 |
| Laboratory Assistant | - | 1,000 - 1,500 |
| Attendant (laboratory, museum,
animal room, etc.) | - | 1,000 - 2,000 |

Institu-
tional
Manage-
ment Fee

- (e) That the compulsory annual fee of the Undergraduate Society of the Course in Institutional Management be increased from \$5.00 to \$8.00.

Communis-
tic views
expressed
at Institu-
tional Man-
agement
Conference

Dr. McCullagh stated that in connection with the Labour School Institutional Management Conference which had been held at Ajax he understood that certain individuals with Communistic tendencies had attended, but the Chairman

*Deleted on
Chairman's
Instructions
prior to
Board Meeting
Mar 25th 1948
C.M.*

pointed out that in order to obtain the views of both capital and labour it was difficult to avoid such a situation.

S.A.C. brief
on Fees de-
ferred to
a later
date

There was presented to the meeting a brief on University Fees, prepared by the Students' Administrative Council Fees Research Group, which had been sent to the Bursar by Mr. E. A. Macdonald, Secretary-Treasurer of the Council, on January 22nd. Upon the Chairman's return copies had been sent to the members of the Board. Consideration of the matter was deferred to a later date.

Proposed
meeting
between
Minister
of Edu-
cation
and repre-
sentatives
of various
Universi-
ties

The Board was informed that a meeting was being planned between the Minister of Education and representatives of the different Universities in Ontario, to discuss the problems of these Universities, and Mr. Justice Hope, Chairman of the Royal Commission on Education, stated that he thought that in view of the consideration which will be given to a possible revision of the whole educational system, such a meeting should not be held at this time.

Special Meet-
ing of the
Board to be
held for
consider-
ation of
Annual Fin-
ancial
Statements

At the last meeting Dr. Neilly suggested that a Special Meeting of the Board be held to consider the Audited Financial Statements of the University for the year ended 30 June, 1947, and in referring to this matter it was agreed that the Special Meeting should be held some evening following the next Board meeting, at which time it was expected that a report on Fees would be available.

Revision
of Univer-
sity Gen-
eral By-
Laws

The Chairman informed the meeting

that the General By-Laws of the Governors, which were revised on
8th February, 1940, were now in process of another revision, and
that he hoped a draft would be available for the next meeting.

Adminis-
trative
matters
approved

Administrative matters were ap-

proved as follows:-

Addition-
al appro-
priation

Additional appropriation:

Superintendent's Department:

"Workmen's Compensation" - \$1,000.00

Transfers
in appro-
priations

Transfers in appropriations:

Chief Accountant's Office:

Charge: "Salaries"

Credit: "Clerical Assistance" - \$8,000

"I.B.M. Installation" - 800

"Office Supplies, etc." - 2,500 - \$11,300.00

University Health Service:

Charge: "X-Ray Survey for Tuberculosis"

Credit: "Supplies and Equipment" - 1,000.00

University College Women's Residences and Union:

Charge: "Wages"

Credit: "Provisions") Food Service - 2,000.00

Charge: "Furnishings"

Credit: "House Service") - 600.00

Building Alterations:

Charge: "Unallocated Balance of
Reserve"

- \$5,808.34

"Economics Building" - 9,421.57 - 15,229.91

Credit: "Alterations to University
College"

- 1,434.11

"Alterations to Examina-
tion Hall"

- 13,795.80 - 15,229.91

Superintendent's Department:

Repairs and Renewals:

Charge: "Engineering Building"

Credit: "McLennan Laboratory" - 300.00

Charge: "Whitney Hall"

Credit: "79 St. George Street" - 200.00

Charge: "Engineering Building"

Credit: "Baldwin House" - 200.00

Charge: "Biological Building"

Credit: "47 St. George Street" - 150.00

Charge: "Library"

Credit: "88 College Street" - 100.00

Charge: "Whitney Hall"

Credit: "106 St. George Street" - 100.00

Charge: "Mining Building"

Credit: "Royal Ontario Museum" - 500.00

Orders
against
1948-49
appropri-
ations

Authority was given for
the Department of Mining Engineering to place orders in the
amount of \$175.00 against the 1948-49 appropriation for
"Supplies".

Authority
for cash
advance
to Ajax

Upon motion of Mr. Kelly,
Seconded by Mr. LaBine,
the Board approved of a cash advance of \$53,000 to the Ajax
Division for the month of March, 1948.

Adjust-
ments in
rates of
U.C. Women's
Residences
and Union

Upon motion of the Presi-
dent approval was given to the following adjustments re-
garding University College Women's Residences and Union,
as recommended by Principal Taylor:-

- (a) That the weekly rate for board and lodging in the
U.C. Women's Residences be increased from \$11.00
to \$12.00 a week.
- (b) That the University College Women's Union fee be
increased from \$4.00 to \$5.00 a week.
- (c) That an Associate Membership in the Women's Union,
carrying with it the sole privilege of attending
the midday cafeteria there, be established and
made available to staff and to students of other
Faculties and Departments on application to the
Dean of Women, and that the fee be \$2.00 a year.

Donations -

Donations were reported as
follows and were accepted with thanks and appreciation:-

From -

The Kennecott Copper Corporation, an offer to establish
a scholarship in Fourth Year Mining Engineering, one
award to be available in each of the next three years
and, if satisfactory, for a further period, the first
award to be for the Session commencing in the Fall of
1948; each scholarship winner to be selected jointly
by the Corporation and the Department; the scholarship
to be of the value of \$750 and to be for one year,
although if special circumstances warrant it, the
Corporation may agree to its renewal for another year.
The Alumni of the School of Social Work, an offer to
present a \$200 scholarship to a student of outstanding
merit as indicated by achievement in meeting the re-
quirements of the School for the B.S.W. degree, who
continues in the School for a second year as a candi-
date for the M.S.W. degree; the first award to be made
on the examinations of 1948, payable in 1948-49.

Donations -
(Cont'd)

From -
National Research Council, a cheque for \$300 in connection with Dominion Government Grant M.P. 139 - Moloney
The Rockefeller Foundation, a notification that they had extended for one year, to December 31, 1949, the period of the appropriation to the University toward the cost of a building for the School of Nursing
The Estate of Louise D. Cummings, a bequest of \$1,000
Mr. Percy Hermant, a notification that he will renew for the Session 1948-49 the award of the Percy Hermant Fellowships in Ophthalmology
Rev. Carl Swan, a notification that he will renew for the Session 1948-49 the award of the Carl Swan donation
The Canadian Lumbermen's Association the sum of \$200, and the Canadian Pulp and Paper Association the sum of \$200, for the first awards of the Forest Industries Entomological Scholarships
Various donors of the staff of the Faculty of Dentistry, contributions amounting to \$105 towards the W. George Switzer Memorial Fund
The Canadian General Electric Company, a cheque for \$1,200 for a research project in the Company's Royce Works to be carried on in co-operation with the Institute of Industrial Relations.
Various donors for the Institute of Industrial Relations:
Paid - \$ 52,385.50
Promised - \$101,735.50

Agreements
authorized
for signature -

Authority was given for signature, on behalf of the Governors, of the following agreements:-

Connaught
Laboratories re
Government
equipment

(a) Between the Department of National Health and Welfare and the Connaught Medical Research Laboratories, covering the transfer to the Laboratories of equipment and consumable supplies for the processing and storing of blood serum.

Expansion
Plans for
I.B.M.
service

(b) Between the Department of Expansion Plans and the International Business Machines Company Limited, for the setting up of records cards in connection with the Varsity Appeal, at an estimated cost of \$2,860.00, already approved by the Board.

Connaught
Laboratories
Estimates for
1948-49

Dr. Neilly presented the statement covering the estimated Revenue and Expense of the Connaught Medical Research Laboratories for the year 1948-49, together with a list of the senior employees showing their current salaries and the salaries approved and recommended by the Connaught Laboratories Committee. In this regard he reviewed the financial position of the Laboratories during the present year and stated that in spite of increased costs from all directions, in no one case has

Connaught
Laborator-
ies Estim-
ates for
1948-49
(Cont'd)

the pre-war selling price of the products of the Laboratories been increased. Dr. Neilly pointed out that during the present year the Laboratories will have expended more on research in the field of preventive medicine than the National Research Council has provided for medical research in all fields during the same period. Dr. Neilly stated that this year has been particularly good for research, and that major advances have been made in production methods for Insulin, Penicillin, Liver Extract and Heparin, and he emphasized the importance of the splendid work being done by all members of the staff of the Laboratories.

Statement
of work at
Connaught
Laborator-
ies for
use in the
Universi-
ty's cam-
paign for
funds

The Chairman stated that this remarkable work would be excellent material for use in the University's campaign for funds, and after considerable discussion it was agreed that Dr. Defries, in collaboration with Mr. Edey, would prepare a statement of the work carried on at the Laboratories, and that Dr. Neilly and the Chancellor would consider this statement before releasing it for publicity during the campaign.

The Board approved of the Estimates and the salary increases recommended, and pleasure was expressed at the splendid achievements on the part of the Director and staff of the Laboratories.

Matter of
liquor
outlets
on Bloor
Street
to be
taken up
with the
Government

The President informed the Board that he was becoming concerned about the number of liquor outlets on Bloor Street between St. George Street and Avenue Road, and after discussing the seriousness of the situation it was suggested that this matter be taken

up privately with the Minister of Education.

*Indefed
m.B.*

The meeting adjourned at 6 p. m.

Minutes confirmed.

March 23rd 1948

H. E. Plano
Chairman

C. Higginbotham

Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, March 25th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Kelly
The Chancellor	Hon. Mr. Justice Hope
The President	Dr. McCullagh
Dr. Johnson	Mr. Burns
Dr. Neilly	Mr. Gordon
Mr. Urquhart	Mr. Duncan
Mr. Bryce	Mr. Matthews
	Mr. R. E. Spence, Acting Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Bryce,
Seconded by Dr. Neilly,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-

mittee were presented as the meeting of March 19th was cancelled.

Vacancies
on the
Board

The Chairman presented a letter
from Colonel E. J. Young, Executive Assistant to Prime Minister
Drew, as follows:-

"Colonel W. E. Phillips,
Chairman, Board of Governors,
University of Toronto,
Toronto, Ontario.

Dear Colonel Phillips:-

RE: Vacancies, Board of Governors,
University of Toronto

Further to our telephone conversation
of recent date, re the above, may I say that our records show

Vacancies
on the
Board
(Cont'd)

that the following vacancies exist in the Board of
Governors of the University of Toronto:

Hon. R. S. Robertson, resigned March 25th, 1947 -
expiration of panel on which he served is
June, 1948.

Mr. Alfred Rogers, resigned October 14, 1947 -
expiration of panel on which he served is June,
1950.

Rt. Hon. Vincent Massey - vacancy created when he
became Chancellor. He was serving on panel
which expires in June, 1952.

Yours truly,

(Sgd) E. J. Young,

Executive Assistant
to Prime Minister"

March 18, 1948.

Resigna-
tion of
Mr. A. S.
Rogers
from the
Board

In connection with Mr.

Rogers' resignation it was pointed out that although the
effective date was stated as October 14, 1947, it was under-
stood that his resignation would become effective at the
pleasure of the Prime Minister, and this accounts for the
fact that the University had not been previously notified.

Upon motion of the President,
Seconded by Dr. Neilly,

the Secretary was requested to send a letter to Mr. Rogers
expressing appreciation of his services while a member of
the Board.

Report No. 9
of Varsity
Appeal Ex-
ecutive
Committee

Report No. 9 of the Varsity

Appeal Executive Committee was presented and -

Upon motion of Mr. Massey,
Seconded by Mr. Urquhart,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meet-
ing in the Board Room, Simcoe Hall, on Tuesday, March
16th, 1948, at 4 p.m., at which the following were pre-
sent:-

Mr. Massey (in the Chair)
Mr. Norman C. Urquhart
(Vice-Chairman)

The President
Mr. Beverley Matthews
Mr. Arthur Kelly

Mr. M. W. Sparling
Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. Carroll McLeod of
Cockfield, Brown & Co.

Report No.9
of Varsity
Appeal Ex-
ecutive
Committee
(Cont'd)

1. The minutes of the meeting of the Varsity Appeal Executive Committee held on Tuesday, March 9th, 1948, which had been presented to and approved by the Board of Governors at their meeting on March 11th, were taken as read.

2. The Chairman informed the Committee that Mr. Sparling had been in New York to interview the Associates of the University of Toronto Incorporated, and had been impressed with the preparation for their Campaign. Mr. Urquhart asked that the names of those in the New York group who were considered to be in the Special Names category should be sent to him for consideration as to whether these should be approached here or in New York. The hope was expressed that the Chairman of the Board, Colonel Phillips, would be able to attend the University of Toronto Club meeting in New York to be held as part of the financial campaign.

3. Your Committee considered the question of advertising for the Appeal. Messrs. Cockfield, Brown and Company were asked to prepare a schedule, with estimate of costs, for consideration at the next meeting.

4. Mr. Massey referred to the representation that had been made by Principal Taylor at the General Committee meeting on March 12th, 1948, in connection with the provision for the Faculty of Arts. The Chairman stated that he would convene a meeting of the University College Committee in the very near future to discuss this matter.

5. Your Committee recommends that for future meetings four members should constitute a quorum.

6. Mr. Sparling informed the Committee that the Brochure on Medical Research was in the process of preparation. Your Committee recommends that Mr. Edey proceed with this immediately in order to have it completed by April 1st. The President informed the Committee that Dean Young was preparing a brochure dealing with the relationship of Engineering to industry.

7. The form of pledge card was presented to the Committee. This had been prepared by Mr. Norman C. Urquhart and the University Solicitor, Mr. Hamilton Cassels, K.C.

It was moved by the President,

Seconded by Mr. Massey,
that this pledge card be recommended to the Board for approval. It was also suggested that the Special Names cards be designated as such.

8. Your Committee considered the method of dealing with the various donations and -

It was moved by Mr. Norman C. Urquhart,

Seconded by Mr. Arthur Kelly,
that your Committee recommend to the Board for approval that Special Names donations coming into the University be sent immediately to the Special Names Committee. Your Committee also recommends the appointment of an Honorary Treasurer for the Campaign who shall receive and deposit the funds in the name of the Governors of the University of Toronto, and that in the meantime these funds should remain uninvested.

9. Your Committee recommends -

Upon motion of Mr. Norman C. Urquhart,

Seconded by the President,
that in cases where a previous amount had been paid in the 1944 campaign this should be added to and be considered part of any amounts received during the current campaign from the same source.

Report No.9
of Varsity
Appeal Ex-
ecutive
Committee
(Cont'd)

10. Mr. Sparling informed the Committee that a luncheon meeting was arranged for Saturday, March 20, and he expected that out of this meeting he would be able to get Special Names canvassers for Toronto and Ontario. It was agreed that after these names were received the Chancellor would send a special letter requesting them to act in this capacity.

11. In accordance with the suggestion made at the General Meeting, your Committee recommends that a letter appealing for financial support by graduates be signed by the Chancellor and mailed with the April 15th issue of the Varsity Graduate, together with the copy of the brochure and the pledge card.

12. In connection with the regulation pertaining to the fee of \$2.00 required by the University to deal with the change of name of a graduate, upon the President's suggestion your Committee recommends that this charge remain.

13. Your Committee recommends that application be made to Ottawa for exemption from Sales Tax on printed matter used in the Campaign.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

March 16, 1948.

Report No.
10 of the
Varsity
Appeal Ex-
ecutive
Committee

Report Number 10 of the

Varsity Appeal Executive Committee was presented as follows
and -

Upon motion of Mr. Massey,
Seconded by Mr. Urquhart,

was approved subject to the following:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 23rd, 1948, at 4 p.m., at which the following were present:-

Mr. Massey (in the Chair)
Mr. Norman C. Urquhart,
(Vice-Chairman)
The President
Mr. Beverley Matthews
Mr. Arthur Kelly

Mr. M. W. Sparling
Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Mr. Kenneth S. Edey,
Publicity Officer
Mr. Carroll McLeod,
Cockfield, Brown and
Company

Report No.
10 of the
Varsity
Appeal Ex-
ecutive
Committee
(Cont'd)

1. Minutes of the last meeting

The minutes of the last meeting held on Tuesday, March 16, 1948, were presented and confirmed.

2. The Faculty of Arts - Varsity Appeal

In connection with the question raised by Principal Taylor of University College at the meeting of the General Committee on Friday, March 12th, the Chairman informed the Committee that he had discussed the whole matter with him and that Principal Taylor had given his confirmation of a co-operative atmosphere having been created. Mr. Matthews emphasized the desirability of giving 'Arts' people assurance of what possible benefits they might expect.

3. Morley Callaghan Book

Mr. McLeod presented for the consideration of the Committee four copies of the Morley Callaghan Book, in connection with which a title was discussed. Mr. McLeod informed the Committee that the Canadian Broadcasting Corporation was very much interested in the book for dramatization purposes, and that MacLean's were also interested in it for possible serial use.

4. Medical Brochure

Reference was made to the material contained in the Medical Brochure, and it was agreed that pre-publication copies should be mimeographed for distribution to the Life Insurance Companies. The matter of title for the Brochure was referred to Mr. Edey for further suggestions, to be presented at the next meeting.

5. Engineering Brochure

The Committee discussed the question of the Engineering Brochure, and it was agreed that all matters relevant to industry should be included in same. It was referred to the President and Mr. Edey.

6. General Brochure

The draft of the Varsity Appeals - Brochure was read in its entirety by the Chairman. After consideration at length of certain suggested revisions it was referred to the Chairman for completion.

7. Distribution of Brochures

(a) Medical Brochure to be sent to -

Associates of the University of Toronto Incorporated,
New York

Life Insurance Companies

(b) Engineering Brochure to be used chiefly for industry.

(c) General Brochure to be sent to all graduates of the University of Toronto, together with the copy of the Varsity Graduate, letter from Mr. Massey, pledge card and return envelope.

10,000 copies made available for canvassers.

(d) A copy of each brochure upon completion to be sent to each member of the Committee.

(e) Mr. Sparling was requested to obtain information from Mr. Scully and the Attorney of the Associates of the University of Toronto Incorporated as to whether the General Brochure should be mailed from Toronto or New York.

(f) Mr. Sparling was also asked to ascertain the number of all brochures required.

8. Campaign meeting

The Chairman informed the Committee that he had requested the Governor-General to ask General Eisenhower to be

Report No.
10 of the
Varsity
Appeal Ex-
ecutive
Committee
(Cont'd)

present at the opening meeting but as yet no reply had been received. No reply has yet been received from Sir Oliver Franks.

9. Sign Boards

Your Committee considered designs of sign boards submitted by Mr. McLeod for erection in connection with the Campaign. After considerable discussion certain revisions were suggested, to be presented at the next meeting of the Committee.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

March 23, 1948.

(a) Solicitation of funds -

Emphasis was placed on the desirability of approaching the various industries separately rather than the trade associations of which they are members.

(b) Donations marked for special purposes -

Regarding the question of donations for special purposes, after considering this matter it was agreed -

Upon motion of Dr. McCullagh,

Seconded by Dr. Neilly,

that the principle of the Varsity Appeal be on the broadest basis, and that earmarking for special purposes be resisted as far as possible.

(c) Publicity -

The Board approved of Mr. Massey's recommendation that sign boards be erected.

Consideration was given to the question of advertising in the daily newspapers, and the Board was of the opinion that if sponsored advertising was to be obtained for the Campaign, no newspaper advertising should be done.

(d) Speaker for opening meeting -

The question of a speaker for the inaugural meeting of the Campaign was further discussed, and

Upon motion of Mr. Massey,

Seconded by Mr. Urquhart,

this matter was deferred for consideration.

Archives
and Cana-
diana
Building
and offer
of Dr.S.
Samuel

The Chairman informed the Board that upon Dr. Sigmund Samuel's return he had discussed with him the matter of the Archives and Canadiana Building, and had received from him an offer of \$150,000 towards the cost of the same, which was a considerable increase over the original sum promised, on the understanding that construction of the building should be commenced as soon as possible. Although the Chairman told the Board

Archives
and Cana-
diana
Building
and offer
of Dr. S.
Samuel
(Cont'd)

that the Prime Minister had stated that no more Government build-
ings would be erected this year, it was agreed -

Upon motion of Mr. Gordon,
Seconded by Mr. Duncan,

that the Chairman discuss the matter of the Archives and Canadiana
Building with the Prime Minister, and urge the acceptance of Dr.
Samuel's offer.

Notice of
motion
for revi-
sion of
University
By-Laws

Notice was given -

Upon motion of the Chairman,
Seconded by Mr. Bryce,

for a revision of the University By-Laws. Copies of such revi-
sions were distributed to the members present, and the Secretary
was requested to send copies to the other members.

Consent to
use of
name "Hart
House Ex-
ploration
Society"
deferred

A request was presented for the
Board's consent to the use of the name "Hart House Exploration
Society" in connection with an application for incorporation under
the Companies Act of the Province of Ontario. The matter was de-
ferred for consideration, and the President is to prepare some
form of recommendation.

Letter
from the
Canadian
Temper-
ance Fed-
eration

The Chairman informed the
Board that he and the President had received letters from Dr. John
Coburn, General Secretary of the Canadian Temperance Federation,
outlining the evils of organized liquor traffic and stating that
the Federation views with deep concern the acceptance by some
universities of scholarships from liquor making corporations. The
letter included, amongst other suggestions, that if the Univer-
sity of Toronto had entered into any such arrangement with a
liquor corporation it should seriously consider whether in the
fulfilment of its sacred trust on behalf of Canadian youth such
arrangement should be continued. The Chairman stated that the
President had replied to this letter.

Invitation
extended
by Dr. B.
Neilly on
behalf of
Connaught
Laborator-
ies to
members of
Board to
visit the
Dufferin
Division

A letter was presented from
Dr. Neilly extending, on behalf of the Director and Staff
of the Connaught Medical Research Laboratories, an invita-
tion to the members of the Board to visit the Dufferin
Division on Saturday afternoon, May 1st, where lunch will
be served about 1:30, followed immediately by a tour of
the Laboratories. Upon motion of Mr. Bryce the thanks of
the Board were extended to Dr. Neilly, and the Secretary
was requested to notify each member by letter asking -
(a) if he would be there for lunch, and (b) if he desired
transportation.

Recommendations of
President

Recommendations of the Pre-
sident were approved as follows:-

Appoint-
ments

Appointments:

Faculty of Applied Science and Engineering:

R. O. King - Special Lecturer in Mechanical
Engineering, 1947-48
without salary

University Library:

Miss P. Waldie - Assistant, May 1 to June 30,
1948 \$1,800 a year

Resigna-
tions

Resignations:

Faculty of Arts:

Miss M. L. Northway - Assistant Professor in Psychology
(salary \$2,600 with \$900 in
Institute of Child Study)
June 30, 1948

Ajax Division:

H. B. Shaw - Instructor in Engineering Draw-
ing (salary \$2,300 for 10 mos.)
Mar. 8, 1948

University Library:

Miss D. Dignum - Assistant (salary \$2,250)
Apr. 30, 1948

University
Extension
Courses

University Extension Courses:

Rural Tutorial Classes:

Community Life Training Farmers' Classes and
Institute Discussion Groups \$500
Evening and Saturday Morning Classes - Pass Course for
Teachers:

J. J. Rae Chemistry (marking
special examination
paper) \$50

A. H. Loudon Chemistry (to supplement
amount already asked for
as laboratory Assistant) 100

University
Extension
Courses
(Cont'd)

University Extension Courses (Cont'd):

Pass Course for Teachers (Cont'd):

Miss B. Morley	- Zoology (laboratory attendant)	\$ 75
L. L. Snyder	- Zoology (assistant at Museum)	15
R. L. Peterson	- Zoology (1 lecture at Museum)	15

Course in Institutional Management:

V. F. Mason)	80
D. J. Caswell) Operating	30
A. B. Garrow)	120
W. A. Stead)	160.40
A. M. Reid	- Construction	150
K. Kingsland	- Economics	10
R. Finnie)	90
J. Sylvester) Basic Cookery	50
Mrs. D. McIlwain)	50
F. Criche)	90

Course in Lighting Fundamentals:

F. G. Reed	- 3 lectures	37.50
C. MacGregor	- 3 lectures	37.50
E. L. Dodington	- 2 lectures	25.00
D. E. McGregor	- 2 lectures	25.00
A. E. LePage	- 1 lecture	12.50
G. Fisk	- Organizing and supervising course	100.00

Evening Tutorial Classes:

S. G. Hennessey) Accounting	100.00
T. B. Godfrey)	100.00
Mrs. Helen S. Hogg	- Astronomy	100.00
J. M. Elson	- Authorship, Journalism	300.00
W. G. Bennett	- Business Law	100.00
Mrs. Ruth Watts	- Chinese	100.00
F. R. Crocombe	- Cost Accounting	100.00
G. E. Bettson	- Drama (Lectures and Dramatic Production)	300.00
K. F. M. Helleiner	- Economics I	100.00
G. W. Main	- Economics II	100.00
W. C. Hood	- Economics II	100.00
M. B. Wooldridge	- English Composition	100.00
Miss B. Gemmill	- English Diction	100.00
W. G. Frisby	- English-Private Secretaries	
	Public Speaking	300.00
Miss F. A. Smith	- English-The Modern Novel	100.00
G. N. Bramfitt) English- Voice, Speech and Diction	100.00
)	100.00
J. L. Gill)	100.00
Miss L. Riese)	100.00
Miss I. G. Balthazard) French	100.00
Miss M. D. MacDonald)	100.00
St. E. deChamp)	100.00
H. Boeschstein	- German	100.00
F. G. Ewens	- Air Conditioning Refrigeration	200.00
W. D. Tucker	- Home Furnishing (expenses)	100.00
C. E. Olive	- Industrial Organization	100.00
Miss I. Loudon	- Interior Decoration	100.00
J. A. R. Molinaro	- Italian	100.00
Miss M. K. Zieman	- Magazine Writing (2 classes)	200.00
	- Mercantile Law	100.00
J. R. Cadwell	- Metallurgy	100.00
J. K. Swinton		

University
Extension
Courses
(Cont'd)

University Extension Courses (Cont'd):
Evening Tutorial Classes (Cont'd):

H. Ross	- Metallurgy (laboratory assistant)	\$ 50
F. J. Horwood	- Music Appreciation	100
S. L. Thompson	- Nature Study	200
Mrs. Helen Tucker	- Oral Expression	100
K. H. Rogers)	100
H. O. Steer)	100
D. F. Roberts) Psychology	100
L. Gelfand)	100
K. G. Ferguson)	100
M. Wright)	100
J. E. Laughlin)	100
C. W. Leslie) Public Speaking	100
J. H. Pepper)	200
B. P. Skey	- Russian	200
H. A. Shepard	- Sociology	100
J. Cano)	100
T. L. C. Dawson)	100
R. L. Levy) Spanish	100
Miss E. Rugg)	100
E. J. Collins	- Word Study	100
G. deT. Glazebrook)	25
G. Brown)	12.50
B. E. Shore)	37.50
F. H. Underhill) Current Events	25
R. M. Saunders)	25
R. Preston)	25
Miss F. M. Quinlan	- Phenomena of Sound	50
H. W. Tonkin	- Phenomena of Sound (lantern operator)	10

Approval also given for payment to attendants for these classes at the rate of \$1.50 per evening.

Additional
appropriations

Additional appropriations:

University Library:

"Supplies"	-	\$300
"Books and Periodicals"	-	42

Institute of Child Study:

"Supplies"	-	105
"Training Course in Nursery Education:		
Extra Remuneration of Lecturers	-	455
Purchase of Library Books"	-	170

Transfers
in appropriations

Transfers in appropriations:

Department of Geography:

Charge: "Apparatus"		
Credit: "Supplies"	-	150

Faculty of Medicine:

Administration:		
Charge: "Clerical Assistance"		
Credit: "Office Supplies"	-	500

Statutes
of Senate

Upon motion of the President

approval was given to the following Statutes of Senate:-

Statutes
of Senate
(Cont'd)

- Numbers 1866 - Respecting the Bill Fairley Prize in Anthropology
1875 - Respecting the William Pakenham Fellowship in Education
1876 - Respecting the George McCullagh Scholarship in Philosophy
1892 - Respecting the David Dunlap Memorial Scholarships
1893 - Respecting the Maurice Cody Memorial Scholarships
1894 - Respecting the establishment of a Department of East Asiatic Studies
1895 - Respecting the George Brown Memorial Scholarship in Medical Science

Other recommendations of the

President were approved as follows:-

Budget of
Refresher
Course in
Oto-Laryn-
gology and
Ophthalmol-
ogy

- (a) That the following budget of the Refresher Course in Oto-Laryngology and Ophthalmology, held from January 26 to 31, 1948, be accepted, and that the necessary appropriation be set up:-

Total amount collected in Fees		\$950.00
Cost of luncheon	\$105.10	
Overhead of 10%	\$95.00	
Less half cost of luncheon	<u>52.55</u>	<u>42.45</u>
Available for expenses of visiting speakers and honoraria		<u>147.55</u>
		\$802.45

Honoraria:

Visiting speakers (2)	\$250.00
Assistants	30.00
Staff in Oto-Laryngology	273.00
Staff in Ophthalmology	<u>246.00</u>
	\$799.00

Amount for
Humanities
and Social
Sciences
Research

- (b) That the sum of \$6,000 be set aside in the Estimates for the Session 1948-49 for Research in the Humanities and Social Sciences.

Payment
from Wall-
berg Fund

- (c) That the sum of \$1,500 be paid from the Wallberg Fund to F. C. Hooper, Lecturer in Mechanical Engineering, for study abroad.

After a lengthy discussion of

Establish-
ment of
School of
Architecture

the matter approval was given -

Upon motion of Mr. Massey,
Seconded by the President,

to the following recommendation of the President:-

"That there be established as from July 1, 1948, a School of Architecture with its own academic Council."

Loss of
Ornament
in the
Lee Col-
lection,
Hart
House

The President informed the Board that one of the ornaments in the Lee Collection, valued at approximately \$4,000 or \$5,000, had been lost, and that the police had been notified. The President stated that he would report later in the matter. Mr. Massey suggested that the members of the Board go and see the Collection in Hart House.

Joint
Committee
on Legal
Education
disbanded

The President informed the Board that in connection with the Committee on Legal Education appointed by the Board to initiate discussions with the Benchers of the Law Society, several meetings had been held and that it appeared to be the unanimous opinion of the Benchers who sat on the Committee that from their point of view it was useless to continue the discussions.

Upon motion of the President,
Seconded by Mr. Justice Hope,
the Board approved of the disbanding of this Committee.

Termina-
tion of
lease of
the Ajax
premises

The President brought up the question of the termination of the lease of the Ajax premises, and -

Upon motion of the President,
Seconded by Mr. Duncan,
it was agreed that the Minister of Reconstruction in the Dominion Government be informed that it is the University's present intention to withdraw from Ajax as of May 31, 1949, and that subject to any unforeseen circumstances the University will in due course give the Government three months' notice in writing, as called for by the contract. It was also agreed that the Hon. Dana Porter, Minister of Planning and Development in the Ontario Government, be informed of this decision.

Toronto
Musical
Protective
Association

Regarding negotiations with the
Toronto Musical Protective Association -

It was moved by Mr. Urquhart,
Seconded by Mr. Bryce,
And Resolved -

That no further action be taken in this
matter at the present time.

Guarantees
for oper-
atic per-
formances
undertaken
by Royal
Conservat-
ory of
Music

The Chairman brought up the mat-
ter of the undertaking by the Royal Conservatory of Music of oper-
atic performances at the Royal Alexandra Theatre at an estimated
cost of approximately \$18,000, provided that in the event of the
project not meeting its expenditures a deficit up to \$8/10,000
would be underwritten by publicly interested private citizens,
and of the Board's approval of this undertaking provided the guar-
antees shall be in hand. After discussing the matter the Board
re-assured the Chairman that they did not feel that any change
should be made in the original arrangement.

Adminis-
trative
matters
approved

Administrative matters were ap-
proved as follows:-

Appointment:

Appoint-
ment

Superintendent's Department:

Edward Elsie	- Assistant, Construction Division, from April 1, 1948 (vice C. J. Ward, resigned) salary to be at rate of \$3,900 a year to June 30, 1948, and \$4,200 a year from July 1, 1948
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Addition-
al appro-
priations

Additional appropriations:

No. 188 Yonge Street:

"Repairs to exterior of Building" (to be charged to the Rentals Income Account)	- \$ 40.00
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Hart House:

"Repairs to roof of Great Hall"	- \$2,600.00
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Transfers
in appro-
priations

Transfers in appropriations:

Department of Art and Archaeology:

Charge: "Equipment"	
Credit: "Slides and Photographs"	- \$100.00

Ontario College of Education:

Charge: "Cleaning"	
Credit: "Repairs and Renewals"	- \$600.00

Accountable
Warrant

Upon motion of Mr. Kelly,
Seconded by Mr. Duncan,

authority was given for an Accountable Warrant of \$700,000
for Queen's Park for the month of April, 1948.

Other administrative matters

were approved as follows:-

Charges for
tuition to
students of
College of
Optometry
and College
of Pharmacy

(a) That charges be established to cover tuition to
be provided in 1948-49 to all students of the
following Colleges receiving instruction at the
University:-

1. College of Optometry	- \$20,000
2. Ontario College of Pharmacy	- \$27,000

Moving of
Alumni
Federation

(b) That an additional appropriation of \$734.99 be
authorized to cover the cost of moving the
Alumni Association to 42 St. George Street.

Alterations
to 42 and
43 St. George
Street

(c) That a charge of \$4,202.14 be authorized against
the Health Service Reserve for alterations to
42 and 43 St. George Street.

Financial statements for

Financial
Statements
for Febru-
ary

Queen's Park and the Ajax Division for the eight months
ended February 29, 1948, were presented at the meeting.

Items on
Balance
Sheet de-
tailed

Copies of details of items
on the Balance Sheet as at June 30, 1947, were distribut-
ed at the meeting, and the Secretary was requested to
send copies to those members not present.

D.V.A.grant
for four
years -
1947-48 to
1948-49
inclusive

The Acting Comptroller in-
formed the Board that the Government had agreed to pay to
each Canadian university for the four years 1947-48 to
1950-51, inclusive, a D.V.A. grant of \$150 per student
without requiring the universities to substantiate the
need for this additional grant as was required in
1946-47.

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

The Robert Simpson Company Limited, the sum of \$2,080.00 to cover the establishment of the C. L. Burton Medal and six annual Simpson Scholarships in University College.

The Pan-Hellenic Association, the sum of \$1,000.00 to provide three \$180 scholarships for the Fourth Year of each of the following courses in University College:

- (a) Modern History
- (b) Art and Archaeology
- (c) Psychology

The balance of \$460 is to be applied to the purchase of a clock for the Library of University College, any balance remaining to be applied to scholarships or a scholarship at present undesignated.

Dr. Louis J. Fenech, the sum of \$50.00 for a prize of the value of \$25 in Endodontia in the Faculty of Dentistry.

The Psychology Club, an offer to donate a Bursary of \$25.00 annually, or if the Club funds permit, two bursaries of equal value, or one bursary of a more substantial sum, the award to be based primarily on financial need, and secondarily on academic excellence.

The John Inglis Company Limited, an offer of a multi-pass oil cooler for use in the Heat Transfer Laboratory, Department of Mechanical Engineering, the value of the apparatus being \$1,450.00.

Various donors, the sum of \$2,050.00 towards the Bill Fairley Prize in Anthropology, \$2,000.00 being the capital of the fund and \$50 for the award payable in the Session 1947-48.

The Kennecott Copper Corporation, the sum of \$750 to cover their scholarship payable in the Session 1948-49.

Mrs. M. W. Kilbourn, the sum of \$100 for renewal of the Emerson Wickett Memorial Scholarship for 1948-49.

Undertaking to renew the following donations for 1948-49:-

From the Imperial Oil Limited - R. V. LeSueur Fellowship

From Mr. R. A. Bryce - U.T.S. Engineering Scholarship

From an anonymous donor - the Mary Keenan Award

Engineering Institute of Canada, the sum of \$25.00 to cover the 18th annual prize donated by the Institute.

Zonta Club of Toronto, the sum of \$200.00 for the first award of their Bursary in University College, payable in 1948-49 to Miss Ruth Haynes.

Various donors for the Institute of Industrial Relations:

Paid - \$ 54,210.50

Promised - \$101,635.50

Royal Conservatory
of Music
Board

It was moved by Dr. McCullagh,
Seconded by Dr. Neilly,

That this Board resolves that

the necessary steps be taken as soon as possible to provide

that the Vice-Chairman of the Royal Conservatory of Music Board

Conservatory
Board
(Cont'd)

"as presently constituted" shall be a Governor of the University. Also, that of the ten Directors of the Conservatory Board not less than seven shall be Governors of the University.

Special Meet-
ing of the
Board

It was agreed that a Special Meeting of the Board would be held as soon as the Finance Committee has had an opportunity of considering the University Estimates for the year 1948-49.

*Indesed
W.B.*

The meeting adjourned at 7 p. m.

Minutes confirmed.

April 5th 1948.

H. B. Plummer

Chairman

E. H. Higginbotham

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, April 8th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Gordon
Mr. Bryce
Mr. LaBine
Mr. Urquhart
Hon. Mr. Justice Hope

Dr. Neilly
Mr. Fennell
Mr. Burns
Mr. Ross
Mr. Kelly
Mr. Vaughan
Hon. Dr. Bruce

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary.

Minutes
confirmed

The minutes of the last meeting
were presented and -

Upon motion of Mr. Gordon,
Seconded by Dr. Neilly,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of April 2nd was cancelled.

University
College
Committee
Report
Number 6

Report Number 6 of the University
College Committee was presented as follows and -

Upon motion of Mr. Massey,
Seconded by Mr. Justice Hope,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Monday, March 22, 1948, at
4 p.m., at which the following were present:-

University
College
Committee
Report
(Cont'd)

The Chancellor, Mr. Massey
(in the Chair)
The President
Hon. Mr. Justice Hope

Principal Taylor
Hon. Mr. Justice Barlow
Mr. B. Sadowski
Mrs. Brian S. McCool
Mr. H. L. Rowntree

Mr. R. E. Spence,
Acting Comptroller
Mr. C.E. Higginbottom,
Secretary

1. Report of the last two meetings

Report Number 5 of the meetings held on March 11th and April 19th, 1947, was presented and confirmed.

2. Reports of various University College Athletic Committees

The President presented reports as follows dealing with the need for athletic facilities and additional funds:-

(a) Report submitted by the Athletic Committee of the University College Council to the Council, Jan. 9, 1948, and approved by the Council -

This report emphasized the most serious athletic handicap of University College, viz: the total absence of tennis courts, and the Committee repeated its request of last year that an investigation be made of possible sites.

After discussing this matter at length your Committee is of the opinion that provision should be made for tennis courts, and it was agreed that the Superintendent should be asked again to investigate the possibilities of the suggested areas.

(b) Report of the Athletic Committee of the University College Women's Undergraduate Association, Jan. 6, 1948 -

In this report the Women's Athletic Director draws attention to the need for tennis courts, as well as provision for hockey, basketball and swimming.

Your Committee appreciates the need for these facilities and is sympathetic towards the problems outlined. Regarding the tennis courts, it is hoped that this problem will be solved, but in connection with hockey, basketball and swimming accommodation your Committee feels that this is a matter affecting the whole University and that the needed facilities would be made available only through the erection of the proposed Women's Building.

(c) Annual Report of the University College Athletic Board to the Sports Committee, Jan. 6, 1948 -

Included in this report is a reference to the need for additional funds for athletic purposes.

In view of the athletic fee having been increased during the last two years, your Committee is not prepared to recommend a further increase.

3. Varsity Appeal

The Chairman explained to the Committee the relation of the Appeal to University College and the requirements of the Humanities generally. He referred to the necessity for the new University College Men's Residence and a Women's Building, for which part of the necessary funds had already been provided.

University
College
Committee
Report
(Cont'd)

Principal Taylor stated that he had received a very satisfactory explanation from the Chancellor and the President regarding the Varsity Appeal, and assured the Committee that University College would help the Campaign in every possible way.

4. Financial assistance for clerical services for the University College Alumni Association

Mr. H. L. Rowntree, President of the University College Alumni Association, again requested that consideration be given to providing financial assistance for clerical services for the Association. The Chairman pointed out that the question of the Constitution of the Alumni Federation was at present under consideration and it was agreed that this matter be deferred until that situation had been clarified.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

March 22, 1948.

Varsity
Appeal
Executive
Committee
Report
Number 11

Report Number 11 of the Varsity

Appeal Executive Committee was presented as follows and -

Upon motion of Mr. Massey,
Seconded by Mr. Urquhart,

was approved:

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 30th, 1948, at 4 p.m., at which the following were present:-

Mr. Massey (in the Chair)	Mr. M. W. Sparling
Mr. Beverley Matthews	Mr. R. E. Spence,
Mr. Arthur Kelly	Acting Comptroller
Dean J. A. MacFarlane	Mr. C. E. Higginbottom,
	Secretary
	Mr. K. S. Edey,
	Publicity Officer

Mr. Carroll McLeod)	Cockfield,
Mr. J. N. Kelley)	Brown and
) Company

1. Minutes of the last meeting

The minutes of the meeting of the Varsity Appeal Executive Committee held on Tuesday, March 23, 1948, which had been presented to and approved by the Board of Governors at their meeting on March 25th, were taken as read.

2. Morley Callaghan Book

Consideration was given to the publication of the book by Morley Callaghan, and upon the suggestion of Mr. McLeod of Cockfield, Brown and Company -

It was moved by Dean MacFarlane,

Seconded by Mr. Arthur Kelly,

that Cockfield, Brown and Company be authorized to negotiate

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

with the MacMillan Company of Canada, Limited, in connection with the preparation of a contract to be submitted to the University Solicitor for approval, and that J. M. Dent and Son be named as an alternate.

It was suggested that further consideration be given to the title of the book, and also that the advertising matter appearing in 'The Varsity Graduate' in connection with orders for the book should state that such orders are to be sent to the University so that the University could collect royalties on them.

Mr. McLeod was requested to consider the matter of the price for the book and report at the next meeting.

The question of moving picture rights was also referred to Mr. McLeod for consideration and report.

3. Brochures

Your Committee considered the number of brochures to be printed, and recommends the following:-

'Medicine on the March'

Medical Brochure - 2,500 copies

'Varsity and Industry'

Engineering Brochure - 5,000 copies

'Varsity Appeals' (General Brochure)

54,000 copies

Consideration was given to the matter of a form with reference to income tax exemptions, and the Chairman requested Mr. Arthur Kelly to prepare a draft of the same which, when approved, would be sent out with the General Brochure.

It was suggested that the General Brochure be sent out with the third issue (May 1st) of 'The Varsity Graduate'.

4. Faculty Groups

Dean MacFarlane notified your Committee that meetings had been arranged for Mr. Sparling to address the various faculty Councils, and that the Chairman was planning to address the Arts Council in the near future.

5. Campaign Meeting

In connection with a meeting to inaugurate the Campaign, the Chairman informed your Committee that he had been unable to obtain the acceptance of General Eisenhower or Sir Oliver Franks to be present, and that in view of the short time available he felt that the idea might have to be abandoned.

6. Solicitation of Funds in the United States

Mr. Sparling informed your Committee that he had discussed with Mr. Scully in New York the question of transmitting printed material from Toronto soliciting subscriptions in the United States, and that Mr. Scully had informed him that he had consulted legal advisers in New York and that they had agreed that there could be no objection to this procedure.

7. Instructions to Canvassers

Mr. Arthur Kelly enquired as to the instructions that were to be given to the canvassers, and the Chairman stated that mimeographed instructions would be prepared for distribution.

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

8. Additional Advertising

Mr. McLeod presented a design for signboards to be erected at the north and south ends of Queen's Park, which was approved by the Committee.

The question of radio contacts, programmes and other publicity was referred to Mr. McLeod for report at the next meeting.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

March 30, 1948.

Varsity
Appeal
Executive
Committee
Report
Number 12

Report Number 12 of the Varsity

Appeal Executive Committee was presented as follows and -

Upon motion of Mr. Massey,
Seconded by Dr. Bruce,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, April 6th, 1948, at 4 p.m., at which the following were present:-

Mr. Massey (in the Chair)

Mr. Norman C. Urquhart
(Vice-Chairman)

Mr. Beverley Matthews

Dean J. A. MacFarlane

Mr. M. W. Sparling

Mr. R. E. Spence,
Acting Comptroller

Mr. C. E. Higginbottom,
Secretary

Mr. K. S. Edey,
Publicity Officer

Mr. Carroll McLeod)Cockfield,
Mr. J. N. Kelley)Brown and
)Company

1. Minutes of the last meeting

The minutes of the last meeting held on Tuesday, March 30, 1948, were presented and confirmed.

2. Morley Callaghan Book

The Chairman read a letter to the MacMillan Company of Canada from Cockfield, Brown and Company, explaining in detail the situation with regard to the Morley Callaghan book, and Mr. McLeod stated that the book was being read at the MacMillan Company at the present time.

3. General Brochure

Printed drafts of the General Brochure, together with the specimen type for the sub-headings, were presented to your Committee.

4. Medical Brochure

The Chairman informed your Committee that the Medical Brochure was almost completed.

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

5. Engineering Brochure

The Chairman informed your Committee that he had received a copy of the Engineering Brochure, and after discussing this matter it was agreed that it be referred to Mr. Edey, together with the inclusion therein of other relative material, on the understanding that Dean Young would be consulted in connection with whatever revisions were made. It was also agreed that the Engineering Brochure should be approximately the same size as the Medical Brochure, about 2,500 words.

6. Campaign Meeting

With regard to the suggestion that there be a meeting to inaugurate the Campaign, it was agreed that nothing further be done in this connection.

The question of inviting prospective donors to a dinner, and also of holding a dinner for the canvassers, was referred to the Chairman and Mr. Norman C. Urquhart for further consideration.

7. Additional Publicity

Mr. McLeod reported that he had made arrangements for the erection of sign boards at the north and south ends of Queen's Park, and also to repaint the Board on Bloor Street, and stated that consideration was being given to placing another board in front of the Mining Building on College Street. It was agreed that if any additional locations for sign boards should become available they should be referred to the Chairman for decision as to their suitability.

Mr. McLeod informed your Committee that he had arranged for certain radio 'spots', and that he was continuing negotiations in connection with sponsored talks on radio programmes.

8. Tax Exemptions

Your Committee agreed that the wording on the pledge card regarding tax exemption on gifts to the University be included at the end of the brochure as a foot note.

9. Memorandum from the United States

The Chairman presented a memorandum which he had received from Mr. Hugh Scully in New York in connection with an interview he had had with Mr. Thomas Watson, President of International Business Machines, in which were included the names of prospective members of the committee in New York, together with a list of possible donors in the 'Special Names' bracket. Mr. Urquhart informed the Committee that he expected to go to New York about April 14th, and that he would endeavour to see Mr. Watson at that time.

10. Pledge Card for United States Graduates

It was agreed that the pledge card which had been prepared for use in Canada be sent to Mr. Scully to be revamped according to the requirements of the Associates of the University of Toronto Inc., and it was suggested that it might be necessary to indicate on the Cards - 'Printed in Canada'.

11. Receipt Form

A draft of a receipt form was also presented to the Committee and was approved.

12. Sales Tax Exemption

In connection with representation which had been made to the authorities in Ottawa regarding

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

sales tax exemption on the material used in the Campaign, your Committee was informed that no exemption would be granted.

13. Honorary Treasurer

The appointment of an Honorary Treasurer was discussed, and it was suggested that a senior officer of one of the banks might be considered, possibly the bank in which the University has its accounts, the Canadian Bank of Commerce, and this matter was referred to the Chairman.

14. Additional Office Expenses

Mr. Sparling informed your Committee that funds would be required for additional assistance in his office, and he was requested to present an estimate of the amount to be transferred from existing appropriations for this purpose.

15. Approach to the Life Insurance Companies

Mr. Norman C. Urquhart informed your Committee that he had had an interview with Mr. Harold Manning of the Great West Life in Winnipeg in connection with the Campaign, and after discussing the matter with him, was of the opinion that a letter, signed by Mr. Massey, should be sent to the President and Board of Directors of each Life Insurance company to which an appeal was being made.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

April 6, 1948.

Insulin
Committee
Report
Number 36

Report Number 36 of the Insulin

Committee was presented as follows and -

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,

was approved:-

"To the Board of Governors,
University of Toronto.

WHEREAS the surplus in the funds of your Insulin Committee as at 31st July, 1947, amounted, in all, to \$181,402.79 (as shown in the attached Balance Sheet) -

AND WHEREAS this surplus requires to be dealt with pursuant to agreements between the Governors and James Bertram Collip, Charles Herbert Best and the late Frederick Grant Banting -

AND WHEREAS, with the assent of the Governors on the one hand and Messrs. Collip, Best and Banting on the other, it has become an established practice that, in the division of such a surplus, the sum of \$10,000 is withheld to remain as an Operating Balance in the funds of the Committee -

Your Insulin Committee has now to request that the sum of \$171,402.79 (i.e. the above-mentioned surplus of \$181,402.79 less \$10,000) be dealt with as follows, to wit:-

Insulin
Committee
Report
(Cont'd)

1. That a one-half portion of this \$171,402.79 i.e., \$85,701.40, be allocated to the Insulin Committee Trust Fund which is held by the Bursar; and that interest allowed on this fund, so augmented, be at such rate as may be determined by the Board of Governors.

2. That one third of the second half-portion of \$171,402.79, i.e. \$28,567.13, be held by the Bursar subject to withdrawal upon requisitions from time to time by the Director of the Banting and Best Department of Medical Research for the purposes of medical research being carried out in the University of Toronto by the said Director personally or under his direction.

3. That the sum of \$28,567.13 be held by the Bursar subject to withdrawal upon requisition from time to time by Dr. C. H. Best for the purposes of medical research being carried out in the University of Toronto by him personally or under his direction.

4. That the sum of \$28,567.13 be paid, for the purposes of medical research, to McGill University, to which Dr. J. B. Collip was attached, and in which he was actively employed in research work in the year 1946-47.

5. That if for any reason the whole or any part of the sums set aside for the Director of the Banting and Best Department of Medical Research and for Dr. Best be not called upon as provided hereinabove, the disposal of the balance or balances be dealt with by the Board of Governors.

All of which is respectfully submitted.

(Sgd) A. M. Fisher,
Secretary.

(Sgd) F. K. Morrow,
Chairman

April 6, 1948"

Authority to
Dr. C.H.Best
to draw on
both Medical
Research
Banting Fund
and Medical
Research
Best Fund

In considering the foregoing report the Acting Comptroller read an extract from the minutes of the Board of January 14, 1943, as follows:-

"Report Number 29 of the Insulin Committee, covering the year ended 31 July, 1941, was presented and approved as follows:-

X X X X X X X X X X X X X X X

In this connection authority was given for the transfer to the Medical Research Banting Fund of the amount mentioned in the report which would have been available to Sir Frederick Banting, and upon the Bursar's suggestion the authority given to Dr. Best to draw on both the Medical Research Banting Fund and the Medical Research Best Fund for one year from 1 July, 1942, was extended until further notice."

Payment of
Dr. Collip's
portion of
Insulin Com-
mittee funds

In connection with paragraph 4 of the Insulin Committee's report covering the payment to McGill University, it was agreed that the

Payment of
Dr. Collip's
portion of
Insulin Com-
mittee funds
(Cont'd)

University Solicitor should be consulted regarding this allotment of Dr. Collip's share in view of his leaving McGill University to join the staff of the University of Western Ontario; and also that an investigation would be made to ascertain whether Dr. Collip should have a share of the total revenue earned by the Insulin Committee, since a portion of this income might not have accrued from the original patents covered by the agreement.

Revision of
By-Laws

Arising from the notice of motion at the last meeting, consideration was given to the revised By-laws and several amendments were suggested. Mr. Kelly was requested to consider the whole matter, including the suggested amendments, and send the Secretary revised copies of the By-Laws for transmission to the members of the Board. It was agreed to leave the notice of motion pending, and to consider the matter at the next meeting, or later.

Estimated
cost of
Wallberg
Memorial
Building

The Chairman informed the Board that the present estimated cost of the Wallberg Memorial Building was \$4,452,330 and that the original estimated cost was \$3,691,000., resulting in an estimated additional cost of \$761,330. The Board had previously approved of a contribution of \$1,000,000 from the Wallberg Fund towards the cost of this building, and in considering a recommendation that this contribution be increased by \$250,000 it was decided to defer the matter until more definite information was available, since the present estimated cost was not considered final in view of the uncertainty in the future trend of wage rates, etc.

Consultant
to be en-
gaged for
survey of
University
Press

The Chairman informed the Board that he had discussed the affairs of the University Press with the Chairman of the Press Committee, Mr. LaBine. He stated

University
Press
(Cont'd)

that the Acting Comptroller had suggested that a Consultant be engaged to make a survey of the production methods, financial controls, etc., of the Press, and this was agreed to by the Board.

Recommendations of
President

Recommendations of the President were approved as follows:-

Appointment

Appointment:

Faculty of Applied Science and Engineering:

H. Wallis - Assistant Storekeeper, Chemical Engineering, Apr. 1 to June 30, 1948 \$1,500 a year

Resignation

Resignation:

Faculty of Applied Science and Engineering:

G. Martin - Assistant Storekeeper, Chemical Engineering (salary \$1,500) Mar. 6, 1948

Payments from the
Foster
Bequest

Payments from the Foster Bequest:

From accrued interest:

To the Department of Zoology, for equipment for Professor Fisher - \$ 4,000

From the income for 1948-49:

To the Department of Banting and Best Medical Research for Dr. Mendel - 5,600

To the Department of Banting and Best Medical Research for Dr. Franks - 2,500

To the Department of Anatomy for Dr. Ham - 4,000

To the Department of Biochemistry for Dr. J. M. Fisher - 500

To the Department of Zoology for Professor Fisher and Dr. Engelbert - 2,400

Total - \$19,000

Negotiations with the
Toronto Musical
Protective Association

The President gave a brief report on the negotiations with Mr. Walter Murdoch of the Toronto Musical Protective Association, and stated that he would report at a later date.

Consent to use of
name -
"Hart House
Exploration
Society"

In connection with the request for the Board's consent to the use of the name "Hart House Exploration Society" regarding an application for incorporation under the Companies Act of the

Hart
House
Explor-
ation
Society
(Cont'd)

Province of Ontario, which was deferred for consideration at the last meeting, the President explained that active membership in the corporation was restricted to members in good standing of Hart House and that the Board would have power at any time to insist on a change of name if they deemed such action necessary. After considering the matter it was agreed -

Upon motion of the President,
Seconded by the Chancellor,

to authorize signature to the consent.

Adminis-
trative
matters
approved

Administrative matters were ap-

proved as follows:-

1. Additional appropriations:

"Printing of the Chancellor's inaugural address at Con- vocation"	- \$2,925.00
"Hart House: To cover charges of Dominion Electric Protective Associa- tion in connection with the Lee Collection"	- \$ 165.00

2. Transfers in appropriations:

Hart House Theatre:

Charge: "Production by Director"	- \$390.28
Credit: "Office Supplies, Tickets, Postage"	- \$ 25.00
"Repairs and Renewals"	- 290.00
"Cleaning Supplies"	- 50.00
"Electrical and Set Supplies"	- 25.28
	\$ 390.28

3. A cash advance to the Ajax Division of \$140,000 for the month of April, 1948.

4. Authority to place orders against the 1948-49 appropriations as follows:-

(a) Central Power Plant:	
"Repairs and Renewals"	- \$3,000
(b) School of Architecture:	
"Apparatus" (Toronto)	- \$1,500

5. Increases in dues in the Men's Residences as follows:-

(a) Single occupancy rooms	- from \$4.00 to \$4.75 a week
(b) Multiple occupancy rooms	- from \$3.50 to \$4.25 a week

Transfers
in appro-
priations

Cash ad-
vance to
Ajax

Authority
to place
orders
against
1948-49
appro-
priations

Increases
in dues
of Men's
Residences

Donations -

Donations were reported

as follows and were accepted with thanks and appreciation:-

From -

Brunner, Mond Canada Sales, Limited, an offer of a \$1,000 fellowship in soil mechanics for the Session 1948-49, the fellow to register in the School of Graduate Studies and proceed to an advanced degree; the fellowship to be used to advance knowledge of the inter-relation of strength, density and moisture content of the soils ordinarily used to build roads.

Mrs. Frederick Davidson, the sum of \$500 to establish a scholarship in University College of \$100 a year in English Poetry, to be known as "Frederick Davidson Scholarship".

Dr. Arthur A. Brant, an offer of a \$50 prize to the Upper School candidate from U.T.S. who obtains the highest aggregate of marks in Algebra, Geometry and Trigonometry at the annual June examinations of the Ontario Department of Education; the prize to be known as the "W. J. Loughheed Prize in Upper School Mathematics", and the first award to be made in June, 1948. Dr. Brant has indicated that it is his intention to make provision for the continuation of the Prize.

Dr. Arthur A. Brant, an offer of a \$50 prize to the Middle School candidate from U.T.S. who obtains the highest aggregate of marks in Algebra and Geometry at the annual Middle School June examinations of the U.T.S.; the prize to be known as the "J. G. Workman Prize in Middle School Mathematics" and the first award to be made in June 1948. Dr. Brant has indicated that it is his intention to make provision for the continuation of the Prize.

Dr. W. A. Dafoe, the sum of \$220 for research in the Department of Botany.

Canadian Wheat Pool, an offer of a travelling fellowship in the Department of Political Economy of the value of \$750.00, \$500 of this amount to be used for expenses involved in the research, and \$250 for an honorarium; the research, on the subject "Co-operation in Canada", to be conducted in the summer months.

Registered Nurses' Association of Ontario, the sum of \$1,135.00, being the entire allotment to the School of Nursing for the current Session.

Princess Alice Foundation Fund, an offer to provide a \$300 scholarship in the School of Social Work for 1948-49.

Various donors the sum of \$15.00 towards the W. George Switzer Memorial Fund in the Faculty of Dentistry.

Various donors for the Institute of Industrial Relations:-

Paid - \$ 54,395.50
Promised - \$102,260.50

Authority
given for
signature
of agree-
ment be-
tween the
Connaught
Laborat-
ories and
Michael
Reese Re-
search
Founda-
tion

Upon motion of Dr. Neilly ap-
proval was given for the signature on behalf of the Governors
of an agreement between the Connaught Medical Research Labor-
atories and the Michael Reese Research Foundation relating to
the production and treatment of vaccines and other biologics
by the application of "ultraviolet radiation technics".

Mr. Urquhart stated that he
would like to have a Special Meeting of the Board called for
Monday, April 19th, at 3 p.m., so that he could discuss with
the members the matter of solicitation of funds for the Var-
sity Appeal. The Board approved of this Special Meeting
being held, and Mr. Urquhart said he would provide the Secre-
tary with a copy of the notice which he would like sent to
the members.

A Special
Meeting
of the
Board to
be called
for Mon-
day, Apr.
19th, to
discuss
solicita-
tion of
funds for
the Var-
sity
Appeal

*Indefinite
P.B.*

The meeting adjourned at 5:10 p. m.

Minutes confirmed.

April 22nd - 1948

L. Z. Phin
Chairman

C. Higginbotham

Secretary.

Minutes of a Special Meeting of
the Board of Governors held in the Board Room, Simcoe Hall, on
Monday, April 19th, 1948, at 3 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Fennell
The Chancellor	Mr. Vaughan
The President	Mr. Burns
Mr. Bryce	Mr. Kelly
Mr. LaBine	Mr. Ross
Mr. Duncan	Mr. Borden
Mr. Urquhart	Hon. Mr. Justice Hope
	Mr. R. E. Spence, Acting Comptroller
	Mr. C. E. Higginbottom, Secretary

Meeting held
to discuss
solicitation
of funds for
the Varsity
Appeal

This meeting was held at the
request of Mr. Norman C. Urquhart, Vice-Chairman of the Cam-
paign Committee in charge of "Special Names", to enable him to
discuss with the members of the Board the matter of sollicita-
tion of funds for the Varsity Appeal.

Distribution
of cards giv-
ing names of
firms and in-
dividuals to
be approach-
ed by members
of the Board

Mr. Urquhart distributed cards
giving the names of firms and individuals to be approached by
the members for substantial donations. In this connection it
was agreed that the names of the donors should be published.
It was also agreed that the booklet containing information re-
garding the Varsity Appeal be sent immediately to the members
of the Board.

The meeting adjourned at 5:45 p. m.

*Indorsed
m.b.*
Minutes confirmed.

April 22nd 1948

[Signature]
Chairman

[Signature]

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, April 22nd, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Burns
Mr. LaBine
Mr. Vaughan
Mr. Matthews
Mr. Urquhart

Hon. Mr. Justice Hope
Mr. Kelly
Mr. Fennell
Hon. Dr. Bruce
Mr. Borden
Mr. Ross
Mr. Duncan

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary.

Minutes
confirmed

The minutes of the last regular
meeting held on April 8th, and of the Special Meeting in con-
nection with the Varsity Appeal held on April 19th, were pre-
sented and -

Upon motion of the Chancellor,
Seconded by Mr. Vaughan,

were confirmed.

Executive
Committee
Meeting
Cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of April 16th was cancelled.

Property
Committee
Report
No. 249

Report Number 249 of the Property
Committee was presented as follows, and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Fennell,

was approved:-

Property
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, April 14th, 1948, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

Mr. R. E. Spence,
Acting Comptroller

The Chancellor

Mr. C. E. Higginbottom,
Secretary

The President

Mr. C. F. W. Burns

Mr. G. A. LaBine

Hon. Dr. H. A. Bruce

Mr. A. D. LePan,
Superintendent

Mr. A. Kelly

1. Report of the last meeting

The report of the meeting held on February 20, 1948, was presented and -

Upon motion of Mr. LaBine,

Seconded by Mr. Burns,

was confirmed.

2. Queen's Park Alterations

Your Committee was informed that a letter dated February 26, 1948, had been received from Mr. Tracy D. LeMay, Secretary-Treasurer of the Toronto City Planning Board, in which he stated that they would get in touch with the University as soon as all the matters relating to the proposed roadway changes in the Park can be discussed, including the design for the overpass, in connection with which he is awaiting reports by their officials.

3. Site for Physiology Building

Your Committee was also informed that in connection with the expropriation of the property at 116 College Street, a letter dated March 25, 1948, had been received from the Department of Public Works, Ontario Government, stating that the Statute Amendment Act for this year will carry a provision to amend the University Lands Act so that expropriation can be made by the University of Toronto rather than by the Government.

4. War Memorial

Your Committee considered a letter dated April 13, 1948, from Messrs. Mathers & Haldenby, Architects, in connection with the proposed Memorial to the University students who lost their lives in the Second World War, and making the following recommendations:-

(a) That this Memorial should be in close physical relation with the present Memorial Tower and Arcade, and that the New Memorial should not be secondary but complementary to the first.

(b) That the Memorial should be developed within the fan vaulted archway through the base of the tower, consisting in form of two sculptured stone panels with the names inscribed

thereon, one on each of the two blank side walls of the archway with a sculptured and illuminated pendant hung from the crossing of the vault. The idea of the pendant has precedent in the Scottish War Memorial at Edinburgh Castle.

After discussing the matter at length your Committee -

Upon motion of the President,
Seconded by the Chancellor,
recommends the adoption of the principle outlined above, with the suggestion that the pendant be not included in the Memorial.

As the present Memorial was erected by the Alumni Federation, the President stated that he would discuss the proposals for the new Memorial with Dr. J. A. Bothwell, President of the Federation.

5. Central Power Plant and Transformer Banks

The Superintendent presented a final report from Messrs. H. G. Acres and Company under date of January 27, 1948. This embraced an estimate for \$1,254,800 to erect the first wing and install the first unit of the proposed new Power and Lighting Plant.

Your Committee recommends, in view of recent statements concerning the policy of the Ontario Government for developing steam-operated power plants throughout the Province, that the Prime Minister be approached with a view to finding out what possibility there would be of providing power for the University requirements as well as steam for heating and processing.

Inasmuch as such a plant was mentioned to include the Toronto General Hospital, the Hospital for Sick Children, the Mount Sinai Hospital, the new wing of the Parliament Buildings, etc., it was thought that the University buildings could be accommodated most economically.

Failing the accomplishment of that, and with due regard to the urgency of the situation, your Committee recommends that the Acres report be accepted and that the Board appropriate the necessary amount to proceed with the Power Plant at the earliest possible date.

In connection with this it is suggested that we obtain a report from Messrs. Mathers & Haldenby as to their opinion of the effect this Power House will have on the general appearance of the easterly side of the University grounds. Messrs. Mathers & Haldenby were suggested because they are already designing the Archives Building and the new Library Building, both of which will be close to the Power Plant.

Also, after having given due consideration to the Superintendent's report on the electrical situation, and with the understanding that whatever power arrangements are made Transformer Banks will be necessary in the present Mining Building, your Committee recommends -

Upon motion of the President,
Seconded by Dr. Bruce,
that authority be given for the installation of Transformer Banks in the Mining Building at a cost of \$50,000.00, it being understood that this \$50,000.00 will be part of the total expenditure mentioned above.

6. Architects' Fees for Construction Programme

In connection with the Committee's recommendation that the University Superintendent be requested to negotiate with the Architects in an endeavour to obtain some reduction in their fees, letters dated March 31, 1948, were presented from -

Page & Steele	- Architects for the Wall- berg Building
Allward & Gouinlock	- Architects for the addi- tion to the Mechanical Building
Horwood & White	- Architects for the addi- tion to the Physics Building

in which they stated that after considering the matter of the increased fees accruing to them on these projects by reason of increased costs of construction, it was impossible for them to make any reduction in the fee set forth in the contract with the University.

After considering this matter your Committee dissents from the principle upon which the Architects' statements are based and cannot agree with the validity of the arguments advanced, and -

Upon motion of Mr. LaBine,

Seconded by Dr. Bruce,

transmits this information to the Board.

The suggestion was made that in view of the additional cost to the University in this connection, the Architects concerned be approached for a substantial contribution to the Varsity Appeal.

7. Tennis Courts for University College

Following the approval by the Board of a recommendation of the University College Committee that an investigation be made of the possibilities of erecting some tennis courts for the use of University College, the Superintendent submitted a report as follows:-

(a) Site 1 - The strip of ground lying outside the east wall of Varsity Rink

This site is not considered a suitable one for tennis courts. Any attempt to put two or even one court here would seriously interfere with traffic north and south on the main pathway and/or traffic from the three exits from the Arena. These must be kept free according to fire regulations. Any attempt to construct a court here would involve extensive grading. The construction of a court here would also interfere with any proposals the Arena may have for expansion eastwards.

(b) Site 2 - Part of the north-east corner of Trinity playing field (a section of which is an unlevelled slope) together with a space adjacent to the south wall of Varsity Rink

It is unlikely that any substantial area would be made available by Trinity College as it would interfere with their playing field. The University land available south of the Arena would provide space for one court but it would interfere with ingress and egress to the Arena at this point and would make the south service door largely unusable. Isolated courts are not recommended, as being expensive to maintain and control.

(c) Site 3 - The open space to the south of Holwood Hall

There is an area south of Holwood Hall sufficiently large to accommodate two courts provided one small elm tree and one large 2'6" oak and one large 2'6" elm tree are removed. Comparatively little grading would be required. The courts would, however, have to be placed very close to the building and would mask the south front and certainly not improve the appearance. For the reasons above noted, the site is not recommended as a satisfactory one.

While the costs of grading and tree removal vary in each case, we estimate the cost of two courts, aside from these items, as under -

- | | | |
|---|---|------------|
| (a) Courts surfaced with red court surfacing material | - | \$3,300.00 |
| (b) Courts surfaced with asphaltic material | - | 2,750.00 |
| (c) Light link fencing, 16 ft. high | | 1,200.00 |

None of the above locations seem to us at all satisfactory, and it is suggested as an alternative that the possibility of obtaining some use of the six courts at the University of Toronto Schools playing field, 205 Avenue Road, be explored.'

After discussing the Superintendent's report your Committee recommends -

Upon motion of Mr. LaBine,

Seconded by Dr. Bruce,

that this matter be deferred for consideration.

8. Negotiations with Victoria College regarding properties leased to the College, including 137 Bloor St. W.

Your Committee considered a letter and memorandum from the Hon. Leopold Macaulay, dated March 5, 1948, addressed to the Chairman of the Committee, outlining the following proposals:-

(1) That the Board of Governors of the University of Toronto be asked to include the lands known as 67, 71 and 75 Queen's Park in the original lease on the basis of \$1.00 a year in perpetuity and that if at any time in the future an adjustment or cancellation of this lease should become necessary the valuation of these three properties for such purposes should be the present assessed valuation which is in the neighbourhood of \$47,000.00. (This is in keeping with the terms of the original lease of land for which \$1.00 a year rent is paid and which put a valuation of \$71,250.00 on land then included.)

(2) That the Board of Regents of Victoria University purchase from the Board of Governors of the University of Toronto all of the lands described in Section 4 together with the right to purchase the property at 143 Bloor St. W., and that Victoria University offer to pay to the University of Toronto the assessed valuation of these lands amounting to \$168,000.00 or, if 143 Bloor St. W. is included, \$192,000.00, in return for which the Board of Governors of the University of Toronto will deed these lands to Victoria University free of all restrictions.

Mr. Macaulay explained that in the above proposal nothing is said about Wymilwood because they had suggested a sale of Wymilwood to finance the purchase of these properties, but that now they feel the matter is urgent in view of the pending lease renewals, and they are prepared to buy the land irrespective of a sale of Wymilwood. Mr. Macaulay

Property
Committee
Report
(Cont'd)

stated that a sale can be arranged in connection with these negotiations if the University wishes, provided Victoria can retain possession for say three years.

It is recommended that this matter again be referred to the Chairman of your Committee for further negotiations with Victoria along the lines originally suggested by the University.

9. Lease of 143 Bloor St. W. - Phi Delta Theta

After considerable delay in the negotiations concerning this property a letter was received from Mr. W. M. Gordon, K.C., President of Phi Delta Theta Company Limited, stating that they were content to pay a rental of \$720 per annum, being double the amount previously paid, for a renewal of the lease of this property. This property has an assessed value of \$24,000.00 with an estimated sale value of \$30,000.00. On a 4% basis this should produce a rental of \$1,200 per annum. After considerable discussion your Committee recommends -

Upon motion of Mr. Kelly,

Seconded by Mr. LaBine,

that authority be given for a renewal of the lease of 143 Bloor St. W. to Phi Delta Theta for a further term of 21 years from January 1, 1947, at a rental of \$1,200 per annum, subject to a reduction to \$720 per annum while the building is used for its present purposes as a fraternity house, and that monies paid on account of rental subsequent to the expiration of the former lease, viz: 31 December, 1946, be applied on account of the rental of \$720 per annum.

10. Building Costs

At the suggestion of the Chairman a report was made by the Superintendent which included reports from the architects and from the heads of University Departments with a well-studied list of possible savings which might be made in the construction of the buildings at present under way.

Inasmuch as anything which might be left out of these buildings would have to be added at a later date and probably at a greater cost than if installations were made now, your Committee recommends that the building programme be carried out as originally intended, and that no deletions be made in the list of the original requirements set forth. It is also recommended that no further extras be added to these buildings or their equipment.

11. Expansion Plan for the University

Regarding the proposed expansion of the University, the following draft of a resolution was presented by the Chancellor, and -

Upon motion of Mr. Massey,

Seconded by Dr. Bruce,

your Committee transmits the same to the Board for its consideration:-

'WHEREAS, on the recommendation of the Property Committee, a survey was prepared for the Board of Governors by Mr. J. A. Murray, dated January 18, 1947, on the physical expansion of the University.

WHEREAS, this survey although embodying much useful information, was necessarily limited in its scope through the absence of certain essential data.

WHEREAS, the efficiency of the University will be adversely affected, and its amenities impaired, if its future development is considered piece-meal and allowed to proceed on a haphazard basis.

WHEREAS, it is of great importance, particularly in view of the projects included in the present Varsity Appeal, that the future building plans of the University should receive the fullest consideration at an early date.

BE IT HEREBY RESOLVED, that a report be submitted to the Board of Governors, recommending the appointment of a Committee consisting of Messrs. E. R. Arthur, A. S. Mathers, A. P. C. Adamson, J. A. Murray, and such additional members as the Governors may designate, whose duty it will be, making use of the information in the Murray Report and working in close touch with the University authorities,

TO PREPARE for the consideration of the Board, a comprehensive plan for the future physical development of the University of Toronto.'

In Professor Arthur's letter addressed to the Superintendent under date of November 25, 1947, the suggestion was made that this report could be completed without cost to the University excepting with regard to out-of-pocket expenses.

12. Licenses for Ingress and Egress

(a) 434 University Ave. - International Petroleum Co.

Some years ago a license was granted to Mr. George H. Gooderham. Later a building was erected on this site which is now occupied by International Petroleum Company, but the building plans were not submitted to the University for approval. The present owners of the property, Principal Investments Limited, have now sent the plans, and after considering these your Committee recommends the same to the Board for approval.

(b) 426 University Ave. - Canadian Officers' Club and Institute

The University Solicitor has been informed by the Solicitor for the Institute that the premises are not used now for any different purposes than those for which they were used at the time the license was granted. Mr. Cassels states that he is inclined to think that the use of the premises for Club purposes does not constitute a breach of the restrictions in the license.

Your Committee feels that there is no reason for any change, and upon the suggestion of the President recommends that without prejudicing the University's position no further action be taken at the present time.

(c) 167, 169 and 171 College Street - Proposed Purchase by Sun Oil Company

Your Committee has considered a proposal from the Solicitors for the Sun Oil Company for the purchase of these properties from Ingram & Bell Limited and the Thistle Estate, particulars of which are contained in the following memorandum:-

1. The University would have the right to purchase the lands for its own use upon the expiration of ten years from the date of purchase.

Property
Committee
Report
(Cont'd)

2. The amount to be paid on expropriation would be the unamortized amount of the cost of the land and buildings and their improvements, alterations and repairs made from time to time and amortized on a twenty-year basis. (It would seem that the Company is suggesting that any capital improvements and alterations made after the initial construction of the gas station would form a part of the sale price at the time of expropriation. It is suggested that the University should not agree to the inclusion of any expenditures other than the initial cost and that any future outlays would be expended at their own risk and not form part of the price on expropriation.)
3. The same arrangement would be extended for two further periods of five years and if the University had not purchased the properties by the end of twenty years the Company would be free to sell the properties to whomsoever they saw fit.

If a license were to be issued on the above or some amended basis it would be necessary to make a decision as to the price to be paid as a frontage license on 169 and 171 College Street. In 1930 Ingram & Bell paid a fee of \$2,000.00 being at the rate of \$50.00 for 40 feet, that is the frontage of 167 College Street. In a letter dated June 13th, 1947, dealing with the proposed offer of purchase made by the Sun Oil Company Limited, Ingram & Bell suggested that a license should be granted with respect to an additional 25 feet known as 169 College Street without charge in view of the fact that \$2,000.00 had been paid with respect to the remainder of their property. As a frontage license will also be payable by the Thistle Estate with respect to 171 College Street, it would presumably be necessary to make a similar charge for the frontage license with respect to 169 and 171 College Street.

Your Committee has carefully considered the matter, and in connection with a license for 169 and 171 College Street recommends that the same be granted at a figure of \$60.00 per foot frontage.

It is further recommended that permission be given to the Sun Oil Company for the erection of a gas station on the property, under an arrangement whereby the University would have the right to purchase the property at any time on the understanding that the price to be paid would include the cost of any capital expenditures incurred at the time of erection of the station, less an allowance for depreciation, the period of depreciation being fixed at ten years.

(d) 22 College St. - Canadian Legion

Your Committee has considered a letter from the University Solicitor regarding the license to the Canadian Legion, which was previously approved by the Board on condition that it would remain in force only while the premises were held for the purposes of the

Property
Committee
Report
(Cont'd)

Legion and occupied by it. Mr. Cassels states that the Solicitor for the Canadian Legion has pointed out that the Trust Deed requires the Trustees to hold and deal with the premises for the objects and purposes of the Memorial Fund as set out in the Deed, and subject thereto 'for such purposes and in such manner as the Trustees may from time to time consider to be in the interests and for the benefit of ex-service men and women in general and the members of the Canadian Legion and their Ladies' Auxiliaries in particular'.

Your Committee recommends that the University Solicitor be instructed to advise the Canadian Legion that any license granted by the University should cover the conditions previously laid down by the Board.

(e) New Application for Licenses

Your Committee has been advised that new applications have been received in connection with the following properties, and recommends that these be deferred for consideration pending the receipt of further applications:-

1. 20 College Street - Dr. G. R. Reid
2. 179 College Street- Mr. & Mrs. Stavroff
(Grads Restaurant)

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary"

April 14th, 1948.

Finance
Committee
Report
(Cont'd)

Report Number 172 of the Finance

Committee was presented as follows, and -

Upon motion of the President,
Seconded by the Chancellor,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on Thursday, April 8th, 1948, immediately following the Board meeting, and adjourned at 6:40 p.m. for dinner at the York Club where the business of the meeting was continued. The following were present:-

Mr. Walter Gordon
(in the Chair)

Mr. R. E. Spence,
Acting Comptroller

The Chairman of the Board
The Chancellor
The President

Mr. C. E. Higginbottom,
Secretary

Mr. R. A. Bryce
Mr. C. F. W. Burns

1. Report of the last meeting

The report of the last meeting held on February 10th, 1948, was presented, and -

Upon motion of the President,
Seconded by Mr. Burns,
was confirmed.

Finance
Committee
Report
(Cont'd)

2. Confirmation of Purchase of Dominion of Canada
Bonds on account of Banting Research Founda-
tion

Upon motion of Mr. Burns,
Seconded by Mr. Bryce,
the Committee transmits to the Board for confirmation
the purchase of the following Dominion of Canada Bonds
for the Banting Research Foundation:-

\$10,000.00 $1\frac{3}{4}\%$ due Nov.1, 1949, @ \$100.90

3. Estimates for 1948-49

The Estimates for 1948-49 as presented to
the meeting show a budgeted excess of expenditure over
income for next year in the amount of approximately
\$3,300,000 before including supplementary grants re-
ceivable from the Provincial Government and the De-
partment of Veterans' Affairs. The Acting Comptrol-
ler reported that he estimated the supplementary
grant receivable from D.V.A. in 1948-49 would approx-
imate \$600,000 and he mentioned that in view of the
change in regulations regarding the payment of this
supplementary grant the University would be complete-
ly free either to include this amount as revenue, or
alternatively, to apply it towards liquidation of the
outstanding balance at the Ajax Division for capital
expenditures incurred. Colonel Phillips indicated
that he would be in favour of wholly liquidating the
outstanding capital balance by the time operations at
Ajax Division were concluded on May 31, 1949. The
Acting Comptroller stated that if an amount of
\$364,500 of the estimated grant for 1948-49 were ap-
plied to Operating Account the remaining balance
should be sufficient to provide for the complete
write off of any remaining balance on Capital Account
at Ajax.

The Estimates for 1948-49 were then dis-
cussed in detail and were approved for submission to
the Board subject to the making of some minor adjust-
ments which were discussed at the meeting. The Es-
timates recommended to the Board show the balance to
be covered by supplementary grants from the Provin-
cial Government and the Department of Veterans' Af-
fairs to be an amount of \$3,300,257.

All of which is respectfully submitted.

(Sgd) W. E. Phillips

for

W. L. Gordon,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 8th, 1948.

Estimates
for
1948-49

In connection with the Es-
timates for 1948-49, referred to in the foregoing re-
port of the Finance Committee, these Estimates were -

Upon motion of the President,
Seconded by the Chancellor,
approved for submission to the Government.

Estimates
for
1948-49
(Cont'd)

In considering the Estimates for 1948-49 the Board discussed at length reasons for the estimated excess of expenditure over income, which represented an increase of approximately \$800,000 over the estimated deficit of 1947-48.

Varsity
Appeal
General
Committee
Report
No. 8a

Report Number 8a of the Varsity Appeal General Committee was presented as follows, and

Upon motion of the Chancellor,
Seconded by Mr. Matthews,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, March 12th, 1948, at 4 p.m., at which the following members were present:-

Mr. Massey	Hon. C. P. McTague
(in the Chair)	Mr. S. Hermant
Lt.-Col. W. E. Phillips	Dr. W. J. Deadman
Dr. S. E. Smith	Mr. W. J. Salter
Mr. G. A. LaBine	Mr. J. C. Evans
Mr. Beverley Matthews	Mr. A. A. McDonald
	Miss D. Ley
Mr. M. W. Sparling	Dr. J. A. Bothwell
Mr. R. E. Spence	Mrs. A. G. Walwyn
Mr. C. E. Higginbottom	Mr. Leslie Rowntree
	Dr. E. J. Clifford
Dr. W. R. Taylor	Dr. Howard Graham
Dr. C. R. Young	Mr. Fred Paulin
Dr. R. G. Ellis	
Dr. C. H. Best	
Miss M. B. Ferguson	

1. Chairman's remarks

The Chairman informed those present of some of the changes made in the arrangements since the last meeting on June 16, 1947, such as the decision as to the date of the Campaign, and he referred to the appointment of Mr. Norman C. Urquhart as Vice-Chairman of the Committee and Chairman of the Special Names Committee, and the appointment of Mr. Morley W. Sparling. Mr. Massey expressed the hope that all the members of the Committee would be able to devote a great deal of time to the forthcoming campaign.

2. Graduate participation in the Campaign

Mr. Sparling informed your Committee that graduates are being asked to send lists of prospective individual and corporation donors, and he stressed the importance of obtaining canvassers with prestige and influence who would bring the best results.

Varsity
Appeal
General
Committee
Report
(Cont'd)

Mr. Beverley Matthews raised the question of when the graduates would be approached in connection with the Campaign, and stated that in his opinion the approach to them should be made at the same time as the Special Names were being interviewed. Mr. Sparling stated that he felt a direct appeal to the graduates now would not meet with a satisfactory response. The Chairman then summed up the feeling of the meeting that there would be an approach by mail to the graduates in the course of the Campaign.

3. Allocation of funds received

Dr. Taylor, Principal of University College, asked whether definite portions of the funds received in the Campaign would be allocated for specific buildings or purposes, and stated that as the Sciences had already received consideration in connection with buildings under construction, the Humanities should be given an appropriate place in the Appeal, and that the success of the Campaign would, in a great measure, depend on an assurance being given to this effect. The Chairman of the Board stated that it was felt desirable to have the subscriptions received without restrictions. Mrs. Walwyn also emphasized the necessity for provision being made for the Humanities.

4. Funds from the Government

Mr. Paulin of Hamilton referred to the \$7,000,000 which the Provincial Government is contributing to the Campaign, and asked about the allotment of this sum. The Chairman informed him that the buildings at present under construction were being partly financed from funds provided by the Government.

5. Next meeting

It was agreed that the date of the next meeting be left to the Chairman to decide.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

March 12th, 1948.

Varsity
Appeal
Executive
Committee
Report
No. 13

Report Number 13 of the

Varsity Appeal Executive Committee was presented as follows, and -

Upon motion of the Chancellor,
Seconded by Mr. Matthews,

was approved:-

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, April 22nd, 1948, at 3 p.m., prior to the Board meeting, at which the following were present:-

- | | |
|---|--|
| Mr. Massey
(in the Chair) | Mr. M. W. Sparling |
| Mr. Norman C. Urquhart
(Vice-Chairman) | Mr. C. E. Higginbottom,
Secretary |
| The President | Mr. K. S. Edey,
Publicity Officer |
| Mr. Arthur Kelly | |
| Mr. Beverley Matthews | |
| Dean J. A. MacFarlane | Mr. Carroll McLeod, of
Cockfield, Brown & Co. |

1. Minutes of the last meeting

The minutes of the meeting of the Varsity Appeal Executive Committee held on Tuesday, April 6th, which had been presented to and approved by the Board of Governors at their meeting on April 8th, were taken as read. As members of the Committee were out of town in connection with the Campaign, the meetings which normally would have been held on April 13th and April 20th were cancelled.

2. Publicity

Mr. McLeod of Cockfield, Brown and Company, reported progress with regard to publicity arrangements.

3. Honorary Treasurer

The Chairman informed the Committee that Mr. Leighton McCarthy, K.C., had been consulted in connection with acting as Honorary Treasurer of the Varsity Appeal, but that he had declined in view of the pressure of business.

Your Committee recommends that the Acting Comptroller, Mr. R. E. Spence, be appointed Honorary Treasurer of the Varsity Appeal.

4. Canvassers

Mr. Sparling made a report regarding the organization of the General Canvass. It was agreed that the cards would be distributed to the canvassers by next week and that the team captains would arrange for the various zones in which the canvassers would work.

5. Associates of the University of Toronto Incorporated

Mr. Urquhart gave a brief report on interviews he had had in New York with the Associates of the University of Toronto Incorporated.

6. Additional appropriations

Mr. Sparling presented a memorandum regarding additional appropriations, and -

It was moved by the President,
Seconded by Mr. Kelly,
that the following additional appropriations be recommended to the Board for approval:-

Salaries	- \$2,000.00
Literature, Postage, etc.	- 4,398.00
Signboards	- 500.00

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

7. Brochures

The Chairman presented to the Committee a few copies of the completed General Brochure - 'Varsity Appeals'.

A copy of the draft of 'Varsity in Industry' was also presented to the Committee by the Chairman.

Copies of the material for 'Medicine on the March' were also distributed at the meeting.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

April 22nd, 1948.

Letter of
apprecia-
tion from
the Royal
Canadian
Institute

A letter was presented

from Dr. J. O. Wilhelm, Hon. Secretary of the Royal Canadian Institute, expressing appreciation on behalf of their Council for the many kindnesses and favours extended to the Institute during its 99th Session.

Appoint-
ment of J.
D. Woods
& Gordon
to make a
survey at
the Press

Mr. LaBine, Chairman of

the University Press Committee, informed the Board that as the report arising from the Committee's meeting of April 21st would not be presented until a later date he wished to ask the Board's consideration of the following recommendation of the Committee to the effect that J. D. Woods and Gordon Limited, Industrial Engineers, should be appointed to carry out a survey at the Press:-

"Liquid Cash Position of the University Press

Your Committee considered at length the relation of the inventory to the volume of business of approximately \$800,000 per annum, and also the matter of the valuation attached to the obsolete stock. Pursuant to the direction of the Board the Committee also considered the matter of engaging a Consultant to make a survey of the production methods, financial controls, etc., of the Press, and -

Upon motion of the President,

Seconded by Mr. Burns,
recommends that the firm of Industrial Engineers, J. D. Woods and Gordon Limited be appointed to carry out a survey of the operations of the University Press covering in general an investigation of production methods, purchasing and accounting procedures, and relating more specifically to -

Survey at
the Press
(Cont'd)

- 1. Estimating for Jobs
- 2. Production Planning and Control
- 3. Method applicable to ordering of Raw Materials,
Books and Stationery
- 4. Control of Inventories
- 5. Cost Accounting Procedures
- 6. Budgetary Control
- 7. Control of Publications

In view of the urgency of this matter it was decided that the Chairman of your Committee would present this recommendation to the Board at its meeting on April 22nd, as the report of the Committee will not go to the Board until a later meeting."

Upon motion of Mr. LaBine,
Seconded by Mr. Burns,

approval was given to the above recommendation.

Recommen-
dations
of the
President

Recommendations of the President

were approved as follows:-

Appoint-
ments

- Appointments:
Banting and Best Medical Research:
D. M. Adams - Honorary Research Associate,
Mar. 15 to June 30, 1948
without salary
P. L. Hoogland - Research Associate, Mar. 1 to
June 30, 1948 \$3,400 a year
School of Nursing:
Miss A. E. Griffith) Lecturers, May and \$200 a month
Miss M. C. Masters) June, 1948 200 a month

Resigna-
tion

- Resignation:
Faculty of Medicine:
E. D. Gagnon - Assistant in Surgery (salary \$50
a month) April 30, 1948

Addition-
al appro-
priations

- Additional appropriations:
Faculty of Medicine:
"Special Graduate Courses" \$1,195.00
and authority for payment of this amount to
the instructors
University Extension:
"Salaries - Clerical Assistance" \$2,600.00

Transfers
in appro-
priations

- Transfers in appropriations:
Botany:
Charge: "Apparatus and Equipment"
Credit: "Laboratory and Office Supplies" \$ 200.00
Faculty of Arts:
Charge: "Mathematics - Salaries"
Credit: "Italian, Spanish & Portuguese - Salaries" 25.00
Pathological Chemistry:
Charge: "Apparatus"
Credit: "Supplies" \$ 200.00
Pathology & Bacteriology:
Charge: "Apparatus"
Credit: "Supplies" \$ 150.00

Transfers
in appro-
priations
(Cont'd)

Transfers in appropriations (Cont'd):

Physiology:

Charge: "Salaries"

Credit: "Supplies"

\$ 274.00

Faculty of Medicine:

Charge: "Toronto General Hospital Lecture
Theatre - Equipment"

Credit: "Therapeutics - Salaries"

\$ 100.00

Charge: "Administration - Salaries"

Credit: "Administration - Office
Supplies"

\$ 200.00

Miscellaneous:

Charge: "Contingencies"

Credit: "Travelling expenses - Staff,
etc."

\$ 750.00

Charge: "Visiting Lecturers"

Credit: "Travelling expenses - Staff,
etc."

\$ 750.00

Statutes
of Senate

Statutes of Senate:

- Nos. 1896 - respecting the conditions of tenure of
certain Fellowships and Scholarships
in the School of Graduate Studies
- 1900 - respecting Amendments to Statute No.
1663 - The Garnet W. McKee Loan and
Scholarship Fund
- 1901 - respecting the Dr. Gwen Mulock Scholar-
ship
- 1902 - respecting the Eastern Steel Products
Limited Scholarship
- 1904 - respecting the Garnet W. McKee -
Lachlan Gilchrist Loan and Scholarship
Fund
- 1913 - respecting the School of Architecture

Negotia-
tions with
Toronto
Musical
Protective
Association
satisfac-
torily com-
pleted

The President reported
that negotiations with the Toronto Musical Protective
Association regarding the use of union members in stud-
ent performances in Convocation Hall had been satisfac-
torily completed, and also that the Athletic Association
had renewed the usual agreement for the use of the Arena
by the Association for their Promenade Concerts.

Books written
by the Staff
during 1947

The President presented
a list of books written by members of the Staff during
the Calendar Year 1947.

Proposed
Establish-
ment of
an Insti-
tute of
Superson-
ics

The President read a memorandum of a discussion with respect to the establishment of an Institute of Supersonics in the University in close relation to the Department of Aeronautical Engineering, and in co-operation with the Defence Research Board. The Governors looked with favour on the proposals as presented.

Report
from the
Federated
Colleges
re D.V.A.
grant
from Dom-
inion
Government

The President presented a letter from Provost Seeley of Trinity College transmitting a memorandum drawn up by Heads of the Federated Colleges with regard to the Dominion Government Supplementary Grant on behalf of veterans, but in view of the importance of this matter it was agreed -

Upon motion of Mr. Borden,
Seconded by Mr. Matthews,

to defer the same for consideration at a later date.

New wing
of the
Physics
Building
to be
called
"The Bur-
ton Wing"

The Board approved of the President's suggestion that the new wing of the Physics Building be called "The Burton Wing" in honour of Professor E. F. Burton, Head of the Department of Physics.

Offer of
Dr. Sigmund
Samuel re
Archives
and Canadi-
ana Build-
ing accepted

The Chairman stated that he had had an interview with Prime Minister Drew regarding the offer of Dr. Sigmund Samuel to provide the sum of \$150,000 towards the cost of the Archives and Canadiana Building on condition that the work be proceeded with immediately, and that the Prime Minister was agreeable to this proposal.

Upon motion of Dr. Bruce,
Seconded by Mr. Justice Hope,

it was agreed to accept Dr. Samuel's offer of \$150,000.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

Dr. Frank L. Cole, the sum of \$50 for the establishment of an essay prize in the Faculty of Dentistry, the prize to be of the value of \$25 and to be awarded to a 4th year dental student for the best essay on Prosthodontia; Dr. Cole to continue the prize on an annual basis if it proves to be a stimulus to the dental students in essay-writing.

Nutrition Foundation, Inc., an offer to renew the grant to Dr. C. H. Best, entitled "The Physiological Lipotropic (fat transporting) factors", in the amount of \$7,950 annually for 1948 and 1949.

Canadian Wheat Pool, the sum of \$750 to cover the award of their Fellowship.

Miss Elsie Watt, the sum of \$500 as a further contribution to the Watt Bursary Fund in the School of Nursing.

Dr. Arthur A. Brant, the sum of \$200 to cover the first two awards of each of the following scholarships in the University of Toronto Schools:-

W. J. Lougheed Prize in Upper School Mathematics

J. G. Workman Prize in Middle School Mathematics

Mr. George L. Gray, an offer to add to the principal of the "John Fraser Gray Scholarship" from time to time until \$5,000 is in the Fund, and requesting that after the current session no further deductions be made from the principal remaining from his son's bequest. In order to continue the awards until the fund reaches \$5,000 Mr. Gray will provide \$125 annually.

Various donors for the Institute of Industrial Relations:

Paid	-	\$ 54,595.50
Promised	-	\$102,460.50

Administrative matters approved

Administrative matters

were approved as follows:-

Appointment:

Ajax Division:

Bursar's Office:

C. C. Purdy

- Accountant from May 1, 1948, at \$2,600 a year and, if satisfactory, \$3,000 a year as of Oct. 1, 1948

Appointment

Additional-
al appro-
priationsAdditional appropriations:Varsity Appeal:

"Salaries"	-	\$ 2,000.00
"Literature, Postage, etc."	-	4,398.00
"Signboards"	-	500.00

Transfers
in appro-
priationsTransfers in appropriations:Miscellaneous:

Charge: "Contingencies"	-	\$811.15
Credit: "Audit Fees"	-	500.00
"Board of Governors - Expenses"	-	1,311.15

Photographic Service:

Charge: "Supplies"	-	
Credit: "Salaries"	-	50.00

Ontario College of Education:

Charge: "Water - O.C.E."	-	\$ 18.40
"U.T.S. Athletic Grounds - Occasional Labour"	-	68.40
Credit: "Water - U.T.S. Athletic Grounds"	-	86.80

Superintendent:

Water Accounts: (Buildings)		
Charge: "Psychology"	-	\$ 7.00
"Library"	-	27.00
Credit: "University College"	-	34.00
Charge: "Mining"	-	
Credit: "Medical"	-	101.00
Charge: "Electrical"	-	
Credit: "Biology"	-	478.00
Charge: "Chemical"	-	
Credit: "Engineering"	-	\$ 59.00
"Observatory (Geodetic)"	-	1.00
	-	60.00
Charge: "88 College Street"	-	
Credit: "McLennan Laboratory"	-	21.00
Charge: "Men's Residence"	-	
Credit: "U.C. Men's Residence (73 St. George St.)"	-	49.00
Charge: "Convocation and Simcoe Halls"	-	
Credit: "U.C. Men's Residence (78 Queen's Park)"	-	55.50
Charge: "Hutton House"	-	\$ 38.00
"5 Willcocks St."	-	1.50
"146 St. George St."	-	11.00
Credit: "Whitney Hall"	-	50.50
Charge: "Convocation and Simcoe Halls"	-	
Credit: "Household Science"	-	\$ 71.00
"Banting Institute"	-	78.17
	-	149.17
Charge: "Electrical and Mechanical"	-	
Credit: "Banting Institute"	-	100.00
Charge: "43 St. George St."	-	
Credit: "Law"	-	2.00

Transfers
in appro-
priations
(Cont'd)

Transfers in appropriations (Cont'd):

Superintendent:

Water Accounts (Buildings):

Charge: "Mining"

Credit: "Anatomy" \$ 32.00

Charge: "Botany"

Credit: "Hygiene" 1,678.00

Charge: "U.C.Women's Union"

Credit: "Baldwin House" 15.30

Charge: "43 St. George St."

Credit: "Forestry" 3.00

Charge: "44 Hoskin Ave."

Credit: "Dental" 8.55

Charge: "Central Plant"

Credit: "Economics" 150.00

Charge: "83-85 Grenville St." - \$6.65

"49 St. George St." - 5.00

Credit: "School of Nursing" 11.65

Charge: "Therapy Bldg."

Credit: "119 St. George St." 16.50

Advance ap-
propriations
for 1948-49

Advance appropriations for 1948-49:

Chemistry:

"Supplies" \$5,000.00

Biochemistry:

"Supplies" 700.00

Civil Engineering: Surveying & Geodesy:

"Apparatus - Toronto" 920.00

"Apparatus - Ajax" 1,225.00

Accountable
Warrant

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

authority was given for an Accountable Warrant of
\$700,000.00 for Queen's Park for the month of May, 1948.

Financial
Statements
for nine
months to
March 31,
1948

Financial Statements were
presented for Queen's Park and the Ajax Division for
the nine months ended March 31st, 1948.

The Acting Comptroller
reported on the following matters:-

Guarantees
received
for Operat-
ic produc-
tions

- (a) Guarantees have been received in the amount of \$12,000 in connection with the production of the Opera School of the Senior School of Music, Royal Conservatory of Music, to be held in the Royal Alexandra Theatre during the first week in June.

Leaside En-
gineering
Company
shares

- (b) A cheque for \$6,750.00 has been received from the Leaside Engineering Company Limited, representing capital distribution on winding-up of \$9.00 per share on the University's holding of 750 shares. When audit fees and other expenses have been finally determined and paid there will be a balance for distribution.

Medical
Services
Plan for
Staff

A report was presented from Dr.

J. K. W. Ferguson, Secretary of the Committee representing the Teaching Staff, in which he stated that the Committee had considered three proposals for group subscription for prepaid medical services from (1) a group of Life Insurance Companies, (2) the Physicians' Services Incorporated, and (3) the Associated Medical Services Incorporated. Dr. Ferguson stated that the Committee favoured the second plan referred to, viz: the Physicians' Services Incorporated, a non-profit corporation sponsored by the Ontario Medical Association, requiring that at least 75% of the staff enroll, as it provided much better protection, particularly for families, and that an important advantage of this plan was that it supplemented the Blue Cross Plan without overlapping. After consideration of the matter authority was given for participation in the Physicians' Services Incorporated Plan, which permits of a choice of the following:-

- (a) Medical Surgical and Obstetrical Care
(b) Surgical and Obstetrical Care

Report on
Cost per
Student
in rela-
tion to
Fees
Structure

There was presented a report on the Cost per Student in relation to Fees Structure, but due to the lateness of the hour and the absence of Dr. Neilly,

who was particularly interested in this matter, it was decided to defer consideration to a later date.

*Indeped
m.B.*

The meeting adjourned at 6:10 p. m.

Minutes confirmed.

May 13th 1948

L. S. Phiniz
Chairman

C. Higginbotham
Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, May 13th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Urquhart
The Chancellor	Mr. Bryce
The President	Mr. Matthews
Mr. Borden	Hon. Dr. Bruce
Mr. LaBine	Mr. Kelly
Dr. Neilly	Mr. Burns
Hon. Mr. Justice Hope	
	Mr. R. E. Spence, Acting Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting
were presented and -

Upon motion of Mr. LaBine,
Seconded by the Chancellor,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of May 7th was cancelled.

University
Press Com-
mittee
Report No.
10

Report Number 10 of the Univer-
sity Press Committee was presented as follows, and -

Upon motion of Mr. LaBine,
Seconded by Dr. Neilly,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Wednesday, April 21st,
1948, at 4 p.m., at which the following were present:-

University
Press Com-
mittee
Report
(Cont'd)

Mr. G. A. LaBine,
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. A. Kelly

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. Gordon Burns,
Manager of the Press

1. Report of the last meeting

Upon motion of the President,
Seconded by Mr. Burns,
the report of the previous meeting held on January
21, 1948, was presented and confirmed.

2. Publication Contracts with Authors

The Manager of the Press informed the Com-
mittee that following consultation with the University
Solicitor he was submitting two publication contracts,
and after considering these your Committee recommends
them for approval.

3. Progress Report on New Book Shop

A progress report on the new Book Shop
was presented from the Assistant Superintendent, Con-
struction, in which it was stated that good progress
is being made on the erection of the Book Shop, and
the structure proper is complete with a finished roof,
and the exterior is ready for the application of metal
lath and stucco. In the interior, partitions are erec-
ted and the plasterers have almost completed plaster-
ing the joints and corners.

4. Estimates for 1948-49

Your Committee has considered the Estim-
ates of the Press for 1948-49, and

Upon motion of Mr. Kelly,
Seconded by Mr. Burns,
transmits them to the Board for approval.

5. Liquid Cash Position of the University Press

Your Committee considered at length the
relation of the inventory to the volume of business
of approximately \$800,000.00 per annum, and also the
matter of the valuation attached to the obsolete
stock. Pursuant to the direction of the Board the
Committee also considered the matter of engaging a
Consultant to make a survey of the production meth-
ods, financial controls, etc., of the Press, and

Upon motion of the President,
Seconded by Mr. Burns,
recommends that the firm of Industrial Engineers,
J. D. Woods & Gordon Limited be appointed to carry
out a survey of the operations of the University Press
covering in general an investigation of production
methods, purchasing and accounting procedures, and
relating more specifically to -

1. Estimating for Jobs
2. Production Planning and Control
3. Method applicable to ordering of Raw Mate-
rials, Books and Stationery
4. Control of Inventories
5. Cost Accounting Procedures
6. Budgetary Control
7. Control of Publications

In view of the urgency of this matter it
was decided that the Chairman of your Committee would
present this recommendation to the Board at its meet-

University
Press Com-
mittee
Report
(Cont'd)

ing on April 22nd, as the report of the Committee will not go to the Board until a later meeting.

6. Financial Statements

The Financial Statement of the Press operations for the eight months ended February 29, 1948, was considered by your Committee and is transmitted to the Board.

7. Alterations to Press Building

Your Committee considered specifications and estimates of labour and material required for alterations to the Press Building, which were prepared by the Superintendent's Office, and -

Upon motion of Mr. Burns,
Seconded by Mr. Kelly,
recommends the same with the following revisions, at an estimated total expenditure of \$10,807.77:-

Partitions (omitting partition on north and west side of printing office - substituting rail)	\$ 1,858.00
Shelving (omitting shelving on west side of room and using old counter)	75.60
Painting (decorations)	640.85
Plumbing (new washrooms and moving pipes)	750.80
Electrical (fluorescent fixtures)	1,856.00
Electrical (receptacles)	250.00
Labour (removing material and partitions)	350.00
Binnie Construction Company (structural work)	2,170.00
Art Wire & Iron (stairs)	900.00
T. Eaton Co. (linoleum)	974.00
	<u>\$ 9,825.25</u>
Contingencies 10%	982.52
Total	<u>\$10,807.77</u>

The Manager of the Press explained that authority had been given at a previous date for expenditures on new equipment, with the exception of a sundry item of \$6,616.66. In this connection he reported that he had cancelled orders totalling \$18,098.35, and that by adding these two amounts the total unappropriated amount would be \$24,715.01. He also stated that the successful operation of the printing department would not be hampered by failure to make some purchases of equipment as originally planned.

Your Committee further recommends -

- (a) That the Manager of the Press be authorized to spend \$1,500 for repairs to the Monotype equipment, and \$1,500 for the purchase of new matrices.
- (b) That the excess of the estimated cost of the alterations in the Press Building to provide office space, etc. over and above the \$7,000 already approved be also taken from the above unappropriated balance. This excess is in the neighbourhood of \$4,000.00.

8. Accommodation for Editorial Staff

In connection with the matter of accommodation for the Editorial Staff of the Press, at present using space in Baldwin House, your Committee recommends that this matter be referred to the Acting Comptroller and the Manager of the Press for consideration.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 21st, 1948.

Varsity
Appeal
Executive
Committee
Report
No. 14

Report Number 14 of the Var-

sity Appeal Executive Committee was presented as follows,
and -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, April 27th, 1948, at 4 p.m., at which the following were present:-

Mr. Massey	Mr. M. W. Sparling
(in the Chair)	Mr. R. E. Spence,
Mr. Norman C. Urquhart,	Acting Comptroller
(Vice-Chairman)	Mr. C.E. Higginbottom,
The President	Secretary
Dean J. A. MacFarlane	Mr. K. S. Edey, Publi-
	city Officer
	Mr. Carroll McLeod, of
	Cockfield, Brown and
	Company

1. Minutes of the last meeting

The minutes of the meeting of the Varsity Appeal Executive Committee held on Thursday, April 22nd, which had been verbally presented to and had been approved by the Board of Governors at their meeting on April 22nd, were taken as read.

2. Publicity

Mr. McLeod of Cockfield, Brown and Company, reported further in connection with the arrangements for postage slugs, signs and sponsored radio and newspaper advertising.

The question of publicizing donations was considered briefly but was deferred for further consideration at a later date.

3. Filing Cabinets

With regard to the installation of steel filing cabinets for the I.B.M. records, Mr. Sparling informed your Committee that steel would not be available for at least 6 months, and authority was given for the installation of temporary cabinets in the meantime.

4. Canvassers

Mr. Sparling informed your Committee that additional canvassers were still needed for both Toronto and the areas outside Toronto. The Committee was informed that arrangements had been completed for a dinner on Tuesday, April 27th, for the purpose of organizing the campaign among the Dentists. The question of canvassing by Doctors was discussed, and it was agreed that Doctors should not be confined to canvassing only members of their own profession, but should cover 'special names' as well, and that the number of Doctors canvassing should, if possible, be increased.

Varsity
Appeal
Executive
Committee
Report
No. 14
(Cont'd)

It was also agreed that certain senior Faculty representatives, with the exception of Trinity, Victoria and St. Michael's Colleges, be approached in connection with organizing groups to canvass in the campaign.

5. Canvassers' Dinner

Your Committee was informed that arrangements had been completed for the Canvassers' Dinner to be held on Monday, May 3rd, in Hart House Great Hall.

6. Canvass of the Graduates

Mr. Sparling informed the Committee that the following material was being sent out with the May 1st issue of 'The Varsity Graduate':-

1. General Brochure - 'Varsity Appeals'
2. Letter from the Chancellor to graduates
3. Return envelope
4. Pledge card

United States

1. General Brochure - 'Varsity Appeals'
2. Circular regarding the 'Associates of the University of Toronto Inc.'
3. Letter from the Chancellor to U.S. graduates
4. Letter to U.S. graduates from the 'Associates of the University of Toronto Inc.'
5. Return envelope to the 'Associates of the University of Toronto Inc.'
6. United States Pledge Card addressed to the 'Associates of the University of Toronto Inc.'

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 27th, 1948.

Varsity
Appeal
Executive
Committee
Report
No. 15

Report Number 15 of the Varsity

Appeal Executive Committee was presented as follows, and -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, May 5th, 1948, at 2:45 p.m., at which the following were present:-

Mr. Massey	Mr. M. W. Sparling
(in the Chair)	Mr. R. E. Spence,
Mr. Norman C. Urquhart	Acting Comptroller
(Vice-Chairman)	Mr. C. E. Higginbottom,
The President	Secretary
Mr. A. Kelly	

1. Minutes of the last meeting

The minutes of the meeting held on Tuesday, April 27th, were taken as read.

Varsity
Appeal
Executive
Committee
Report
No. 15
(Cont'd)

2. Canvassers' Dinner

Reference was made to the Canvassers' Dinner on Monday, May 3rd, in Hart House Great Hall, at which about 230 were present.

3. Acknowledgments

It was agreed that in acknowledgment of large donations a letter would be written by the Chancellor.

4. Publicity

Your Committee was informed that additional arrangements had been made in connection with publicity, especially with regard to radio programmes.

5. United States Canvass

The Chairman reported on the situation regarding the campaign to be conducted by the 'Associates of the University of Toronto Inc.' in New York, and informed the Committee that he had discussed the campaign further with Mr. Scully.

6. Canadian Life Insurance Companies

Mr. Sparling informed your Committee that a suggestion had been made by the Canadian Life Insurance Companies that the approach to them be separate from the general campaign, and that their contributions be considered as specifically for medical research.

7. Subscriptions to date

It was reported at the meeting that approximately \$1,000,000.00 had been subscribed, and it was agreed that, as an incentive to stimulate the canvassers, publicity be given to this fact, and that the members of the Board of Governors be informed of the results to date.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

May 5th, 1948.

Varsity
Appeal
Executive
Committee
Report
No. 16

Report Number 16 of the

Varsity Appeal Executive Committee was presented as follows, and -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, May 11th, 1948, at 4 p.m., at which the following were present:-

Varsity
Appeal
Executive
Committee
Report
No. 16
(Cont'd)

Mr. Massey
(in the Chair)
Mr. Norman C. Urquhart
(Vice-Chairman)
The President
Mr. A. Kelly

Mr. M. W. Sparling
Mr. C. E. Higginbottom,
Secretary
Mr. K. S. Edey, Publicity
Officer
Mr. Carroll McLeod, of
Cockfield, Brown & Co.

1. Minutes of the last meeting

The minutes of the meeting held on Wednesday, May 5, 1948, were taken as read.

2. Life Insurance Companies

The Chancellor presented a letter which he had received from the Sun Life Assurance Company of Canada, and it was agreed that this letter be presented to the Board at its next meeting on Thursday, May 13th.

Mr. Sparling again referred to the question of divorcing contributions of the Life Insurance Companies from the general campaign, and it was agreed that the Chancellor write a letter to the Directors of the Life Insurance Companies enclosing a copy of the Medical Brochure.

3. Publicity

Mr. McLeod of Cockfield, Brown and Company, informed the Committee that representations had been made by newspapers in Ontario outside of Toronto regarding paid advertising, and it was agreed that considerable assistance would be given the canvassers in the campaign if the advertising were extended to these papers. It was estimated that to cover one large advertisement, a copy of which was submitted to the Committee and was approved as revised, to be placed in 30 papers in Ontario outside Toronto, it would cost approximately \$1,450.00, which, together with publicity in 'The Northern Miner' costing \$140.00, would equal \$1,590.00.

It was moved by the President,
Seconded by Mr. Urquhart,
and recommended to the Board that an additional appropriation of \$1,590.00 be authorized to provide for this increased publicity.

4. Subscriptions to date

A further report of the subscriptions received to date was presented to your Committee.

5. Invoices from Cockfield, Brown and Company

The Chancellor presented the following accounts from Cockfield, Brown and Company, which were approved by your Committee for payment:-

Pen and ink drawings of University Buildings for Varsity Appeal Booklet		\$160.20
Mimeographing 1,000 copies of letter	\$12.28	
Addressing 664 envelopes, filling in names on letters, etc.	33.20	\$ 45.48

6. The Canvass

Various matters in connection with the canvass were discussed and were referred to Mr. Norman Urquhart and Mr. Sparling for further consideration.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

May 11th, 1948.

Accounts of
Cockfield,
Brown & Co.
for exhibit
at C.N.E.
in 1947

During consideration of the foregoing reports of the Varsity Appeal Executive Committee reference was made to certain accounts of Cockfield, Brown and Company relating to the exhibit at the Canadian National Exhibition last year, and the Chancellor was of the opinion that these should be charged against the University appropriation for "Publicity" and not to Campaign funds. The matter was referred to the Acting Comptroller to ascertain what authority had been given for this expenditure, and he was requested to report back to the Board.

Hart House
Committee
Report
No. 7

Report Number 7 of the Hart House Committee was presented as follows, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Matthews,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, May 5th, 1948, at 4:30 p.m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The Chancellor
The President
Mr. A. Kelly

From Hart House:
The Warden, Mr. N. Ignatieff
The Comptroller, Mr. W. R. Cowan
Mr. R. E. Spence, Acting Comptroller
Mr. C. E. Higginbottom, Secretary

1. Report of last meeting

The report of the last meeting held on February 6th, 1948, was presented and -

Upon motion of the Chancellor,

Seconded by Mr. Kelly,

was confirmed.

2. Estimates of Hart House for 1948-49

Your Committee has carefully considered the Estimates of Hart House for 1948-49. These Estimates included expenditures for Hart House Ajax to June 30, 1949, but as it has been decided to close Ajax at May 31, 1949, and as certain members of

Hart House
Committee
Report
(Cont'd)

the staff included in the Estimates have resigned, your Committee agreed that some changes be made.

Upon motion of Mr. Kelly,
Seconded by the President,
your Committee recommends for approval the revised Estimates as transmitted herewith.

3. Appreciation of Services of the Staff of Hart House

Upon motion of the Chancellor,
Seconded by the President,
your Committee extended to the Warden of Hart House, Mr. Ignatieff, its gratification of his services at the termination of the first year of his administration, and an expression of appreciation was also extended to the Comptroller, Mr. Cowan; the Supervisor of Hart House Ajax, Mr. Emond, and the other members of the staff.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

May 5th, 1948.

Overhead
charges
of Hart
House

In connection with the affairs

of Hart House Dr. Neilly again raised the question of whether Hart House should not pay for heat and light charges, the Warden's salary, etc., and it was explained that this matter had been referred to the Finance Committee.

Housing
of immi-
grants
at Ajax

Following consideration of

the foregoing report of the Hart House Committee, the President informed the Board that Mr. A. MacNamara, Deputy Minister of Labour in the Federal Government, had discussed with him the question of housing immigrants at Ajax during the Summer months and at other times when required. The President stated that he had informed Mr. MacNamara that it is probable that the University could provide such accommodation and that it would be necessary to give some form of guarantee that the University would suffer no loss in supplying accommodation, food, etc. in this connection.

Athletics
& Physical
Education
Committee
Report No.
5

Report Number 5 of the Ath-

letics and Physical Education Committee was presented as follows, and -

Athletics
& Physical
Education
Committee
Report
(Cont'd)

Upon motion of Mr. Bryce,
Seconded by Mr. Urquhart,
was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, May 5th, 1948, at 5 p.m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Mr. C. F. W. Burns

Professor T. R. Loudon,
President, Athletic
Association

Mr. Warren Stevens, Dir-
ector of Athletics

Mr. J. P. Loosemore,
Financial Secretary,
Athletic Association
Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. W. H. Bonus,
Assistant Superinten-
dent

1. Report of the last meeting

The report of the last meeting held on January 23rd, 1948, was presented, and -

Upon motion of Mr. Burns,
Seconded by the President,
was confirmed.

2. Proposed changes at Varsity Arena

Your Committee considered a report prepared by the University Superintendent's Office, dated April 15th, 1948, on proposed changes at Varsity Arena, a matter which has been under consideration for some time and in connection with which the following resolution has been transmitted by the Athletic Directorate:-

1. That the source of power be changed from direct current to alternating current, as set out in the report
2. That a permanent floor be installed in the Arena as soon as materials are available
3. (a) That the capacity of the refrigeration plant be increased and that new equipment be provided
(b) That sleepers be examined and replaced as necessary, and that pipes and headers be thoroughly overhauled and replaced or repaired as necessary.

Upon motion of Mr. Burns,
Seconded by the President,
your Committee recommends that provision be made for the following items, as shown on page 9 of the Superintendent's report, on the understanding that work in this connection be started immediately:-

Athletics
& Physical
Education
Committee
Report
(Cont'd)

A. <u>Electrical</u> - 550 volt 3 phase	
(1) Underground service 4100 volt 25 cycle from Museum Substation	\$ 3,960.00
(2) Transformers, 3-100 KVA 2300/550 volt circuit-breaker for 600 KVA and installation and wiring in vault	11,610.00
(3) Secondaries from vault to refrigeration room 3 phase, 550 volt, 25 cycle	2,138.00
(4) Increase in primary capacity from Bloor Street - Toronto Hydro-Electric System allow	750.00
(5) Construction of Transformer vault, Dickie Construction estimate	2,267.00
B. <u>Refrigeration Equipment</u> - In part	25,000.00
C. <u>Provide and Install:</u>	
(1) 2-50 H.P. motors, 3 phase, 550 volt, 25 cycle	
2-50 H.P. starters	2,760.00
(2) Texrope drives and pulleys	
Foundation for two compressors	
Wiring in Refrigeration Room	2,753.00
D. <u>Overhaul brine pumps for additional head pressure</u>	
2-25 H.P. motors, 3 phase, 550 volt, 25 cycle	
2-25 H.P. starters	
Moving pump and mains	2,464.00
H. Summer repairs depending on condition	2,500.00
J. Ventilation of Refrigeration Room	754.00
L. Moving doorway in Refrigeration Room	350.00
	\$57,306.00
M. Contingencies 10%	5,730.00
	<u>\$63,036.00</u>

3. Additional Lavatory Accommodation

The following estimates for additional lavatory accommodation at the Stadium, totalling \$7,654.00, are recommended for approval, the same to be charged to 'Reserve for Major Repairs':-

Grandstand: Women's Lavatory

2 existing toilets	
6 additional toilets	
3 additional wash basins	
Plastering and mastic	
Lighting and painting	\$ 2,641.50

South End of Bleachers: Men's Lavatory

- existing toilets	
4 existing urinals	
4 new toilets	
2 wash basins	
Roof for present open top structure	
Lighting and painting	1,786.25

South End of Bleachers: Women's Lavatory
(no existing accommodation)

New construction:	
8 toilets	
2 basins	
Lighting and painting	3,226.25
	<u>\$ 7,654.00</u>

40
Athletics
& Physical
Education
Committee
Report
(Cont'd)

4. Repair of Seats in Concrete Bleachers

Your Committee recommends that the expenditure of \$3,000 for repair of seats in concrete bleachers be charged to 'Reserve for Major Repairs'.

5. Structural Repairs to Stadium Stands

Your Committee recommends that the expenditure of \$5,000.00 for structural repairs to the Stadium Stands be charged to 'Reserve for Major Repairs'.

6. Bleacher seats for North-east corner of Stadium

Your Committee recommends that the expenditure of \$4,000.00 for bleacher seats for the north-east corner of the Stadium, which had formerly been considered an operating charge, be charged to 'Reserve for Major Repairs'.

7. Estimates of the Athletic Association for 1948-49

Your Committee has carefully considered the Estimates of the Athletic Association for 1948-49, and after making certain revisions recommends for approval the revised Estimates as transmitted herewith.

Your Committee recommends that the salary of Mr. J. P. Loosemore, Financial Secretary of the Athletic Association, be increased from \$4,750 to \$5,000 per annum. The revised Estimates make provision for this increase.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

May 5th, 1948.

Assistant
Manager
of the
Arena

In connection with the Estimates of the Athletic Association for 1948-49, referred to in the foregoing report, Mr. Bryce pointed out that provision had been made for the salary of an Assistant Manager of the Arena at \$4,000.00, who it was expected would succeed the present Manager upon his retirement.

Site in
Don Valley
for the
proposed
Athletic
Field

Mr. Bryce informed the Board that in accordance with a previous recommendation of the Athletics and Physical Education Committee, he had, together with Mr. Warren Stevens, Director of Athletics, the Acting Comptroller, and Mr. Bosley, visited the property at the Don Valley to look into the possibilities of this site for a new Athletic

Site for
proposed
Athletic
Field
(Cont'd)

Field. He reported that Mr. Bosley had been instructed to obtain from the Canadian National Railway, if possible without cost, a six month option to purchase approximately 80 acres of this property.

Invitation
of the
Chancellor
to visit
the Lee
Collection

The Chancellor extended an invitation to the members of the Board to view the Lee Collection at Hart House immediately following the meeting, so that they could see the Collection before the official opening.

Thanks of
the Board
extended
to Dr.
Neilly re
visit to
Dufferin
Division
of the
Connaught
Laborat-
ories

On behalf of the members of the Board the Chairman extended to Dr. Neilly sincere thanks for the very enjoyable luncheon and visit to the Dufferin Division of the Connaught Medical Research Laboratories on Saturday, May 1st, and their appreciation of the opportunity afforded them for a very interesting tour of the Laboratories with Dr. Defries and his staff.

The Chairman expressed a desire to have Prime Minister Drew visit the Dufferin Division in the near future, and Dr. Neilly suggested that the Prime Minister, together with those members of the Board who were unable to be present on May 1st, visit the Division in the Fall.

Recommendations of
President

Recommendations of the President were approved as follows:-

Appoint-
ments

Appointments:

Faculty of Arts:

A. W. Hill

- Senior Gardener in Botany, from May 1, 1948 \$1,700 a year

Miss C. K. Thomson

- Secretarial Assistant in Political Economy, May and June, 1948 \$120 a month

Faculty of Applied Science and Engineering:

W. J. Surtees

- Research Assistant in Electrical Engineering, 4 mos. from May 17, 1948 \$225 a month

A. B. Carr

- Special Lecturer in Mechanical Engineering, May 1 to June 30, 1948 \$750

Appoint-
ments
(Cont'd)

School of Graduate Studies:

J. H. Sword - Secretary of the School
from July 1, 1948
\$3,000 a year

School of Nursing:

Lecturers, 1947-48:

Dr. Jessie Gray	- Surgery	\$110
Mrs. M. Arntfield	- Nutrition	120
Dr. R. C. Dickson	- Medicine	100
Dr. E.C. Robertson	- Nutrition	200
Dr. J. E. Atcheson	- Mental Hygiene	120
Miss E. McLaughlin	- Special Teaching	210

Resigna-
tions

Resignations:

Faculty of Arts:

Miss A. H. Stewart - Secretary in Political
Economy (salary \$1,540
a year) May 1, 1948

School of Graduate Studies:

Miss N. MacKenzie - Secretary of the School,
(salary \$2,782 a year)
to be retired as from
Sept. 30, 1948, and her
pension to begin as from
Oct. 1, 1948

School of Hygiene:

Mrs. P. K. Wilde	- Technician in Physiologic- al Hygiene (salary \$900 a year) Apr. 30, 1948
Mrs. E. C. Sheppard	- Research Fellow in Public Health Nutrition (salary \$1,500 a year) May 31, 1948

Addition-
al appro-
priations

Additional appropriations:

Institute of Industrial Relations:

"For account - report, multilithing
and distributing, of the one-day
conference on Human Problems in
Industrial Organization" - \$ 349.21

University Library:

"Salary of first stack man"	- \$ 50.00
"Salary of second stack man"	- 50.00
"Supplies"	- 200.00

Transfers
in appro-
priations

Transfers in appropriations:

Astronomy:

Charge: "Apparatus and Equipment"	\$300	
"Supplies"	150	
Credit: "Library and Publications"	\$	450.00

Biochemistry:

Charge: "Apparatus"		
Credit: "Supplies"	\$	150.00

Committee on Experimental Research:

Charge: "Salaries"		
Credit: "Supplies"	\$	916.29

Miscellaneous:

Charge: "Committee on Experimental Research - Faculty of Medicine"		
Credit: "Department of Physics - Salaries, Faculty of Arts"	\$	350.00

Transfers
in appro-
priations
(Cont'd)

Transfers in appropriations (Cont'd):

Hygiene and Preventive Medicine:

Charge: "Apparatus" \$424.95
Credit: "Supplies"

Obstetrics and Gynaecology:

Charge: "Salaries" \$600.00
Credit: "Apparatus"

Surgery:

Charge: "Apparatus" \$100.00
Credit: "Salaries"

Art as Applied to Medicine:

Charge: "Apparatus"
Credit: "Supplies" \$ 82.32

Mining Engineering:

Charge: "Supplies"
Credit: "Apparatus" \$170.55

School of Architecture:

Charge: "Salaries - Ajax"
Credit: "Supplies - Toronto" \$475.00

Ajax Division:

Charge: "Salaries - Engineering Drawing"
Credit: "Supplies - Faculty Office" \$1,500

School of Hygiene - Hospital Administration:

Charge: "Salaries"
Credit: "Supplies" - \$200
"Apparatus" - 750 \$950.00

School of Hygiene:

Charge: "Salaries - Public Health Administration"
Credit: "Equipment - Administration" \$500.00

Athletics and Physical Education - Men:

Charge: "Rentals"
Credit: "Gymnasium Equipment" \$100.00

Athletics and Physical Education - Women:

Charge: "Janitor Service at Night Classes"
Credit: "Pianist and Teaching Assist-
ants" \$61.75
"Supplies" 38.25 \$100.00

University
Extension
Courses

University Extension Courses:

Course in Occupational Therapy:

C. W. Dunn - Reader in Second Year English \$150.00

Board of Educa-
tion

- Instruction and Cost of
Materials used in Pottery
and Metal Work, and Care-
taking Services, Central
Technical School \$645.00

Summer Session: Other Courses: Camp Training Centre:

C. E. Hendry - Organizing, Supervising and
Conducting \$500.00

R. H. Perry - Instruction and Organization 200.00

Course in Institutional Management:

Miss V. Kohler - Natural History 9.00
A. R. Davey - Operating 40.00
Mrs. L. Girvan - do. 90.00
H. Wakefield - do. 110.00
G. Watson - do. 20.00
C. Irwin - do. 10.00
E. Calvert - do. 10.00
W. W. Johnson - do. 10.00

University
Extension
Courses
(Cont'd)

Course in Institutional Management (Cont'd):

K. Hanson)	\$10.00
M. U. Bates)	10.00
L. Aitken)	10.00
J. Burton)	10.00
L. Bartell)	30.00
Miss E. DeMings)	40.00
E. Martin)	40.00

University Extension Department:

Additional appropriation:

"Office Supplies, Stationery, Printing,
Postage and Incidentals" \$2,000.00

Statutes
of Senate

Statutes of Senate:

- Statutes Nos. 1874 - respecting the Course of Study
in the Faculty of Forestry
for the Session 1948-49
1885 - respecting the Courses of Study
in the Library School for the
Session 1948-49
1887 - respecting the Course of Study
in the Faculty of Dentistry
for the Session 1948-49
1891 - respecting certain changes in
the composition of the Senate

President
to write
to the
departmen-
tal Heads
re increas-
ing number
of requests
for trans-
fers in
appropria-
tions

Reference was made to the

increasing number of transfers in the appropriations of
the various departments, and the Chairman emphasized the
fact that if the practice were abused the whole purpose
of the Board in allocating specific amounts to each ap-
propriation in the annual Estimates would be defeated.
He added that in cases where large transfers from sal-
aries were involved they should be very carefully scru-
tinized. It was agreed that the President would write
the departmental Heads, expressing alarm at the increas-
ing number of requests for transfers and stating that
transfers between budgets are not to be considered autom-
atic.

Interpre-
tation of
term "free
tuition"
re schol-
arships

The President stated that

he wished to obtain the Board's interpretation of the
term "with free tuition" in the announcements of certain

Interpre-
tation of
term "free
tuition"
re schol-
arships
(Cont'd)

scholarships, as due to increases in fees confusion had arisen in some cases regarding the amount to be allowed. After careful consideration it was agreed -

Upon motion of the President,
Seconded by Dr. Bruce,

that the term "with free tuition" shall be interpreted to mean free tuition irrespective of the cash amount of the scholarship award, except where the terms of the award provide otherwise, and that the Board re-affirm its position in not accepting any further scholarship to which the condition of free tuition is attached.

Request
from the
Hheads of
the Feder-
ated Col-
leges for
a portion
of D.V.A.
grant

The Board considered a memorandum signed by the Heads of the Federated Colleges, in which it was stated that during the year 1946-47 the Federated Colleges felt that they had no claim upon the Federal Government Grant in respect to veterans and were glad that the University should use it to defray the heavy capital expenditures of the opening of the Ajax Division, but while recognizing that the University has incurred extra expenditure on behalf of these students it was pointed out that the Colleges have also incurred expense. Consequently the Colleges suggest to the Board that the distribution of the Federal Grant be made on the same basis as in the year 1945-46, viz: two-fifths to the Federated Colleges and three-fifths to the University.

The President reviewed the whole situation and read the following memorandum which he had prepared, including a statement that the Board could do nothing in this respect:-

Federated
Colleges
and D.V.A.
grant
(Cont'd)

"In the first place we draw to the attention of the Federated Colleges several items in the memorandum. The arrangement between the Federated Colleges and the University in the autumn of 1945 was a voluntary one on the part of the University. The University was informed by the Department of Veterans' Affairs that the use of the per capita supplementary grant by the University was a matter for the University to decide. We have been informed on several occasions by officials of the Department of Veterans' Affairs that in respect of the subsidy, the Department would deal only with the University. We had, and we have, no knowledge that the discussions with respect to the use of the supplementary grant for the Session of 1945-46 were carried on pursuant to the express desire of the Dominion Government authorities. In the autumn of 1945, the University and Federated Colleges were nigh overwhelmed by the unexpected influx of veterans. It was felt, at that time, by the University that the Federated Colleges, as well as the University, needed additional support and encouragement to enable them to plan for and to provide for additional staff and facilities for the first year of peak registration of the post-war period. The University was not able then to envisage accurately the additional costs for the rental and reconversion of the Ajax premises, the reconversion of the old McMaster Building, the erection of buildings on the corner of Hoskin Avenue and Devonshire Place, and the reconversion of Examination Hall, all rendered necessary by registrations in excess of 17,000 students. From the supplementary grant, the University has been unable as yet to liquidate its indebtedness incurred in respect of those projects.

In the memorandum, it is stated that 'for the year of 1946-47 the Federal Government made its grant on the basis of capital expense incurred by the Universities'. If the pro forma statements A and B forming part of Order-in-Council P.C. 1235 bearing the date of April 1, 1947, are studied, it will be observed that current operating costs as well as capital costs attributable to the educating of veterans were to be charged by universities. It is true that in the case of the University of Toronto approximately fifty per cent of the amount claimed under the supplementary grant for that year was related to the capital costs referred to earlier in this statement. We would reiterate that those costs have not yet been met by the Department of Veterans' Affairs.

In the memorandum it is stated that 'the policy of the Government is clearly to aid institutions where expenses of tuition exceed revenue from fees (P.C. 943 - 3 (1))'. That provision was inserted for the purpose of allowing some universities and other educational institutions to apply for the unaccountable supplementary grant and for preventing other institutions of higher learning in Canada - and there are some - which show a surplus on operation, from getting the grant.

While in no way doubting the statement that the Federated Colleges are incurring deficits, yet we would respectfully point out that the University is operating its residences and dining halls without any deficit on current account and that if we credit to University

Federated
Colleges
and D.V.A.
grant
(Cont'd)

College all the tuition fees paid by students in the Faculty of Arts who are enrolled in University College, that institution would show a surplus on operating account. It must be kept in mind, however, that there are nineteen departments in the Faculty of Arts which are 'non-collegiate'. The tuition fees from the students enrolled in University College represent income that is available to meet the heavy costs of those departments. Except in the case of the Faculty of Applied Science and Engineering, the increases in costs of the Departments of Botany, Chemistry, Physics, Zoology and Geological Sciences are the highest for the whole University. The increases in the cost of the departments of University College are relatively small.

The financial basis of federation is set forth in section 115 of The University of Toronto Act, 1947, which reads as follows:-

115. Instruction in arts in the University, except post-graduate instruction, shall be free to all regular matriculated students thereof who are enrolled in University College or in a federated university or in St. Michael's College, and who enter their names with the Registrar, but this provision shall not include exemption from library fees, laboratory supply fees, physical training fees, health service fees, and the fees for examinations, degrees and certificates. R.S.O. 1937, c. 372, s. 121 amended.

There is neither the intent nor the desire on the part of the University to do anything but observe the spirit as well as the letter of the principle of that section. It must be observed, however, that the large registration of veterans in the Faculty of Arts has thrown on the Board of Governors the task of finding money for providing adequate facilities and staff for the most expensive departments in the Faculty of Arts and for which, in so far as students enrolled in the Federated Colleges are concerned, the University receives no tuition fees to defray these increased costs.

In a cost survey carried out in 1940 by the University, it was ascertained that it was costing the University \$423,916 to provide, according to the terms of federation, which must be respected, education for students enrolled in the Federated Colleges, which receive from those students all their tuition fees. In a cost survey just completed, the comparative figure for 1946-47 was \$643,998. In other words there has been an increase in that cost to the University of \$220,082. It is apparent, therefore, that a per capita supplementary grant in the amount of \$150 for, let us say, 1,000 students in the Faculty of Arts registered in the Federated Colleges, amounting in all to \$150,000, does not meet the increase.

We are faced with requesting the Provincial Government for an increased grant for 1948-49. That increase has been arrived at after giving full credit for the amount of the supplementary grant, carefully estimated for next year. To pay any part of that grant to the Federated Colleges would involve our requesting the Provincial Government for an additional grant for that purpose."

The Board approved of the views expressed by the President in stating that no payment could be made to the Colleges, and the Chairman and the President were

authorized to confer with representatives of the Federated Colleges and confirm these views in writing.

Convocations
to be held
and honorary
degrees to
be conferred

The President informed the Board of the Convocations to be held and the honorary degrees to be conferred as follows:-

- (a) May 26th, 1948 - Ontario Agricultural College, Guelph:
Doctor of Laws - Edmund Frank Palmer, B.S.A.
- (b) June 2nd, 1948:
Doctor of Laws - Charles Trick Currelly, M.A., LL.D., F.R.S.C.
The Most Rev. George Frederick Kingston, M.A., Ph.D., D.D., LL.D.
His Eminence James Charles Cardinal McGuigan, D.D., D.C.L., Ph.D., LL.D.
The Very Rev. George Campbell Pidgeon, M.A., D.D.
Doctor of Letters - Margaret May Stovell McWilliams, B.A., LL.D.
- (c) June 3rd, 1948:
Doctor of Laws - James Watson Bain, B.A.Sc., F.R.S.C.
- (d) June 4th, 1948

Approval of
budget for
Faculty of
Dentistry
from funds
donated by
Canadian
Red Cross
Society

The Board approved of the President's recommendation that the following budget be adopted in the Faculty of Dentistry for the work for which funds were granted to the Faculty by the Canadian Red Cross Society, this gift having been reported to the Board on November 27th, 1947:-

Dental Public Health Department:	
Head of the Department on a half-time basis, with rank of Associate Professor	\$3,000.00
Dental Assistant and Secretary (full time)	1,400.00
Reprints, office supplies, etc.	1,100.00
Two bursaries of \$500 each to encourage worthy candidates for the Dip. D.P.H. Course, to be available in the Session 1948-49 (see page 154 - Donations)	1,000.00
Post-Graduate observation for the appointee: New York (Municipal) New Jersey (State) Bethesda) Washington) (Headquarters) Michigan (Education)	500.00
Total	<u>\$7,000.00</u>

Action of
Caput re-
garding
two stud-
ents con-
firmed

The President presented communications from the Secretary of the Caput concerning two students, J. J. Crawford, Third Year, Faculty of Arts, and H. W. Bee, Second Year in the School of Physical and Health Education, both of whom had pleaded guilty to charges of having taken into the examination hall unauthorized and forbidden aids of which they made use at the examinations. After carefully considering the matter the Board, upon motion of the President, confirmed the action of the Caput as mentioned in the following resolutions:-

"That Mr. Crawford, having pleaded guilty to the charge of having taken into the examination hall for the final examination in English 3b on April 26th unauthorized and forbidden aids of which he made use at the examination, be expelled from the University."

"That Mr. Bee, having pleaded guilty to the charge of having taken into the examination hall for the final examination in Second Year Literature and Expression on April 28th an unauthorized and forbidden aid of which he made use at the examination, be expelled from the University."

In the case of Mr. Bee, the President also presented a letter from him, supported by character references, etc., appealing to the Board in respect to the sentence of expulsion passed by the Caput.

Distinc-
tions for
certain
members
of the
Staff

The President informed the Board of distinctions for certain members of the staff as follows:-

1. Miss E. K. Russell, Director of the School of Nursing:
(extract from letter of the President of the Rockefeller Foundation)
"Kathleen Russell's leadership, scholarly ability and insight into the community's nursing needs have produced an outstanding research programme, and Toronto is one of the peaks of nursing training in the world."
2. Dean W. P. M. Kennedy, School of Law:
(extract from "The Varsity")
"Cambridge University has bestowed one of its highest honours on Dean Kennedy. He has been invited by the Masters and Fellows of St. John's College to spend a year in residence. He will share all the rights and privileges of a Fellow and will be given an opportunity to carry on his own studies and research. It is the first invitation under a fellowship which will bring to Cambridge from time to time 'a distinguished and outstanding scholar from the Dominions'."

Distinctions
for certain
members of
the Staff
(Cont'd)

3. Dr. Harold K. Box, Research Professor of Periodontology, Faculty of Dentistry:
(extract from letter of Dean Ellis)
"Dr. Box has been awarded the Jarvie Fellowship Gold Medal for 1948. This is an annual award made by the Dental Society of the State of New York, and will be presented to Dr. Box at the 80th Annual Meeting of the Society at Syracuse, N.Y. on May 10. According to the terms of reference, this award is made 'to the individual who has contributed outstandingly to original research or whose high attainment and professional career has been of such a character as to have materially advanced the science and art of dentistry'."

The President was requested to extend congratulations to Miss Russell, Dean Kennedy and Dr. Box for the signal honours bestowed on them as outlined above.

Administra-
tive mat-
ters
approved

Administrative matters were ap-

proved as follows:-

Resigna-
tions

Resignations:

Ajax Division:

Bursar's Office

- T. C. Graham, Accountant,
(salary \$2,782) Apr.30, 1948

Chief Accountant's
Office

- H. E. McBride, Section Head,
General Accounting (salary
\$3,200) Apr.30, 1948

Photographic Service

- Miss B. L. Walden, Clerical
Assistant (salary \$1,600)
May 15, 1948

Transfers
in appro-
priations

Transfers in appropriations:

Superintendent:

Charge: "Grounds Wages"	\$6,000.00
Credit: "Grounds Roadways"	3,800.00
"Central Plant - Repairs & Renewals"	2,200.00
	<u>\$6,000.00</u>

Repairs and Renewals:

Charge: "Chemical Building"	
Credit: "McLennan Laboratory"	- \$ 480.00
Charge: "Engineering Building"	
Credit: "Banting Institute"	- \$ 750.00
Charge: "Library"	
Credit: "Hygiene Building"	- \$ 525.00
Charge: "49 St. George Street"	
Credit: "86 Queen's Park"	- \$ 100.00

Royal Ontario Museum:

Charge: "Cleaning, Guards"	
Credit: "Repairs and Renewals"	- \$ 500.00
Charge: "Cleaning, Guards"	
Credit: "Caretaker's Supplies"	- \$ 350.00

Transfers
in appro-
priations
(Cont'd)

Transfers in appropriations (Cont'd):

Ajax Division:

Superintendent:

Charge: "Steam - Repairs and Renewals"	
Credit: "Steam - Water Treatment"	- \$700.00
Charge: "Steam - Repairs and Renewals"	
Credit: "Steam - Oil and Supplies"	- 50.00
Charge: "Water - Repairs and Renewals"	
Credit: "Water - Water Treatment"	- 100.00
Charge: "Water - Salaries and Wages"	
Credit: "Sewage - Water Treatment"	- 100.00
Charge: "Laundry - Salaries and Wages"	
Credit: "Laundry - Supplies"	- 350.00

School of Nursing:

Charge: "Provisions"	
Credit: "Laundry"	\$200.00
"Wages"	200.00
"Miscellaneous"	250.00
"Furnishings, etc."	800.00
	<u>1,450.00</u>

Miscellaneous:

Charge: "Contingencies"	
Credit: "Travelling Expenses - Comptroller's Office"	200.00

Increases
in Wage
Rates for
Carpenters,
etc.

Increases in Wage Rates:

(These rates being in agreement with the rates provided for in the Union agreement for carpenters and painters as of May 1, 1948)

Carpenters	- Increase from \$1.35 an hour to \$1.50 an hour
Painters	- Increase from \$1.15 an hour to \$1.25 an hour with vacation pay credit of 4%
Shop Carpenters	- from \$1.07 to \$1.17 with 5¢ additional to the layout men
Asbestos Workers	- from \$1.23 to \$1.35

Advance
appropri-
ations
for 1948-
49

Advance appropriations for 1948-49:

Department of Physics:

"New Apparatus"	- \$6,000.00
"Laboratory and Workshop Supplies"	- 5,000.00

Cash ad-
vance to
Ajax
Division

Upon motion of Mr. Kelly,
Seconded by Mr. Borden,

authority was given for a cash advance of \$36,500.00 to the Ajax Division for the month of May, 1948.

Other administrative matters were

approved as follows:-

Closing
of Health
Service
Ajax

1. The closing of the Health Service Department at Ajax from April 30 to September 1, 1948.
2. Extending the Senior School of Music Opera School Production at the Royal Alexandra Theatre for a second week, and approval of a revised budget of \$28,120.00.

Opera Pro-
duction
extended

Resolutions
covering
signing au-
thorities
for Queen's
Park and
Ajax Bank
Accounts

3. Resolutions covering signing authority for Queen's Park and Ajax Division Bank Accounts as follows:-

(a) Queen's Park:

"On motion duly made, seconded and carried, it was Resolved -

1. All cheques, drafts and orders for the payment of money drawn on the General Account, the Buildings Construction Account and the Trusts Account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board, except in the case of the Trusts Account that any cheque, draft or order for the payment of money for an amount not exceeding One thousand dollars may be signed by the Chief Accountant and the Accountant or by either the Chief Accountant or the Accountant when countersigned by Miss E.M. Crookshanks.
2. All cheques, drafts and orders for the payment of money drawn on the Current Expenditure Account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board, except that any cheque, draft or order for the payment of money for an amount not exceeding Three thousand dollars may be signed by the Chief Accountant and the Accountant or by either the Chief Accountant or the Accountant when countersigned by Miss E. M. Crookshanks.
3. All cheques, drafts and orders for the payment of money drawn on the Payroll Account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board, or by (3) any two of the following: the Chief Accountant, the Accountant, Miss E. M. Crookshanks, Miss M. A. Austin, Mr. G. M. Grant.
4. All cheques, drafts and orders for the payment of money drawn on the Superintendent's Imprest Account at the Bank of Montreal shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board, or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board, or by (3) any two of Messrs. A. D. LePan, W. H. Bonus, G. D. Maxwell and W. L. D. Carnie.
5. Any resolution of the Board which is inconsistent with the above resolution is hereby revoked."

Signing au-
thority
for Bank
Accounts
(Cont'd)

(b) Ajax Division:

"On motion duly made, seconded and carried, it was Resolved -

1. All cheques, drafts or orders for the payment of money shall be signed by any two of the following, namely, the Chairman of the Board of Governors, the President, the Comptroller; or by the Chairman of the Board of Governors, the President or the Comptroller, and a member of the Board of Governors; or by the Bursar or the Chief Accountant or the Deputy Bursar when countersigned by the Chairman of the Board of Governors, the President, the Comptroller or a member of the Board of Governors.
2. Cheques not over Three thousand dollars may be signed by any two of the following:-

<u>General Account</u>	<u>Payroll Account</u>
The Bursar	The Bursar
The Chief Accountant	The Chief Accountant
The Deputy Bursar	The Deputy Bursar
Mr. C. C. Purdy	Mr. C. C. Purdy
Mr. J. R. Prince	Mr. J. R. Prince
	Mrs. M. Bell

3. Any resolution of the Board which is inconsistent with the above resolution is hereby revoked."

Agreements
re orders
for dental
instruments

4. The signing of agreements in connection with orders for dental instruments and supplies for the Faculty of Dentistry with the following Companies:-
Ash-Temple Company Limited
Dental Company of Canada
Dominion Dental Company
National Refining Company

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

Forest Industries Association, the sum of \$1,000 as a donation to be used by the Head of the Department of Zoology for the purpose of obtaining supplies and equipment required for the preparation of Courses in Forest Entomology for 1948-49.

G. H. Wood & Company Limited, the sum of \$500 for graduate research in Surgery.

National Research Council - Dominion Government Grants:

(a) \$560 - Project in Chemistry and Biochemistry of Nucleic Acids - Dr. G. C. Butler

(b) \$250 - Project in preparation of Methane Sulfonyl Derivatives of Hydrazine and Polyalcohols - Dr. H. O. L. Fischer

National Cancer Institute of Canada for the following projects:

(a) No. 31 - \$1,650 received of the award of \$3,300 for cancer research entitled "A Study of Liptropic factors in the prevention and treatment of tumours in rats" under Dr. C. H. Best and Dr. E. A. Sellers

(b) No. 9 - \$1,206.40 received of the award of \$2,500 to continue the support of cancer research under Dr. K. C. Fisher entitled "A comparative study of the respiratory metabolism of cells in growing and resting condition"

Donations
(Cont'd)

From -

National Cancer Institute (Cont'd):

- (c) No. 12 - \$1,590.30 received of the award of \$3,500 to continue the support of cancer research under Dr. A. W. Ham entitled "Investigation into the nature and effects of intro-cellular components specific for malignant cells"
- (d) No. 14 - \$2,599.80 received of the award of \$3,130 to continue the support of cancer research under Dr. Jeanne F. Manery entitled "The Electrolyte pattern and permeability of growing cells"
- (e) No. 20 - \$3,975.84 received of the award of \$8,405 to continue the support of cancer research under Dr. A. M. Wynne entitled "Continuation of investigations of the enzyme systems and of the metabolism of normal and tumour bearing chick embryos; connective tissue sarcoma in rats and its relation to enzyme systems and metabolic processes"

Dr. A. M. Hord, the sum of \$125 for an annual Prize of \$25 for five years in the First Year in Prosthodontia in the Faculty of Dentistry

The Physical Therapy Undergraduate Association, the sum of \$100 for the purchase of equipment in the Physiotherapy Department of the Toronto General Hospital
Northern Electric Company, the gift of some instruments for testing certain types of ores, of the approximate value of \$200

The Will of the late Jessie M. Niven, the sum of \$5,000 of a bequest to be devoted to medical research work, preferably in poliomyelitis under the direction of Dr. J. Craigie, or other medical research work as the Board of Governors may see fit. (Dr. Craigie not in the Connaught Medical Research Laboratories now); 5/72nds of the residue of the Estate not yet received.

The Will of the late Bessie Griffith Cosens, the sum of \$3,067.50 representing the proceeds of the jewellery of the late Mrs. Cosens as a bequest to establish an open scholarship for women in University College, to be known as "The Bessie Griffith Cosens Scholarship", the terms and conditions of the scholarship to be in the discretion of the Board of Governors; also \$1,000 received from Mr. Cosens to be added to the bequest.

Canadian Red Cross Society, Ontario Division, the sum of \$7,000, being the amount estimated to carry out plans for a Dental Public Health demonstration unit for 1948-49 in the Faculty of Dentistry; two bursaries of \$500 each to be awarded from this grant in the Session 1948-49 to two dental graduates, who are Canadian citizens, on the basis of academic record, financial need, and suitability for Dental Public Health service.

R.C.A.M.C. Women's Auxiliary, a \$500 bond to be added to their Bursary already established in the Faculty of Medicine

Donations (Cont'd)

From -

Dr. D. C. Balfour, the sum of \$1,500 to supplement the capital of the Donald C. Balfour Lectureship Fund in Surgery; at the request of Dr. Balfour the accrued interest to date is to be added to the capital of the fund.

Two donors, a total of \$40 as contributions to the Sigma Alpha Mu Scholarship Fund.

Public Speaking Association, the sum of \$50 to maintain their Bursary given each year.

Various donors for the Institute of Industrial Relations:-

Paid - \$ 54,795.50

Promised - \$102,460.50

Report from the Committee adminis- tering Loan Funds in Faculty of Applied Science

There was presented a report from the Secretary of the Faculty of Applied Science and Engineering stating that during the Session 1947-48 the Committee administering the Loan Funds in that faculty had approved of the following loans:-

Engineering Society Loan Fund	- 7 awards totalling \$590.00
Elizabeth Speller Memorial Loan Fund	- 1 award of \$100.00
Wallberg Loan Fund	- nil
James W. Crocker Memorial Loan Fund	- nil

Report on Cost per Student in rela- tion to Fees Structure deferred

The report on the Cost per Student in relation to Fees Structure, which was deferred from the last meeting, was again presented but was held over for consideration at a later date. The members were requested to take copies of the report with them, and the Secretary was directed to send copies to those not present at the meeting.

Appoint- ment of Architects for the Archives and Cana- diana Building

At the Chairman's request the Board approved of the appointment of Messrs. Mathers & Haldenby as Architects for the Archives and Canadiana Building, and of the preparation by the University Solicitor of an agreement in connection with the conditions governing the gift of Dr. Sigmund Samuel towards the cost of the Building.

Policy re- garding extending of credit

The Chairman stated that, from figures made available to him, he had formed the opinion that in the various branches of the University credit facilities in re-

Policy re-
garding
extending
of credit
(Cont'd)

spect of sales by them were being extended too freely and he suggested that where practical a policy of no credit be strictly enforced.

Upon motion of Mr. LaBine,
Seconded by Mr. Urquhart,

it was resolved that no credit should under any circumstances be extended within the University, without the prior approval of the Comptroller.

The meeting adjourned at 6:15 p. m.

*Indefed
M.B.*

Minutes confirmed.

May 27th - 1948.

[Signature]
Chairman

[Signature]
Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on Thurs-
day, May 27th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Matthews
Mr. Borden

Mr. Urquhart
Dr. Neilly
Mr. LaBine
Mr. Kelly
Mr. Ross

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Kelly,
Seconded by Mr. LaBine,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Com-
mittee were presented as the meeting of May 21st was cancelled.

Report No.
17 of the
Varsity
Appeal
Executive
Committee

Report Number 17 of the Varsity

Appeal Executive Committee was presented as follows, and -

Upon motion of the Chancellor,
Seconded by Mr. Urquhart,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Thursday, May 27th, 1948,
at 3 p.m., at which the following were present:-

Varsity
Appeal
Executive
Committee
(Cont'd)

Mr. Massey
(in the Chair)
Mr. Norman C. Urquhart
(Vice-Chairman)
Lt.-Col. W. E. Phillips
The President
Mr. Beverley Matthews
Mr. A. Kelly

Mr. M. W. Sparling
Mr. C. E. Higginbottom,
Secretary
Mr. K. S. Edey,
Publicity Officer
Mr. Carroll McLeod of
Cockfield, Brown &
Company

1. Minutes of the last meeting

The minutes of the meeting held on Tuesday, May 11th, 1948, were taken as read.

2. Subscriptions to date

The Chancellor reviewed the situation and reported that cheques and firm commitments to date amounted to \$1,760,000.00, and stated that from present indications it would be necessary to continue the canvass through June, and possibly the autumn.

It was reported that the architects were favourably considering donations to the Campaign.

3. Life Insurance Companies

Your Committee was also informed of the situation regarding the Life Insurance Companies, and as their Association is having a meeting on June 11th, it was suggested that an effort be made to see representatives of the individual companies prior to this meeting.

4. Associates of the University of Toronto, Inc.

The Chancellor reported on the situation in connection with the Associates of the University of Toronto, Inc., and stated that they were awaiting the return of Mr. R. C. Stanley of the International Nickel Company, who was expected by June 7th.

5. General Canvass

The Chancellor informed your Committee of the progress of the general canvass and stated that a meeting of the canvassers was to be held on Monday, May 31st. It was agreed that Mr. Trevor Moore be informed of the results of the canvass to date and that he outline in a general way for the canvassers the results obtained to date.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman

(Sgd) C. E. Higginbottom,
Secretary"

May 27th, 1948.

Leave of
absence
for Mr.
Justice
Hope

At the request of Mr. Justice Hope he was granted leave of absence from to-day's meeting as he had to be in Brantford on duties in connection with the Royal Commission on Education, and he wished to have this recorded.

Leave of
absence
for Dr.
Edward
Johnson

Dr. Edward Johnson was granted leave of absence from the Board meetings in view of the concert engagements of the Metropolitan Opera Association.

Report on
Cost of
Student
in rela-
tion to
Fees
Structure

The report on the Cost per Student in relation to Fees Structure, which was held over from the last meeting, was taken up for consideration. During the discussion of this report considerable emphasis was placed on the instruction provided by the University to students of the Federated Colleges, without cost to the Colleges. The Chairman stated that the information contained in the report would be very important for the meeting which he and the President expected to have with the Federated Colleges in the very near future.

Revision
in fees
of the
School of
Social
Work

Following consideration of the foregoing report the President referred to the existing fees in the School of Social Work, and upon his recommendation the Board approved of the following revision commencing with the Session 1948-49:-

Tuition	-	\$232
Laboratory Supply	-	3
Library	-	10
Examination	-	10
Health Service	-	5
Athletic Association	-	3
Students' Administrative Council	-	4
Degree (where applicable)	-	10
Total	-	<u>\$277</u>

Recommen-
dations
of the
President

Additional
appro-
priation

Recommendations of the President were approved as follows:-

<u>Additional appropriation:</u>		
<u>University Library:</u>		
"Books and Periodicals"	-	\$500.00

Transfers
in appro-
priations

Transfers in appropriations:

Art and Archaeology:

Charge: "Equipment"

Credit: "Slides and Photographs" - \$100.00

Anatomy:

Charge: "Supplies"

Credit: "Equipment and Apparatus" - 470.00

Oto-Laryngology:

Charge: "Supplies"

Credit: "Apparatus" - 200.00

Pathological Chemistry:

Charge: "Apparatus"

Credit: "Supplies" - 60.00

Psychiatry:

Charge: "Supplies"

Credit: "Equipment" - 125.00

Faculty of Forestry:

Charge: "Apparatus"

Credit: "Laboratory Supplies" - 200.00

Institute of Child Study:

Charge: "Salaries"

Credit: "Attendants" - 500.00

Statutes
of Senate

Statutes of Senate:

Nos. 1879 respecting medals, prizes, scholarships, bursaries, fellowships and other awards in the gift of the Senate

1882 respecting the courses of study in the Faculty of Arts for the Session 1948-49

1884 respecting the courses of study in the Ontario College of Education for the Session 1948-49

1886 respecting the courses of study in the Faculty of Music for the Session 1948-49

1915 respecting the Psychology Club Bursaries

1916 respecting the Kennecott Copper Corporation Scholarship in Mining Engineering

1917 respecting the L. J. Fenech Prize in Endodontics

1918 respecting the School of Social Work Alumni Scholarship

1919 respecting an amendment to section 4 (3) (a) of Statute No. 1844 respecting the School of Graduate Studies

Resolution
of the Sen-
ate respec-
ing assist-
ance to
students

The President presented the following resolution of the Senate respecting the urgent need of increased financial assistance to students of undoubted ability:-

Adopted May 14th, 1948

"WHEREAS in the period following the demobilization of the armed forces of Canada the Department of Veterans Affairs has provided financial aid which has enabled thousands of ex-service students to enrol in the universities, many of whom, without this assistance, would have been denied any opportunity of higher education;

Resolution
of the Sen-
ate respec-
ing assist-
ance to
students
(Cont'd)

AND WHEREAS the Senate of the University of Toronto, having observed the progress which these students have made in their studies in the various faculties and schools of this University, and in addition the advantages which they have derived from participating in the general life of the University, is convinced

- (a) that the plan adopted by the Canadian Government for the education of ex-service students has been eminently successful, and
- (b) that there are many other persons who likewise might have taken university courses with benefit to themselves and to society, and who, as university graduates, might have made much greater contribution to the national life, had they not been denied the opportunity of a university education because of insufficient financial resources;

AND WHEREAS the Senate gratefully records that, in addition to the assistance provided by the Department of Veterans Affairs and by private benefactors,

- (a) the Governments of Canada and Ontario have collaborated during the last five years in providing the Dominion-Provincial Student-Aid Bursary and Scholarship Fund from which students enrolled in this University have received approximately \$70,000 during the present session, and
- (b) the Governors of the University have provided bursaries for deserving students amounting to \$65,000 annually;

NEVERTHELESS, the Senate submits that sufficient financial assistance is not available from these sources and begs to present to the Governments of Canada and Ontario the request that these governments take under consideration the urgent necessity of providing sufficient additional financial assistance to ensure that all students of undoubted ability shall have the opportunity to proceed to a university."

After a lengthy consideration of the above resolution, and several suggested amendments, the President withdrew it, in view of the objections raised.

Other recommendations of the President were approved as follows:-

1. That the income from the Chisholm Bequest in the amount of \$9,150.00 be expended during the fiscal year 1948-49 in the following manner:-

Research Fellow and Adviser to the Head of the Department of Surgery (Dr. W. G. Bigelow)	\$5,000
Research Fellow	1,600
Technical Assistant	1,800
Part-time Secretary	750
Total -	\$9,150

Expendi-
ture from
income
from the
Chisholm
Bequest

Amount of
endowment
re George
Paxton
Young Mem-
orial Fel-
lowship

2. Recommendations from the Senate:-

- (a) That in connection with the George Paxton Young Memorial Fellowship in Philosophy, established in December 1894, the accumulated interest amounting to \$3,617.75 be added to the original endowment of \$3,018.74, thereby providing a new endowment of \$6,636.49; and

That the Fellowship continue to be awarded every two years, and that the value of the Fellowship be the income for two years from the new endowment.

- (b) That the degree fee of \$10 be waived in connection with the degree of Doctor of Veterinary Medicine in course conferred on Dr. Thomas Childs, Veterinary Director-General, Federal Department of Agriculture, at the Convocation at the Ontario Agricultural College on May 26th.

Waiving of
degree fee
re Doctor
of Veterin-
ary Medicine
in course

Estimates of
Ontario Col-
lege of
Education
for 1948-49

3. Estimates of the Ontario College of Education for 1948-49, showing a total anticipated expenditure of \$571,310.00, in connection with which the net deficit of \$375,000.00 is to be paid by the Department of Education; these Estimates having been approved by the Minister of Education.

Contract
with the
Macmillan
Company
of Canada
re "Varsity
Story" by
Callaghan

The President presented a letter from the Macmillan Company of Canada Limited in the matter of an estimate of costs on Morley Callaghan's "The Varsity Story", and approval was given to the signing of a contract with the Company which would provide for the payment to the University of a royalty of 10% of list price on the first 5,000 copies, and 15% on all copies above 5,000.

Nomination
for the
award of
the McCharles
Prize

A letter was presented from Mr. E. W. Oliver, B.A.Sc., C.E., nominating Professor H. E. T. Haultain, Professor Emeritus of Mining Engineering, for an award of the McCharles Prize. Mr. Oliver stated in his letter that Professor Haultain developed and secured patents upon two machines, one called The Infrasisizer and the other The Superpanner, and that with the use of these machines new and improved process in the treatment of ores has been made possible, and the process has

McCharles
Prize
(Cont'd)

proved to have special merit on a practical scale. Upon the President's recommendation the matter was referred to the Special Committee of Award for the McCharles Prize for consideration and report.

Administra-
tive mat-
ters ap-
proved

Administrative matters were ap-

proved as follows:-

Promotion:

Promotion

Chief Accountant's Office:

Miss E. M. Crookshanks - from Section Head, Accounts payable, to Section Head, General Accounting, at an increase in salary from \$2,300 to \$2,600 a year from May 1st, 1948; if satisfactory her salary to be increased to \$2,800 a year from Nov. 1st, 1948.

Transfers
in appro-
priations

Transfers in appropriations:

Superintendent:

Cleaning: - various buildings -

Charge: "Engineering"

Credit: "Banting Institute" - \$350.00

Charge: "Engineering"

Credit: "43 St. George Street" - 50.00

Charge: "Mining"

Credit: "Hart House" - 550.00

Charge: "Mining"

Credit: "Economics" - 100.00

Charge: "Electrical"

Credit: "78 Queen's Park" - 125.00

Caretaker's Supplies: - various buildings -

Charge: "Engineering"

Credit: "Library" - 75.00

Charge: "Engineering"

Credit: "Medical" - 25.00

Charge: "Mining"

Credit: "Botany" - 70.00

Charge: "Mining"

Credit: "McLennan Laboratory" - 30.00

Charge: "Banting Institute" \$100

"Occupational and Physio-

therapy"

100

Credit: "Dental" - 200.00

Charge: "Occupational and Physio-therapy"

Credit: "119 St. George Street" - 35.00

Charge: "Occupational and Physio-therapy"

Credit: "Forestry" - 20.00

University College Women's Residences and Union:

Charge: "Whitney Hall - Wages"

Credit: "Laundry, Outside Laundry Service and Dry Cleaning" - 400.00

Other administrative matters

were approved as follows:-

Estimates
of Conser-
vatory for
1948-49

Advance ap-
propriations
1948-49

New wage rate
for electri-
cians

Leave of ab-
sence to
Misses Hurst
and Nimmo,
Chief Accoun-
tant's Office

Use of Aura
Lee Grounds
for Season
of 1948 by
Canada Life
Assurance
Company

Accountable
Warrant for
June for
Queen's Park

Financial
Statements

1. Estimates of the Royal Conservatory of Music of Toronto for 1948-49 as presented.

2. Advance appropriations for 1948-49 as follows:-

Electrical Engineering:

"Apparatus"

- \$4,000.00

Faculty of Music:

"Instruments"

- \$3,100.00

3. A new wage rate for Journeymen Electricians of \$1.65 per hour, effective June 1, 1948, representing an increase of 20¢ per hour, affecting at present 13 Journeymen Electricians and 3 Apprentice Electricians whose wage rate is based on the Journeymen's rate, with a corresponding percentage increase to the Electrician Foreman.

4. Leave of absence for one month, without salary, to Miss J. Hurst and Miss P. Nimmo in the Chief Accountant's Office, in addition to their regular holidays, which commence about August 13th, returning about the first week in October; it being understood that they will both pay their own and the University's contribution to the Employees' Pension Fund for the month of their leave of absence.

An application was presented

from the Canada Life Assurance Company for the use of the Aura Lee Grounds by their Tennis Club during the 1948 season, and the Board approved of the use of this property by the Company on a similar basis as last year with the exception of the use of the second floor of the clubhouse, which is permanently occupied by a department of the University, the rental charge to remain at \$600.00.

Upon motion of Mr. Matthews,
Seconded by Mr. Borden,

approval was given for an Accountable Warrant of \$600,000 for the month of June, 1948, for the Queen's Park Division.

Financial Statements were

presented for Queen's Park and the Ajax Division for the month of April, 1948.

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

Mrs. Norman A. McLarty, the sum of \$10,000 for a scholarship in memory of her husband, roughly of the annual value of \$250, to be awarded in University College at the end of the first year of the course in Social and Philosophical Studies to a student signifying his intention to enroll in his second year in the course in Political Science and Economics, the award to be made on the basis of the student's standing in first class honours and after an interview with a special committee set up by the President of the University and the Principal of University College.

The Research Council of Ontario, grants as follows for research during the fiscal year April 1, 1948, to March 31, 1949:-

F. E. J. Fry	- Zoology	\$12,000.
J. K. W. Ferguson	- Pharmacology	3,000.
A. F. Coventry	- Zoology	1,400.
J. R. Dymond	- Royal Ontario Museum of Zoology	14,000.
J. T. Wilson	- Physics	9,000.
M. A. Peacock	- Geological Sciences	7,000.
W. G. McIntosh	- Mechanical Engineering	3,000.
G. H. Duff	- Botany	900.
R. C. Hosie	- Forestry	4,000.
K. B. Jackson	- Applied Physics	5,000.
		<u>\$59,300</u>

The Scottish Rite Masons, an offer to set aside a capital sum, the income from which will be paid to the University for five bursaries of \$100 each for five years to students in the second year who are proceeding to a degree in the following: Faculty of Medicine (2nd year Medicine); Faculty of Dentistry (2nd year Dentistry); Faculty of Applied Science and Engineering; Faculty of Forestry; School of Nursing; awards to be made to students who may be members of, or have family affiliations with, the Masonic Order. Financial need and academic standing to be bases of awards; first awards to be made in 1948-49. If no award made in any year it will be available in a subsequent year.

The National Research Council, the following grants:-

M.P. 209	- Solandt	\$ 1,000.00.
M.P. 184	- Goodwin	850.00.
M.P. 212	- Walker	500.00.
M.P. 177	- Bott	500.00.
Genetical Study of Celiac Disease in relation to Diabetes and Fibrocystic Disease of Pancreas - Walker		400.00.
Genetic and ecological studies of the Screech Owl, <u>Otus asio naevius</u> - MacArthur		212.50.
Determination of Specific Heats at High and Low Temperatures - Misener		200.00.
M.P. 182	- Fisher	300.00.
M.P. 163	- Ferguson	300.00.

Mrs. J. M. Godfrey, an additional \$25 to increase the value of the Robin Godfrey Prize from \$50 to \$75 for 1947-48

Various donors for the Institute of Industrial Relations:

Paid	- \$ 55,095.50
Promised	- \$102,460.50

Additional
appropria-
tion for
"Universi-
ty Publi-
city" to
cover the
account of
Cockfield,
Brown and
Company re
exhibit at
1947 C.N.E.

In a letter to the Chairman the Acting Comptroller, Mr. Spence, stated that the authority given to Cockfield, Brown & Company to prepare the University exhibit for the Canadian National Exhibition last year was contained in Report No. 3 of the Campaign Executive Committee arising from a meeting held on June 2, 1947, but that the amount to cover this expenditure was not included in the original Varsity Appeal budget prepared for the Finance Committee. It was explained that the budget for General University Publicity only amounts to \$7,000.00, and that the unexpended balance to date is \$1,894.04. After considering the matter it was agreed that an additional appropriation of \$2,272.36 for "University Publicity" be granted to cover the account of Cockfield, Brown & Company.

The meeting adjourned at 5 p. m.

*Deferred
m.B.*

Minutes confirmed.

June 10th 1948

B. J. Flury
Chairman

E. Higginbotham
Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on Thurs-
day, June 10th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Gordon
Mr. LaBine

Mr. Bryce
Mr. Vaughan
Mr. Matthews
Mr. Kelly
Hon. Mr. Justice Hope

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meet-

ing were presented, and -

Upon motion of Mr. Gordon,
Seconded by Mr. LaBine,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive

Committee were presented as the meeting of June 4th was can-
celled.

Annual Re-
port of
the Board
for year
ended 30
June, 1947

Copies of the Annual Report of
the Board of Governors for the year ended 30 June, 1947, were
available at the meeting, and the Secretary was requested to
send the report to those not present.

Draft of
revised
By-Laws

Copies of a draft of the re-
vised By-Laws were distributed and it was agreed that these
would be considered at a later date. The Secretary was request-
ed to send copies to those not present.

Recommendations
of the
President

Recommendations of the President

were approved as follows:-

Appoint-
ments

Appointments:

Faculty of Arts:

P. Brieger

- Professor and Head of the Department
of Art and Archaeology from July
1, 1948 \$6,000 a year

Botany - from 1 July, 1948:

Annual salary

Miss C. B. Ross)

\$2,140.00

Miss W. Stachera)

1,284.00

Miss I. Stachera)

Technical Assistants

1,284.00

Miss R. Blumenstein)

1,284.00

R. Dingwall

- Horticulturist

2,000.00

Miss M. G. Moffat)

Secretaries

1,600.00

Miss M. MacAdam)

1,500.00

Miss K. L. Hull

- Librarian and Demonstra-
tor

2,140.00

D. S. Hull

- Stockkeeper and Senior
Laboratory Attendant

1,600.00

S. Smith

- Laboratory Attendant

1,300.00

Chemistry:

Assistant Professors - from 1 Sept., 1948:

G. E. McCasland -

3,800.00

W. A. E. McBryde -

3,800.00

Mrs. M. A. Thomson

- Secretary, from 1 July,
1948

2,200.00

Miss R. M. Reed

- Assistant Secretary and
Librarian

1,392.00

Geography:

D. F. Putnam

) Associate Professors

4,500.00

G. Tatham

) from July 1, 1948

4,500.00

L. S. Russell

- Associate Professor of
Palaeontology, Department
of Geological Sciences,
from 1 July, 1948

4,500.00

B. E. Shore

- Assistant Professor of
History from 1 July,
1948

3,500.00

Mathematics - from 1 July, 1948:

N. E. Sheppard

) Professors

5,500.00

H. S. M. Coxeter

)

5,500.00

L. Infeld

)

5,500.00

A. E. Schild

- Assistant Professor

3,700.00

Philosophy - from 1 July, 1948:

D. P. Dryer

)

3,500.00

D. Savan

)

3,500.00

R. F. McRae

) Assistant Professors

3,500.00

M. H. Thompson

)

3,500.00

Physics:

E. F. Burton

- Research Professor, July
1, 1948, to June 30, 1949
no change in salary

H. L. Welsh

- Associate Professor from
1 July, 1948

4,500.00

A. D. Misener

- Assistant Professor from
1 July, 1948

4,000.00

Appoint-
ments
(Cont'd)

Political Economy:
S. G. Hennessey

- Supervisor of Graduate Work in Commerce, July 1, 1948, to 30 June, 1949 - no change in salary

S. D. Clark
W. T. Easterbrook
K. F. Helleiner

- | | <u>Annual Salary</u> |
|---|----------------------|
|) Associate Professors, \$4,500.00 | |
|) from 1 July, 1948 | 4,500.00 |
| - Assistant Professor from 1 July, 1948 | 3,500.00 |
| - Professor of Psychology from 1 July, 1948 | 5,500.00 |

C. R. Myers

Zoology - from 1 July, 1948:

E. M. Walker

- Professor Emeritus of Zoology without salary

Associate Professors, from 1 July, 1948:

K. C. Fisher
F. E. J. Fry
L. Butler

- | | |
|--|----------|
| - Animal Physiology | 4,500.00 |
| - Limnology | 4,500.00 |
| - Assistant Professor in Genetics, from 1 July, 1948 | 4,000.00 |

University College:
Classics:

L. E. Woodbury

- Assistant Professor, from 1 July, 1948 3,800.00

Faculty of Medicine:

Anatomy - from 1 July, 1948:

Mrs. S. H. Bensley
H. Whittaker

- | | |
|-------------------------------|----------|
| - Associate Professor | 4,500.00 |
| - Chief Technician, Histology | 2,600.00 |

G. Ross

- Chief Laboratory Assistant, Histology 2,400.00

Miss M. Allan

- Senior Technician, Histology 1,500.00

C. Storton

- Chief Technician 2,600.00

H. McCormick

- Chief Laboratory Assistant 2,600.00

J. Clarke

- Senior Laboratory Assistant 1,926.00

B. Hughes

- Laboratory Assistant 1,872.00

Miss M. T. Wishart

- Director and Assistant Professor in Art as Applied to Medicine, from 1 July, 1948 4,200.00

Biochemistry - from 1 July, 1948:

Mrs. J. M. Fisher

- Assistant Professor (part time) 2,000.00

L. B. Sloan

- Chief Technician 2,354.00

J. H. McClary

- Senior Technician 2,200.00

W. Clough

- Senior Laboratory Assistant 1,712.00

H. Bishop

- Laboratory Assistant 1,284.00

Mrs. L. Lumbard

- Attendant (Animal Room) 1,600.00

Mrs. H. Anderson

-) Attendants 1,284.00

J. Brangwyn

-) (Laboratory) 1,534.00

Hygiene and Preventive Medicine - from 1 July, 1948:

R. J. Wilson

- Assistant Professor 725.00

A. J. Bishop

- Senior Technician 2,250.00

Appoint-
ments
(Cont'd)

E. A. Sellers

- Associate Professor in Banting
and Best Department of Medical
Research, from 1 July, 1948
without salary

Annual Salary

Medicine - from 1 July, 1948:

R. G. Armour)	\$ 300.00
E. F. Brooks)	300.00
W. R. Campbell)	3,500.00
H. K. Detweiler)	300.00
J. Hepburn) Associate Professors	300.00
R. B. Kerr)	3,000.00
T. Owen)	1,000.00
E. J. Trow)	300.00
H. A. Dixon)	250.00
H. H. Hyland)	250.00
A. A. Fletcher) Assistant Professors	250.00
G. W. Loughheed)	500.00
E. J. Maltby)	250.00
H. E. Rykert)	250.00
G. Bates)	200.00
W. H. Brown)	200.00
T. A. Crowther)	200.00
R. C. Dickson)	1,000.00
J. W. Graham)	200.00
A. R. Hagerman) Associates	200.00
B. Hannah)	250.00
R. I. Macdonald)	200.00
V. F. Stock)	500.00
J. A. Walters)	1,000.00
N. M. Wrong)	200.00

Obstetrics and Gynaecology - from 1 July, 1948:

G. L. Watt) Associates	200.00
J. Mann)	200.00

Ophthalmology - from 1 July, 1948:

J. C. McCulloch) Associates	200.00
R. G. C. Kelly)	200.00

Oto-Laryngology - from 1 July, 1948:

H. W. D. McCart)	300.00
J. A. Sullivan) Assistant Professors	300.00
D. E. S. Wishart)	300.00
L. B. French)	200.00
J. G. Strachan) Associates	200.00
A. H. Veitch)	200.00

Paediatrics - from 1 July, 1948:

F. F. Tisdall	- Associate Professor of Paediatrics and Director of the Paediatric Re- search Laboratories	2,150.00
E. A. Morgan	- Associate Professor	325.00
T. G. H. Drake)	2,150.00
Miss G. Boyd) Assistant Professors	275.00
C. E. Snelling)	250.00

Pathological Chemistry - from 1 July, 1948:

C. H. Downs	- Technician	1,734.00
C. E. Downs	- Senior Technician	2,600.00
Mrs. J. Faulds	- Attendant (Laboratory)	1,000.00

Appoint-
ments
(Cont'd)

Pathology and Bacteriology - from 1 July, 1948:

Pathology:		Annual Salary
H. J. Barrie	- Assistant Professor	\$3,500.00
C. Hunt	- Laboratory Assistant	400.00
J. F. Payne	- Chief Laboratory Assistant	2,100.00
Miss H. E. Keown	- Technical Assistant	1,284.00
Miss J. G. Brown	- Technician	1,712.00
Miss N. W. Simpson	- Chief Technician	2,000.00
Mrs. V. B. Oar	- Attendant (Museum)	1,050.00
P. A. Charkow	- Attendant (Laboratory and Museum)	1,100.00

Bacteriology:

Miss J. N. Hennessy	- Senior Technician	1,800.00
Mrs. F. Kirkwood	- Laboratory Assistant	1,300.00
Miss E. Cartwright	- Technician	1,500.00

Neuropathology - from 1 July, 1948:

Miss M. G. Hein	- Senior Technician	1,600.00
Miss M. O. Baxter	- Technical Assistant	1,300.00

Physiology - from 1 July, 1948:

E. A. Sellers	- Associate Professor	4,500.00
J. Markowitz	- Associate Professor (part time)	1,500.00
F. L. Robinson	- Chief Technician	2,460.00
J. D. Brown) Senior Technicians	2,140.00
G. K. Roseblade		1,926.00

Radiology - from 1 July, 1948:

A. C. Singleton	- Associate Professor	300.00
E. H. Shannon)	200.00
W. C. Kruger)	200.00
D. T. Burke) Associates	200.00
C. L. Ash)	200.00
Miss M. V. Peters)	200.00
J. D. Munn)	200.00

Surgery - from 1 July, 1948:

R. I. Harris)	300.00
R. C. Laird)	300.00
F. I. Lewis)	300.00
A. B. LeMesurier) Associate Professors	300.00
J. C. McClelland)	300.00
K. G. McKenzie)	300.00
D. W. G. Murray)	300.00
W. K. Welsh)	300.00
H. W. Wookey)	300.00
E. H. Botterell)	250.00
S. D. Gordon)	250.00
C. W. Harris) Assistant Professors	250.00
J. L. McDonald)	250.00
J. W. Ross)	250.00
H. G. Armstrong)	200.00
J. H. Couch)	200.00
A. W. Farmer)	200.00
W. S. Keith) Associates	200.00
F. G. Kergin)	200.00
D. R. Mitchell)	200.00
R. M. Wansbrough)	200.00
A. W. M. White)	200.00

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Faculty of Applied Science and Engineering:		
C. R. Young	- Dean, from July 1, 1948 to June 30, 1949	\$8,000.00
Aeronautical Engineering: - from 1 July, 1948: <u>Per year</u>		
B. Etkin	- Assistant Professor	\$3,500.00
L. F. Racey	- Mechanician	2,400.00
E. L. Dodington	- Assistant Professor, Applied Physics, from 1 July, 1948	3,500.00
Chemical Engineering:		
Assistant Professors:		
C. P. Brockett	- from 1 July, 1948	4,100.00
W. G. MacElhinney	- from 1 Sept., 1948	3,500.00
Civil Engineering: Municipal and Structural - from 1 July, 1948:		
W. A. Wilkinson	- Assistant Mechanician	2,200.00
S. W. Morey	- Laboratory Attendant	1,340.00
Civil Engineering: Surveying and Geodesy - from 1 July, 1948:		
H. L. Macklin) Assistant Professors	3,500.00
T. L. F. Rowe		3,500.00
Electrical Engineering - from 1 July, 1948:		
D. N. Cass-Beggs	- Associate Professor	4,500.00
E. A. F. Hill	- Mechanician	2,250.00
A. Cunningham	- Assistant Electrician	1,225.00
Miss G. M. Fry	- Secretary, Engineering Drawing, from 1 July, 1948	1,550.00
Mechanical Engineering - from 1 July, 1948:		
P. B. Hughes) Assistant Professors	3,500.00
C. E. Olive		3,500.00
Miss M. E. Burt	- Secretary and Librarian	1,800.00
Miss H. L. Brown	- Office Assistant	1,500.00
H. U. Ross	- Assistant Professor in Metallurgical Engineering, from 1 July, 1948	3,500.00
C. G. Williams	- Professor Emeritus of Mining Engineering, from 1 July, 1948	without salary
G. N. Patterson	- Professor of Aerodynamics in Aeronautical Engineering, from 1 July, 1948	6,000.00

School of Architecture:

J. A. Murray	- Assistant Professor in Architecture, from 1 July, 1948	3,500.00
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Ontario College of Education: - from 1 July, 1948:

R. D. Phillips	- Director, Department of Vocational Training and Industrial Arts and Crafts	5,000.00
Miss H. L. Bryans) Associate Professors, Physical and Health Education	4,700.00
J. H. Passmore		4,600.00

Appoint-
ments
(Cont'd)

		Annual Salary
<u>Ontario College of Education</u> (Cont'd) - from 1 July, 1948:		
H. M. Fowler	- Assistant Professor of Educational Research	\$4,200.00
Miss K. M. Hobday	- Lecturer in Educational Research	1,560.00
Miss L. Robinson	- Clerical Assistant in the Library School	1,560.00
Miss B. Nix	- Clerical Assistant	1,625.00
<u>Faculty of Forestry:</u>		
Q. F. Hess	- Assistant Professor in Forestry, from 1 July, 1948	4,000.00
<u>Faculty of Music:</u>		
Miss J.-E. Woods	- Secretary, from 1 July, 1948, without additional salary	
<u>Faculty of Dentistry:</u> - from 1 July, 1948:		
H. A. Hunter	- Associate Professor of Dentistry	4,500.00
Miss J. C. Gray	- Associate Professor of Surgery (part time)	240.00
G. C. Hare	- Assistant Professor in Operative Dentistry (part time)	3,200.00
S. A. MacGregor	- Assistant Professor in Pedodontia (part time)	1,620.00
E. P. Downton	- Assistant Professor in Prosthodontia	4,300.00
J. Kreutzer	- Professor of Preventive Dentistry (part time) and Director of the Dental Clinic	4,000.00
R. E. Diprose	- Associate in Dentistry	1,950.00
A. F. Fenton	- Technician in Periodontology	2,250.00
G. H. Lofts	- Technician in Dentistry and Radiography	2,850.00
A. A. Nygren	- Technician in Orthodontia	2,034.00
Miss P. Smith	- Assistant in the Library	1,712.00
Miss H. M. Chitty	- Assistant Secretary to the Dean	1,712.00
<u>School of Law:</u>		
F. E. LaBrie	- Assistant Professor, from 1 July, 1948	3,500.00
<u>School of Social Work</u> - from 1 July, 1948:		
J. S. Morgan	- Associate Professor	4,500.00
A. E. Rose	- Assistant Professor	3,800.00
<u>School of Hygiene</u> - from 1 July, 1948:		
D. R. E. MacLeod	- Assistant Professor in Epidemiology and Biometrics	1,000.00
A. M. Fallis	- Professor of Parasitology (part time)	without salary
J. F. A. Sprent	- Assistant Professor in Parasitology (part time)	without salary
Mrs. E. Kuitunen	- Associate in Parasitology	2,400.00

Appoint-
ments
(Cont'd)

		Annual Salary
<u>School of Hygiene (Cont'd) - from 1 July, 1948:</u>		
G. H. M. Hatcher	- Assistant Professor in Public Health Administration -	\$4,200.00
Miss E. M. Shaver	- Assistant Professor in Public Health Nutrition	\$3,500.00
R. C. Parker	- Associate Professor of Experimental Cytology (part time)	350.00
A. J. Rhodes	- Associate Professor of Virus Infections (part time)	500.00
<u>University Library - from 1 July, 1948:</u>		
Miss A. M. Cordingley	- Head of the Order Department	2,782.00
Miss I. M. Trowern	- Head of the Periodical Department	2,500.00
Miss R. Cummings) Assistants	1,750.00
Miss D. Reid) Assistants	1,750.00
Miss L. Verity) Assistants	1,750.00
Miss E. Hall	- Clerical Assistant	1,300.00
<u>Office of the University Registrar - from 1 July, 1948:</u>		
J. C. Evans	- Associate Registrar of the University	5,000.00
W. D. Foulds	- Assistant in the Registrar's Office and Secretary of the Residence Committee	3,200.00
V. Fennell	- Chief Assistant	3,500.00
Miss E. M. Sutcliffe	- Clerk	1,500.00
Miss B. G. Van Allen	- Senior Clerk in the Graduates' Register	2,034.00
Miss L. Godin	- Supervisor of the Addressograph Department	1,885.00
Mrs. M. A. Layzell	- Operator in the Addressograph Department	1,560.00
<u>Department of University Extension:</u>		
S. F. Cork	- Supervisor of the Course in Institutional Management, 1948-49	4,100.00
Miss M. R. Thompson) Stenographers from 1 July, 1948	1,600.00
Miss H. G. Denne) Stenographers from 1 July, 1948	1,300.00
<u>Department of Athletics and Physical Education - Men - from 1 July, 1948:</u>		
J. E. McCutcheon	- Supervisor of Intramural Athletics	3,500.00
W. Rimmer	- Chief Locker and Attendance Clerk	2,782.00
Miss K. Boyd	- Secretary	1,660.00
<u>Office of the Comptroller:</u>		
R. E. Spence	- Comptroller of the University, from 1 July, 1948	7,850.00

Appoint-
ments
(Cont'd)

Sessional Appointments - 1948-49

Faculty of Arts:

Anthropology:

J. N. Emerson)		\$2,800.00
E. S. Carpenter)	Lecturers	2,900.00

Art and Archaeology:

G. S. Vickers	-	Lecturer	3,200.00
S. J. Key	-	Instructor	1,200.00
F. E. Winter	-	Teaching Fellow	1,000.00
J. Hall)		600.00
P. Haworth)	Special Lecturers	800.00
Mrs. B. C. Haworth)		400.00
R. B. Hall)	Assistants	250.00
M. Baldwin)		
F. St.G. Spendlove)	Special Lecturers, without salary	
Miss B. Maw)		
Miss Y. Hackenbroch)		
Mrs. M. A. Bresolin	-	Secretary-Librarian	950.00
Mrs. I. H. Whitley	-	Reader	200.00

Astronomy:

Miss R. J. Northcott)		2,400.00
R. L. Baglow)	Lecturers	2,200.00
Mrs. H. S. Hogg	-	Lecturer and Research Associate	2,100.00
G. F. Longworth	-	Technical Assistant	2,200.00
C. Whelan	-	Secretary	1,415.00
D. K. Norris)		\$140 a month
J. Galt)	Assistants, July,	110 " "
J. B. Oke)	August and September	110 " "

Botany:

From July 1, 1948, to June 30, 1949:

H. M. Good)		2,800.00
K. H. Rothfels)	Lecturers	2,600.00
R. F. Cain	-	Lecturer and Curator	3,000.00
W. Bradley	-	Gardener	1,070.00

From Oct. 1, 1948 to May 30, 1949:

Demonstrators:

K. M. Graham	\$750	R. B. Doughty	750.00
E. R. Waygood	750	M. Weintraub	750.00
Miss B. E. Whalley	750	Miss C. A. Loveland	750.00
Miss D. Brown	750	N. Good	750.00
J. T. Basham	750	S. N. Linzon	750.00

Chemistry:

T. F. West	-	Special Lecturer	without salary
Miss E. V. Eastcott	-	Lecturer	2,700.00

Demonstrators - from Sept. 21, 1948 to May 31, 1949:

J. E. Tyler	\$800	J. P. Butler	800.00
Mrs. J. Cowan	800	J. A. P. Davies	800.00
J. R. Dingle	800	D. A. Guthrie	800.00
D. S. Jackson	800	J. J. MacDonald	800.00
D. R. MacKenzie	800	R. F. S. Robertson	800.00
A. W. Tickner	800	K. R. Willis	800.00
H. W. Willoughby	800	S. S. Barton	720.00
W. E. Cooke	720	Miss M. Marks	720.00
R. H. Meen	720	R. J. Orr	720.00
E. J. Halbert	1,440	Mrs. H. Hampson	1,440.00
Miss I. Langman	1,440		

Appoint-
ments
(Cont'd)

East Asiatic Studies:

Mrs. R. Watts
C. Cheng
Miss M. H. Y. Kwei

- Instructor (part time) \$1,500.00
- Librarian " 550.00
- Instructor and Librarian (part time) 440.00

Geography:

D. P. Kerr
J. B. Bird
W. C. Wonders
Miss M. K. Moore
Miss M. J. Warren

) 2,200.00
) Lecturers 2,700.00
) 2,500.00
- Cartographer 1,500.00
- Secretary 1,500.00

Geological Sciences:

E. W. Nuffield

- Lecturer 3,300.00

Assistants:

D. R. Cook
J. W. Hoadley
S. A. Forman
I. H. Milne
J. W. Earley
T. E. Bolton
M. D. McCulloch
W. E. Hale

\$500 W. H. Gross 500.00
500 R. W. C. Johns 500.00
400 G. D. Springer 400.00
400 R. Thorsteinson 300.00
300 E. J. Robinson 350.00
300 J. F. Davies 300.00
300 K. R. Dawson 300.00
300 L. G. Phelan 300.00

History:

Lecturers:

J. M. S. Careless
G. M. Craig
M. R. Powicke
R. V. Allen
J. P. Odin
Miss F. C. Hahn

3,200 J. B. Conacher 2,700.00
2,700 G. C. Paterson 2,700.00
2,700 D. Spring 2,700.00
2,500

U. Leo

- Teaching Fellow 1,200.00
- Secretarial Assistant (9 mos.) 1,350.00
- Special Lecturer in Italian, Spanish and Portuguese 3,500.00

Mathematics:

D. B. DeLury

- Special Lecturer without salary

Teaching Fellows:

G. Berman
K. D. Fryer
S. A. Kushneriuk
F. A. E. Pirani
A. Rosenberg
W. T. Tutts

\$800 J. H. Chung 800.00
800 W. B. Thompson 800.00
800 B. Papidus 800.00
750 G. F. D. Duff 750.00
750 R. A. Jenkins 750.00

J. H. Adams

- Lecturer 3,000.00
- Assistant, Sept. 15, 1948 to May 15, 1949 1,100.00

(Military Studies)

Philosophy:

Lecturers:

C. Campbell
E. L. Fackenheim

2,800 G. M. Jamieson 2,400.00
2,400 J. Collinson 2,400.00

Physics:

A. Thomson
E. W. Hewson
G. D. Scott
C. C. Gotlieb
P. E. Pashler
Miss E. Cohen
Mrs. D. Elson
G. E. Reesor

)
) Special Lecturers, without salary
) 3,200.00
) Lecturers 2,700.00
) 2,700.00
) 2,000.00
) Instructors 2,000.00
) 2,000.00

Appoint-
ments
(Cont'd)

Physics (Cont'd):

Demonstrators:

D. Antrychuk	\$700	E. Brannen	\$700
Mrs. E. J. G. Dale	700	H. V. Fullertin	700
F. A. Grant	700	G. E. L. Whiting	700
J. G. Likely	700	R. C. Ling	700
Mrs. C. E. C. Morrison	700	C. Orman	700
Mrs. M. Rotenberg	800	A. Schawlow	700
M. Shubik	700		

Miss N. K. Reed	- Secretary and Librarian	1,990
Miss O. E. Innes	- Clerical Assistant and Records Keeper	1,400
B. Clark	- Mechanician	3,200

Assistant Mechanicians:

G. Woodward	2,675	F. Shepherd	2,568
A. Owen	2,568	B. Legge	2,140
R. H. Chappell	- Glassblower		3,200
H. W. Tonkin	- Lecture Assistant		2,250
H. C. Christie	- Laboratory and Lecture Assistant		1,712
D. Buek	- Technician in Geophysics		2,250

Political Economy:

Lecturers:

E. Chinoy	2,200	A. B. Jack	2,200
M. S. Donnelly	2,000	Miss J. R. Burnet	2,200
R. H. Fleming	2,400	W. C. Hood	2,700
Mrs. G. D. Hughes	2,400	S. G. Murray	2,700
R. J. Sutherland	2,200	Miss M. E. Wallace	2,400
P. J. Giffen	2,200		
F. C. Toombs	- Special Lecturer, without salary		
G. G. Blake) Instructors		1,900
N. H. Norse)		1,700

Teaching Fellows:

J. M. Beck	1,000	M. P. O'Connell	1,000
J. Garner	1,000	E. Hardy	800
Miss S. MacQueen	1,000		

Assistants:

J. E. Baxter	300	D. I. W. Braide	300
R. L. Comeau	300	D. C. Corbett	300
Miss R. Enushevsky	300	G. K. Goundery	300
J. Hadwen	300	M. Haskell	300
H. N. MacQuarrie	300	J. W. McLaggan	300
A. Melnik	300	H. L. Rachlis	300
E. Schonning	300	J. B. Seaborn	300
J. M. Smith	300	G. G. Thielman	300
M. Young	300		
Mrs. B. J. James	- Librarian		800
Miss C. E. Carnegie) Secretaries		1,540
Miss C. Thomson)		1,440

Psychology:

B. J. Quarrington)		2,700
A. H. Smith) Lecturers		2,300
H. O. Steer)		2,200
Mrs. R. Gerstein)		1,800
Miss R. Potashin) Instructors		1,200
M. W. Wright)		1,200
L. Gelfand	- Teaching Fellow		600
R. C. Joyner	- Demonstrator		600

Special Lecturers:

J. D. M. Griffin	\$400	H. M. Fowler	400
Miss D. A. Millichamp	300	V. L. Stewart	200

Appoint-
ments
(Cont'd)

Psychology (Cont'd):

Assistants:

D. M. Fortune	\$300	R. G. N. Laidlaw	\$300
R. H. Nicholson	300	D. F. Roberts	300
D. L. Sampson	300	F. W. Burd	200
A. E. Cox	200	Miss E.F. Edgington	200
Miss M. K. Grant	200	M. F. Grapko	200
Miss M. E. Hetherington	200	D. T. Iddon	200
Miss M. W. Laurence	200	W. Litman	200
T. J. Mallinson	200	Miss M.E. Roseborough	200
R. W. Ross	200	R. Swartz	200
H. Wideman	200	Mrs. D. M. Fortune	100
Miss C. V. Gray	100	Mrs. M. A. Griggs	100
Miss R. E. Martin	100	E. T. Alderdice	300
Mrs. E. Silverslides	200	Miss J. Wrong	200
G. C. Cooper	-	Technician	2,632
Miss G. M. Hearle	-	Secretary	1,476
Miss D. D. Hearn)	Laboratory Attendants	1,400
Miss G. Evans)		480

Zoology:

V. E. Engelbert)		3,200
G. M. Neal)	Lecturers	3,100
Miss L. Wallis)		2,000

Technical Assistants:

A. Quantrill	2,250	Mrs. A. Shortt	1,700
Mrs. V. Howie	1,712	E. Smith	1,284
Mrs. J. Bray	1,044	Miss J. Watt	1,500
D. G. LeRay	-	Curator of Vivarium	1,820
D. Prothero	-	Assistant Curator of Vivarium	1,200
A. Prince	-	Chief Laboratory Assistant	1,820
W. Smith	-	Stores Manager	1,820
Miss R. Jenkins	-	Secretary	2,058
Miss H. Morphy	-	Stenographer and Librarian	1,400
Mrs. S. Gross	-	Secretarial Assistant, Sept. 15, 1948 to June 30, 1949	1,000

University College:

Classics:

D. F. S. Thomson)	Lecturers	2,000
F. M. Heichelheim)		3,000

English:

C. W. Dunn)		3,300
W. F. Blissett)	Lecturers	2,400
P. F. Fisher)		2,400
M. MacLure	-	Lecturer (part time)	1,600

Teaching Fellows:

C. F. MacRae	\$800	A. R. Bevan	800
W. Watson	800	J. W. Graham	800
S. R. Beharriell	700	G. H. Thomson	700
H. N. Maclean	700	Miss E. Hillman	700
R. L. McDougall	700	R. Woodman	700
C. T. Dougherty	700	A. T. Elder	700
W. R. Orwen	700	R. G. Baldwin	700
D. G. Pitt	700	A. C. Hamilton	700
J. Summersgill	700		
G. J. Wood)	Assistants	350
W. H. Magee)		350

Appoint-
ments
(Cont'd)

University College (Cont'd):

French:

Lecturers:

D. M. Hayne	\$3,000	C. R. Parsons	\$2,700
Miss I.G. Balthazard	2,600	Miss M. MacDonald	2,600
R. Chauvin	2,200		
Miss J. L. Gillespie	-	Instructor	1,900
Mrs. E. Joliat)		1,200
Miss G.M.C. Jacquemin)		1,000

German:

H. N. Milnes)		3,000
Miss M. Sinden)	Lecturers	2,700
P. F. Veit)		2,000
Miss M. T. Russell	-	Teaching Fellow	700

Registrar's Office:

W. J. McAndrew	-	Registrar	1,700
Miss R. Davidson	-	Stenographer	1,500

Faculty of Medicine:

Anatomy:

Demonstrators:

R. B. Andrew	\$800	T. Y. Chang	800
J. F. R. Fleming	800	J. W. Hazlett	800
W. M. Paul	800	B. Krakauer	700
H. W. Neuman	700	J. S. Simpson	700
G. E. Robinson	400	H. deW. Ball	500
R. J. Holden	150		

Miss K. McMurrich	-	Lecturer	2,200
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Art as Applied to Medicine:

Miss E. Blackstock	-	Assistant Medical Artist and Instructor, July 1, 1948 to June 30, 1949	2,750
Mrs. V. Firstbrook	-	Secretary (part time) July 1 to 31, 1948; and Sept. 1, 1948 to June 30, 1949	600

Biochemistry:

Fellows:

A. M. Moore	\$1,200	D. B. Smith	1,200
P. H. Springell	1,000	J. S. Barlow	1,000
Miss M. S. DeWolfe	1,000	J. L. Koppel	900

Experimental Research:

W. Cowan	-	Chief Technician	2,196
L. Hughes	-	Laboratory Assistant	1,070

Hygiene and Preventive Medicine:

A. M. Goulding	-	Lecturer	1,300
Miss S. R. Tosach)	Fellows, Sept. 7, 1948	1,100
Miss E. Whittaker)	to June 30, 1949	1,100
Miss G. Mickle	-	Senior Laboratory Assistant	1,800
Miss A. Camilleri)	Laboratory Assistants	1,284
Miss M. Langley)		1,400
Miss C. W. Christian	-	Attendant (Laboratory)	1,100

Medicine:

Fellows:

C. B. Brown)		
D. C. Graham)	without salary	
I. Rother)		
W. B. Spaulding)		

Appoint-
ments
(Cont'd)

Medicine (Cont'd):
Fellows (Cont'd):

K. W. G. Brown	-	Banting Research Foundation
D. J. MacKenzie	-	Arch. Hutchison (\$1,500)
R. M. Taylor	-	Alex. McPhedran Res. Fellow
M. W. Johnston)	
H. G. Slade)	National Research Council
J. G. Watt)	
M. A. Ogryzlo	-	\$1,500
J. L. Silversides	-	1,500
Miss M. I. Hanna	-	Senior Technician 1,926
Miss L. Dawson)	Technicians 1,400
Miss M. M. Scott)	1,500
Miss B. Seibert	-	Technician (John A. Stewart Fund) 1,500

Clinical Teachers:

G. F. Boyer)	without salary	
J. G. Falconer)		
A. F. W. Anglin	\$	150	E. A. Broughton 200
C. R. Burton		150	A. M. Doyle 150
C. C. Gray	2,400		W. F. Greenwood 4,000
H. C. Hair	3,000		W. E. Hall 150
F. C. Hamilton		150	I. M. Hilliard 150
W. H. Jacques		150	A. J. Kerwin 150
N. McGillivray		500	D. B. Moran 1,000
D. P. Murnaghan	2,400		W. A. Oille 1,000
H. E. Pugsley		150	J. A. G. Reid 500
J. C. Sinclair	2,400		R. C. Smith 2,400
A. H. Squires		250	

Obstetrics and Gynaecology:

Clinical Teachers:

J. R. McArthur	200	A. D. T. Purdy	200
M. C. Watson	200	W. H. Murby	200
R. B. Meiklejohn	150	F. P. McInnis	150
W. E. Apted	150	T. C. Jewell	150
E. S. Macdonald	150		
Miss G. Maloney)		500
C. B. Shier)	Fellows (part time)	750
F. E. Bryans)		750
D. J. Van Wyck	-	Resident Fellow	540
Miss M. E. Clarke	-	Technician	1,600
Mrs. M. Gillean	-	Secretary	1,540

Ophthalmology:

T. H. Hodgson	-	Clinical Teacher in charge of Pathology	1,000
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Clinical Teachers:

M. E. Albertson	\$200	J. S. Crawford	200
J. C. Hill	200	J. F. A. Johnston	200

Oto-Laryngology:

Clinical Teachers:

G. A. Fee	200	G. A. Henry	200
K. McAskile	200	A. M. McLeod	200
G. C. Snell	200	J. B. Whaley	200
B. Smith)		1,500
B. W. Fearon)	Fellows	1,800
S. J. Hughes)		1,200

Appoint-
ments
(Cont'd)

Paediatrics:

Clinical Teachers:

W. W. Barraclough	\$250	Mrs. E. C. Robertson	\$200
M. A. Cox	150	J. R. Ross	200
W. A. Hawke	200	J. F. McCreary	150
H. E. Edwards	150		

Without salary:

A. L. Chute	J. P. Fletcher
B. Allan	G. Manace
J. Keith	

S. H. Jackson	- Biochemist	1,150
Miss W. M. Johnstone	- Senior Technician)	
Miss R. Pocock) Technicians)	without
Miss M. Willms)	salary
Miss D. Duncan	- Technical Assistant)	

Pathological Chemistry:

Fellows:

J. C. D. Barlow	\$800	W. K. Lindsay	1,200
P. M. O'Sullivan	1,200	J. B. Frain	1,200
J. S. Wilson)	Demonstrators	500
M. O. O'Sullivan)		350
Miss M. David	- Technician		1,600
Mrs. C. McCallum	- Attendant (Laboratory)		400

Pathology and Bacteriology:

W. L. Donohue	- Lecturer, Pathology	300
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Fellows, Pathology:

T. C. Brown	\$1,500	H. M. M. Tovell	1,100
W. G. Beattie	1,100	R. C. Ritchie	1,100

Demonstrators, Pathology:

J. P. Wyatt	100	Mrs. V. Laughlen	100
Mrs. E. Morgan	100		

Dr. R. Margarite Price	- Lecturer in Bacteriology and Serology	3,200
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Bacteriology:

G. H. Hawks	- Lecturer	1,940
A. D. McKelvey	- Fellow	1,100
L. S. Mautner) Demonstrators	125
T. E. Roy)	125

Neuropathology:

Dr. Mary I. Tom	- Lecturer	3,000
W. J. Winter	- Fellow	1,100

Pharmacy and Pharmacology:

Fellows:

W. J. McCracken	- 1 July to 30 June	\$125 a month
G. L. McBroom) 1 Sept., 1948 to	125 " "
R. H. Craig) 30 June, 1949	125 " "

Physiology:

E. S. Goranson) Lecturers	3,000
M. A. Ashworth)	2,400
B. Kinash	- Research Assistant	1,515
J. H. Royce	- Senior Technician	2,250

Psychiatry:

Clinical Teachers:

J. D. Atcheson	\$150	A. C. Church	150
Mrs. R. M. Franks	150	K. G. Gray	150
E. P. Lewis	150		
W. B. Spaulding	- Fellow		1,800
Miss D. Leggett	- Secretary		500
K. F. MacEwen	- Clinical Teacher, Radiology		150

Appoint-
ments
(Cont'd)

Surgery:

Clinical Teachers:

C. Aberhart	\$150	L. Barclay	\$150
J. W. Brennan	150	W. G. Carscadden	200
H. S. Coulthard	150	C. R. B. Crompton	200
J. T. Danis	200	M. I. Davis	150
C. S. Day	150	D. A. Duckworth	150
J. C. Gray	150	S. R. Lowrey	150
J. R. F. Mills	150	H. R. C. Norman	150
F. B. Plewes	150	H. F. Robertson	150
N. W. Roome	200	H. V. Slemon	150
W. D. Smith	150	C. M. Spooner	150
S. A. Thomson	150	C. H. Watson	200
F. R. Wilkinson	150		

N. C. Delarue)		2,000
J. L. Russell) Fellows		1,600
G. H. C. Joynt)		1,200

Fellows (part time):

F. P. Dewar	1,800	P. F. McGoey	1,200
W. T. Mustard	600	E. B. Tovee	1,800

Resident Fellows:

R. A. Mustard	500	I. B. Macdonald	500
T. S. Wilson	1,000	J. T. R. Stewart	450
W. F. Wales	900		

Experimental Surgical Research (Chisholm Bequest):

W. G. Bigelow	- Fellow (Research) and Adviser to Head of the Department	5,000
R. O. Heimbecker	- Fellow (Research)	1,600

Therapeutics:

M. F. Clarkson	- Fellow (Research)	1,200
W. T. W. Clarke)	75
H. Kalant) Assistants	75
G. A. Low)	75
A. H. Squires	- Assistant	without salary
Miss S. Watt	- Technical Assistant	1,284
Miss J. Schondelmayer	- Secretary	1,320

Clinical Teachers in Anaesthesia:

G. R. Balfour	\$150	G. C. M. Boddington	150
W. E. Brown	150	C. G. Bryan	150
W. H. Butt	150	S. M. Campbell	150
J. Chassels	150	N. S. Clark	150
S. J. Evelyn	150	R. A. Gordon	150
H. R. Hargrave	150	R. H. Meredith	150
C. H. Robson	150	J. R. Vining	150
A. R. Wilkins	150		

Assistants in Anaesthesia (without salary):

D. C. Bastow	H. W. Boyes	
H. E. Hopkins	F. L. Junkin	
H. E. Robinson	L. A. Stubensey	
Miss R. Harland	- Assistant, Physical Ther- apy	350

Special Lecturers:

D. M. Tanner	- Dentistry	without salary
V. F. Stock	- Medical Ethics and Econ- omics	100
K. G. Gray)	150
W. L. Robinson) Medical Jurisprudence	150
S. Lawson)	40
J. G. Falconer	- Life Insurance	25
H. Wasteneys) Humanities in) without	
H. B. Van Wyck) Medicine) salary	

Appoint-
ments
(Cont'd)

Banting and Best Department of Medical Research:

Medical Research - Banting:

J. E. Goodwin) Research Associates,	
A. E. MacDonald) Honorary -	without stipend
Miss J. H. Ridout	- Research Associate	\$2,780
Miss J. M. Lang)	1,780
D. C. O'Connell) Research Assistants	1,200
Miss J. M. Patterson)	1,500
Mrs. Margaret G. Cornell	- Librarian	1,700
Miss F. F. Herbert	- Secretarial Assistant	1,400
H. M. Douglas)	1,800
D. A. Elliott) Senior Technicians	2,000
R. S. Smith)	1,800
W. Wilson	- Technician	1,500
C. Rodwell	- Technical Assistant	1,280
Miss A. Corrigan)	1,300
Miss A. Crooks) Laboratory Assistants	1,300
Mrs. Alison Moffitt	- Laboratory Attendant	925
<u>Sub-department of Cellular Physiology:</u>		
Mrs. Rosemary D. Hawkins	- Research Associate	2,800
Miss M. Nishikawara	- Research Assistant (Banting Research Foundation)	

Ontario Cancer Fund - Mendel:	<u>per month</u>
H. Rudney	- Research Assistant, July & Aug. 150
Miss H. Christie	- Assistant, Aug. 1, 1948 to 30 June, 1949 100
M. English	- Laboratory Assistant, July 1, 1948 to June 30, 1949 83.33
D. K. Myers	- Research Assistant, July 1, 1948 to 31 March, 1949 (Dom. Govt. Grant M.P.197) 120

Sub-department of Synthetic Chemistry in Relation to

Medical Research:

	<u>per year</u>
F. Martin	- Technician 1,350
Miss C. MacKenzie	- Laboratory Attendant 468

Nutrition Foundation Fund - Best:

C. S. McArthur	- Assistant Professor 3,600
L. B. Macpherson	- Research Assistant 3,000

Sub-department of Cellular Physiology - Foster Fund:

P. L. Hoogland	- Research Associate 3,400
Miss J. Thornton	- Research Assistant 1,200

Ontario Cancer Franks I:

	<u>per month</u>
Miss J. Manser	- Research Assistant 110
C. P. Arnott	- Technical Assistant 145

Ontario Cancer Franks III:

G. A. Meek	- Research Associate 100
Miss M. M. Shaw	- Research Assistant 75
Miss E. O'Neill	- Technical Assistant 100
Mrs. K. M. Robertson	- Technical Assistant - July 1 to March 31 20
	April 1 to June 30 100

National Cancer Franks II:

K. A. Brown	- Research Associate) July 1 to 200
Miss M. Bateman	- Research Assistant) March 31 110

National Cancer Franks - Irradiation:

G. A. Meek	- Research Associate) July 1 to 150
T. H. Ferguson	- Technical Assistant) March 31 150
D. C. O'Connell	- Research Assistant, July 1 to March 31 (Dom. Govt. Grant D.R.16 - Best) 100

Appoint-
ments
(Cont'd)

Medical Research - Banting: (Cont'd)

Mrs. K. M. Robertson	- Technical Assistant, July 1 to March 31 (Dom. Govt. Grant M.P.92 - Franks)	\$80 a month
Miss M. M. Shaw	- Research Assistant, July 1 to March 31 (Dom. Govt. Grant M.P.131 - Franks)	\$75 a month
D. Fraser	- Research Assistant (N.R.C. Medical Fellowship)	
D. M. Adams	- Research Associate (Rockefeller Fellowship)	

Medical Research - Best:

J. Markowitz	- Associate Professor (part time)	\$1,500
W. R. Feasby	- Lecturer (part time)	300
W. J. Linghorne	- Research Associate (part time)	1,000
D. W. Snair	- Research Assistant	900
Miss D. H. Stock	- " " Oct. 1 to June 30	1,170
M. L. Bunker	- Fellow, July 1 to Sept. 15	500
Fellows	- to be appointed	3,500
Miss D. M. Secord	- Secretary	163
Miss N. R. Hearn	- Technical Assistant	1,300
F. L. Robinson	- Chief Technician	533
J. D. Brown	- Senior Technician, Teaching	200
Mrs. Florence Lutton	- Laboratory Attendant	1,200
W. A. Heys	- Technical Assistant	1,700
A. Hartop) Attendants, Animal	1,400
H. Smith) Room	1,400
Technical assistants to be paid on fortnightly salary certificates		5,200
Sub-department of Synthetic Chemistry in Relation to Medical Research:		
A. Newcombe	- Research Assistant, July 1 to Sept. 30, 1948 (N.R.C. - Newcombe)	\$125 a month
M. Kates	- Research Assistant, July 1 to Sept. 15, 1948 (Banting Research Foundation)	
D. L. MacDonald	- Research Assistant, July 1 to Sept. 30, 1948 (Banting Research Foundation)	
B. Iselin	- Research Assistant, July 1 to Sept. 30, 1948 (Nutrition Foundation, Inc.)	\$300 a month

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

W. J. Jakimiuk)	Special Lecturers,	\$600
W. H. Jackson)	1 Oct. to Apr. 30	600
W. Czerwinski)		

Applied Physics:

J. J. Klawe)	Lecturers -	2,400
F. B. Friend)	1 July to Apr. 30	2,400
J. G. Robinson)	Instructors -	1,900
M. K. Price)	1 July to Apr. 30	1,900
G. L. Grieve	-	Assistant Mechanician	856

Chemical Engineering:

R. G. Billinghamurst	-	Lecturer, Aug. 1 to May 31	3,000
J. R. Ufford	-	Lecturer, Sept. 1 to May 31	2,700
A. V. DeLaporte	-	Special Lecturer (part time) Sept. 20 to Apr. 30	500
S. Sandler	-	Instructor, Sept. 1 to May 31	2,340
D. A. Cavanagh	-	Instructor (part time) Sept. 16 to Apr. 30	\$115 a month

Demonstrators, Sept. 1 to Apr. 30:

Miss L. I. Cowan	\$1,920	D. H. Francis	1,760
N. L. Kelly	1,760	W. Sacks	1,760
S. Sandler	1,920	G. L. D. Upham	1,840
R. G. Whelan	1,760	L. W. Wray	1,920
A. I. Johnson	920	W. W. Thompson	920
D. MacDowell	-	Demonstrator, Sept. 16 to Apr. 30	1,650
J. G. Duncan	-	Demonstrator, Sept. 20 to Apr. 30	350

Civil Engineering: Municipal and Structural:

Special Lecturers:

A. E. Berry)		1,000
M. W. Walkinshaw)	Sept. 20 to Apr. 30	3,500
C. Hershfield)		3,500
W. Storrie	-	Jan. 1 to Apr. 30	500

Civil Engineering: Surveying and Geodesy:

F. L. Mooney	-	Instructor (Dorset Survey Camp) Aug. 18 to Sept. 18	250
F. L. Mooney	-	Instructor, Sept. 30 to Dec. 31	750
B. J. Haynes	-	Instructor (Gull Lake Survey Camp) Aug. 18 to Sept. 18	250

Electrical Engineering:

Sept. 20 to Apr. 30:

C. E. Doeringer	-	Special Lecturer	2,100
D. E. McGregor)		2,700
H. M. Wilkinson)	Lecturers	2,300

Instructors:

D. Shopsowitz	\$1,750	G. R. Slemon	1,900
A. Smith	1,800	W. J. Surtees	1,900
P. Yachimec	1,800		

Demonstrators:

F. G. Barnes	1,400	S. Feldman	1,500
S. F. Love	1,600		
K. R. McClymont	-	Demonstrator, July 1 to Aug. 10	265
K. R. McClymont	-	Demonstrator, Sept. 20 to Apr. 30	1,600

Appoint-
ments
(Cont'd)

Engineering Drawing:	
G. R. Edwards	- Lecturer, July 1 to June 30 \$3,000
F. H. Newman	- Special Lecturer, Aug. 1 to May 31 2,800
G. Brown	- Attendant in Drafting Room, Aug. 16 to June 15 1,500
Mechanical Engineering:	
W. A. Wallace) 3,000
R. T. Wainess) Lecturers 3,000
D. G. Huber) 2,500
F. C. Hooper) Lecturers, Sept. 15 2,300
J. W. Church) to May 14 2,600
H. M. McFarlane) 2,450
Special Lecturers:	
J. R. Doyle	- 3,400
W. T. Thompson) Sept. 15 to May 14 3,100
O. Clodman) 2,200
A. B. Carr) 3,000
Instructors - Sept. 15 to May 14:	
J. H. MacLean	\$2,000 W. H. Brydon 2,000
E. J. Durand	2,000 K. H. Y. Mark 2,000
Demonstrators - Sept. 15 to May 14:	
D. F. Quan	\$1,720 E. H. Dudgeon 1,400
B. F. Willetts	1,400 J. M. F. Vickers 1,400
W. E. Abbott	- Assistant Engineer 2,610
F. E. Thompson	- Fireman 1,926
W. Coursey	- Laboratory Attendant 1,600
Metallurgical Engineering:	
B. M. Thall	- Special Lecturer, Aug. 1 to May 31 1,600
Miss M. F. Satterly	- Demonstrator, Sept. 16 to Apr. 15 1,400
Special Lecturers:	
R. R. Grant	- Accountancy and Business, Jan. 1 to Apr. 30 2,000
P. H. Mills	- Engineering and Municipal Law, Sept. 20 to Dec. 31 1,000
G. A. McMullen	- Public Speaking, Sept. 20 to Apr. 30 600
School of Architecture:	
G. Englesmith	- Special Lecturer 3,400
Lecturers:	
A. P. C. Adamson	\$2,300 W. J. J. McBain 2,600
H. Fliess	2,600 H. Owen 2,700
J. A. Hall	2,600
F. Coates	- Instructor (part time) Sept. 1 to Apr. 30 2,300
Miss P. A. Chapman	- Librarian and Secretary 1,700
J. Record	- Attendant in Drafting Rooms 1,800
H. Elte	- Instructor (part time) from Sept. 20 for 7 mos. \$190 a month

Appoint-
ments
(Cont'd)

<u>School of Hygiene:</u>		(Chemistry in Relation to Hygiene)	
Miss M. J. Holland	- Laboratory Assistant		\$1,160
<u>Epidemiology and Biometrics:</u>			
D. B. W. Reid	- Lecturer, Biometrics		1,000
Miss G. E. Stenhouse	- Laboratory Assistant		1,125
<u>Hospital Administration:</u>			
W. B. S. Trimble	- Fellow (part time)		500
Miss P. K. Joyce	- Secretary		1,500
<u>Parasitology:</u>			
R. G. Struthers	- Associate (part time)		200
Miss D. Webster	- Laboratory Assistant		1,135
<u>Physiological Hygiene:</u>			
J. H. Horwood	- Senior Technician		2,200
R. J. Hawke	- Laboratory Assistant		1,400
Miss M. O. Elder	- Secretary		1,600
<u>Public Health Administration:</u>			
<u>Associates (part time):</u>			
G. C. Brink	\$100	G. Edge	150
A. L. MacNabb	150		
J. T. Phair)		
A. H. Sellers)	without salary	
D. S. Caverly	- Demonstrator		150
Miss J. M. Day	- Secretary		725
Miss L. Barber	- Secretary, Public Health Nutrition		1,600
A. J. Bishop	- Senior Technician (part time), Virus Infections		220
<u>Rockefeller Fund I:</u>			
<u>Epidemiology and Biometrics:</u>			
D. R. E. MacLeod	- Assistant Professor (part time)		1,000
Mrs. M. R. Richardson	- Fellow		2,000
<u>Physiological Hygiene:</u>			
Mrs. Ruth C. Partridge	- Lecturer, Physiological Hygiene (part time)		400
H. N. MacFarland	- Lecturer, Industrial Hygiene		2,650
G. E. Mack	- Demonstrator, Industrial Hygiene		1,500
Miss A. Richuk	- Laboratory Assistant (Teaching)		1,100
G. K. Roseblade	- Laboratory Assistant (Teaching) part time		400
<u>Rockefeller Fund IV:</u>			
<u>Public Health Nutrition:</u>			
<u>Research Fellows:</u>			
Mrs. Eleanor F. Esler			1,800
W. J. McGanity	- July 1 to Dec. 31		720
Miss D. Neale	- Laboratory Assistant		1,260
<u>National Foundation for Infantile Paralysis:</u>			
<u>Physiological Hygiene:</u>			
<u>Research Fellows:</u>			
S. H. Cohn	\$ 900	R. O. Heimbecker	1,380
J. van Noordwijk	1,440		
<u>Ontario Cancer Treatment and Research Foundation:</u>			
<u>Public Health Nutrition:</u>			
Miss M. Ballantyne	- Research Fellow		1,800
Miss P. Blain	- Laboratory Assistant		1,200

Appoint-
ments
(Cont(d))

<u>School of Hygiene (Cont'd): - Physiological Hygiene:</u>		
National Research Council of Canada - M.P. 195:		
J. M. A. Barsky	- Research Fellow	1,500
National Research Council of Canada:		
M.P. 31:		
Miss E. M. Armstrong	- Research Fellow	600
M.P. 87:		
Research Fellows:		
Miss E. M. Armstrong		600
Mrs. N. Hornstein		1,300
Miss N. Evans		1,100
M.P. 184:		
J. B. Gallagher	- Research Fellow	1,200
M.P. 209:		
S. Fine	- Research Fellow	1,200
J. Sword	- Carpenter	1,500
M.P. 183: - Hygiene and Preventive Medicine:		
Miss P. E. Naylor	- Research Fellow	1,800
M.P. 87: - Physiological Hygiene:		
W. Kryzanowski	- Laboratory Assistant	1,200
National Foundation for Infantile Paralysis:		
V. B. Brooks	- Research Fellow (tem- porary) Physiological Hygiene, July 1 to Dec. 30	\$200 a month

Faculty of Dentistry:

Demonstrators - Dentistry:

G. A. C. Adams	\$ 720	C. E. Aho	\$ 720
E. R. W. Bilkey	720	R. E. Breen	820
J. L. Chalmers	735	W. D. Chapple	540
R. B. Dunlop	420	J. R. Fletcher	840
M. J. Gibson	1,080	R. O. Green	1,000
R. A. Hugill	630	W. R. Jackson	735
J. E. Moser	440	D. H. J. MacDonald	1,080
K. A. Nicholson	1,092	R. W. Marshall	880
W. O. Nursey	1,000	F. T. Pearson	1,144
R. J. S. Tickle	2,233	W. M. Tribble	822
H. J. Wildfong	1,080	R. A. Clappison	400
F. D. Dempster	720		

Demonstrators:

A. B. Hord	- Applied Chemistry	420
A. E. Hobden	- Dental Surgery and Anaesthesia	816
J. E. Kurtz	- Dental Pathology and Bacteriology	800

Orthodontia:

W. K. Shultis	1,000	S. J. Lesco	630
E. E. Johns	392	L. E. Riddolls	1,200
J. T. Crouch	1,000		
D. S. Moore	- Periodontology	720	
M. N. Rockman	- Radiography	1,680	

Special Lecturers:

Surgery:

S. D. Gordon	\$100	H. W. Wookey	20
C. L. Ash	70	P. E. Ireland	10
E. H. Botterell	10	D. M. Tanner	40
G. A. McMullen	- Public Speaking	100	

Lecturers:

H. M. Worth	- Radiography	390
W. E. Secord	- Principles in Accounting	162
W. E. Secord	- Instructor, Typewriting for Dental Nurses	228

Appoint-
ments
(Cont'd)

Faculty of Dentistry (Cont'd):

Miss W. M. Leask	- Supervisor of Dental Nurses in Training	\$1,500
Miss H. M. Sexton	- Nurse in Surgery	1,600
<u>Dental Nurses:</u>		
Miss M. E. Joyner	\$1,500	Miss F. G. Whitehead 1,445
Miss D. M. Pringle	1,180	Miss B. M. Johnston 1,180
Miss C. A. McNabb	1,180	Miss M. W. Fleet 1,180
Miss A. H. Rose	1,340	Miss A. G. Godfrey 1,235
Miss F. I. Stevens	1,180	Miss M. Payette 1,180
Miss A. L. Mickleborough	1,180	Miss B. B. D. Smith 1,180
Mrs. L. Barraclough	- Laundress	946
Miss F. D. Crowe	- Stenographer	1,554

Faculty of Household Science:

<u>Household Science:</u>		
Mrs. E. H. Smith)	2,900
Miss M. McKellar) Lecturers	3,100
Miss H. Coatsworth)	2,600
Miss H. Devereaux	- Research Assistant	1,100
Miss M. Goudey) Assistants	1,000
Miss M. Stroud)	1,000
<u>Food Chemistry:</u>		
Mrs. J. R. Butterfield	- Lecturer	2,800
F. J. Francis	- Instructor	1,650
Miss E. J. McCowan	- Demonstrator	1,100
Mrs. C. D. Flinn	- Clerical Assistant (part time)	650

Faculty of Forestry:

J. A. C. Grant	- Instructor	1,850
F. G. Jackson	- Senior Technician	2,354

Faculty of Music:

L. R. Bell	- Supervisor and Adviser, School Vocal Music	250
<u>Assistants:</u>		
B. Duncan	\$150	E. I. Iseler 150
K. I. Bray	150	A. G. Jocelyn 150
S. Krawetz	- Instructor	600
J. L. Richardson	- Carillonneur	725

School of Social Work:

Miss S. E. Rhinewine) Lecturers (part time)	1,500
Miss O. Boynton)	1,800
J. D. M. Griffin	- Special Lecturer	800
Miss D. L. Grotewohl	- Lecturer (part time)	1,500

School of Law:

S. F. Sommerfeld)	3,100
D. Vanek) Lecturers	3,100
G. W. Reed)	2,800
J. R. Westlake	- Assistant	1,000
H. G. Fox	- Special Lecturer in the Law of Industrial Property	without salary
Miss K. Lacey	- Secretary	1,620

Appoint-
ments
(Cont'd)

School of Nursing:

Lecturers:

Miss G. B. Carter	\$3,000	Miss H. A. Bennett	
Miss E. M. Howard	3,000		\$3,000
Miss H. M. Carpenter	3,000	Miss M. C. Masters	
			\$2,400

Miss D. K. Duff - Lecturer and Secretary of
the School \$2,600
with living valued at \$200

Instructors - with living valued at \$400:

Miss M.J.L. Van Wyck	- from Sept. 1	1,333.33
Miss M. J. Greenslade	-	1,800.00
Mrs. S. DuVernet	- Librarian	\$1,820
Mrs. L. M. Clarkson	- Secretary to the Director	1,900
Miss D. J. Stacey	- Applications Secre- tary	1,900
Mrs. B. Y. Yeo) Secretarial	1,554
Miss A. Kenney) Assistants	1,554
Miss M. M. MacPherson	- Residence Nurse	1,820
	with living valued at \$400	
Miss K. S. Cowan	- Supervisor in Gren- ville St. Residence	1,712
	with living valued at \$400	
Miss H. E. Gryb	- Secretarial Assist- ant	1,600

School of Physical and Health Education:

Lecturers:

R. J. Wilson	- Hygiene & Prev. Medicine	200
R. D. H. Smith) Literature and Expres-	300
G. A. McMullen) sion	300
Miss G. Mickle	- Assistant) Hygiene &	100
Mrs. M. O. Podoski	- Demonstrator) Preventive	50
) Medicine	

Physical Education - Women:

Miss A. I. van Nostrand - Office Assistant 1,500

Without salary:

Assistants:

Mrs. J. W. Baker	Miss H. E. DeJardine
Miss M. Wickson	Mrs. M. B. Lasserre

Pianists:

Mrs. I. G. Lewis	Miss J. Greig
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Hygeialogy:

Special Lecturers:

J. H. Ebbs	\$300	R. G. Armour	\$ 30
G. Bates	10	R. G. Ellis	30
W. J. Gardiner	20	C. D. Gossage	10
J. D. Griffin	20	S. K. Jaffary	10
E. W. McHenry	20	T. Owen	10
L. A. Pequegnat	30	Mrs. E.C. Robertson	30
Miss F. Stewart	10	F. F. Tisdall	20
G. S. Young	10		

Institute of Child Study:

Miss D. I. McKenzie) Teachers	1,800
Miss R. R. Keith)	1,600
Mrs. F. L. Johnson	- Lecturer (part time)	600
Mrs. J. G. Partridge) Research Assistants	1,700
Miss H. Shepherd)	1,310
Mrs. M. L. Kirkpatrick	- Dietitian and Lectur- er	770

Appoint-
ments
(Cont'd)

Institute of Child Study (Cont'd):

Miss M. R. McKeown	- Secretary (part time) Parent Education Division	\$1,100
Miss M. M. D. Wallace	- Secretary, Nursery School Division	1,700
Mrs. A. Foster) Parent Education Assistants	700
Miss H. Boothe		1,500
Miss G. Evans	- Office Assistant	414

Institute of Industrial Relations:

Fellows:

H. J. Waisglass	\$1,500	R. R. Ireland	500
D. Levin	500	C. Levinson	300
H. M. Herlihy	200		
W. S. Thomson	- Research Assistant, Oct. 1 to May 31		2,000
F. C. Toombs	- Research Associate		4,700
Miss M. S. Nagata	- Office Assistant		1,400

Department of Athletics and Physical Education - Men:

Instructors:

W. H. Martin	\$3,210	W. W. Winterburn	3,000
A. R. T. Chetwynd	2,700	L. B. Smith	2,700
J. H. Follwell	2,700	B. G. Lowes	2,400

Part-time:

G. Nick	500	D. M. Graham	without pay
J. Primeau	200	J. Convey	50
A. D. White	50	N. R. Speirs	50
J. R. Rimmer	- Assistant Locker and Attendance Clerk		2,460

Locker Attendants:

L. Green	\$1,926	J. Brown	1,712
P. Robb	1,338		
Mrs. M. Penny	- Clerical Assistant		750

Department of Athletics and Physical Education - Women:

Lecturers:

Miss Z. Slack	\$3,000	Miss W. Baxter	2,300
Mrs. W. A. McCatty	2,200		

Assistants:

Mrs. J. W. Baker	700	Miss H. E. DeJardine	600
Mrs. M. B. Lasserre	200	Miss M. Wickson	500

Pianists:

Mrs. I. G. Lewis	1,200	Miss J. Greig	800
Miss A. E. M. Parkes	- Secretary-Treasurer, Women's Athletic Association		600

University Library:

Assistants:

Mrs. N. Burns	\$1,750	Mrs. H. Cameron	1,750
Miss C. Ross	1,750	Mrs. M. F. Linton	1,800

Ontario College of Education:

Educational Research:

Clerical Assistants:

Miss M. Graham	\$2,150	Miss M. Spalding	2,150
Mrs. A. Black	1,625	Miss J. Constable	1,625
H. D. Brown	- Research Assistant, July 1 to Dec. 31		\$250 a month

Appoint-
ments
(Cont'd)

Ontario College of Education (Cont'd):

Library School:

Miss A. A. Letts - Lecturer, Library Science \$2,900

Instructors:

Miss L. H. Smith - Work with Boys and Girls 615

Miss F. Trotter - Story-Telling 270

W. S. Wallace - College and University Libraries 375

Women's Residences and Union:

Miss K. B. Forgie - Nurse (8 mos.) 1,100

Ajax Division:

Applied Physics:

J. T. N. Atkinson - Lecturer 3,300

Instructors:

O. C. Edwards - 2,200

F. C. Hartley - 2,000

P. A. Macpherson - Sept. 15 to Apr. 30 1,100

Mrs. G. Becker - Office Assistant and Stenographer, Sept. 1 to Apr. 30 1,000

S. R. Kent - Special Lecturer, Architecture 3,100

Chemical Engineering:

Special Lecturers:

W. M. Hutcheon - July 1 to May 31 3,520

A. J. Poynton - Sept. 1 to May 31 2,700

Instructors - Aug. 1 to May 31:

C. E. Drover \$2,500 J. G. Fraser 2,750

F. G. Roughton 2,500 J. E. Thomas 2,500

L. A. Williams 3,000

Demonstrators - Aug. 1 to Apr. 30:

A. J. Gunn \$2,205 K. H. Andison 2,070

M. Bergman 2,070 J. C. Doherty 2,070

S. Glickman 2,070

Demonstrators:

H. V. Moore - Sept. 1 to Apr. 30 1,840

A. P. Coccotas - Aug. 16 to Apr. 30 1,870

N. Carey - Sept. 16 to Apr. 30 637.50

Miss L. I. Cowan - Aug. 1 to 31 240

G. L. Lee - Special Lecturer, Chemistry, Sept. 21 to May 21 2,400

Civil Engineering: Surveying and Geodesy:

G. T. Horton - Lecturer 3,250

G. L. Grieve - Mechanician 925

G. M. Burk - Special Lecturer, Aug. 1 to May 31 2,500

Civil Engineering: Municipal and Structural:

Special Lecturers - Aug. 1 to Apr. 30:

A. H. S. Adams \$3,500 R. K. Cleverdon 3,500

V. R. Davies 3,500 A. C. Davidson 3,500

C. W. Dillane 3,500 A. Grzedzielski 3,500

D. C. Hume 3,500

Appoint-
ments
(Cont'd)

Ajax Division (Cont'd):

Electrical Engineering:

Special Lecturers:

H. A. Courtice		\$3,300
E. Wall)	3,300
A. J. Dravetz) Sept. 1 to May 15	3,200
H. F. Philp)	3,200

Engineering Drawing:

Special Lecturers - Aug. 1 to May 31:

R. E. Bertram	\$2,800	K. M. Clarke	3,000
W. F. Haehnel	3,000	D. P. Scott	3,000
C. A. Wrenshall	3,000		

Instructors - Aug. 1 to May 31:

J. Bilterijst	\$2,300	L. C. Burke	2,400
G. C. Collison	2,000	H. R. Frizzle	2,400
W. D. Lappin	2,300	B. A. Lepszy	2,000
S. E. MacGregor	2,300	S. Moses	2,300
P. Posen	2,000	A. J. P. Visser	2,000
A. W. Walker	2,500	G. R. West	2,300

Drafting Room Assistants - Sept. 16 to Apr. 30:

Miss B. A. Blackey	825	Miss E. M. Miller	825
C. A. Dykeman	-	Drafting Room Attendant, July 1 to June 30	1,850
		Office Assistant	1,600

Mrs. A. L. Landymore

Geological Sciences:

W. M. Tovell	-	Lecturer	2,500
J. B. Currie)	Demonstrators	1,000
W. W. Weber)		500
F. Barnes	-	Assistant	300

Mathematics:

Instructors - Oct. 1 to May 15:

J. J. Del Grande	-	\$300 a month
L. Lucas	-	300 " "
A. M. Sheppard	-	300 " "
Mrs. I. K. Brauer	-	250 " "
J. N. P. Hume	-	250 " "
T. E. Hull	-	250 " "
Mrs. H. Infeld	-	250 " "
C. F. A. Beaumont	-	225 " "
J. F. Hart	-	225 " "
C. Kassimatis	-	225 " "
J. A. Rottenberg	-	225 " "
N. Shklov	-	225 " "
H. Sussman	-	225 " "
D. G. Wertheim	-	225 " "

Mechanical Engineering:

W. J. Laari) Special Lecturers,	\$2,800
A. O. Vale) Sept. 15 to May 41	2,920

Physics:

J. Reekie	-	Visiting Assistant Professor	3,800
		Demonstrator	700

H. D. Vasileff

Political Science:

G. R. Elliott	-	Lecturer	2,400
R. W. Watson)	Instructors	1,700
S. Triantis)		1,700
H. L. Shepherd	-	Assistant Professor and Assistant Director of Studies	4,200
G. A. McMullen	-	Special Lecturer in Public Speaking	650

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Resignations

Resignations:

Faculty of Arts:

Physics:

J. Convey

- Associate Professor (salary \$4,500) 30 June, 1948

J. O. Wilhelm

- Associate Professor (on leave of absence) 30 June, 1948

C. W. M. Hart

- Associate Professor of Political Economy (on leave of absence) 30 June, 1948

J. W. MacArthur

- Professor of Genetics, Zoology (salary \$5,500) 30 June, 1948

Faculty of Medicine:

E. T. Waters

- Associate Professor of Physiology (salary \$4,000) 30 June, 1948

School of Hygiene:

C. N. Fox

- Technician, Physiological Hygiene (salary \$1,100) May 15, 1948

University Library:

Miss H. G. B. Woolryche

- Assistant Librarian, and Head of the Order Department (salary \$3,500) - to be retired on pension from June 30, 1948

Miss C. Kelly

- Assistant (salary \$1,820) 30 June, 1948

Miss B. Saunders

- Assistant (salary \$1,926) 30 June, 1948

Leaves of
Absence

Leaves of Absence:

Faculty of Arts:

Mathematics:

R. Brauer

- Professor, from 1 July, 1948 to June 30, 1949, without salary

Miss C. C. Krieger

- Assistant Professor, from 1 Oct., 1948 to June 30, 1949, without salary

L. T. Morgan

- Associate Professor of Political Economy, from July 1, 1948 to June 30, 1949, without salary

University Library:

Miss M. Slater

- Assistant, with salary, from July 15 to Sept. 15, 1948, she to pay for a substitute

Univer-
sity
Exten-
sion
Courses

University Extension Courses:

Course in Occupational Therapy:

Miss I. Robinson	- Instructor	\$2,300
Miss G. Watts	- Instructor	2,300
Miss I. Loudon	- Instructor in Art and Design	1,600

Course in Physical Therapy:

W. J. Gardiner	- Supervisor of Course and Instructor in Therapeutics and use of machines	900
Miss L. Pollard	- Chief Instructor, Physical Therapy	3,300
Mrs. Frances Molson	- Instructor, Physical Therapy	3,300
Miss D. Glover	- Instructor, Electrotherapy	2,400
Miss R. Harland	- Instructor, Physical Therapy and Electrotherapy	2,100

Summer Session - Pass Course for Teachers:

H. S. Wilson	- English 1a, 1b - salary - \$480 marking papers - 100	580
W. H. Magee	- English 1a, 1b (Reader)	150
A. C. M. Ross	- French 1a (2 courses)	960
L. G. Reeds) Geography 1a	240
H. Richards)	240
S. Kling) Geography 1a (Assistants)	240
Miss J. Harbron)	240
G. C. Patterson) History 1a	240
G. M. Craig)	240
Sister M. St. John	- Latin 1a, 3a	480
H. Boeschstein	- German	240
K. D. Fryer	- Mathematics 1a, 1b	480
R. C. Cragg	- Philosophy 1c - salary - \$480 estimated travelling expenses - 250	730
E. A. Prince	- Political Science 1a	480
C. H. Haagen	- Psychology 1a	480
A. H. Smith	- Psychology 1a (Reader)	100
M. MacLure	- English 2a, 2b - salary - \$480 marking papers 50 estimated travelling expenses - 50	580
J. M. S. Careless) History 2a	240
G. S. French)	240
R. J. Fleming	- Economics 3a	480
H. L. Humphreys	- French 3a	480
Rev. R. MacDonald	- Philosophy (St. Michael's)	480
J. D. Ketchum	- Psychology 3a	480
Miss H. Gatch	- Psychology 3a (Reader)	100
Miss J. Burnet	- Sociology 3a	480
J. J. Rae	- Chemistry	480
Miss D. I. Langman	- Chemistry (Assistant)	300
E. Goggio	- Spanish	480
F. C. A. Jeanneret	- French	240
E. J. Collins	- Word Study	240
C. W. Leslie	- Public Speaking	240
W. Banton	- Chemistry (Laboratory Attendant)	25

Univer-
sity
Exten-
sion
Courses
(Cont'd)

Summer Courses in Pedagogy:

Full time:			
F. L. Barrett	\$400	H. E. Cavell	\$400
H. M. Fowler	400	J. D. M. Griffin	400
R. W. B. Jackson	400	W. Line	400
J. A. Long	400	H. McGuire	400
T. H. W. Martin	400	F. W. Minkler	400
Part time:			
G. E. Johnson	80	A. C. Lewis	200
W. B. MacMurray	200	Z. S. Phimister	80
H. Pullen	120		

Appoint-
ment of
Professors
Emeritus

In connection with the ap-
pointment of Professors Emeritus, two of which are included
in the foregoing recommendations of the President, the ques-
tion was raised as to the practice followed in honouring
members of the staff in this way, and the President ex-
plained that it was customary to recognize valuable ser-
vice rendered to the University by the Heads of depart-
ments and senior members of the staff. It was decided
that in future such an honour should be covered by a sep-
arate resolution.

Question
of the
handling
of the
affairs
of the
Ontario
College
of Edu-
cation

Mr. Gordon enquired as to
why appointments to the staff of the Ontario College of
Education were included in the University appointments
when the Ontario Department of Education approved of the
recommendations of the Dean for estimates and appointments,
and provided the University with funds for the same. This
matter was referred to the President to discuss with Dr.
J. G. Althouse, Chief Director of Education for Ontario,
the question of whether the University should discontinue
to act as banker for the College and the Department of
Education handle all the detailed financial arrangements.

Re-appoint-
ment for
one year
of members
of the
staff who
are of the
age of 65
or more

Approval was given to the President's recommendation for the re-appointment for one year from July 1, 1948, of the following members of the staff as per list dated June 10, 1948:-

	Age as at July 1, 1948		Age as at July 1, 1948
Professor E. S. Moore	69	Professor H. A. Hoskin	67
Dean W. P. M. Kennedy	69	Professor W. A. Riddell	66
Professor E. S. Ryerson	69	Dean S. Beatty	66
Professor W. H. Clawson	68	Professor T. J. Meek	66
Professor J. R. Cockburn	68	Professor Leo Smith	66
Professor J. Satterly	68	Principal W. R. Taylor	66
Professor Healey Willan	67	Professor Chester Martin	66
Professor Gilbert Norwood	67	Dr. H. H. Cummer	65
Professor Griffith Taylor	67	Professor W. M. Treadgold	65
Professor H. Wasteneys	67	Professor P. V. Jermyn	65
Dr. W. J. Dunlop	67		

In addition to the above the following were continued on the staff for one year by special appointments recommended by the President:-

Professor E. F. Burton	69	Dean C. R. Young	69
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Other recommendations of the President were approved as follows:-

Transfers
in appro-
priations

1. Transfers in appropriations:
 - (a) Wallberg Fund: - Faculty of Applied Science:

Charge: "Salaries"	
Credit: "Travelling Expenses - Staff"	\$900.00
 - (b) Advisory Bureau for Ex-service Students:

Charge: "Travelling Expenses"	
Credit: "Conference Expenses"	\$250.00

Fee for
Undergrad-
ates'
Associa-
tion in
Music, and
for Diploma
Course,
Parent Edu-
cation, in
Institute
of Child
Study

2. A fee of three dollars for the Undergraduates' Association in the Faculty of Music, this fee to apply to all students in Course B, and to "resident" students in Course A (in addition to the Students' Administrative Council fee of \$3.00)
3. The following annual fees for part-time students in the Institute of Child Study, who are enrolled in the Diploma Course, Parent Education Option:-

Tuition, Library, Examination,	
for each subject	\$30
Health Service	5
Students' Administrative Council	3
Diploma fee, payable on the com- pletion of the course	5

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Summer
Course in
Nursery
Education

4. A summer course in Nursery Education in the Institute of Child Study, the tuition fee therefor to be \$20, and the enrolment fee for children to be \$10 a child.

Use of
Holwood
Hall for
1948-49

5. The use of Holwood Hall, 78 Queen's Park, as a Men's Residence for University College, to be continued for the Session 1948-49.

Change in
conditions
of award
of the
McCharles
Prize

6. The conditions of award of the McCharles Prize to be amended by providing that the term "Canadian" shall be deemed to mean any person who is or becomes a "Canadian citizen" under "The Canadian Citizenship Act" of June 27, 1946. (10 Geo.V, Cap. 15).

Administra-
tive matters
approved -

Administrative matters were

approved as follows:-

Appoint-
ments

Appointments:

Chief Accountant's Office: - from July 1, 1948:

		<u>Yearly salary</u>
<u>Fees Department:</u>		
Miss E. P. Akerley	} Clerks	\$1,320
Miss D. M. Fitzgerald		1,320
<u>Accounts Payable Department:</u>		
Miss M. F. Bemrose	} Clerks	1,260
Miss J. E. Sheraton		1,260
<u>Tabulating Department:</u>		
Mrs. Jean A. Gausby	- Assistant Head	1,880
Miss N. E. Roger	} Machine Operators	1,560
Miss D. Street		1,680
Mrs. Eileen Peirce	- Clerk, Appointments Payroll and Pension Department	1,430

University Press:

C. J. Townson	- Accountant, from June 1, 1948	2,500
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Promotions

Promotions:

Chief Accountant's Office: - from July 1, 1948:

G. L. Court	- Chief Accountant	5,500
M. L. Holditch	- Cashier	2,000
G. M. Grant	- Head, Tabulating Department	3,000
Miss Eileen Long	- Head, Accounts Pay- able Department	2,300

University Press: - from 1 July, 1948:

Mrs. A. E. Hill	- Supervisor of Publi- cation Department	1,800
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Hart House Theatre: - from 1 July, 1948:

J. E. Richardson	- Technical Director	2,140
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Additional
appropria-
tions

Additional appropriation:

Miscellaneous:

"Free Tuition"	-	<u>\$3,900</u>
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Transfers
in appro-
priations

Transfers in appropriations:

University Health Service:

Charge: "Alterations, Repairs and Decorations"
Credit: "Athletic Injury Care" - \$600

Ontario College of Education:

Charge: "Grounds"
Credit: "Repairs and Renewals" - \$175

Women's Residences and Union:

Charge: "Whitney Hall - Repairs and Renewals"
Credit: "U.C. Women's Union - Repairs & Renewals" - \$500

Hart House Theatre:

Charge: "Sundry Wages - lecture attendant"
Credit: "Production by Director" - \$225

Bursar's Office:

Charge: "Board of Governors - sundry expenses"
Credit: "Salaries (clerical assistance)" - \$100

Accountable
Warrant for
Ajax

Upon motion of Mr. Bryce,
Seconded by Mr. Vaughan,

authority was given for a cash advance of \$62,900.00 to the Ajax
Division for the month of June, 1948.

Other administrative matters were

approved as follows:-

New wage
rates for
Machinists
and Sheet
Metal
Workers

1. Establishment of the following wage rates, effective
June 1, 1948:
Tool and Die Makers - Grade 1 - \$1.32 an hour
General Machinists - 1.25 " "
Improver Machinist - 1.00 " "

2. A new wage rate of \$1.55 per hour plus 4% holiday pay
for Sheet Metal Workers, retroactive to May 1, 1948,
with a corresponding percentage increase to the Sheet
Metal Foreman.

Estimates
of Health
Service,
1948-49

3. Estimates of the University Health Service for 1948-49
showing an expenditure of \$65,158 for Queen's Park
and \$14,445 for the Ajax Division.

Leave of
absence for
Miss M.
McCrea

4. Leave of absence with salary for June and July, 1948,
for Miss M. McCrea, Bursar's Office, on account of
illness.

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

Donations -

From -

National Cancer Institute of Canada, the sum of \$3,250 for cancer research under Project No. 36 - Dr. G. L. Duff, to cover the following items:-

Salary of Mr. D. W. A. Roberts - \$250 a month from June 1, 1948 to Mar. 31, 1949

Apparatus and equipment - \$600.00

Supplies and expendables - \$150.00

National Research Council:

Tourniquet Project - Harris - \$630.00

Emergency Liquid Oxygen for Pressurized

Aircraft - Grayson Smith - \$500.00

M. P. 192 - Lucas - \$400.00

M. P. 186 - Hartroft - \$200.00

Editorial Assistance in Preparing

Canadian Geophysical Bulletin - \$ 50.00

Research Council of Ontario, the sum of \$59,300 to cover their grants during the fiscal year ended Mar. 31, 1949

Alpha Omega Fraternity, Toronto Alumni Chapter, the sum of \$2,500 as a contribution toward the purchase of special X-ray equipment for research in the Faculty of Dentistry

Professor E. G. R. Ardagh, the sum of \$500 as his annual contribution to the capital of the Ardagh Prize Fund - Chemical Engineering

Scottish Rite Masons in Toronto, the sum of \$500 to cover their bursaries, being the first of 5 annual donations

Mr. George L. Gray, the sum of \$125 to cover the award of the John Fraser Gray Scholarship in 1948-49

Toronto Alumni Chapter, Alpha Omega Fraternity, the sum of \$50 to cover the first award of the Julius J. Levine Memorial Bursary

Various donors for the Institute of Industrial Relations:-

Paid - \$ 56,070.50

Promised - \$102,160.50

Authority
for payment
of \$50 per
month to
Lady Windle
from the Sir
Bertram
Windle Estate

A letter was presented from the Guaranty Trust Company of Canada, Executors of the Estate of the late Sir Bertram Windle, requesting the consent of the University, as one of the beneficiaries, to encroach upon capital to the extent of \$50 per month during Lady Windle's lifetime, as the income which she has been receiving from the Estate since the death of her husband in 1929 has fallen from \$3,500 to \$1,850 due to declining yields from investments, and Lady Windle now finds herself in the unfortunate position of being unable to live upon this decreased income with the high cost of

Windle
Estate
(Cont'd)

living.

Upon motion of Mr. Bryce,
Seconded by Mr. LaBine,

the Board gave consent to the payment out of capital of the sum of \$50 per month to Lady Windle during her lifetime.

Investiga-
tion of
certain
matters
arising
from Insu-
lin Commit-
tee Report
No. 36

The Acting Comptroller reported that the following matters, arising from Report No. 36 of the Insulin Committee presented at a previous meeting, were being investigated:-

1. That in the division of 50% of the surplus between the three parties concerned, there was doubt as to whether the covering clause would be interpreted to mean that the royalties must actually have been received in cash by the Insulin Committee before the end of the year, or whether it refers to royalties actually earned and accrued due, at the year end;

That the above point was of special significance as Dr. Collip ceased to be attached to McGill University as of July 31, 1947, from which date he was on the staff of the University of Western Ontario.

2. That by distributing the whole of the surplus of the Insulin Committee it might be possible that amounts were being paid to Dr. Collip to which he was not strictly entitled, as a portion of the income earned by the Insulin Committee did not accrue directly from sources of revenue resulting from the original patents covered by the agreements.

It was agreed that the University Solicitor should be consulted further in this matter, and that if necessary he refer it to a patent attorney for his opinion.

Additional
appropria-
tion for
Group Life
and Pension
Plan

The Acting Comptroller informed the Board that due to the reduction of the interest rate from 4% to 3% applicable to Dominion Government Annuities, the University's contributions to the Group Life and Pension Plan will increase in future years. In this connection approval was given

for an additional appropriation of \$6,000.00 for this purpose for the year 1948-49.

Indefinite
W.B.

The meeting adjourned at 5:10 p.m.

Minutes confirmed.

June 24th 1948

W. Z. Phin

Chairman

E. Higginbotham

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, June 24th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Borden
Dr. Neilly
Mr. Bryce
Mr. LaBine
Mr. Urquhart

Hon. Dr. Bruce
Mr. Vaughan
Mr. Ross
Mr. Fennell
Mr. Burns
Mr. Matthews
Mr. Kelly
Hon. Mr. Justice Hope

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meet-
ing were presented and -

Upon motion of Mr. LaBine,
Seconded by Dr. Neilly,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive
Committee were presented as the meeting of June 18th was can-
celled.

Report No.
18 of the
Varsity
Appeal
Executive
Committee

Report Number 18 of the Var-
sity Appeal Executive Committee was presented as follows, and
Upon motion of the Chancellor,
Seconded by Mr. Urquhart,
was approved:-

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, June 22nd, 1948, at 2:30 p.m., at which the following were present:-

Mr. Massey (in the Chair)	Mr. M. W. Sparling
Mr. Norman C. Urquhart	
(Vice-Chairman)	Mr. R. E. Spence,
The President	Acting Comptroller
Mr. A. Kelly	
Dean J. A. MacFarlane	Mr. C. E. Higginbottom,
	Secretary

1. Minutes of the last meeting

The minutes of the meeting held on Thursday, May 27th, which had been verbally presented to and approved by the Board of Governors at their meeting the same day, were taken as read.

2. Progress of Campaign

The Chancellor reviewed the whole Campaign situation, including the progress to date, and consideration was given to the future arrangements.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

June 22, 1948

Varsity
Appeal
collections to
date,
plans for
future
arrange-
ments,
etc.

In connection with the Varsity Appeal the Chancellor informed the Board that total collections and pledges actually in hand amounted to \$1,694,999.05, which together with the sum of \$11,421.03 from U.S. graduates, reported by Mr. James T. Phillips as on hand in New York, showed a total of \$1,706,420.08. The Chancellor referred to the progress which had been made and to the plans which had been considered for the future. The Chairman of the Board stated that this matter had been considered by the Chancellor, the President and himself, and referred to the future planning for the graduate body in connection with the University of Toronto Monthly and the Varsity Graduate, and the continuation of the same.

Approval
of tem-
porary
budget to
cover ex-
penses in
connection
with ap-
pointment
and duties
of a Sec-
retary of
the Varsity
Appeal

The Chairman stated that it would be necessary to appoint some one to replace Mr. M. W. Sparling, who has been in charge of the Department of Expansion Plans and who is leaving on June 30, 1948, such appointee to be responsible to the President for matters of policy, and to the Comptroller for matters of finance. The title suggested for this position was "Secretary of Varsity Appeal". It was also suggested that some of the particular duties involved in the position be as follows:-

1. Actively pursue the "Special Names" group.
2. Supervise and continue the present organization.
3. Develop further the organization of graduates outside Toronto.

It was also suggested that a small Committee of the Board be appointed to supervise these matters.

The Board approved of the above suggestions and at the same time gave authority for a temporary budget of \$1,000.00 in this connection as follows:-

Salaries	-	\$ 850
Miscellaneous	-	\$ 150
		<u>\$1,000</u>

Report No.
250 of the
Property
Committee

Report Number 250 of the Property Committee was presented as follows, and -

Upon motion of Mr. Vaughan,
Seconded by Mr. LaBine,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, June 22nd, 1948, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

The Chancellor
The President
Mr. C. F. W. Burns
Mr. G. A. LaBine
Mr. A. Kelly

Mr. R. E. Spence,
Acting Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent

Property
Committee
Report
(Cont'd)

1. Report of the last meeting

The report of the meeting held on April 14, 1948, was presented and -

Upon motion of the Chancellor,
Seconded by Mr. LaBine,
was confirmed.

2. Plans for the Mutual Benefit, Health and Accident Association Building on University Ave.

Consideration was given to the plans, including a sketch elevation, for the proposed Mutual Benefit, Health and Accident Association building on University Avenue, which had been submitted by Principal Investments Limited in connection with a frontage license, and -

Upon motion of the Chancellor,
Seconded by the President,
your Committee recommends that these plans be not accepted, and that the Architects and Principal Investments Limited be informed that the plans are not satisfactory and ask them to reconsider the same and submit a revised sketch elevation.

3. Overpass and Alterations on West side of Queen's Park

The Acting Comptroller informed the Committee that delay had been occasioned in getting the City to act in connection with plans for the overpass on the West side of Queen's Park. He stated that he and the University Superintendent had consulted with Mr. LeMay and Mr. Stewart, representing the City, who stated that the cost of an overpass according to the University's design would exceed by \$40,000.00 the cost of a bridge as designed by the City. However, they agreed to review their estimates to ascertain whether the cost could be reduced and would then communicate with the University. In view of the urgency regarding the erection of the Archives and Canadiana Building and the establishment of the levels and roadway, your Committee recommends -

Upon motion of Mr. LaBine,
Seconded by the Chancellor,
that the Comptroller be requested to write the City informing them of the University's desire to expedite this matter.

4. Budget for Planning Committee

Your Committee considered a budget submitted by the Planning Committee, under the Chairmanship of Professor E. R. Arthur, School of Architecture. This budget covers anticipated expenses up to October 31, 1948, based on the needs of the Committee, as indicated by their programme submitted at the meeting.

Upon motion of Mr. LaBine,
Seconded by the Chancellor,
your Committee recommends the budget, totalling \$2,000, for approval. It is estimated that the total cost will be about \$4,000.00.

Your Committee also considered the suggestion of the Planning Committee that for letterhead purposes, etc., the following title be used -

'Lands and Buildings Planning Committee, University of Toronto'

but is of the opinion that the necessary information could be obtained without the necessity of printed letterheads designating the Committee.

5. Expansion plans of Provincial Government, Hydro-Electric Power Commission, etc.

A request was presented from the Planning Committee for the Board of Governors to write to the following asking for as full information as possible as to their present and future building plans within an area bounded by Spadina Avenue and Bay Street - Lowther Avenue and Dundas Street:

1. The Hydro-Electric Power Commission
2. The Province of Ontario
3. The various Colleges
4. The Royal Ontario Museum
5. The Toronto Board of Education
6. The Royal Conservatory of Music

It was pointed out by the Committee that Nos. 4 and 6 were already part of the University, and it is recommended that the Planning Committee be advised that all information they desire in this connection should be requested through the Comptroller.

6. Basis of granting Frontage Licenses for 149 College Street and 454 University Avenue

(a) 149 College Street - Regarding a vacant lot adjoining the Stewart Building at 149 College Street, which had been fenced off and used as a parking lot by the Board of Education and for which no frontage license had been issued at the time the building was erected, it was agreed to defer to a later date any action in this matter.

(b) 454 University Avenue - In view of the fact that the Liquor Control Board and Province of Ontario Savings Bank situated at this property are directly connected with the Provincial Government, it was agreed that the matter of a frontage license be referred to the Chairman of the Board before any action is taken.

7. Negotiations with Victoria College regarding properties leased to them by the University

The Chairman of your Committee stated that in order to expedite a settlement he had had considerable contact with the Hon. Leopold Macaulay who is acting for Victoria College. Mr. Macaulay had made an offer to the University which was not accepted. The University's proposal to Victoria was also not accepted.

Inasmuch as at the present time there are a number of 21-year leases expiring, Victoria College is extremely anxious to obtain title to many of its properties in order to eliminate the necessity of negotiating rentals every 21 years. They have now suggested that we sell them certain lots on Bloor Street outright and that we include certain other properties within the \$1.00 per annum lease.

It is the opinion of your Committee that it will be impossible to make a deal with Victoria College on the basis of their instructions from the Board. It is also felt by your Committee that we should clean up a deal for the purchase of 'Wymilwood' at the same time as any sale is negotiated for other properties to Victoria. It is thought that some concession will have to be made and as a basis it is suggested that we might consider the following:-

1. The purchase by the University of the property 'Wymilwood', 84 Queen's Park, at a valuation of \$110,000.00.

2. Sale of following lots on Bloor Street at a valuation of \$235,000.00:-

Property
Committee
Report
(Cont'd)

<u>Lot No.</u>	<u>Street No.</u>	<u>Assessed Value</u>	<u>Ground Rent</u>
62/63	113 Bloor St.W.	\$ 48,000	\$ 300
61	127 " " "	24,000	450
60	131 " " "	24,000	450
59	137 " " "	24,000	360
57	147 " " "	24,000	800
55/56	151 " " "	24,000	720
		<u>\$168,000</u>	<u>\$3,080</u>
58	143 Bloor St.W.	\$ 24,000	\$ 360
		<u>\$192,000</u>	<u>\$3,440</u>
<u>Queen's Park Lots:</u>			
42	67 Queen's Park	\$ 10,500	\$ 480
43	71 " "	24,500	1,120
67	75 " "	12,500 (est'd)	840
		<u>\$ 47,500</u>	<u>\$2,440</u>
<u>Wymilwood</u>			
69,70,71	84 Queen's Park valued at	<u>\$110,000</u>	<u>\$ 975</u>

3. Consolidation of existing leases at \$1.00 per annum.

If the above suggestion were adopted, it would appear as though the University would lose \$6,855.00 per annum revenue. It would also be in \$230,000.00 capital amount. Considering possible investment, this would leave a net loss of revenue to the University of \$3,105.00 per year in perpetuity.

If the Board should be agreeable to approaching Victoria College on that basis, we should have all these figures carefully checked first.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

June 22, 1948.

Negotia-
tions with
Victoria
College re
leases, etc.

In connection with Clause 7 of the foregoing report, regarding negotiations with Victoria College, the Chairman of the Property Committee explained that the Committee had been endeavouring to arrive at a suggestion which might be considered as reasonable and acceptable to Victoria College, as Victoria was not prepared to accept the previous proposals submitted by the University.

Negotia-
tions with
Victoria
College
(Cont'd)

Following a lengthy discussion
of the various phases of the situation -

It was moved by Mr. Borden,
Seconded by Dr. Neilly,
And Carried -

That this matter be again referred to the
Chairman of the Property Committee with instructions, before di-
vulging any figures, to ascertain from the Victoria College au-
thorities their re-action to having the matter settled by concil-
iation or arbitration.

Report No.
11 of the
University
Press Com-
mittee

Report Number 11 of the Univer-
sity Press Committee was presented as follows, and -

Upon motion of Mr. LaBine,
Seconded by Mr. Bryce,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Wednesday, June 23rd, 1948,
at 4:30 p.m., at which the following were present:-

Mr. G. A. LaBine (in the Chair)	Mr. R. E. Spence,
The Chancellor	Acting Comptroller
The President	Mr. C. E. Higginbottom,
Mr. A. Kelly	Secretary

1. Report of the last meeting

Upon motion of Mr. Kelly,
Seconded by the Chancellor,
the report of the previous meeting held on April 21, 1948,
was presented and confirmed.

2. Survey at the Press

Arising from the report of the last meeting, an
enquiry was made regarding the survey to be carried out at
the Press, and your Committee reports that the survey is in
progress and that it is expected to be completed about the
middle of July.

3. Additional appropriation - new Book Shop

Upon motion of the Chancellor,
Seconded by Mr. Kelly,
your Committee recommends that an additional appropriation of
\$900.00 be granted to cover cost of heat and light in the new
Book Shop for 1948-49.

4. Financial Statement as of May 31, 1948

The Financial Statement of the Press as of May
31, 1948, was reviewed by your Committee. This statement shows
a considerable decrease in book inventories and the minimizing
of purchases for the month of May. Your Committee transmits
the statement to the Board for its consideration.

University
Press
Committee
Report
(Cont'd)

5. Setting up a non-text book section in the new Book Shop

Following the Board's approval of the Press Committee's recommendation in its Report No. 9, dated January 21, 1948, for the appointment of Mr. A. L. Bryant as Supervisor of the Text Book Division of the Book Department, and the recommendation that an effort be made to explore the possibilities of obtaining a qualified person as Supervisor of the General Books Division, your Committee considered this matter at length and recommends that Mr. Bryant's appointment be changed to that of Supervisor of the Book Shop at the same salary of \$2,800.00. Authority is also requested for the appointment of an assistant to Mr. Bryant at a salary of \$2,000.00 per annum to handle the non-text book section of the Book Shop, this appointment to be made upon the recommendation of the Comptroller after consultation with the Manager of the Press, the University Librarian, etc. It is recommended that Mr. Bryant be authorized to expend a sum not in excess of \$5,000.00 on the purchase of an initial stock for the non-text book section.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

June 23, 1948.

Financial
Statements
of Connaught
Medical Re-
search Lab-
oratories
for year
ended March
31, 1948

A letter was presented from the Comptroller of the Connaught Medical Research Laboratories transmitting the audited Financial Statements of the Laboratories for the year ended 31 March, 1948, together with the Auditors' report thereon. In this connection Dr. Neilly stated that the audited statements as submitted included the largest volume of sales in the history of the Laboratories.

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,

the Financial Statements were accepted, and as arranged between Dr. Neilly and the Chairman of the Board the annual reports of the Chairman of the Committee and the Director of the Laboratories are to follow in due course for presentation and consideration at a meeting of the Board of Governors in the Fall.

Approval
of Insulin
Committee
matters

Dr. Neilly informed the Board of action which would no doubt have to be taken during the Summer months in connection with matters relating to the Insulin Committee, and -

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,

the Board approved of the following:-

1. Drop royalty on bulk Insulin, now 5% of sales, to the same rate as finished Insulin, $2\frac{1}{2}\%$ per 1,000 units.
Authorize Insulin Committee to amend as above if it so decides.
2. Licensing agreements with Department of Justice at Washington.
Board authorizes Insulin Committee to give letter of intention and assurance if occasion arises during the Summer. In the case of assurance, it would be passed upon by R. C. H. Cassels and go out perhaps over the signature of the Chairman of the Board.
3. Notice to Collip and Best from Insulin Committee looking for new agreement effective from July 1, 1948.
4. Pay McGill their proportion of last year's net income.

Letter
from
Prime
Minister
Drew re
confer-
ence on
University
problems

A letter was presented from Prime Minister Drew addressed to the Chairman of the Board, in which he stated that it had been necessary for him to make a sudden decision to proceed to England and that he would not be back by June 26th, the date set for a conference to discuss University problems, and suggesting that the meeting be postponed until after his return.

Recommen-
dations
of the
President

Recommendations of the President
were approved as follows:-

Appoint-
ments

Appointments: - 1948-49

Faculty of Arts:

Mrs. G. Norwood	- Lecturer in Classics	\$2,000
Geography:		
H. B. Richards	} Lecturers	2,400
J. Spelt		2,400
Italian, Spanish and Portuguese:		
Miss B. M. Corrigan	} Lecturers	2,300
N. H. Tayler		2,300

Appoint-
ments
(Cont'd)

Italian, Spanish and Portuguese (Cont'd):

Instructors:

J. A. Molinaro	\$2,000	Miss E. Lamb	\$1,800
L. C. Dawson	1,700	K. L. Levy	1,500
Miss W. A. Campbell	1,500	H. Peterson	1,400
G. R. Fluegge	1,400	T. B. Barclay	1,300
Miss E. Rugg	-	Teaching Fellow	1,000

Physics:

J. O. Wilhelm	- Special Lecturer	without salary
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Miss A. E. Gray	- Research Assistant, July 1 to June 30	2,500
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Demonstrators:

W.H.M. Burroughs	\$700	Miss F. Dawes	700
S. Z. Mack	700	T. D. Northwood	700
N. Olson	700	C. A. M. Smith	700
G. C. Alvey	700	Miss C. Jackson	700
Miss I. McTaggart	- Secretary in Political Economy, Sept. 1 to June 30	\$1,540 a year	

Faculty of Medicine:

Physiology:

Mrs. M. A. Evans	- Research Assistant, July 1 to Mar. 31	\$120 a month
J. S. Speakman	- Research Assistant (part time), June 1, 1948 to Mar. 31, 1949	\$300

Surgery:

J. W. Cluff) Assistants, July 1 to	
J. C. Kennedy) Dec. 31	without salary

Faculty of Applied Science and Engineering:

Chemical Engineering:

W. J. L. Sutton	- Lecturer, Sept. 8 to May 31	\$275 a month
W. J. Hayman	- Lecture Assistant and Technician, from July 1, 1948	\$1,600 a year
H. Wallis	- Assistant Supervisor of Stores, from July 1, 1948	\$1,500 a year
Miss E. Cottrell	- Stenographer, July 1 to June 30	\$1,500
A. H. D. Haiblen	- Demonstrator, Electrical Engineering, Sept. 20 to Apr. 30	550

Mechanical Engineering:

A. B. Carr	- Special Lecturer, July 1 to Aug. 31, 1948	750
C. C. Li	- Special Lecturer, Sept. 1 to Apr. 30	3,000
W. H. Carter) Instructors, Sept. 15	2,200
J. B. Templeton) to May 14	2,000

School of Architecture:

H. H. Madill	- Professor and Director of the School, from July 1, 1948	\$6,000 a year
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Appoint-
ments
(Cont'd)

Ajax Division:

Chemical Engineering:

R. N. Dempster

- Instructor, Sept. 1 to Apr. 30
\$2,000

R. Mowat

- Laboratory Assistant, July
1 to June 30 1,900

Electrical Engineering:

M. Podgurny

- Instructor, Sept. 20 to
Apr. 30 2,000

Miss M. Tate

- Laboratory Assistant,
Sept. 20 to Apr. 30 800

E. E. Noonan

- Instructor, Aug. 1 to
May 31 2,300

Faculty of Dentistry:

G. T. Mitton

- Associate Professor of
Dental Public Health and
Head of the Department
(part time) from July 1,
1948 \$3,000 a year

A. J. Blanchard

- Demonstrator in Dental
Pathology and Bacteri-
ology, 1948-49 \$800

School of Social Work:

J. R. McCurdy

- Special Lecturer without salary

School of Hygiene:

Physiological Hygiene:

Miss D. E. Hosler

) \$1,056

J. Grimaldi

) Laboratory Assistants 1,100

B. E. Johnson

) 1,200

Institute of Child Study:

Miss M. L. Northway

- Research Assistant 1,000

Miss A. B. B. Smith

- Teacher 1,000

Advisory Bureau for Ex-service Students:

J. E. M. Young

- Counsellor in the Ajax
Division, July 1 to
May 31 2,063

W. C. Jones

- Executive Secretary 3,300

Miss V. J. Martin

- Interviewer, July 1 to
Sept. 30, 1948 \$151.58 a month

Miss B. J. Booth

- Clerical Assistant, July 1
to Sept. 30, 1948 \$116 a month

Miss B. J. Booth

- Interviewer, Oct. 1 to
June 30 \$127.50 a month

Miss M. Munro

- Interviewer, Oct. 1 to
June 30 \$150 a month

Resigna-
tions

Resignations:

Faculty of Arts:

J. B. Ferguson

- Associate Professor of Chemistry
retired on pension (salary \$4,800)
June 30, 1948

D. E. Hamilton

- Associate Professor of Greek
(salary \$4,700) June 30, 1948

Miss C. E. Carnegie

- Secretary, Department of Political
Economy (salary \$1,540)
Aug. 31, 1948

Ontario College of Education:

A. T. Bond

- Clerical Assistant (salary \$1,800)
July 15, 1948

Resigna-
tions
(Cont'd)

School of Hygiene:

Miss H. M. Carpenter

- Supervisor of Public Health
Nursing in the East York -
Leaside Health Unit, and
Associate in Public Health
Administration (salary
\$3,000) June 30, 1948

School of Social Work:

Miss E. S. L. Govan

- Assistant Professor (salary
\$3,600) June 30, 1948

Addition-
al appro-
priations

Additional appropriations:

University Library:

"Books and Periodicals"

- \$133.12

Statutes
of Senate

Statutes of Senate:

- Nos. 1865 - respecting the Courses of Study in the
School of Law for the Session 1948-49
1877 - respecting the Courses of Study in the
School of Social Work for the Session
1948-49
1878 - respecting the Courses of Study in the
Faculty of Medicine for the Session
1948-49
1898 - respecting the Courses of Study in the
School of Nursing for the Session
1948-49
1914 - respecting the George Paxton Young Mem-
orial Fellowship in Philosophy
1920 - respecting Courses of Study in the
Royal Conservatory of Music of Toronto
for the Session 1948-49
1921 - respecting the John Fraser Gray Schol-
arship
1922 - respecting the Prosthodontia First Den-
tal Year Prize
1923 - respecting the Prosthodontia Essay Prize

Other recommendations of the

President were approved as follows:-

Service
Training
Courses

1. (a) That such Service Training Courses as may be
offered by the Navy, the Army and the Air
Force for the Session 1948-49 be authorized
for that Session, but that the participation
by students in such training courses be
voluntary.

Physical
Education

- (b) That for the Session 1948-49, Physical Educa-
tion shall be optional for ex-service men and
women.

Amendment
to agree-
ment with
St. Michael's
Hospital

2. That the agreement between the Governors of the
University of Toronto and the Sisters of St.
Joseph for the Diocese of Toronto in Upper Canada,
entered into on the 21st day of February, 1947,
be amended as follows:-

Agreement
with St.
Michael's
Hospital
(Cont'd)

1. Section 1 (a) (4) be deleted and that there be substituted therefor the following:

(4) Ancillary Services consisting of Otolaryngology, Ophthalmology, Radiology, Pathology, Anaesthesia, Paediatrics, Physio-therapy and Dentistry.

3. That the sum of \$16,200 be made available for the Session 1948-49 from the income from the Wallberg Fund for the following special purposes:-

(a) A year's leave of absence with salary, plus \$1,000 travelling and tuition costs for two members of the staff not above the grade of Assistant Professor	\$ 8,000
(b) Two Wallberg research fellowships, each of the value of \$1,500	3,000
(c) Four Wallberg undergraduate scholarships, each of the value of \$300	1,200
(d) Travelling expenses of teaching staff to attend technical or educational conferences	3,000
(e) Wallberg Lecture	1,000
Total -	<u>\$16,200</u>

Report
from the
Advisory
Committee
on Scien-
tific
Research

A report was presented from the Advisory Committee on Scientific Research in connection with a report from one of its sub-committees appointed to report upon the admissibility as research of certain types of investigations that may from time to time be proposed to the Faculty of Applied Science and Engineering. The President stated that the recommendations of the Committee included the following:-

Investigations of the effectiveness of machines, apparatus, equipment or processes, as distinct from routine commercial tests, are proper and necessary for the full development of research in the Faculty of Applied Science and Engineering.

It was the opinion of the Committee that a central workshop is not practicable since it does not provide the degree of elasticity required in research work. The report of the Committee was approved.

Honours
conferred
on mem-
bers of
the Staff

The President informed the Board of honours conferred on the following members of the Staff:-

1. Dean Ellis was elected a Fellow in Dental Surgery of the Royal College of Surgeons of England.
2. Professor G. N. Patterson of the Department of Aeronautical Engineering was elected to a Fellowship in the Royal Aeronautical Society.

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Honours
to mem-
bers of
Staff
(Cont'd)

3. Professor R. M. Dawson of the Department of Political Economy received the Governor General's Award for academic non-fiction.
4. Professor E. A. Allcut of the Department of Mechanical Engineering was awarded the Gzowski Medal by the Engineering Institute of Canada.

Authority
to deal
with ur-
gent
matters
during
the
Summer

In view of the possible ab-
sence from the City of the Chairman and the Vice-Chairman
during the Summer months -

It was moved by the President,
Seconded by Mr. Bryce,
And Resolved -

That the President be authorized
to consult with any other members of the Board if he
finds it necessary to recommend additional appointments
or deal with urgent matters; and that the Comptroller
and the Bursar be authorized to act upon such recommen-
dations of the President, which are to be reported to
the Board at its first meeting in September for confir-
mation.

Addition-
al appro-
priations
to cover
payment of
bonuses

Approval was given to the
President's recommendation that the following addition-
al appropriations be granted for the Session 1947-48
for the payment of bonuses as set out below:-

Registrar's Office	- "Salaries"	
Mr. A. B. Fennell	- Registrar of the Uni- versity	\$500
Library	- "Salaries"	
Mr. W. S. Wallace	- Librarian of the Uni- versity	\$500
University Extension Department	- "Salaries"	
Dr. W. J. Dunlop	- Director of the Department	\$500

Administrative matters were
approved as follows:-

Appoint-
mentsAppointments:Chief Accountant's Office:

Miss A. E. Christie) Clerks, Appoint-	\$1,380 a year
) ments, Payroll	
) & Pensions from	
Mrs. Marie Cassidy) 1 July, 1948	\$1,320 " "

Transfers
in appro-
priationsTransfers in appropriations:Ontario College of Education:

Charge: "Gas and City Current"		
Credit: "Fuel"	-	\$67.50

Royal Ontario Museum:

Charge: "Cleaning, Guards"		
Credit: "Gas and City Current"	-	\$124.00

Superintendent's Office:

Charge: "Draughting Assistance"		
Credit: "Clerical Assistant"	-	\$115.00
Charge: "Draughting Assistance"		
Credit: "Purchasing - Salaries"	-	\$115.00

Superintendent:

Charge: "Protective Service, Nightwatchmen, &c"		
Credit: "Vacation Pay"	-	\$850.00
Charge: "Repairs and Renewals - Anatomy Bldg."		
Credit: "Repairs and Renewals - Convocation and Simcoe Halls"	-	\$200.00
Charge: "Sundries - Exterior Painting"		
Credit: "Repairs and Renewals - Botany Bldg."	-	\$376.00

Superintendent - Repairs and Renewals, various
buildings:

Charge: "Institute of Child Study"		
Credit: "University College"		\$ 24.50
Charge: "Library"		
Credit: "Biology"		\$.50
Charge: "Hygiene"		
Credit: "Mining"		\$407.50
Charge: "McLennan Laboratory"		
Credit: "Chemical"		\$ 21.50
Charge: "U.C.Men's Residence, 78 Queen's Park"		
Credit: "Botany"		\$ 24.00
Charge: "U.C.Men's Residence, 78 Queen's Park"		
Credit: "U.C.Men's Residence, 73 St. George St."		\$ 1.50
Charge: "106 St. George St."		
Credit: "Whitney Hall"		\$ 25.00
Charge: "Hutton House"		
Credit: "5 Willcocks St."		\$ 16.50
Charge: "U.C.Women's Union"		
Credit: "146 St. George St."		\$ 53.50
Charge: "Military Studies, 119 St. George St."		
Credit: "Household Science"		\$ 32.00
Charge: "Baldwin House"		
Credit: "Anatomy"		\$ 8.50
Charge: "Men's Residence"		
Credit: "Dental"		\$ 70.00
Charge: "Central Plant"		
Credit: "Dental"		\$309.00
Charge: "Hygiene"		
Credit: "44 Hoskin Ave."		\$112.25
Charge: "Banting Institute"		
Credit: "47 St. George St."		\$ 13.25

Transfers
in appro-
priations
(Cont'd)

Superintendent - Repairs and Renewals, various
buildings (Cont'd):

Charge: "Electrical and Mechanical"	
Credit: "Economics"	\$ 31.00
Charge: "School of Nursing"	
Credit: "83-85 Grenville St."	\$ 42.00
Charge: "McLennan Laboratory"	
Credit: "49 St. George St."	\$ 3.00
Charge: "Therapy"	
Credit: "67 St. George St."	\$ 18.00
Charge: "U.C. Women's Union"	
Credit: "42 St. George St."	\$177.00
Charge: "Convocation and Simcoe Halls"	
Credit: "42 St. George St."	\$ 7.00
Charge: "Medical"	
Credit: "88 College St."	\$138.00
Charge: "David Dunlap Observatory"	
Credit: "88 College St."	\$100.00

Other administrative mat-

ters were approved as follows:-

Purchase
of equip-
ment,
Toronto
General
Hospital

1. The purchase of equipment to the value of \$5,000 for a Photographic Laboratory in the Toronto General Hospital from the capital grant of \$500,000 provided by the Provincial Government in 1948 for capital purposes in the Faculty of Medicine.

Grant of
\$50 author-
ized for
Employees'
picnic

2. The granting of the sum of \$50 to the University of Toronto Employees' Association to help defray the expenses of their annual picnic, to be held on Friday, July 9th, 1948, at Port Dalhousie.

Leave of
absence to
Dr. W. B.
Stiver and
payment to
Dr. E. C.
Noble,
Health Ser-
vice

3. Leave of absence without salary to Dr. W. B. Stiver, Assistant Director of the University Health Service, on account of illness, effective July 1, 1948, until his return to duty, or December 31, 1948, whichever is shorter, and that the University Health Service continue to pay their share of his group insurance and pension payments for this period; also that Dr. E. Clark Noble continue to act as Assistant Director and be paid the salary as allotted in the appropriation for Dr. Stiver.

Accountable
Warrants

Upon motion of Mr. Matthews,
Seconded by Dr. Neilly,

the following Accountable Warrants were authorized:

July	-	\$500,000.00
August	-	\$500,000.00
September	-	\$500,000.00

Financial
Statements

Financial Statements for

Queen's Park and the Ajax Division as at 31 May, 1948,
were presented.

Loss in
connec-
tion
with the
Opera
"Rosalin-
da" and
transfer
in appro-
priations
of the
Senior
School of
Music

The Chairman informed the Board that in connection with the recent production of the Opera "Rosalinda" at the Royal Alexandra Theatre there had been a loss of between \$1,300 and \$1,500 and after discussing the matter, the Board authorized the following transfer in appropriations of the Senior School of Music, Royal Conservatory of Music:-

Charge: "Tuition"		
Credit: "Opera School Production"	-	\$1,500

Appoint-
ment of
Mr. T. A.
Reed as
Honorary
Historian
of the
Athletic
Associa-
tion

Consideration was given to the following resolution passed by the Athletic Directorate:-

"The Athletic Directorate recommends to the Board of Governors that Mr. T. A. Reed be appointed Honorary Historian of the University of Toronto Athletic Association as of July 1st, 1948, and that he be paid an honorarium of \$1,000 in respect of this appointment for the fiscal year 1948-49."

Mr. Bryce gave a résumé of the situation, and -

Upon motion of Mr. Bryce,
Seconded by the President,

the Board authorized the appointment of Mr. T. A. Reed as Honorary Historian of the University of Toronto Athletic Association for one year, 1948-49, at an honorarium of \$1,000.00.

Donations -

Donations were reported as fol-
lows and were accepted with thanks and appreciation:-

From -

The Alumnae Association of the Toronto General Hospital School for Nurses an offer to donate the funds raised for a memorial to the late Miss Gunn to the University School of Nursing to make a more beautiful interior for the library in the new building, this to include such matters as the detail of decorating, special furnishings, etc., and also books.

W. K. Kellogg Foundation, an offer to donate \$22,975 over a three-year period to the Faculty of Dentistry for assistance in extending and strengthening its programme of graduate and post-graduate education, the funds to be allocated as follows:-

1948-49	-	\$ 6,570.00
1949-50	-	7,475.00
1950-51	-	8,930.00
		<u>\$22,975.00</u>

The cheque for \$6,570.00 for 1948-49 has been received.

Donations
(Cont'd)

From -

The Ontario Dental Association, the sum of \$275 to aid in the establishment of a library of dental motion picture films and slides for undergraduate and graduate teaching.

National Research Council:-

M.P. 87 - MacFarland - \$1,000.00

Ionic Conductance of Electrolytes
in Anhydrous Solvents - Gordon - 800.00

Investigation of Pressure Drop,
etc. - Minard - 350.00

M.P. 197 - Mendel - 350.00

Various donors for Institute of
Industrial Relations:

Paid - \$ 57,445.50

Promised - \$101,860.50

The Jean I.
Gunn Memorial
Library,
new School
of Nursing
Building

In connection with the offer, as set out above, of the Alumnae Association of the Toronto General Hospital School for Nurses to donate, as a memorial to the late Miss Jean I. Gunn, special furnishings, books, etc., for the library in the new School of Nursing building, the Board approved of the following proposals submitted by the President:-

- (a) That the library in the new School of Nursing building shall be known as the Jean I. Gunn Memorial Library;
- (b) That it is understood that this donation shall be considered as entirely additional to the other funds which are being provided for the new building; and
- (c) That when the Architects are appointed for the erection of the new building, they be instructed to confer with Dr. Agnes C. Neill and Mrs. E. S. Jeffery, and such other persons as the Association may designate, with respect to the design and equipment of the Library.

New School
of Nursing
Building

The Chairman briefly reviewed the situation regarding the new building for the School of Nursing, including the site for the same and the conditions attached to the various grants towards the construction, etc.; and suggested that the Proper-

ty Committee and the Superintendent should endeavour to present a recommendation in the matter as soon as possible.

The meeting adjourned at 5:55 p. m.

*Indefed
M.B.*

Minutes confirmed.

September 9th - 1948

B. H. Hines
Chairman

C. H. Hines

Secretary

Minutes of the meeting of
the Board of Governors held in the Board Room, Simcoe Hall,
on Thursday, September 9th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Hon. Mr. Justice Hope
Mr. LaBine
Mr. Duncan
Mr. Vaughan

Mr. Kelly
Mr. Borden
Dr. Neilly
Mr. Ross
Hon. Dr. Bruce
Mr. Burns
Mr. Matthews

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meet-
ing were presented and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Borden,

were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive
Committee were presented as the meeting of September 3rd was
cancelled.

Attendance
at meetings
in 1947-48

There was presented a record
of attendance at the meetings of the Board for the fiscal year
ended June 30, 1948.

Standing
Committee
on Honor-
ary
Degrees

A letter was presented from
the University Registrar requesting the names of the six Gover-
nors nominated by the Board to the Senate's Standing Committee
on Honorary Degrees, and -

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Standing
Committee
on Honor-
ary
Degrees
(Cont'd)

Upon motion of Mr. Justice Hope,
Seconded by Mr. LaBine,

the following were re-appointed to serve as members of this
Committee for the Session 1948-49, the Chairman of the
Board, the Chancellor and the President being ex-officio
members of the Committee:-

Hon. Dr. H. A. Bruce
Hon. Mr. Justice Hope
Mr. Henry Borden
Mr. Arthur Kelly
Mr. Beverley Matthews
Dr. Edward Johnson

Revised
By-Laws
approved

The revised By-Laws of the Uni-
versity were considered in detail, and after making certain
changes to be referred to the Solicitor for proper wording -

It was moved by Mr. Duncan,
Seconded by Mr. Vaughan,
and Resolved -

that the By-Laws be adopted.

Resolution
respecting
additional
appropria-
tions and
transfers
in appro-
priations

On motion duly made it was re-
solved that -

- (1) subject to the exceptions contained in Clause 2 of
this resolution funds in excess of those voted in
the annual Estimates under each heading may only
be made available to departments by means of an ad-
ditional appropriation duly approved by the Board.
- (2) transfers between appropriations may be authorized
under the following circumstances:-
 - (a) when they are within the departmental estimates
and do not exceed \$200.00 in value in any one
year;
 - (b) when they relate to Superintendent's estimates
for building expenses and only refer to trans-
fers between individual building appropriations
for the same purpose.

Authority to approve transfers under these headings
is delegated to the President and the Comptroller
jointly.

Letter of
thanks
from Mrs.
E.F.Burton

A letter was presented from Mrs.
Burton thanking the Board for its sympathy extended on the
death of her husband, the late Professor E. F. Burton. In
this connection the President informed the Board that in

Plaque in
recognition
of Profes-
sor Burton's
services

recognition of the services of Professor Burton a bronze plaque was being prepared for the new Burton Wing of the Physics Building.

Report on
survey at
University
Press

The Chairman informed the Board that the report of J. D. Woods & Gordon Limited in connection with the survey of the University Press made by them had been received, and that it contained some very valuable information regarding the operations of the Press. A copy of the report was handed to Mr. LaBine, Chairman of the Press Committee, with the recommendation that a meeting of the Committee be held at an early date to consider the report and to take necessary steps to implement the proposals and suggestions made therein.

Report No.
19 of
Varsity
Appeal
Executive
Committee

Upon motion of Dr. Neilly, the Chancellor read the following Report Number 19 of the Varsity Appeal Executive Committee arising from a meeting held the previous day, September 8th:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, September 8th, 1948, at 4:30 p.m., at which the following were present:-

Mr. Massey (in the Chair)	Mr. M. W. Sparling
Lt.-Col. W. E. Phillips	Mr. Trevor Moore
The President	Mr. R. E. Spence,
Mr. Beverley Matthews	Comptroller
Mr. A. Kelly	Mr. C. E. Higginbottom,
Dean J. A. MacFarlane	Secretary

1. Minutes of the last meeting

The minutes of the meeting held on Tuesday, June 22nd, which had been presented to and approved by the Board at their meeting held on June 24th, were taken as read.

2. Progress of Campaign

The Chancellor gave a detailed report in connection with the progress of the Campaign.

The Committee makes the following recommendations to the Board:-

- (a) that the Campaign be re-opened as soon as the necessary re-organization can be effected;
- (b) that in the relation to the Appeal, the policy of a long-term programme be adopted;
- (c) that Mr. Trevor Moore be added to the Committee.

Varsity
Appeal
Executive
Committee
Report
(Cont'd)

3. Varsity Graduate

The Chancellor reported the results of the questionnaire which was sent out in an effort to ascertain the views of the Graduates in connection with the Varsity Graduate. It was felt that there should be four issues of this publication which would carry advertising and would be sent only to those who subscribed.

4. Alumni Federation

A full discussion took place on the relation of the Appeal to the Alumni Federation. It was the view of the Committee that responsibility for the organization of the graduate body should be shifted as soon as may be possible to the reconstituted Alumni Federation.

The Chancellor informed the Committee that he would be absent for the months of October and November.

It was agreed that the next meeting of the Committee would be held on Monday, September 27th, at 4 p.m.

All of which is respectfully submitted.

(Sgd) Vincent Massey,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary

September 8, 1948.

Question of
financial
assistance
to Alumni
Federation

Following the reading of the Chancellor's report, the Chairman stated that consideration had been given to the question of financial assistance to the Alumni Federation in order that they might be able to carry on satisfactorily an effort to stimulate the interest of the graduate body in the University.

Proposed
resolution
respecting
change in
organization
of campaign
for funds

The Chairman then presented the following resolution in connection with a proposed change in the organization for carrying on the Campaign:-

- (1) That the activities of the Varsity Appeal will be under the direction of an official designated as Secretary of the Varsity Appeal and it will function under the following organizational arrangements:-
 - (a) The policy in relation to the Varsity Appeal will be developed by the Board of Governors and once this has been established it will govern all activities in connection with the Appeal.
 - (b) The President will be responsible for the execution and control of the application of this policy.

Resolution
respecting
change in
organization
of campaign
for funds
(Cont'd)

- (c) The Secretary of the Varsity Appeal will be directly responsible to the President for all Varsity Appeal activities. His responsibility shall be delegated by the President in specific terms together with such authority as the President considers necessary to enable the effective execution of his allotted responsibilities.
- (d) In delegating responsibility and authority the President will make the Secretary of the Varsity Appeal directly responsible to the Comptroller in all matters relating to administration, finance and controls.
- (2) The Campaign Committee shall continue to be a Committee of the Board subject to the usual regulations, and will function in an advisory capacity in connection with the Varsity Appeal.

The Chancellor questioned the advisability of these proposals, and after discussing the matter at length it was decided to defer it for further consideration at the next meeting.

Appointment
of Mr. Trevor
Moore to
Varsity Ap-
peal Execu-
tive Commit-
tee

The Board confirmed the appointment of Mr. Trevor Moore to the Varsity Appeal Executive Committee, as recommended in the Committee's Report Number 19.

Confirma-
tion of the
action of
President
during
Summer re -

The Board confirmed the action of the President in approving of the following matters during the Summer:-

1. Appointments: (1948-49)

Appointments

Faculty of Arts:

W. Bradley	- Gardener in Botany	\$1,100
Chemistry:		
Demonstrators, Sept. 21 to May 21:		
D. C. Cordingley	\$ 720	D. A. Smith 720
R. H. Hall	720	J. N. Henderson 720
Miss O. Pincock	720	Miss L. Forrester 1,440
Miss R. Haines	1,440	
L. C. Walmsley	- Associate Professor and Head of the Department of East Asiatic Studies, from July 1, 1948	\$5,000 a year
D. Grant	- Assistant Professor in English from July 1, 1948	\$4,200 a year
W. Braun	- Teaching Fellow in German	\$700
Miss M. Albright	- Lecturer in History, Sept. 15 to May 15	\$2,400
T. Dalglish	- Vivarium Assistant in Zoology, Aug. 1 to June 30	\$100 a month

Appointments
(Cont'd)

Faculty of Medicine:

Miss M. Drummond - Instructor in Art as Applied to Medicine \$150

Banting and Best Medical Research:

Fellows:

Miss E. Eldridge - 1,440
R. R. Tasker - (part time) 660
J. S. McAllister - Senior Technician in Hygiene and Preventive Medicine, from Aug. 1, 1948 \$2,250 a year

Medicine:

M. Ogryzlo -) Fellows \$900
D. J. MacKenzie -) 900
Miss S. H. Clutton - Secretary from July 1, 1948 \$2,076 a year

Miss J. Peppiatt - Technical Assistant in Pathological Chemistry, Aug. 1 to June 30 \$1,400 a year

Pharmacy and Pharmacology:

H. W. Smith - Lecturer \$2,800
A. J. Brock - Technician 1,712
E. Campbell - Attendant (Animal Room) 1,712

Physiology:

A. Rappaport - Research Assistant, July 1 to Sept. 30, 1948 \$150 a month

J. F. Murray - Fellow, July 1 to Sept. 30, 1948 \$100 a month

J. B. Firstbrook -) Fellows \$500
G. Balasubramanyam -) 500

M. Teicher - Clinical Teacher in Psychiatry, Aug. 23 to June 30 \$3,000 a year

Surgery:

M. A. Flock - Fellow (Research) \$1,200
H. H. Campbell - Clinical Teacher 150
Miss D. C. Madgett - Assistant in Physical Therapy in Therapeutics 330

Faculty of Applied Science and Engineering:

J. A. Gow - Assistant in the Secretary's Office, July 1 to Sept. 30, 1948 750

Mrs. G. Becker - Stenographer in Applied Physics, July 19 to Aug. 31, 1948 and May 1 to June 30, 1949 \$135 a month

Chemical Engineering:

A. W. Ludlam - Instructor, Sept. 1 to Apr. 30 \$270 a month

Instructors (part time):

R. C. Quittenton - Sept. 1 to Apr. 30 \$600
M. Adelman - 8 mos. from Sept. 15, 1938 720

D. H. Fricker - Demonstrator, Sept. 16 to Apr. 30 \$150 a month

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

Electrical Engineering:

R. Scott	- Assistant Professor, from Sept. 1, 1948	\$3,500 a year
H. M. Wilkinson	- Special Lecturer, Sept. 20 to Apr. 30	\$2,300
A. Klarman	- Demonstrator, Sept. 20 to Apr. 30	1,400
Miss G. L. Mulholland	- Office Assistant and Librarian,	1,530

Mechanical Engineering:

W. E. Morley	- Special Lecturer, Aug. 15 to May 14	2,700
Instructors:		
F. Moskal	- Sept. 13 to Apr. 28	\$240 a month
J. B. Templeton	- Aug. 1 to Sept. 14	\$375
Demonstrators, Sept. 15 to Apr. 14:		
E. M. Bauder	\$1,400	G. E. MacIsaac \$1,400
D. Pinkus	1,400	

Ajax Division:

M. J. Mann	- Demonstrator in Chemical Engineering, Sept. 16 to Apr. 30	\$230 a month
A. G. Ratz	- Special Lecturer in Electrical Engineering, Sept. 1 to May 15	\$3,200

Faculty of Household Science:

Miss J. Dix	- Lecturer in Household Science	\$2,200
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Ontario College of Education:

J. C. Spry	- Instructor in Industrial Arts and Crafts, from July 1, 1948	\$3,700 a year
E. B. Ridout	- Research Assistant	\$3,200

Faculty of Dentistry:

A. W. S. Wood) Associates, from	\$1,440 a year
E. B. Hooks) Oct. 1, 1948	964 a year
Demonstrators, Oct. 1 to May 31:		
K. A. Nicholson	\$945	W. M. Twible \$654
H. J. Wildfong	\$1,440	M. G. Boyes 720
Miss M. Gwyn	- Assistant, July 2 to June 30	1,400
Miss F. I. Stevens	- Nurse in Surgery (10 mos.)	1,500
Miss H. M. Chitty	- Secretary to the Dean from Sept. 1, 1948	\$2,100 a year
Miss H. O'Neill	- Stenographer in the Dean's Office, from Sept. 1, 1948	\$1,500 a year
G. A. McMullen	- Special Lecturer in Public Speaking	\$240

School of Law:

L. W. Houlden	- Lecturer (part time)	\$600
A. R. Thompson	- Assistant	\$400

Appoint-
ments
(Cont'd)

School of Social Work:

Miss L. Massoth	- Associate Professor from July 1, 1948	\$4,800 a year
Miss M. E. Hatch	- Lecturer and Field Work Consultant	\$4,600
Mrs. E. Small	- Record Clerk, from July 1, 1948	\$1,560 a year
Miss E. Robinson	- Senior Stenographer from July 1, 1948	\$1,560 a year
Miss F. G. Bruxer	- Stenographer, Sept. 1 to June 30	\$1,415 a year

School of Nursing:

Miss M. I. Tresidder	- Lecturer, July 1948	\$225
Miss M. G. McPhedran	- Lecturer, July 1 to Sept. 19	\$2,600 a year

School of Hygiene:

J. S. McAllister	- Technician (part time) in Virus Infections from Aug. 1, 1948	\$220 a year
D. B. W. Reid	- Assistant Professor in Biometrics, from July 1, 1948 - no change in salary	

The Library:

H. Cheney	- First Stackman from July 1, 1948	\$1,670 a year
Miss M. Avison	- Assistant, Sept. 1 to June 30	\$1,750 a year
Miss P. Sutherland	- Clerical Assistant, Sept. 1 to June 30	\$1,500 a year

Department of University Extension:

J. R. Gilley	- Associate Director from Sept. 1, 1948	\$6,000 a year
W. A. Bryce	- Associate Director from Sept. 1, 1948 - with no change in salary	

Summer Session - Short Courses - Course in Commercial Floriculture and the Technique of Modern Floristry:

E. R. Waygood	- Soil Testing (1 lecture)	\$10
R. B. Doughty	- Genetics (1 lecture)	10
E. J. Atkin	- Chrysanthemum Culture (1 lecture)	10
F. Bancroft	- Rose Culture (1 lecture)	10
A. J. Carruthers	- Tree Surgery and Landscaping (1 lecture)	10
Mrs. C. Carruthers	- Tree Surgery and Landscaping, Assisting with lecture	5
G. A. Phare	- "What makes a Business Grow" (1 lecture)	10
M. S. Shirley	- Class in Swimming, etc.	10
L. Waters	- Technique of Modern Floristry (1 lecture)	10

A fee of \$2.00 for the Course was approved.

Appoint-
ments
(Cont'd)

Department of University Extension (Cont'd):

Short Courses - Course for Firefighters:

D. B. Morris	- Registrar receiving fees, issuing cards, etc.	\$10
G. Lucas	- 1 lecture	10
L. J. Rogers	- 2 lectures	20

Other Courses - Social Work - Camp Training Centre,
Camp Pine Crest:

C. R. Blackstock	- Supervisor, Camp Activities	50
Miss M. E. White	- Assistant	35
Mrs. E. L. Sutcliffe	- Arts and Crafts	35
H. Brown	- Music	35
Central Y.M.C.A.	- Conducting Camp Pine Crest and use of equipment and supplies, and board and lodging for staff and students	2,640

Summer Course in Pedagogy:

National Committee for Mental Hygiene	- Services of Dr. Griffin and Dr. Seeley	600
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Emendations to previous list on page 196:

R. W. B. Jackson	- appointment cancelled	
W. Line	- remuneration changed from \$400 to	250
J. D. M. Griffin	- appointment cancelled	

Resigna-
tions

2. Resignations:

Faculty of Arts:

R. A. Preston	- Assistant Professor in History (salary \$3,700)	Aug. 31, 1948
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Faculty of Medicine:

A. J. Bishop	- Senior Technician in Hygiene & Preventive Medicine (salary \$2,250)	July 31, 1948
Mrs. E. Prince	- Secretary in Ophthalmology (salary \$675)	Aug. 31, 1948
Mrs. E. Prince	- Secretary in Oto-Laryngology (salary \$675)	Aug. 31, 1948
Miss E. Cartwright	- Technician in Bacteriology, Pathology and Bacteriology (salary \$1,500)	Aug. 31, 1948

Ontario College of Education:

W. R. Clark	- Instructor in Industrial Arts and Crafts (salary \$4,500)	Aug. 31, 1948
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Faculty of Dentistry:

Miss F. A. Cook	- Secretary to the Dean (salary \$2,300)	Aug. 31, 1948
J. D. Purves	- Associate (salary \$1,350)	June 30, 1948
E. A. Grant	- Associate in Dental Public Health (salary \$40)	June 30, 1948

School of Nursing:

Miss E. Weinert	- Secretarial Assistant (salary \$1,926)	June 30, 1948
Mrs. N. C. Creighton	- Dietitian-Housekeeper (salary \$1,800 with living \$400)	June 30, 1948

Resigna-
tions
(Cont'd)

Resignations (Cont'd):

School of Hygiene:

Miss D. Webster	- Laboratory Assistant in Parasitology (salary \$1,135) Sept. 14, 1948
J. van Noordwijk	- Research Fellow in Physiol- ogical Hygiene (salary \$1,440) July 31, 1948
Mrs. P. B. Robson	- Technician in Public Health Nutrition (salary \$1,200) Aug. 31, 1948
A. J. Bishop	- Technician (part time) in Virus Infections (salary \$220) July 31, 1948

Library:

Mrs. M. G. Dunderdale-	Assistant (salary \$1,750) Aug. 31, 1948
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Athletics and Physical Education - Men:

J. H. Follwell	- Instructor (salary \$2,700) July 31, 1948
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Leaves of
Absence

3. Leaves of Absence:

Ontario College of Education:

J. R. Willis	- Instructor in the University Schools for 1948-49 with salary
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Faculty of Dentistry:

Miss F. A. Cook	- Secretary to the Dean, August 1948, without salary
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Additional
appropria-
tions

4. Additional appropriations:

Anthropology:

"Salaries" (for salary of E. S. Carpenter, Lecturer) (\$2,900)	\$ 200
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East Asiatic Studies:

"Salaries" (for salary of Dr. C. Shih, Assistant Professor)	3,500
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Registrar's Office:

"Remuneration to Examiners and Presiding Officers - 1947-48"	4,500
"Expenses of the Committee to Study Pass and General Courses - 1947-48"	1,000

Transfers
in appro-
priations

5. Transfers in appropriations:

Registrar's Office: (1947-48)

Charge: "Roll of Service"	\$2,000	
"Salaries"	2,100	
"Installation of the Chancellor"	300	
"Examination Supplies"	2,000	
"Expenses of the Committee to Study Pass and General Courses"	<u>1,000</u>	
Credit: "Clerical Assistance"		\$7,400

Transfers
in appro-
priations
(Cont'd)

Transfers in appropriations (Cont'd):

Registrar's Office - 1947-48 (Cont'd):

Charge: "Examination Supplies"

Credit: "Office Supplies, Stationery, etc." \$ 1,200.00

School of Hygiene - 1948-49:

Sub-department of Cellular Physiology:

Charge: "Supplies"

Credit: "Salaries" 800.00

School of Architecture - 1948-49:

Charge: "Apparatus"

Credit: "Alterations in Office Accommodation" 1,980.00

Miscellaneous - 1947-48:

Charge: School of Graduate Studies -

"Teaching Assistance Fund"

Credit: Department of Zoology -

"Furnishings, Fittings, Alterations" 3,000.00

Charge: School of Graduate Studies -

"Teaching Assistance"

Credit: Department of Metallurgical Engineering -

"Alterations and New Equipment" 20,000.00

Charge: "Contingencies"

Credit: "Furniture - U.C. Men's Residences" 250.00

Charge: "Contingencies"

Credit: "Alterations - 79 St. George Street" 7,000.00

Charge: "Contingencies"

Credit: "Furniture - Women's Residences" 600.00

Charge: "School of Graduate Studies - Teaching Assistance"

Credit: "Travelling Expenses - Staff" 5,000.00

Statutes
of Senate

6. Statutes of Senate:

Nos. 1883 - respecting the Courses of Study in the Faculty of Applied Science and Engineering for the Session 1948-49

1888 - respecting the Curriculum in Agriculture for the Session 1948-49

1889 - respecting the Curriculum in Veterinary Medicine for the Session 1948-49

1890 - respecting the Curriculum in Pharmacy for the Session 1948-49

1897 - respecting the Courses of Study in the School of Physical and Health Education for the Session 1948-49

1899 - respecting the Courses of Study in the Institute of Child Study for the Session 1948-49

1903 - respecting the Courses of Study in the Faculty of Household Science for the Session 1948-49

1906 - respecting the Courses of Study in the School of Hygiene for the Session 1948-49

1907 - respecting the Courses of Study in Occupational Therapy for the Session 1948-49

1908 - respecting the Courses of Study in Physical Therapy for the Session 1948-49

1909 - respecting the Curriculum for the Teachers' Course in Physical Therapy for the Session 1948-49

1910 - respecting the Curriculum of the Certificate Course in Business for the Session 1948-49

1911 - respecting the Course of Instruction in Institutional Management for the Session 1948-49

Medical
Society
Fee In-
crease

7. An increase in the fee paid by students in the Faculty of Medicine for the support of the Medical Society from \$5.00 to \$7.00, effective July 1, 1948.

Refresher
Course in
Medicine

8. The holding of a Refresher Course in Oto-Laryngology and Ophthalmology from January 24th to 29th, 1949, the course to be given to a minimum of 10 students and a maximum of 20, and the fee to be \$60 for each student.

Courses in
Institute
of Indus-
trial
Relations

9. The holding of two courses by the Institute of Industrial Relations as follows:-
(a) Group Conference Series on Human Problems of Industrial Organization for Management Personnel (a continuation of last year's series) - eight meetings before and eight meetings after Christmas, the fee to be \$30, payable \$15 at the beginning of each term.
(b) Course on Adjustment Counselling in Industry - ten meetings, the fee to be \$15.

Recommen-
dations
of the
President

Recommendations of the Presi-

dent were approved as follows:-

Amendments
in agree-
ment with
Toronto
Western
Hospital

1. That the Agreement between the Governors of the University of Toronto and the Toronto Western Hospital, entered into on the twenty-eighth day of February 1947, be amended as follows:-
1. Section 1 (a) (4) be deleted and that there be substituted therefor the following:
"(4) Ancillary Services consisting of Oto-laryngology, Ophthalmology, Radiology, Pathology, Anaesthesia, Paediatrics, Physiotherapy, and Dentistry."
2. The words "Assistant Professor" in line 4 of Section 3 be deleted and that there be substituted therefor the words "Associate Professor".

Allocation
of \$10,000
Government
Grant in
School of
Social Work

2. That \$10,000.00 of the Dominion Government Grant to the School of Social Work for 1948-49 be allocated as follows:-

Faculty Salaries (Hatch, Boynton, Grotewohl)	\$ 6,900.00
Field Supervision	1,581.00
Office Salaries	1,279.00
General Expenses and Contingencies	240.00
	<u>\$10,000.00</u>

Increase in
salary of
E. A. Mac-
donald

3. That the salary of Mr. E. A. Macdonald, General Secretary-Treasurer of the Students' Administrative Council, be increased from \$4,500 to \$5,000 a year, effective July 1, 1948.

Increase in
salary of
Miss A.E.M.
Parkes

4. That the salary of Miss A. E. M. Parkes, Associate Secretary of the Students' Administrative Council, be increased from \$2,035 to \$2,200 a year, effective July 1, 1948.

Health
Service
Report,
1947-48

A report from the Director of the
University Health Service on the Incidence of Tuberculosis, Acad-
emic Session 1947-48, was tabled.

The President reported the following
deaths:-

Resolu-
tions on
death of
E.F.Burton,
W.S.Funnell,
G.M.Wrong,
J.J.Gibson

E. F. Burton	- Research Professor of Physics	July 6, 1948
W. S. Funnell	- Associate Professor of Chemistry	July 7, 1948
G. M. Wrong	- Professor Emeritus of History	June 29, 1948
J. J. Gibson	- former member of the Board of Governors	Sept. 2, 1948

In this connection the following resolutions of condolence were
passed by the Board, upon motion of the President:-

Resolu-
tion re
Professor
Burton

Professor Burton -

"The passing of Eli Franklin Burton, Research Professor of Physics, on July 6th, was an irreparable loss to the University. For nigh forty-seven years Professor Burton was a member of the staff of the University. He was first appointed a Fellow in Mathematics in 1901. He subsequently held the ranks in the Department of Physics of Lecture Assistant, Assistant Demonstrator, Demonstrator, Associate Professor, and Professor. In 1932 he succeeded Sir John McLennan in the headship of the Department of Physics, and in that office he advanced the prestige of the Department, not only within the University but throughout the world.

His pre-eminent attainments were the result of his capacity for hard work, his alertness, his imagination, his intolerance of shoddy methods, his insistence on valid conclusions, and his rare talent for co-operation with his colleagues. Generous in sharing recognition with his co-workers, he induced them to give of their best to the University. Apart from his own career, he brought distinction and honour to the University that he dearly loved through the students whom he selected so wisely and trained so well. These same students are now to be found in high positions in leading educational and scientific organizations at home and abroad. The University is greater by reason of his outstanding career, which will long be remembered by his colleagues and students. The Burton Wing is indeed a monument to his work for the Department and his faith in the University.

BE IT RESOLVED that this testimony of our appreciation of his services be recorded on the minutes of the Board of Governors, and that a copy of it be sent to Mrs. Burton with an expression of our deepest sympathy to her and her family."

Resolu-
tion re
Professor
Funnell

Professor Funnell -

"In the untimely death of William Stanley Funnell on July 7th, the University lost one of its most devoted teachers. He served beyond the call of duty the Department of Chemistry as a member of its staff from 1911 to 1948, thirty-seven years. Always eager to take his full share, and more, of the teaching load of the Department, and

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Resolu-
tion re
Professor
Funnell
(Cont'd)

never sparing of his time and energy in developing to the utmost the talents of his students, he built much into the Department and the University. The highest testimony to his career would come from the successive classes whom he taught by precept and example with high distinction.

BE IT RESOLVED that this affirmation of our sense of loss at his passing, and of our appreciation of his services to the University, be recorded on the minutes of the Board of Governors, and that a copy of it be sent to Mrs. Funnell with an expression of our deepest sympathy."

Resolu-
tion re
Professor
Wrong

Professor Wrong -

"The University of Toronto, and indeed the whole of Canada, mourns the passing of George McKinnon Wrong. The name of G. M. Wrong calls to mind in any group of scholars his contribution unparalleled to the study and writing of Canadian history. In a true sense he was the father of Canadian historiography. Outstanding in his own scholarship, he set his hall-mark on successive generations of students, who, following in his footsteps, promoted not only in academic halls but also in the world of affairs, the realization of nationhood for Canada. His career was an exemplification of the power and the influence of gifted teachers. His death breaks one of the few remaining links with the days when the University of Toronto was first advancing to a place among the leading institutions of higher learning of the world, and serves to remind us that the true genius and the real influence of a university is to be found, not in bricks and mortar, but rather in the strong character and intellectual distinction of its professoriate.

BE IT RESOLVED that this expression of our pride in, and our appreciation of, the eminent career of George McKinnon Wrong, be recorded on the minutes of the Board of Governors, and that a copy of it be sent to his family with an expression of our sincere sympathy."

Resolu-
tion re
Dr. Gibson

Dr. Gibson -

"Few graduates of the University of Toronto have rendered it greater services than John James Gibson, whose death occurred on September 2nd. As Treasurer of the University of Toronto Memorial Fund, he was one of the leaders of the successful campaign initiated in 1919 to raise funds for the erection of the Memorial Tower and to establish a series of Alumni Scholarships. Appointed to the Board of Governors in 1925, he found greater opportunity to serve his Alma Mater. As Chairman of the Property Committee and Vice-Chairman of the Board, he brought wide experience, keen judgment and rare vision to the promotion of the welfare and progress of the University. His grateful Alma Mater conferred on him in 1938 the honorary degree of Doctor of Laws, when it was fittingly said of him that he was born to serve, not himself, but his country. A man well versed in the liberal arts, a leader in the financial world, he manifested, by his efforts and his enthusiasm on behalf of Church and State and by his advice and his

Resolu-
tion re
Dr. Gibson
(Cont'd)

labours in the loyal service of his Alma Mater, that his first care was invariably for the common weal. His career affords to graduates of every generation a challenging example of faith in the institution and bountiful work for its advancement.

BE IT RESOLVED that this expression by the members of the Board of Governors of their pride in his service, their gratitude for his leadership and their sadness in his passing, be recorded on the minutes of the Board, and that a copy of it be sent to his family with deepest sympathy."

Dinner in
honour of
Prime Minister
Costello

The President informed the Board that the University was giving a dinner on Friday, September 17, at 6:45 p.m. in the Great Hall, Hart House, in honour of the Honourable John A. Costello, S.C., T.D., Prime Minister of Eire.

Adminis-
trative
matters
approved
during
Summer

The Board confirmed the action of the Comptroller in approving of the following administrative matters during the Summer:-

1. Appointments - 1948-49:

Photographic Service:

R. P. Somerville) Photographers,	\$1,900 a year
P. A. Croydon) from July 26, 1948	2,000 a year

Placement Service:

Miss M. L. T. Belcher	- Secretary, from	
	July 1, 1948	1,500 a year

U.C. Women's Residences & Union:

Miss B. J. Thompson	- Assistant Dietitian	1,200 a year
	with living at \$400 for 12 mos.	
	(from Sept. 8, 1948 to June 7, 1949)	

Miss E. J. Dymond	- Secretary from Aug. 1,	
	1948	\$1,320 a year

University Press:

Miss A. Hilfman	- Cashier, from July 1,	
	1948	\$1,665 a year

University Health Service:

Staff Physicians - Men, 8 mos. from Sept. 1, 1948:			
A. Smith	\$1,800	G. Wodehouse	\$1,800
H. A. Himel	1,800	S. Campbell	1,800
F. P. Dewar	- Staff Surgeon, Athletic Injuries, 8 mos. from Sept. 1, 1948		1,500

Staff Physicians - Women:

H. H. McKinnon	- 9 mos. from Sept. 1, 1948	2,250
M. G. Atak	- 7 mos. from Sept. 1, 1948	1,750
P. Leitch	- First Aid Attendant, Hart House Surgery, 8 mos. from Sept. 15, 1948	400
D. Healy	- Nursing Orderly, Men's Infirmary, 8 mos. from Sept. 15, 1948	1,000

Appoint-
ments
(Cont'd)

Appointments (Cont'd):

University Health Service: (Cont'd)

Mrs. Jean Warner	- Relief Nurse, Women's Infirmery, 8 mos. from Oct. 1, 1948	\$ 550
Miss D. Milne	- Nurse, Health Service - Women, 9 mos. from Sept. 1, 1948	1,600
Miss M. Hamilton	- Secretary, Health Service - Women, 9 mos. from Sept. 1, 1948	

Transfers
in appro-
priations

2. Transfers in appropriations: (1947-48)

Zoology:

Charge: "Laboratory Supplies"	
Credit: "Furnishings"	\$46.60
Charge: "Ontario Fisheries Research Laboratories"	
Credit: "Furnishings"	86.44

Superintendent:

<u>Repairs & Renewals Accounts:</u>	
Charge: "Mining Building"	
Credit: "Convocation & Simcoe Halls"	190.00
Charge: "Botany Building"	
Credit: "Convocation & Simcoe Halls"	206.00
Charge: "Anatomy Building"	
Credit: "Banting Institute"	116.00

Royal Ontario Museum

Charge: "Cleaning, Guards, etc."	
Credit: "Repairs and Renewals"	86.00

Oak panel
in T.G.H.
re Eaton
Chair of
Medicine

3. An additional appropriation of \$400 for the oak panel to commemorate the establishment of the Sir John and Lady Eaton Chair of Medicine, to be placed in the Toronto General Hospital.

Ajax Cash
Advances

4. Ajax Division Cash Advances: July - \$36,000.00
August - \$34,000.00

Health
Service
Reserve
Account

5. Charges against the Health Service Reserve Account:
- | | | |
|--------------------------------|------|----------|
| Alterations at Hart House | - \$ | 450.00 |
| " " 43 St. George St. | - | 1,900.00 |
| Purchase of Surgical Equipment | - | 500.00 |
| " " X-Ray Plant | - | 2,000.00 |

Wage and
salary
increases

6. Wage and salary increases:
- (a) Sheet Metal Workers - Rate of \$1.65 per hour retroactive to June 1, 1948
- (b) Elevator Mechanic - Increase of 19¢ per hour and 2% holiday pay, retroactive to July 19, 1948
- (c) Power House Employees, Ajax Division:

	<u>Present rate</u>	<u>Proposed rate</u>
4 Second-class Engineers	\$1.10	\$1.20
1 Third-class Engineer	.95	1.05
3 Non-certificated Firemen	.83	.90
4 Pump House Opera- tors	.83	.90
Ash Handlers	.78	.80

Wage and
salary
increases

Wage and salary increases (Cont'd):

(d) Telephone Operators:	<u>Present rate</u>	<u>Proposed rate</u>
Chief Operator	\$1,725.00	\$2,000.00 per year
1 Operator	\$28.40	\$33.50 a week
1 Operator	27.90	33.00 " "
4 Operators	25.70	31.00 " "
An additional appropriation of \$2,150 approved to cover the increases to Telephone Operators.		

Supply of
Coal for
1948-49

7. Acceptance of tenders from the following Companies for the supply of Coal for 1948-49:-
 Milnes Coal Co. Ltd.
 F. P. Weaver Coal Co. Ltd.
 Great Lakes Coal Co. Ltd.
 Halliday Bros. Ltd.

Other administrative matters were

approved as follows:-

Allowance
on tuition
fee for
Miss C.
Lampel

1. That on the recommendation of the Senate Miss C. Lampel be granted the same allowance on the tuition fee of the Third Year, namely \$100, as she would have been granted as the holder of an Edward Blake Scholarship, had she obtained First Class Honours in the Second Year instead of Aegrotat standing.

Revised
budget of
Summer
Course in
Institute
of Child
Study

2. The following revised budget of the Summer Course in Nursery Education in the Institute of Child Study:-

Receipts:

24 students at \$20.00	\$480	
(plus additional \$5.00 from each)	<u>120</u>	\$600
23 children at \$10		230
Appropriation from Toronto Nursery Education Association	<u>100</u>	\$930.00

Expenditures:

Salaries - Director	\$100	
N.S. Supervisor	100	
N.S. Teachers (2)	200	
Lecturers (40 lectures at \$7.00 each)	<u>280</u>	\$680
Attendants - Cleaning Woman (4 weeks @ \$15)	\$ 60	
Floors Woman (4 weeks @ \$3.50)	<u>14</u>	74
Supplies - Nursery School, Office and Household Supplies, Nourishment, Laundry, extra painting, and Advertising necessitated by the Course	<u>110</u>	\$864.00
Overhead		<u>\$ 66.00</u>

Leave of
absence
for Miss
M. McCrea

Leave of
absence
for Miss
M.K.Gaudet

Royal Cana-
dian Insti-
tute Library

3. Leave of absence without salary for the month of August for Miss M. McCrea of the Bursar's Office, Miss McCrea to pay her contribution to the Pension Plan and the University to pay its portion.
4. Leave of absence with pay for the month of September for Miss M. K. Gaudet, Equipment Inventory Control Department.
5. The purchase by the University of British Columbia of 10,000 volumes from the Library of the Royal Canadian Institute owned by the University of Toronto.

Copies of the following were
distributed at the meeting:-

Building
Projects
Estimates

Donations
for 1947-48

1. Building Projects Estimates, August 1948, for the Wallberg, Physics and Mechanical Buildings.
2. A list of donations for the fiscal year 1947-48.

Documents were approved for
signature as follows:-

Discharge
of Noller
Mortgage

Insulin
Trade Mark

1. Discharge of Noller Mortgage, 289 Lisgar Street (Minnie Carson Bequest).
2. Power of Attorney for renewal of Trade Mark "Insulin" in Colombia.

Donations -

Donations were reported as
follows and were accepted with thanks and appreciation:-

From -

The Will of the late Elizabeth Robertson Hendry, a bequest of \$1,500 to be added to the William John Hendry Scholarship Fund in Obstetrics & Gynaecology already established, the total sum to be used for a Memorial Scholarship in memory of Dr. William B. Hendry, Dr. William John Hendry and Surgeon-Lieut. George A. Hendry. The scholarship is to be awarded to the student of the final year in the Department of Obstetrics & Gynaecology who in the opinion of the Head of the department is most worthy of the award. Character, Sportsmanship and Scholastic Attainment are to be considered in making the award.

The Margaret Eaton School Alumnae Association, the sum of \$100 for two bursaries of \$50 each to enable two students in the School of Physical & Health Education to attend the Counsellor Training Course at Camp Tanamakoon in September. The awards are to be made by the Women's Staff of the School to girls in their second or third year who have shown ability and interest, and whose financial need is known.

Donations
(Cont'd)

Mrs. Henry G. Acres, the sum of \$664.00 for a Perpetuity Fund for medals for 1968 and annually thereafter. Mrs. Acres has had 20 medals ordered which are to be forwarded to the University. The cost of designing the medal, striking the same, paying for the first 20 and setting up the fund involved an expenditure in excess of \$2,000. An effective interest rate of 3% has been assumed by the donor. Mrs. Acres wishes to have a proposal of Dean Young adopted whereby the excess earnings of the fund would be used for general purposes, provided however that the utilization of such excess funds would be upon the understanding that should the earnings be insufficient the University would make up the difference.

The Department of Agriculture, the sum of \$800 received to be used under the direction of Dr. J. H. Soper for the carrying out of botanical field work in Ontario as a co-operative investigation with the Division of Botany and Plant Pathology.

The National Research Council:

- \$1,928.15 - Studies in the Physics of High Pressures - Welsh
- 1,000.00 - M.P. 183 - Fraser
- 948.79 - Systematic methods of separation and determination of platinum metals and certain fission product elements - Beamish
- 725.00 - M.P. 195 - McHenry
- 725.00 - Life History and Ecology of the Red-Back Mouse - Dymond
- 675.00 - Low Temperature Research - Grayson Smith
- 50.00 - Impact Stresses, etc. - Jackson

The Executors of the Estate of the late Dr. J. S. Chisholm, the sum of \$3,000 received on account of income from the Estate in connection with the bequest to the University.

The Executors of the Estate of the late Christina C. Niven, the sum of \$2,777.77 received as the University's 5/72nd share of a distribution of the residue of \$40,000., together with the sum of \$20.79 representing interest earned on the bequest for research in poliomyelitis.

The Executors of the Estate of the late Janet Colquhoun, the sum of \$300 received for the Arthur Hugh Urquhart Colquhoun Library of Canadian History, being the University's portion of a further distribution of \$900 on account of income to the residuary legatees.

E. R. Squibb & Sons of Canada, Limited, the sum of \$1,500 received as a further donation in support of the E. R. Squibb Research Fund in Anaesthesia.

Canadian Industries Limited, the sum of \$1,250 received to cover the C-I-L Fellowship for 1948-49.

Canada Cycle & Motor Company, Limited, and Canadian Acme Screw & Gear, Limited, an offer to continue the T. A. Russell Memorial Research Fellowship for 1948-49.

Ontario Forest Industries Association Scholarship, an offer to continue the Association's award for 1948-49.

Dr. C. G. McCullagh, the sum of \$500 received to cover the awards for 1948-49 of the George McCullagh Scholarships in Philosophy.

Various donors for the Institute of Industrial Relations:

Paid - \$ 58,145.50
Promised - \$101,860.50

Proposals
respect-
ing the
Henry G.
Acres
Medal

In connection with the Henry G. Acres Medal referred to in the foregoing list of donations, consideration was given to the proposals outlined including the suggestion of the donor's solicitor that the University be authorized to utilize excess earnings of the fund for general purposes, provided however that the utilization of such excess funds would be upon the understanding that should the earnings be insufficient the University would make up the difference. It was decided to refer this matter to the President and to consider the same at the next meeting.

Alterations on
West side
of Queen's
Park, including
overpass

The Comptroller reported verbally in connection with the alterations to the West side of Queen's Park by the City of Toronto. He stated that he understood the City was not prepared to meet the cost of an overpass as designed by the University as the City had stated that it entailed an expenditure of \$40,000 in excess of the amount anticipated, and that the City had suggested traffic lights instead. The Board agreed that the City should be asked to carry out the original proposal regarding the overpass.

Applica-
for front-
age
license
for 171
College
Street

The Comptroller informed the Board that the University Solicitor had received an application for a frontage license from the prospective purchaser of the property at 171 College Street, just west of McCaul Street, which it is proposed to use for the purpose of a drug store. In granting licenses for property on the South side of College Street on which buildings were to be erected, the Board previously approved of a procedure whereby the University would grant

Applica-
tion for
frontage
license
re 171
College
Street
(Cont'd)

a license on the understanding that if the University wished to expropriate the property after a reasonable number of years in which any capital expenditure of the applicant might reasonably have been expected to have been recovered, the price of expropriation would be the amount now to be paid by the applicant. As it appeared that the cost of alterations in this case would not amount to any great figure, it was felt that a license might be issued at the current rate of \$60.00 a foot. At the suggestion of the Chairman the matter was referred to the Chairman of the Property Committee, Mr. Vaughan, and the Comptroller.

Proposed
arrange-
ments
for hous-
ing and
feeding
of immi-
grants
at Ajax

The Comptroller informed the Board of the following proposed arrangements at Ajax for the housing and feeding of immigrants:-

- (a) The Central Mortgage and Housing Corporation has arranged to take over 13 buildings surplus to the University's requirements for the immigrants whom the Dominion Government wish to locate at Ajax.
- (b) The University will provide meals to a floating population of approximately 300 immigrants at a flat rate of \$254.80 a week to cover wages payable to 7 additional staff members, plus a charge of 53¢ per person per meal.

The Board approved of these arrangements.

The meeting adjourned at 6 p.m.

*Indepd
m.B.*

Minutes confirmed.

September 23rd 1948

H. B. Plummer

Chairman

E. Higginbotham

Secretary.

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on Thurs-
day, September 23rd, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Borden
Dr. Neilly
Dr. Johnson

Mr. Bryce
Hon. Dr. Bruce
Mr. Burns
Mr. Duncan
Mr. Gordon

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meet-

ing were presented and -

Upon motion of the Chancellor,
Seconded by Mr. Borden,

were confirmed.

Minutes of
Executive
Committee
adopted

The minutes of the meeting of

the Executive Committee held on Friday, September 17th, at 1 p.m.
at the York Club were -

Upon motion of Mr. Bryce,
Seconded by Dr. Neilly,

adopted as tabled.

Report of
Connaught
Medical
Research
Laborator-
ies Commit-
tee accept-
ed and ap-
proved

In presenting the Annual Report

of the Connaught Medical Research Laboratories Committee for the
year ended 31st March, 1948, together with a report from the Chair-
man of the Committee and from Dr. R. D. Defries, Director of the
Laboratories, Dr. Neilly gave a lengthy explanation of the opera-
tions of the Laboratories and the progress being made through

Connaught
Laborator-
ies Annual
Report
(Cont'd)

research in connection with various products.

Upon motion of Dr. Neilly,
Seconded by Dr. Bruce,
It was Resolved -

That the Annual Report of the
Connaught Committee for the year ended 31st March, 1948,
be accepted and approved.

The Chairman expressed to Dr.
Neilly the gratitude of the Board for the able manner in
which the affairs of the Laboratories had been administer-
ed, and reference was made to the splendid work accomplish-
ed by Dr. Defries and his staff. Dr. Bruce emphasized the
tremendous development in the research being carried on by
the Connaught Laboratories, which has brought great honour
to the University.

Committee
on Under-
graduate
Activities

Pursuant to By-Law No. VII,
which was approved at the last meeting of the Board, and
which provides for a "Committee on Undergraduate Activit-
ies", combining the Hart House and athletic activities of
the University, the Chairman presented a resolution which
he had prepared in this connection -

Upon motion of Mr. Borden,
Seconded by Dr. Johnson,
It was Resolved -

That the Committee on Under-
graduate Activities be appointed under the terms of
By-Law Number VII to be constituted as follows:-

The Chairman of	Mr. Robert Bryce
the Board	Mr. Beverley Matthews
The Chancellor	Hon. J. A. Hope
The President	Mr. Arthur Kelly
	Mr. C. F. W. Burns

and that Mr. Robert Bryce be appointed as Chairman
and Mr. Beverley Matthews as Vice-Chairman, and that
the following instructions be directed to the Commit-
tee:-

The Committee on Undergradu-
ate Activities is directly responsible to the Board
of Governors for:-

Committee
on Under-
graduate
Activities
(Cont'd)

1. The elaboration of the policy within which all activities of Hart House are to be conducted.
2. The elaboration of the policy within which all athletic activities in the University are to be conducted.

The long and short term policy governing the conduct of Hart House and athletics is established by the Board of Governors. The Committee will recommend to the Board any changes or modifications of this established policy that they may from time to time consider necessary.

3. The general supervision and control of the application of the established policy relating to all Hart House and athletic activities.
4. The critical examination and submission to the Board of the annual financial estimates of Hart House and the Athletic Association in accordance with the established procedure, and the supervision of expenditures in relation to the approved estimates.

The execution of the established policy in relation to Hart House and athletic activities is the direct responsibility of the existing Hart House administrative organization and the Athletic Association respectively, and the Committee is responsible for recommendations to the Board relating to appointments to each of these administrative bodies as may be considered necessary for their efficient performance.

Duties and
personnel
of Admin-
istrative
Committees

The Chairman stated that he thought the duties, functions, responsibilities and authority of the other Administrative Committees - Finance, Property and Press - should remain as already established, but that the number of members on the various Committees might be reduced. The Board approved of these suggestions, the personnel of the Committees to be considered at the next meeting.

Recommendations of
President

Recommendations of the President were

approved as follows:-

Appointments:

Faculty of Arts:

R. L. McIntosh

D. B. Sumner

- Associate Professor of Chemistry from Aug. 1, 1948, \$5,400 a year
- Special Lecturer in Mathematics, Oct. 1, 1948 to May 31, 1949 \$3,500

School of Hygiene:

Miss E. Stuart

- Visiting Assistant Professor in Hospital Administration, Sept. 15, 1948 to June 30, 1949 \$4,000 a year

Appoint-
ments

Statutes
of Senate

Statutes of Senate:

Nos. 1905 - respecting the Courses of Study in the
School of Graduate Studies for the
Session 1948-49

1912 - respecting the Calendar of Admission
Requirements and Scholarships for the
Session 1948-49.

Free tui-
tion for
Miss C.
Lampel,
University
College

The Board also approved of a
further recommendation of the President that Miss C.
Lampel, University College, be granted the same free tui-
tion on the James Harris Scholarship for French and German
as she would have been granted had she obtained first-class
honours in the Second Year instead of Aegrotat standing.

Henry G.
Acres
Medal

In connection with the sugges-
tion regarding the Henry G. Acres Medal which was referred
to the President at the last meeting, the Board accepted
with sincere appreciation and gratitude the medals and the
fund, with the understanding that any excess earnings are
to be credited to the fund and are not to be used for gen-
eral purposes of the University, and that the University
will not credit the fund with any additional sum to bring
the actual earnings of the fund up to 3% of the capital
sum.

Registra-
tion to
date

The President informed the
Board that there was a decrease in registration in the
First Year to date of approximately 2,000 students. He
stated that he would present a complete report on regis-
tration at a later date, including a sectional breakdown.

Labour
School
Meeting
at Ajax

The Board approved of a Labour
School meeting being held at Ajax this Session, providing
that those participating be approved by the President.

Cost-of-living
Bonus
deferred

Mr. Bryce referred to the question of a cost-of-living bonus, which had been considered by the Executive Committee, and in order that the members should be familiar with the situation it was decided that the material submitted to the Executive Committee be circulated confidentially to the Governors, and that the matter be deferred for consideration at a later date.

Parking
problem
at the
University

The Chairman referred to the parking problem at the University which has arisen as a result of the fact that cars owned by staff, students and visitors far exceed the parking facilities available, and the Board recommended that the matter be investigated with a view to arriving at some solution in this regard.

Administrative
matters
approved

Administrative matters were approved as follows:-

Appointment of
Mrs. Sword

1. The appointment of Mrs. Constance A. Sword as Secretary of the University Health Service, from Sept. 1, 1948 to May 31, 1949, @ \$1,200 for the Session

Powers of
Attorney
for Heparin
production

2. The signing of an application for patents and a Power of Attorney for Great Britain, and Powers of Attorney for Denmark, Norway and Sweden, in connection with the production of Heparin as authorized by the Connaught Committee.

Varsity
Appeal
Interim
Budget

3. An interim budget for the Varsity Appeal, Oct. 1, 1948 to Dec. 31, 1948, as follows:-

Salaries	- \$1,235.00
Postage, Stationery and	
Office Incidentals	- 203.00
Telephone	- 22.00
	<u>\$1,460.00</u>

Accountable
Warrant

Upon motion of Mr. Borden,
Seconded by Dr. Johnson,

authority was given for an Accountable Warrant of \$600,000.00 for the month of October, 1948.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The Will of the late Allan F. S. Robertson the following bequests:-

1. The net income from 10% of the residue of the Estate to be used for the Allan Robertson Scholarships in U.T.S. for students intending to study Medicine at the University.
2. The net income from 20% of the residue of the Estate to be used for the Allan Robertson Research Fund for scientific research in any of the sciences, or in mathematics, or in engineering, but preferably, but not necessarily, the work to be carried on in the laboratories of the University or the Banting Institute with preference for research in the cause and cure or remedy of cancer; the research to be under the sole control of the professor or department carrying on the work, but not for a period of more than three years.

Mrs. W. E. Corlett, an offer to establish a fund of \$10,000., the income from which is to be used for the William Edward Corlett Memorial Scholarship to be awarded to a student in the Faculty of Medicine; the award to be based upon need of financial assistance, character, reasonably high scholarship, and preference to be given to male candidates; the scholarship to be tenable in the first year, and may be held throughout the remainder of the undergraduate course provided the holder maintains satisfactory scholarship and standing.

National Research Council, the sum of \$2,200 for Dominion Government Grant D.R.22 - Box.

Brewers' and Hotel Keepers of Manitoba, the sum of \$150 received as a donation from their War Fund for a special scholarship award to Bruce S. Fraser for the academic year 1948-49.

Mr. Romaine K. Ross, an offer to continue his Prize in the School of Law.

The George Putnam Fund of Boston, the sum of \$300 received as second prize won by the University of Toronto team in the William Lowell Putnam Mathematical Competition; the fund now totalling \$1,784.49 which is used to purchase mathematical books.

Recommendations
from
Executive
Committee

Psychiatry
Diploma Fee

X-Ray Chest
Survey

Recommendations from the Executive Committee were approved as follows:-

- (a) That commencing with the Session 1948-49 the fee for the course for the Diploma in Psychiatry shall be \$50.00.
- (b) That the X-Ray Chest Survey Service be offered without charge to the whole student body and the staff, both academic and administrative, on a voluntary basis.

Expropri-
ation
proceed-
ings re
116 Col-
lege St.

- (c) That after transfer of the title of 116 College Street from the Government to the University, expropriation proceedings be gone on with immediately, and that arrangements for a temporary term of tenancy be entered into with the tenant.

*Indorsed
M.B.*

The meeting adjourned at 5:20 p. m.

Minutes confirmed.

October 14th 1948

h. Z. H. H. H.

Chairman

C. E. Higginbotham

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
October 14th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Mr. LaBine
Mr. Borden
Dr. Neilly
Mr. Urquhart
Mr. Fennell

Hon. Mr. Justice Hope
Mr. Matthews
Hon. Dr. Bruce
Mr. Vaughan
Mr. Kelly
Mr. Ross
Mr. Bryce

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were
presented and -

Upon motion of Dr. Neilly,
Seconded by Mr. LaBine,

were confirmed.

Executive
Committee
Minutes
adopted
as tabled

The minutes of the meeting of the
Executive Committee held at the York Club at 1 p.m. on Friday,
October 8th, were -

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

adopted as tabled.

Resolu-
tions
covering
duties,
etc. of
Adminis-
trative
Commit-
tees

Upon motion of Mr. Borden,
Seconded by Mr. Fennell,
the Board approved of the following resolutions respecting the
duties of the Administrative Committees - Finance, Property,
Press and University College - together with the personnel of

these Committees and of the Executive, Connaught, Insulin, Special and Other Committees for 1948-49 as listed below:-

Resolution
covering
Finance
Committee

Resolution re Appointment of Finance Committee

RESOLVED THAT the Finance Committee be appointed under the terms of By-Law Number VII, to be constituted as follows:

The Chairman of the Board	Mr. W. L. Gordon (Chairman of Committee)
The President	Mr. B. Matthews (Vice-Chairman)
The Chancellor	Mr. C. F. W. Burns
	Mr. G. A. LaBine
	Mr. N. C. Urquhart

and that the appointment of Mr. W. L. Gordon as Chairman and Mr. B. Matthews as Vice-Chairman be confirmed: and that the following instructions be directed to the Committee:

The Finance Committee is directly responsible to the Board of Governors for:

1. The supervision of the preparation and submission to the Board of the Annual estimates of the funds required for the operation of the University during the ensuing period.
2. The general supervision and control of the expenditures under the authorized estimates, and the submission to the Board from time to time of statements showing the trend of expenditures in relation to the estimates.
3. The submission to the Board of statements showing the current operating position of the University.
4. The examination on reference from the Board of the financial statements which are required to be submitted by those bodies authorized to spend University funds, and reporting to the Board such recommendations as may arise from such examination, together with the general supervision of the conduct of the financial affairs of such bodies.
5. The elaboration of policy in connection with salary and wage structure throughout the University, and general supervision of such policy as is approved by the Board in this connection.
6. The recommendation of policy to be adopted in connection with, and the general supervision of any Benefit, Pension and Insurance policy affecting the members of the staff.
7. The preparation at the close of each financial year and submission to the Board of a full statement of the finances of the Board for the past year, and also the annual report referred to in Sub-section 2 of Section 38 of the University of Toronto Act, 1947.
8. The elaboration of long and short term policy in connection with any phase of the University's financial activities.
9. The general supervision of all University investments, the critical examination and safe custody thereof, and the submission of a report at least once a quarter defining the status of such investments, together with any recommendations for changes therein or additions thereto.

Resolution
covering
Property
Committee

Resolution re Appointment of Property Committee

RESOLVED THAT the Property Committee be appointed under the terms of By-Law Number VII, to be constituted as follows:

The Chairman of the Board	Mr. O. D. Vaughan (Chairman of Committee)
The President	Mr. J. S. Duncan (Vice-Chairman)
The Chancellor	Hon. H. A. Bruce
	Mr. A. Kelly
	Mr. C. F. W. Burns

and that the appointment of Mr. O. D. Vaughan as Chairman be confirmed;

and that the following instructions be directed to the Committee:

The Property Committee is directly responsible to the Board of Governors for:

1. The elaboration of long and short term policy in regard to all questions relating to the property (exclusive of investments) of the University, including the purchase, sale and leasing of land and grounds, the erection, maintenance, repairs, furnishings, extension, improvement, heating, lighting and servicing of buildings, and the management of grounds.
2. The supervision and control of the application of such policy as may from time to time be approved by the Board in respect to the items set forth in Clause 1.
3. The elaboration of policy with respect to insurance against fire and other insurable risks, and the general supervision and control of fire protection and insurance of all kinds.
4. The elaboration of policy in connection with the proposed expansion of University buildings.

Resolution
covering
Press
Committee

Resolution re Appointment of Press Committee

RESOLVED THAT the Press Committee be appointed under the terms of By-Law Number VII, to be constituted as follows:-

The Chairman of the Board	Mr. G. A. LaBine (Chairman of Committee)
The President	Mr. C. F. W. Burns (Vice-Chairman)
The Chancellor	Mr. H. Borden
	Mr. A. Kelly
	Dr. C. G. McCullagh

and that the appointment of Mr. G. A. LaBine as Chairman be confirmed;

and that the following instructions be directed to the Committee:

The Press Committee is directly responsible to the Board of Governors for:

1. The elaboration of policy to govern the long and short term objectives of the University Press.
2. The financial control and application of the approved operating policy.
3. The preparation and submission to the Board of Governors from time to time as may be directed or as may be deemed necessary of estimates of the financial requirements for the effective operation of the Press, and the submission to the Board from time to time of a report showing the trend of expenditures in relation to the current estimates.

Resolution
covering
Undergradu-
ate Activi-
ties
Committee

Resolution re Appointment of Committee on
Undergraduate Activities

(approved by the Board on September 23, 1948)

Resolution
covering
University
College
Committee

Resolution re Appointment of University
College Committee

RESOLVED THAT the University College Committee be appointed under the terms of By-Law Number VII, to be constituted as follows:-

The Chairman of the
Board
The President
The Chancellor (also
Chairman of Committee)

Board Members
Hon. J. A. Hope (Vice-
Chairman)
Mr. J. S. Duncan
Mr. B. Matthews
Mr. N. C. Urquhart

The Principal of Univer-
sity College
U.C. Alumni and Alumnae
Representatives

Hon. F. H. Barlow
Mr. J. S. D. Tory
Mrs. A. G. Walwyn
Mr. B. Sadowski
Mrs. Brian S. McCool
The President of U.C.
Alumni, 1948-49

and that the following instructions be directed to the Committee:

The University College Committee is directly responsible to the Board of Governors for:

1. The study of all matters affecting the interests of University College, and the submission as may be necessary from time to time of recommendations in respect thereto, to the Board of Governors.

Committees
for 1948-49

List of Committees - 1948-49

EXECUTIVE

The Chairman of the
Board
The President

Mr. H. Borden
Mr. C. F. W. Burns
Rt. Hon. Vincent Massey
Mr. O. D. Vaughan
Mr. W. L. Gordon
Mr. B. Matthews
Mr. A. Kelly

Committees
(Cont'd)

CONNAUGHT

The Chairman of the Board
The President

Dr. B. Neilly
(Chairman of Committee)
Mr. F. K. Morrow
(Vice-Chairman)
Hon. H. A. Bruce
Dr. C. G. McCullagh
Mr. N. C. Urquhart
Mr. G. H. Ross

INSULIN

The Chairman of the Board
The President

Mr. F. K. Morrow
(Chairman of Committee)
Dr. B. Neilly (Vice-Chairman)
Rt. Hon. Vincent Massey
Mr. W. L. Gordon
Mr. R. A. Bryce
Mr. G. A. LaBine

(see Insulin Advisory Committee under Special Committees)

Administrative Committees

1. FINANCE

The Chairman of the Board
The President
The Chancellor

Mr. W. L. Gordon
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Mr. C. F. W. Burns
Mr. G. A. LaBine
Mr. N. C. Urquhart

2. PROPERTY

The Chairman of the Board
The President
The Chancellor

Mr. O. D. Vaughan
(Chairman of Committee)
Mr. J. S. Duncan
(Vice-Chairman)
Hon. H. A. Bruce
Mr. A. Kelly
Mr. C. F. W. Burns

3. PRESS

The Chairman of the Board
The President
The Chancellor

Mr. G. A. LaBine
(Chairman of Committee)
Mr. C. F. W. Burns
(Vice-Chairman)
Mr. H. Borden
Mr. A. Kelly
Dr. C. G. McCullagh

Committees
(Cont'd)4. UNDERGRADUATE ACTIVITIES (appointed by the Board on
September 23, 1948)

The Chairman of the Board	Mr. R. A. Bryce (Chairman of Committee)
The President	Mr. B. Matthews (Vice-Chairman)
The Chancellor	Hon. J. A. Hope Mr. A. Kelly Mr. C. F. W. Burns

5. UNIVERSITY COLLEGE

The Chairman of the Board	<u>Board Members</u> Hon. J. A. Hope (Vice-Chairman)
The President	Mr. J. S. Duncan
The Chancellor (also Chairman of Committee)	Mr. B. Matthews Mr. N. C. Urquhart
	The Principal of University College
	<u>U.C. Alumni and Alumnae Representatives</u> Hon. F. H. Barlow Mr. J. S. D. Tory Mrs. A. G. Walwyn Mr. B. Sadowski Mrs. Brian S. McCool The President of U.C. Alumni, 1948-49

Special Committees1. COMMITTEE ON HONORARY DEGREES

The Chairman of the Board	Hon. H. A. Bruce Hon. J. A. Hope
The President	Mr. H. Borden
The Chancellor	Mr. A. Kelly Mr. B. Matthews Dr. E. Johnson

2. VARSITY APPEAL EXECUTIVE COMMITTEE

Rt. Hon. Vincent Massey, Chancellor (Chairman of Committee)
Mr. N. C. Urquhart (Vice-Chairman of Committee)
Lieut.-Col. W. E. Phillips, Chairman of the Board
Dr. S. E. Smith, President
Mr. B. Matthews
Mr. A. Kelly
Mr. M. W. Sparling
Dr. J. A. MacFarlane
Mr. Trevor Moore

Committees
(Cont'd)

3. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

The Chairman of the Board
(Convener)
The President

Board Members
Mr. J. S. Duncan
(Vice-Chairman of Committee)
Mr. O. D. Vaughan
Mr. R. A. Bryce
Mr. G. A. LaBine
Dr. B. Neilly

Faculty Members
Dean S. Beatty
Professor E. C. Bullard
Professor H. J. C. Ireton
(Secretary)
Dean C. R. Young
Professor R.R. McLaughlin
Professor L. Pidgeon
Professor A. R. Gordon
Professor J. R. Dymond
Professor G. H. Duff
Dr. R. D. Defries
Dean R. G. Ellis
Professor D. Y. Solandt
Dean J. W. B. Sisam

4. ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)
Professor A. R. Gordon
Dean H. A. Innis
Professor Chester Martin
Professor E. H. Craigie
Professor G. deB. Robinson
Professor L. M. Pidgeon

Principal W. R. Taylor
Professor G. W. Brown
Provost R. S. K. Seeley
Professor F.C.A. Jeanneret
Mr. W. S. Wallace
Mr. A. Gordon Burns

5. INSULIN ADVISORY COMMITTEE

Dr. C. H. Best
Dr. W. R. Campbell
Dr. R. D. Defries
Dr. R. F. Farquharson

Dr. A. M. Fisher
Mr. F. Lorne Hutchison
Mr. A. H. Lacey

6. COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON
COMPANY RE EATON CHAIR IN MEDICINE

The Dean of the Faculty
of Medicine (Chairman)
The Head of the Department
of Medicine
Dr. William Goldie

Mr. John David Eaton
Mr. O. D. Vaughan

7. BOARD OF SYNDICS OF HART HOUSE THEATRE

The President
The Comptroller of the
University
The Warden of Hart House
The Comptroller of Hart
House

Professor E. A. Dale
(Chairman)
Dr. C. T. Bissell
Mr. C. R. Delafield
Brig. Eric Haldenby
Professor R. K. Hicks
Mr. Edgar Stone
Miss Agatha Leonard
Mr. Lionel Massey
Mr. Peter Bennett
Mrs. M. Woodside

Committees
(Cont'd)

8. McCHARLES PRIZE COMMITTEE - Special Committee of Award

Expert in Physics	- Professor E. C. Bullard
Expert in Electricity	- Mr. W. P. Dobson
Expert in Mineralogy	- Mr. R. A. Bryce

Hon. Mr. Justice Laidlaw
(Chairman)
Mr. N. F. Parkinson
Professor H.E.T. Haultain
Lieut.-Col. W.E. Phillips
Mr. C.E. Higginbottom,
Bursar (Secretary)

9. COMMITTEE ON PLANNING

Professor E. R. Arthur
(Chairman)
Mr. A. S. Mathers
Mr. A. P. C. Adamson
Mr. J. A. Murray

10. BOARD OF DIRECTORS OF THE ROYAL ONTARIO MUSEUM

The Chairman of the Board	Mr. Robert Fennell (Chairman)
The President	Mr. H. Borden
The Chancellor	Dr. E. Johnson
	Mr. B. Matthews

Hon. H. J. Cody
Dr. Sigmund Samuel
Mrs. H. D. Warren
Professor M. B. Baker
(Queen's University)
Dean F. Landon (University of Western Ontario)

11. ROYAL CONSERVATORY OF MUSIC OF TORONTO BOARD

(to be appointed at a later date)

Other Committees

1. FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

Board of Governors' Nomination:	Mr. R. A. Bryce
President's Nominations:	Dr. W. A. Dafoe
	Professor T.R. Loudon, President, Athletic Association
Mr. Warren A. Stevens	- Director of Athletics and Physical Education - Men
Mr. J. P. Loosemore	- Financial Secretary, Athletic Association

Committees
(Cont'd)

2. HART HOUSE FINANCE COMMITTEE

Appointed by Board of Governors:

Mr. B. Matthews

Appointed by Stewards of Hart House:

Professor C. A. Ashley
(Chairman)

Mr. T. C. Kinnear

Professor S.G. Hennessey

Others:

The Warden (Vice-Chairman)

Professor H. Wasteney

Professor N. E. Sheppard

The Comptroller (Secretary)

The Assistant Comptroller

Representatives of

Ajax Division:

Professor A. Wardell

Mr. R. H. Loken

3. UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP COMMITTEE

Mr. M. W. Sparling
(Chairman)

Dean C. R. Young

Mr. G. A. LaBine (representing the Board of Governors)

Dr. Otto Holden

Mr. M. B. Hastings

Mr. C. N. Danks

Mr. R. J. Marshall

4. COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF APPLIED SCIENCE AND ENGINEERING

Professor W. C. Macdonald

Professor I. W. Smith

Professor W. J. T. Wright

Mr. W. S. Wilson

Mr. M. C. Stafford

For consideration of loans to be made from the Engineering Society Loan Fund:

The President of the Engineering Society
(ex-officio)

5. BANTING RESEARCH FOUNDATION (28 July, 1946 - 1949)

Dr. Sidney Smith

Hon. J. A. Hope

Mr. B. Matthews

6. TORONTO GENERAL HOSPITAL TRUSTEES (25 April, 1946 - 1949)

The Chairman of the Board

The President

Mr. H. Borden

Dr. B. Neilly

Dr. C. G. McCullagh

7. TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE

Lieut.-Col. W. E. Phillips

Dr. Sidney Smith

Mr. H. Borden

Hon. H. A. Bruce

Committees
(Cont'd)

8. ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE

- Lieut.-Col. W. E. Phillips
- Dr. Sidney Smith
- Mr. H. Borden
- Hon. H. A. Bruce

9. JOINT HOSPITAL RELATIONS COMMITTEE

- | | |
|---------------------------|------------------|
| The Chairman of the Board | Mr. H. Borden |
| The President | Hon. H. A. Bruce |

University
College
Committee
Vice-
Chairman

As there had been no previous appointment of a Vice-Chairman of the University College Committee, the Board, upon motion of Dr. Bruce, approved of the appointment of Mr. Justice Hope to this position.

Committees
discharged

Upon motion of Dr. Bruce,
Seconded by Mr. Justice Hope,
the following Committees previously appointed were discharged:-

- Hart House Committee
- Athletics and Physical Education Committee
- Committee on Legal Education
- Varsity Appeal General Committee
- ad hoc Committee Regarding Varsity Appeal
- Sub-Committee of the ad hoc Committee Regarding Varsity Appeal.

University
Investment
Policy and
report from
Mr. J. T.
Bryden

The Chairman informed the Board that the Finance Committee at its meeting the previous day had considered the University's Investment Policy and a report thereon from Mr. J. T. Bryden, the University's Investment Counsellor. The Committee had agreed to submit no recommendation but to send Mr. Bryden's report on to the Board for careful consideration. Copies were distributed at the Board meeting and it was decided to deal with the matter at a later date. The Secretary was requested to send the report to the members not present.

Financial
assistance
to the
Alumni
Federation
and an
additional
appropria-
tion for
"Varsity
Graduate"

The Chairman stated that he, the Chancellor and the President had considered the question of financial assistance to the Alumni Federation in order that they might be able to carry on satisfactorily an effort to stimulate the interest and support of the graduate body in the University. It is proposed to change the name of the Alumni Federation to the Alumni Association, and to revise the Constitution of the Alumni body to the end that it will be in composition and spirit a University organization rather than a bundle of college and faculty groups. The Chairman also informed the Board that the appointment of Mr. Morley Sparling as Chief Executive Officer was being contemplated by the Alumni Federation at a salary of \$7,500.00 per annum. After considering the role of a strong Alumni body -

It was moved by Mr. Justice Hope,
Seconded by Mr. LaBine,
And Resolved -

That an additional grant of \$15,800 be provided to the Alumni Federation, as shown in the following budget for 1948-49, and that an additional appropriation of \$7,000.00 be included in the University budget for the first issue of the "Varsity Graduate" to be published by the University without advertising:-

<u>INCOME</u>		
Fees		\$12,000
Advertising in two issues of "Varsity Graduate"		2,200
		<u>\$14,200</u>
<u>EXPENDITURES</u>		
Salaries		\$17,300
Office Expenses		2,000
Capital Expenditure:		
3 Filing Cabinets	\$240	
1 Desk	130	
2 Typewriters	<u>330</u>	700
Travelling Expenses		2,000
5 Bulletins		2,700
2 Issues of "Varsity Graduate"		9,000
		<u>\$33,700</u>
Net Deficit		\$19,500
Subsidy provided in annual budget		<u>3,700</u>
Additional Grant required		<u>\$15,800</u>

Letters of
thanks in
connection
with resolu-
tions
passed at
last meeting

Letters of thanks and apprecia-
tion were presented from the following for the resolutions
passed at the previous meeting:-

Mrs. E. F. Burton
Mrs. W. S. Funnell
Mrs. Eleanor Krug
Mrs. G. M. Wrong

New Central
Power
Plant

The Chairman informed the Board
that following discussions regarding the necessity for a
new Central Power Plant, consideration had been given to
the erection of a plant which would provide steam for not
only the University but also the new buildings for the
Hospital for Sick Children, the Mount Sinai Hospital, the
Toronto General Hospital, the Ontario Hydro-Electric Power
Commission, and any additional requirements of the Provin-
cial Government. The Chairman explained that the Provin-
cial Government is in favour of this proposal and they are
willing to finance the project by guaranteeing the issue
of debentures provided these were issued by a private in-
corporated company, the ownership of which would vest in
the University. Since the Hospital for Sick Children must
place orders for their heating plant within the next two
weeks, it will be necessary for the new company to guaran-
tee at once the provision of steam to the hospital as from
December 1949. In order to accomplish this the company
would be required to purchase the existing power plant
at the Toronto General Hospital, and the Chairman stated
that the Board of Trustees of the Hospital had agreed to
sell the power plant at a figure to be decided upon. The
Board agreed with the suggestion that Mr. W. A. G. Kelley
proceed with all legal matters in connection with the in-
corporation of the new company and they also approved in

principle the arrangement as outlined provided any commitments entered into as regards the supply of steam were made on behalf of the Provincial Government or the new company and not by the University.

Recommendations
of the
President

Recommendations of the President

were approved as follows:-

Appointment:

Faculty of Arts:

J. E. Rier

- Assistant Professor (part time)
in Forest Pathology in Botany
for 1948-49 - without salary

Appoint-
ment

Resigna-
tions

Resignations:

Faculty of Medicine:

Banting and Best Medical Research:

H. O. L. Fischer

- Professor of Synthetic Chemistry
(salary \$5,500) Oct. 1, 1948

S. F. MacDonald

- Assistant Professor
(salary \$3,000) Oct. 1, 1948

Statutes
of Senate

Statutes of Senate:

Nos. 1924 - respecting the Scottish Rite Masons' Bursaries

1925 - respecting certain amendments to the Calendar
of the Faculty of Arts for the Session
1948-49

1926 - respecting an amendment to the Calendar of the
School of Law for the Session 1948-49

Report
on regis-
tration
1948-49
and geo-
graphical
distribu-
tion of
Medical
students

The President presented the first
report on Registration for the Session 1948-49 showing a total
to date of 15,684 compared to 16,689 at the same time last
year, and also a geographical distribution of students enrolled
in the Faculty of Medicine for 1948-49.

Donation
from the
Associates
of the U.
of T. Inc.
New York

The President informed the Board
of the receipt by the Department of Expansion Plans of the sum
of \$10,500 from the Associates of the University of Toronto
Inc., New York, which had been transmitted by the Treasurer,
Mr. James T. Phillips. Mr. Phillips stated in his letter that
the members of the Associates had held their annual meeting on

Donation
from the
Associates
of the U.
of T.Inc.
(Cont'd)

September 27th, after which there had been a meeting of the Board of Directors when he was authorized to forward the following sums for the purposes indicated:-

- | | | |
|--|----|-----------------|
| 1. Donation to be specifically used in connection with the building of a Women's Residence | \$ | 50 |
| 2. Donation to be used for aiding medical research under Dr. Best | | 50 |
| 3. Donation towards the Campaign Fund of the University of Toronto | | 10,000 |
| 4. Donation towards a scholarship fund for medical research studies in the University of Toronto | | 400 |
| | | <u>\$10,500</u> |

These donations were accepted with sincere thanks and the Secretary was directed to convey to Mr. Phillips the deep appreciation of the Governors for their splendid efforts in obtaining such encouraging results.

Film of
life of
Sir Fred-
erick
Banting

The President informed the Board that he had received a request from Dr. Seale Harris, author of the book entitled "Banting's Miracle", to grant permission to the Canadian International Screen Productions Limited of Montreal to film the life of Sir Frederick Banting. Waivers had been given by Lady Banting, Billie Banting and Dr. Best, but the President stated that he had informed Dr. Harris that he did not think the Board would grant permission to this Company to come on the University premises and make a film. Dr. Harris subsequently requested the President to do nothing further in the matter. The Board concurred in the President's action. The President also stated that he had learned that the United States Department of Public Health and the American Diabetic Association were planning the photographing of "shorts" of interesting events in Dr. Banting's life.

Letter
from the
International
Brother-
hood of
Book-
binders
and
Bindery
Women

The President reported that he had received a letter from Mr. Bert Groves, Secretary-Treasurer of the International Brotherhood of Bookbinders and Bindery Women, Local Union No. 28, Toronto, stating that it had come to their attention that bindery work in connection with the University of Toronto Library is being taken out of the University Press and sent in part to a Mr. Lehman in Kitchener and to a Mr. Dack on Coleridge Avenue in Toronto, instead of being done at the bindery in the University Press. The President read to the Board the following letter which he had written in reply to Mr. Groves' letter, and the Board confirmed the President's action in this connection:-

"Bert Groves, Esq.,
International Brotherhood of
Bookbinders and Bindery Women,
209 Manning Chambers,
72 Queen Street West,
Toronto.

Dear Mr. Groves:-

I have your letter of September 28th relating to the bindery work for the University of Toronto Library.

The costs of binding in the University Press, which is, as is the Library, an integral part of the University, have been doubled in approximately the last year. As a consequence, the appropriation that has been made for binding books for the Library has been correspondingly inadequate. With declining revenue, it is not possible to make a larger grant for binding for the Library. With my concurrence, the Librarian, Mr. Wallace, sought to get the work done elsewhere at a more reasonable price. He has been successful in that regard, and we intend, unless the bindery in the Press can produce satisfactory work at a comparable cost, to continue the present arrangements. In the attainment of the main objectives of the University, which are, of course, educational, we must spend the money entrusted to us in such a way that every possible cent will be available for teaching and research and the equipping of libraries and laboratories.

I am bound to observe that unless the bindery of the University Press can produce work at a reasonable cost we may be obliged to close it, as was done in the case of the Toronto Public Library.

Yours faithfully,
(Sgd) Sidney Smith,
President."

September 30, 1948.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

- From -
- Phi Delta Epsilon Fraternity, the sum of \$100 received as the first of three donations of a similar amount for their medical bursary to be awarded to a student selected by the Head of the Department of Obstetrics and Gynaecology; the first bursary to be awarded in 1948-49.
 - The Minister of Switzerland in Canada, an offer of four books by French-speaking Swiss authors as Prizes at the University.
 - Mrs. W. E. Corlett, the sum of \$10,000.00 received to endow the William Edward Corlett Memorial Scholarship in Medicine; the first award to be payable in 1949-50.
 - Brunner, Mond Canada Sales Limited, the sum of \$1,201 received to cover their graduate fellowship in Soil Mechanics for 1948-49 in accordance with their previous offer.
 - Various donors for the Institute of Industrial Relations:
 - Paid - \$ 58,345.50
 - Promised - \$101,860.50

Petition for certification as bargaining agents for grounds maintenance staff from Ontario Labour Relations Board

The Comptroller informed the Board that a letter had been received from the Ontario Labour Relations Board, Provincial Department of Labour, transmitting notices of petition and copies of the petition for certification as bargaining agents for the grounds maintenance staff of the University, and that the "Affidavit of Posting" to be filed with the Labour Relations Board had been duly executed on behalf of the Governors and returned to the Board. A reply to the notice of certification was filed by the University's legal advisers, J. S. D. Tory, Esq., K.C. & Associates, in which it was submitted that the University was not an employer within the meaning of the Regulations made under the Labour Relations Act 1944, and the Labour Relations Board Act 1947, and alternatively the application for certification did not cover a unit of employees appropriate for collective bargaining purposes.

Executive
Committee
Recommendations

Recommendations from the Executive

Committee were approved as follows:-

Mental
Health
Programme

- (a) The conducting of a Mental Health programme at the University, arising from a conference called by the Department of National Health and Welfare, at which representatives of the University of Toronto were present. Out of the conference had come proposals that certain sums of money be set aside for financial assistance to universities in training a larger number of personnel in Mental Health. A Committee, convened by Dr. Stokes of the Department of Psychiatry, presented a report showing an estimated total cost of the programme envisaged for the University of \$178,100.00 for the Session 1948-49, it being understood that these funds would be in addition to the regular University budget for that year. This proposed programme had been approved by the Dominion and Provincial Governments, and the above sum of \$178,100.00 is to be allocated as follows to the various departments, etc. concerned, an accounting of these amounts to be made separately from the regular University appropriations:-

Department of Psychiatry	- \$	82,000.00
Department of Psychology	-	50,000.00
School of Social Work	-	24,300.00
School of Nursing	-	15,000.00
Institute of Child Study	-	3,800.00
Institute of Industrial Relations	-	3,000.00
Forest Hill project (research funds provided in budget for Psychiatry)	-	-----
		<u>\$178,100.00</u>

Fee for
special
course
in Psy-
chiatry

- (b) A fee of \$50.00 for each student in the Special Course in Psychiatry to be given throughout the Session 1948-49 in connection with the Forest Hill Mental Health project, the students to be registered in the Ontario College of Education.

Training
Course
in Nursery
Education

- (c) The establishment of a Training Course in Nursery Education for Assistant Supervisors, to be held from October 18 to December 18, 1948, and January 4 to 20, 1949, to be followed by one month of continuous nursery practice ending on February 19, 1949; the fee for each student to be \$50.00 with a fee of \$30.00 for part-time students. The following tentative budget was also approved:-

Students' fees	\$1,000.00	
Administration (10%)	<u>100.00</u>	\$900.00
Library and printing	\$ 200.00	
Supplies	100.00	
Salaries	<u>600.00</u>	\$900.00

Indefinite
M.B.

The meeting adjourned at 6 p.m.

Minutes confirmed.

October 25th 1948

L. J. Phinney

Chairman

E. Higginbotham

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
October 28th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Mr. Borden
Dr. Neilly
Mr. Vaughan
Hon. Mr. Justice Hope

Mr. Ross
Hon. Dr. Bruce
Mr. Burns
Mr. Kelly
Mr. Matthews
Mr. LaBine

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were
presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Vaughan,
were confirmed.

Executive
Committee
Meeting
cancelled

No minutes of the Executive Committee
were presented as the meeting of October 22nd was cancelled.

Finance
Committee
Report
and report
of Mr. J.T.
Bryden
held over

In the absence from the meeting of
the Chairman of the Finance Committee, Mr. Gordon, and in the
absence of the Vice-Chairman, Mr. Matthews, at the time the
Committee's Report No. 173 dated October 13, 1948, came up for
consideration, it was agreed that the report together with the
report of Mr. J. T. Bryden, the University's Investment Coun-
sellor, dated September 23, 1948, be held over till a later
date.

Press
Committee
Report
No. 12

Report Number 12 of the Press

Committee was presented, and -

Upon motion of Mr. LaBine,
Seconded by Mr. Borden,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday October 25th, 1948, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine,
(in the Chair)

The President

Mr. H. Borden

Mr. C. F. W. Burns

Mr. R. E. Spence,
Comptroller

Mr. C. E. Higginbottom,
Secretary

Mr. A. Gordon Burns,
Manager of the Press

1. Report of the last meeting

The report of the meeting held on June 23rd was presented, and -

Upon motion of Mr. Burns,
Seconded by Mr. Borden,
was confirmed.

2. Report on Opening of new Book Shop

Your Committee was informed that the new Book Shop had opened about the first of July, and that the cash sales for the months of July, August and September had amounted to \$13,000 in excess of sales for the same period last year. It was also reported that the total cost of the new Book Store would be approximately \$66,000 as against the estimated cost of \$68,738.

3. Recommendations re Salary Adjustments

Your Committee considered certain recommendations by the Manager of the Press regarding salary adjustments, and recommends to the Board as follows:-

1. That upon motion of Mr. Borden,

Seconded by the President,
the salary of Mrs. Gertrude Stevenson, Head of the Order Section of the Book Department, be increased from \$1,554 to \$1,716 per annum, effective 1 October, 1948;

2. That upon motion of Mr. Burns,

Seconded by the President,
the salary of Mr. J. M. Gordon, Assistant to the Accountant, be increased from \$1,690 to \$1,950 per annum, effective 1 October, 1948.

Regarding the recommendations in connection with salary increases to Mr. V. C. Collett, Superintendent of the Press, and Mr. A. L. Bryant, Supervisor of the Text Book Division of the Book Shop, the Committee decided to consider these cases further at the next meeting.

4. Purchase of Typewriters

The Manager of the Press informed the Committee of the necessity for purchasing new typewriters, and stated that seven of the machines on hand were from 18 to 20 years old.

Upon motion of Mr. Borden,

Seconded by Mr. Burns,

your Committee recommends that the Manager of the Press be authorized to purchase four new typewriters and to dispose of three of the machines now made available on a rental basis, this expenditure to be chargeable against the unexpended balance of Building and Equipment Reserve.

5. Compassionate Allowance to Assistant Foreman, Composing Room

The Committee considered a request from the Manager of the Press that some financial consideration be given to Mr. Robert South, Assistant Foreman of the Composing Room, who has been confined to hospital following an operation. Mr. South is 58 years of age and has been absent since July 22nd when he was suddenly taken ill. He has had 27 years' service at the Press.

Upon motion of the President,

Seconded by Mr. Burns,

your Committee recommends that a gratuity of \$400 be allowed Mr. South in recognition of his service, this amount to include any allowance made to him during such absence.

6. Draft Financial Statements for the year ended 30 June, 1948

The draft Financial Statements of the Press for the year ended 30th June, 1948, were tabled and reference was made to the fact that the large volume of stock on hand which had caused some concern had been reduced below the figure at the corresponding date the previous year.

A summarized statement of operating results showing comparisons with the previous year was reviewed by the Committee. The rate of gross profit on sales in the Printing and Book Departments had been maintained for the year, but there had been a considerable increase in the loss in the Publications Department. A breakdown of these figures showed that the loss on Scholarly Publications was within the subsidy of \$12,000 approved by the Board but the deficit on Periodicals was approximately \$4,000 in excess of the subsidy of \$11,000. The publishing of text books on a commercial basis had resulted in a loss for the year and it was pointed out by the Committee that the Manager of the Press must accept the responsibility for operating this department without a loss, and since the increase in printing costs narrows his margin of profit, special care must be taken by him to watch costs, pricing and sales on a day to day basis.

7. Survey of University Press Organization

After carefully considering the Survey of the University Press Organization made by J. D. Woods & Gordon Limited, your Committee -

Upon motion of the President,

Seconded by Mr. Borden,

makes the following recommendations:-

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Press
Committee
Report
(Cont'd)

1. That the Board re-affirm the principle approved by it at its meeting on May 23, 1946, upon the recommendation of the University Press Committee, that the primary work of the Press is to facilitate and encourage the publishing of academic literature; in view of the fact that we are the only University Press in Canada, this operation need not be confined to work for the University of Toronto alone.
2. That the Manager of the Press be informed that he has no authority to exceed appropriations approved by the Board of Governors for Scholarly Publications.
3. That the Manager of the Press be informed that he has no authority to exceed appropriations approved by the Board of Governors for Periodicals.
4. That the Manager of the Press be requested to review the publishing agreements with the Canadian Historical Society and the Canadian Political Science Association, and that a report be made to your Committee regarding any changes which may be proposed in respect of these agreements.
5. That the Manager of the Press be requested to supply information regarding the extent of the circulation of the various publications, and that a report thereon be made to your Committee by the Comptroller and the Manager of the Press.

The Comptroller and the General Manager expressed their agreement with recommendations contained in the chapters of the Survey relating to Book Store, Printing and Office Services Departments. The Committee endorse these recommendations and propose to the Board that they be implemented. The Comptroller stated that steps had already been taken to put into force a number of the recommendations, principally at the Book Store. It was agreed that if it was not considered practical to implement any of the proposals contained in the report the matter would be duly reported to the Committee.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

October 25, 1948

Recommen-
dations
of the
President

Recommendations of the President were approved as follows:-

Appoint-
mentsAppointments: 1948-49:Faculty of Arts:

R. J. Williams	- Special Lecturer in Art and Archaeology	without salary
J. F. E. Defosse	- Teaching Fellow in French	\$600
Miss E. F. Walker	- Assistant in Italian, Spanish and Portuguese	\$200

Mathematics:Readers:

J. Gorham	\$250	E. F. Litt	\$250
D. J. Morantz	250	R. J. Semple	250

Physics:Demonstrators:

J. N. Barry	700	R. G. Ross	700
K. E. Hunter	700		

Psychology:Assistants:

Mrs. M. R. King	100	Miss J. Brown	100
J. M. Brown	200	L. Lazarowitsch	200
P. L. Newbigging	200	Mrs. R. H. Penney	200
J. E. B. Ryan	200	Miss N. Thompson	200
D. L. G. Yule	200	Miss M.F. Edgington	300
Miss M.E. Hetherington	300	Miss M. W. Laurence	300
		Miss M.E. Roseborough	300

Zoology:

Miss A. M. Cockeram	- Technician, Oct. 6 to June 30	\$1,500 a year
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Assistants: (Fall Term)

Dr. Helen Robinson	\$300	F. McCracken	\$300
P. S. Rosen	250	Miss M. Jackson	225
E. L. Bousfield	150	L. Dickie	150
Miss A. McGregor	150	C. A. Miller	150
Miss S. Johnson	150	Miss L. Bograd	112.50
Miss J. Whittaker	112.50	Miss M. Smart	100
A. Brooks	\$50	Miss M.E. Phillpotts-	
Miss I. Uchida	50	Brown	50

Faculty of Medicine:Anatomy:

R. G. MacKenzie	- Senior Demonstrator	\$1,200
W. B. McClintock) Demonstrators	200
G. W. Prueter)	200
Miss M. M. Mosbaugh	- Demonstrator in Histology	100

Banting and Best Medical Research:

Miss G. Thomson	- Technical Assistant, Nov. 1 to June 30	\$100 a month
A. R. Colwell	- Research Associate, Oct. 1 to June 30	\$60 a month
E. E. F. T. Baer	- Associate Professor of Synthetic Chemistry, from Oct. 1, 1948	\$4,800 a year
Mrs. H. A. Wallace	- Technician in Pathological Chemistry, Oct. 12 to June 30	\$1,600 a year

Pathology and Bacteriology:

A. J. Blanchard	- Demonstrator	without salary
D. E. Yates	- Demonstrator in Bacteriology	\$100

Appoint-
ments
(Cont'd)

Physiology:

Research Assistants:

A. Rappaport)	Oct. 1 to June 30	\$1,350
D. W. Snair)		675
Mrs. R. Wen-You	-	Sept. 15 to Dec. 15 (part time)	\$65 a month
S. S. You	-	Sept. 1 to Mar. 31	\$140 a month
E. T. Pennells	-	Technical Assistant, Oct. 1 to Mar. 31	\$125 a month

Psychiatry:

Consultant Psychiatrists:

J. A. Walters)	Oct. 1 to June 30	per (\$1,500
A. M. Doyle)		year (1,500

Clinical Teachers:

W. Baillie	-		\$150
From Oct. 1 to June 30:			
M. Teicher	-		\$3,600 a year
J. Seeley	-		7,000 " "
G. P. Cosgrave	-	Psychologist, Oct. 1 to June 30	\$500 a year
T. P. Dixon	-	Fellow, Oct. 1 to June 30	\$1,800 " "
Mrs. A. Currie	-	Research Assistant, Oct. 1 to June 30	\$2,080 a year
D. A. Bird	-	Attendant (Laboratory) in Surgery, Oct. 1 to June 30	\$1,300 a year

Faculty of Applied Science and Engineering:

D. J. Forman	-	Instructor (part time) in Chemical Engineering, 2 mos. from Oct. 15, 1948	\$230
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Electrical Engineering:

Demonstrators (part time):

H. A. Slack	-	Oct. 11 to Apr. 30	\$500
J. R. Waldron	-	Oct. 1 to Apr. 30	500

Readers:

J. A. Taylor)		400
B. R. Lewis)		400
R. J. Ross)	Oct. 11 to Apr. 30	200
J. W. Ellis)		200
I. Paghis)		200

Readers:

F. J. Sievert)		400
K. G. Richardson)		400
S. Kozak)		400
J. G. Pike)	Oct. 1 to Apr. 30	400
D. N. Yurasek)		400
R. Hermeston)		400
J. S. MacDonald)		400
L. Gordon)		200
H. Y. Okada)		200
F. O. Hipwell)		200
L. W. Nelson)		200
A. T. Klassen	-	Demonstrator (part time) Oct. 15 to Dec. 31	500

Appoint-
ments
(Cont'd)

Metallurgical Engineering:
Demonstrators (part time):

A. Hanson)	\$120
J. D. Glyman)	120
I. I. Betcherman)	120
K. Aszt)	240
J. A. Gow	-	Assistant (part time) in the Secretary's Office, Oct. 1 to Mar. 31 \$165 a month

Ajax Division:

W. S. Karpinski	-	Demonstrator in Chemical Engineer- ing, Oct. 16 to Apr. 30 \$220 a month
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Civil Engineering: Municipal & Structural:

Instructors:

A. L. Rubinoff	-	Oct. 1 to Apr. 15 \$1,500
A. S. Williamson	-	(part time), 8 weeks from Oct. 4, 1948 \$150
J. A. Gow	-	(part time), Oct. 1 to Mar. 31 \$85 a month

Electrical Engineering:

S. Zabner	-	Demonstrator, Oct. 1 to Apr. 30 \$1,400
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Readers:

H. O. Coish)	Oct. 1 to Apr. 30 \$400
J. B. Gush)	400

Engineering Drawing:

Instructors:

K. R. Wallace	-	(part time) Nov. 1 to Mar. 31 \$550
J. L. Sanna	-	2 mos. from Oct. 16, 1948 500

School of Physical and Health Education:

W. H. Martin)	Associates in Physical Education -
A. R. T. Chetwynd)	Men from July 1, 1948
L. B. Smith)	without salary
B. G. Lowes)	
D. M. Graham)	
J. P. Nick)	Assistants in Physical Education -
J. Primeau)	Men for 1948-49
N. R. Speirs)	without salary
A. D. White)	

School of Social Work:

Special Lecturers:

Miss M. Salter)	For 1948-49
G. M. Hatcher)	without salary
Miss B. N. Stancliffe	-	Oct. 15 to Mar. 15 \$400

Field Supervisors:

Oct. 1 to May 31:		
Mrs. Florence Warriner	-	\$233.33 a month
Miss L. M. Harris	-	108.33 " "
Miss K. Pelkey	-	108.33 " "
Mrs. Joan Lavender	-	108.33 " "
Miss D. Atkinson	-	217.50 " "
Miss J. Dorgan	-	185.00 " ")
		Oct. to Jan.)
		75.00 a month)
		Feb. to May)

Appoint-
ments
(Cont'd)

School of Social Work (Cont'd):

Field Supervisors (Cont'd): Oct. 1 to May 31:

Miss F. Held	-	\$233.33 a month
Mrs. Jane M. Armstrong-	-	112.50 " "
Miss E. Clarkson	-	85.66 " "
A. M. Keith	-	108.33 " "
Miss M. Ryan	-	\$300
Mrs. Diane Cristall	-	150
W. A. Taylor	-	150
J. Haddad	-	300
F. S. Dingman	- (October only)	193.75
Mrs. Lily Rebick	- (do.)	112.50
C. Gifford	-	\$400
Miss B. Quiggan	-	300
Miss D. Grotewohl	-	500

School of Hygiene:

Miss D.L. Muller	- Secretary in Epidemiology and Biometrics, Oct. 23 to June 30	\$1,400 a year
Miss M. J. Small	- Laboratory Assistant in Parasitology, Nov. 1 to June 30	\$1,100 a year
Mrs. E. J. Levy	- Laboratory Assistant in Physiological Hygiene, Oct. 13 to June 30	\$1,100 a year

Institute of Child Study:

Research Assistants:

Miss M. MacDonald)	\$1,300
Miss B. M. Talbot)	200
Mrs. J.G. Partridge) Sept. 1 to June 30	200
Miss M. W. Laurence)	200
Miss M. R. McKeown	- Secretarial Assistant, July 1 to June 30	\$787.50

University Library:

Miss C. Osborne	- Assistant, Nov. 1 to June 30	\$1,800 a year
Miss R. Schawlow	- Assistant from July 1, 1948	\$1,750 a year

Advisory Bureau for Ex-Service Students:

M. W. Wright	- Counsellor, Oct. 15 to May 3	\$50 a month
B. J. Quarrington	- Counsellor, Oct. 15 to May 3	\$50 a month

Faculty Council Representatives - 1948-49:

To the Faculty of Forestry Council:

Professor G. H. Duff
 Professor J. R. Dymond
 Professor E. S. Moore
 Professor C. F. Morrison
 Professor W. M. Treadgold

Appoint-
ments
(Cont'd)

Faculty Council Representatives (Cont'd):

To the School of Physical and Health Education Council:	
Professor K. S. Bernhardt	Professor H. S. Wilson
Professor H. A. Cates	Professor R. J. Wilson
Professor A. W. Ham	Dr. M. A. Ashworth
Professor H. J. C. Ireton	Mr. G. M. Neal
Professor A. F. Klein	Miss A. E. M. Parkes
Professor D. E. Putnam	Miss L. Pollard
Professor J. J. Rae	Mr. R. D. Hilton Smith
Professor N. F. Walker	

Resig-
nations

Resignations:

Faculty of Applied Science and Engineering:

H. M. Ross	- Laboratory Attendant in Metallurgical Engineering (salary \$1,310 for 10 mos.)	Oct. 30, 1948
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Ajax Division:

D. P. Scott	- Special Lecturer in Engineering Drawing (salary \$3,300 for 9 mos. - to be paid half salary for November and December)	Dec. 31, 1948
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School of Hygiene:

Mrs. C. A. Randall	- Secretary in Epidemiology and Biometrics (salary \$1,456)	Oct. 31, 1948
Miss A. Richuk	- Laboratory Assistant in Physiological Hygiene (salary \$1,100)	Sept. 30, 1948

Leaves of
Absence

Leaves of Absence:

Faculty of Arts:

Barker Fairley	- Professor of German and Head of the Department, from Feb. 1 to May 31, 1949, with payment of salary for February and March only; the University to pay its contribution to the pension premiums during such leave.
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Faculty of Medicine:

C. R. Cowan	- Comptroller in the Department of Banting and Best Medical Research, from Jan. 1 to Mar. 15, 1949, with salary, the University to pay its portion of the pension contribution; the University to be reimbursed by the Canadian Defence Research Board for the salary paid to Mr. Cowan during such leave.
A. G. Gornall	- Assistant Professor of Pathological Chemistry from Jan. 1 to Sept. 1, 1949, with salary, the University to pay its portion of his pension contribution.

University
Extension
Courses

University Extension Courses:

Course in Occupational Therapy:

R. G. Armour	- Neurology	\$200
Dr. Mary Jackson	- Psychiatry (2 groups 1 each term)	200
Dr. Ruth Franks	- Psychiatry	200
F. J. Horwood	- Music Appreciation	200
C. W. Dunn	- Second Year English	750
Miss M. Thompson	- First Year English	700
Mrs. L. MacKenzie	- do.	700
Miss E. Lynch	- Assistant in Art and Design	600
A. T. McLachlan	- Woodworking and Shop Work	1,200
J. H. Ryan	- Bookbinding	700
Miss L. LeVesconte	- Social Studies	200
H. D. Storms	- Rehabilitation	200
Pianist for Gymnastics	- To be named later	75
G. F. Lewis	- Eurhythmics (2 groups)	400
Miss B. Gemmill	- Diction and Speech	400
W. J. Briggs	- Accounting (2 groups)	225
Miss N. Meek	- Metalwork	200
Central Y.W.C.A.	- Use of Gymnasium	200
Toronto Board of Education	- Instruction in Metal Work and Pottery, Caretaking and supplies for classes	1,200
Miss J. Hampson	- Application of Occupa- tional Therapy	600
Miss M. Fraser	- Clinics in Occupa- tional Therapy	150
Miss M. Driver	- do.	80
L. Minshall	- Horticulture (5 lec- tures)	50
P. Bone	- Horticulture (2 lec- tures)	20
J. S. Hall	- Horticulture (5 lec- tures)	50
R. Keith	- Horticulture (4 lec- tures)	40

Course in Physical Therapy:

Hospital for Sick Children	- Use of pool for instruc- tion in underwater exercises	80
Mrs. Gretchen Paulus	- First Year English	700
Miss B. Gemmill	- Speech and Diction	200
W. B. Gray	- Chemistry	350
Miss S. Riddel	- Demonstrator, Anatomy	240

Short Courses - Course for Fire Department Officers:

J. D. M. Griffin	- 1 lecture	10
S. A. Watson	- 1 "	10
W. Line	- 1 "	10
J. H. Couch	- 1 "	10

Other recommendations of the President were approved as follows:-

Architec-
ture ap-
propria-
tions

1. An additional appropriation of \$400 in the School of Architecture for "Apparatus", and a reduction of \$400 in salaries for "Lecturers and Instructors".

Honorarium
to Prof.
H.J.C.Ireton

2. Payment of an honorarium of \$500 to Professor H. J. C. Ireton for the Session 1947-48 in respect of his services as Secretary of the Advisory Committee on Scientific Research" in the Estimates.

Budget for
Refresher
Courses in
Medicine

3. Budget of \$11,912 for the Refresher Courses in Medicine, Surgery, and Obstetrics and Gynaecology given during the months of September and October, 1948.

In connection with the Mental

Advances
for Mental
Health
Programme

Health Programme approved at the previous meeting, the Chairman stated that the method by which the University would obtain necessary funds from the Provincial Government had not yet been clarified, and therefore, contrary to usual practice, the University was temporarily financing the research projects.

Second
Report on
Registra-
tion

The President presented the second report on Registration for the Session 1948-49, showing a total to date of 16,109 as compared to 16,999 at the same time last year, a decrease of 890 students.

Matter of
Ontario
College of
Pharmacy
becoming
a faculty
of the
University

The President informed the Board that he had received a communication from the Ontario College of Pharmacy with respect to becoming a faculty of the University. It was agreed -

Upon motion of Dr. Bruce,
Seconded by Mr. Ross,

that the Chairman appoint a Committee of the Board to confer with the representatives of the College in the matter.

282
Administra-
tive mat-
ters ap-
proved

Appoint-
ment

Resigna-
tions

Increase
in wage
of Asbestos
Mechanics

Amendment
to regula-
tions re
"Vacations
with Pay"

Leave of
absence

Accountable
Warrant

Donations

Administrative matters were
approved as follows:-

1. The appointment of J. W. Young as Photographer
in the Department of Photographic Service,
from Oct. 26, 1948, at a salary of \$1,700 a year.

2. Resignations:
Photographic Service:
H. Edwards - Photographer (salary \$1,700
a year) Oct. 26, 1948
Ontario College of Education:
Miss B. Nix - Clerical Assistant (salary
\$1,625 a year)
Oct. 31, 1948

3. A new rate of wage for Asbestos Mechanics of \$1.45
per hour, representing an increase of 10¢ per
hour, effective Oct. 1, 1948, and affecting two
employees of the University.

4. An amendment in the regulations in connection with
"Vacations with Pay" by deleting Clause 7 which
reads as follows -
"When an employee's service is terminated for
any cause beyond the control of the employee,
the employee shall be paid for any unused
holiday credit. Holiday credits are only
available on completion of a holiday year
when employees terminate of their own accord"
and substituting therefor the following:-
"When an employee's service is terminated for
any cause whatsoever the employee shall be
paid for any unused holiday credit."

5. Leave of absence with salary to Mr. Harold Brown,
caretaker of the University Men's Residences,
etc., for the months of October and November,
1948, on account of illness, the University to
pay its portion of the pension contributions.

Upon motion of Mr. Borden,
Seconded by Mr. Matthews,

the Board authorized an Accountable Warrant of \$600,000
for the month of November, 1948.

Donations were reported as
follows and were accepted with thanks and appreciation:-

Donations -

From -

Various donors the sum of \$415.30 received for the establishment of a fund in memory of the late Anita Freedman, to be known as the "Anita Freedman Memorial Fund", for an annual award for distinguished reporting on the Varsity newspaper.

An anonymous donor the sum of \$25 received for a prize in Dental Anatomy for the Class in Dental Nursing, the details to be submitted later; it being the donor's intention to establish the prize for annual competition.

The Admiralty, the ship's crest of H.M.S. AJAX as a memento to the Ajax Division.

Various donors for the Institute of Industrial Relations:-

Paid - \$ 58,345.50

Promised - \$101,400.50

Additional
appropriations for
Royal Ontario
Museum

In connection with the following

additional appropriations requested to cover salaries of members of the Royal Ontario Museum staff -

Miss E. Berlin	-	\$600.00
Mr. A. H. Crook	-	\$963.00

the Chairman emphasized the fact that no appointments necessitating expenditures in excess of the amounts included in the Estimates could be made until additional funds had been voted by the Board. Since appointments had already been made in disregard of this principle it was decided not to authorize the additional appropriations until the matter could be discussed at a meeting attended by Mr. Fennell, Chairman of the Museum Board.

Indefinite
M.B.

The meeting adjourned at 5 p. m.

Minutes confirmed.

November 11th 1948

B. J. Thurn
Chairman

C. Higgins

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
November 11th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Dr. Neilly
Dr. Johnson
Mr. LaBine
Mr. Urquhart

Dr. McCullagh
Mr. Bryce
Mr. Fennell
Mr. Kelly
Hon. Mr. Justice Hope
Mr. Vaughan

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. LaBine,
Seconded by Dr. Neilly,

were confirmed.

Executive
Committee
minutes
adopted as
tabled

The minutes of the meeting of the

Executive Committee held at the York Club at 1 p.m. on Friday,
November 5th, were -

Upon motion of Dr. Neilly,
Seconded by Mr. Vaughan,

adopted as tabled.

Report No.4
of Committee
of Award re
McCharles
Prize

Report Number 4 of the Committee of

Award in connection with the McCharles Prize was presented, and

Upon motion of Mr. Bryce,
Seconded by Dr. Neilly,

was approved as follows:-

McCharles
Prize
Committee
Report

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, October 28th, 1948, at 4 p.m., at which the following were present:-

Hon. Mr. Justice Laidlaw
(in the Chair)
Mr. W. P. Dobson

Mr. N. F. Parkinson
Professor H. E. T. Haultain

Mr. C. E. Higginbottom,
Secretary

Your Committee wishes to record its deep sense of loss on the death of Professor E. F. Burton, who for some years acted as Chairman of this Committee.

It was reported that Professor E. C. Bullard, the successor to Professor Burton as Head of the Department of Physics, who was appointed a member of the Committee as Expert in Physics, was introducing Sir Lawrence Bragg at a lecture and was unable to be present, and also that Mr. R. A. Bryce was absent from the City.

1. Report of the last meeting

The report of the last meeting held on January 25th, 1946, was confirmed.

2. Nomination of Professor Haultain

The Secretary read to the Committee the correspondence from Mr. E. W. Oliver, B.A.Sc., C.E., nominating Professor H. E. T. Haultain, Professor Emeritus of Mining Engineering, for an award of the McCharles Prize for his achievement in developing and securing patents upon two machines, one called 'The Infrasizer' and the other 'The Superpanner', both of which played an important part in research during the recent World War, and which were among the greatest contributions to the mining and metallurgical industries made in the world in recent years.

The Secretary also read the following recommendation of the President, approved by the Board of Governors on June 10, 1948:-

"I recommend that the conditions of award of the McCharles Prize be amended by providing that the term 'Canadian' shall be deemed to mean any person who is or becomes a 'Canadian citizen' under 'The Canadian Citizenship Act' of June 27th, 1946 (10 Geo. VI, Cap. 15)."

The Secretary stated that this material had been sent to Professor Burton as Chairman of the Committee of Award, but owing to his illness a meeting had not been convened.

A letter was then read from Professor Haultain, and also a letter from Mr. Parkinson, and a telegram from Mr. Oliver as follows:-

"H.E.T. Haultain
Consulting Engineer.

Room 302, Mill Bldg.,
University of Toronto,
Toronto, Canada.
26 October, 1948.

C. E. Higginbottom, Esq.,
Secretary, The McCharles Prize Committee,
University of Toronto.

Dear Mr. Secretary:-

I have your letter of October

McCharles
Prize
Committee
Report
(Cont'd)

25th calling for a meeting of the McCharles Prize Committee to consider the nomination of Professor H. E. T. Haultain for the Prize.

There are two reasons why this Prize cannot be awarded to me. One is sufficient. The terms of the award are specific, that the award is for a Canadian and there is a Clause (3) stating: 'the term Canadian for the purpose of this award shall mean any person Canadian born, etc.' I was born in England.

Further there is a definite precedent. The work of the late James Denny very definitely qualified him for the award, but he was born in England, and like myself was brought to this country as a child.

In the light of the above, if there is no further business before the Committee it would appear to be in order to postpone it.

Yours faithfully,
(Sgd) H. E. T. Haultain'

- - - - -

Ontario Mining Association

N. F. Parkinson,
Executive Director.

320 Bay Street,
Toronto,
October 27, 1948

'Mr. C. E. Higginbottom,
Secretary, The McCharles Prize Committee,
University of Toronto.

Dear Mr. Higginbottom:-

RE: McCharles Prize

I am to-day in receipt of copy of a letter addressed by Professor Haultain to yourself under date of October 26th and I would like to comment briefly on the point that Professor Haultain therein raises as to non-entitlement to the prize on the grounds that he does not qualify as a Canadian citizen.

First of all, the outline of the conditions of award as contained in the Calendar of the Faculty of Applied Science does not refer to a person of Canadian birth but to a Canadian citizen. In the second place, while it is quite true as Professor Haultain points out that the late Mr. Jas. J. Denny was disqualified for the award on the grounds that he was born outside of Canada, the situation has changed since that time on account of the enactment of 'An Act respecting citizenship, etc.' as passed by the House of Commons in Ottawa in May 1946, in section 9 of which it provides that 'a person other than a natural born Canadian citizen is a Canadian citizen if he immediately before the commencement of this Act was a British subject but of Canadian domicile.'

I would not attempt to pass on the legal aspects of Professor Haultain's position in this regard but would suggest that before the meeting on Friday you should refer this question to Mr. Justice Laidlaw for some consideration. I remember very well that at a previous meeting of the Committee this question of Canadian citizenship came up and it was there expressed by Justice Laidlaw that the terms of the Act would naturally govern the future interpretation of the qualifying term 'Canadian' as set out in the conditions of award of the prize.

Yours sincerely,
(Sgd) N. F. Parkinson.'

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McCharles
Prize
Committee
Report
(Cont'd)

Canadian National Telegraphs

'C. E. Higginbottom
Bursar, University of Toronto, Toronto.

At the request of Professor Haultain please withdraw
my recommendation for McCharles Prize

E. W. Oliver.'

The Chairman announced that in view of the withdrawal of the nomination of Professor Haultain, as contained in the above telegram, there was no proposal for award before the Committee. The Chairman then expressed regret that Professor Haultain had requested that the nomination of his name be withdrawn.

3. Procedure

Your Committee then discussed certain suggestions which were made in connection with the procedure which might be followed regarding nominations for the award, such as requiring that a nomination be seconded as well as proposed by a duly qualified person, and it was agreed that consideration of this matter would be deferred until a later meeting.

4. Publicity

Your Committee considered the desirability of familiarizing those who would be interested in the prize of the existence of the same, and

Upon motion of Professor Haultain,

Seconded by Mr. Dobson,

your Committee recommends to the Board that the Committee be empowered, without expense to the University or the Committee, to give publicity in appropriate channels to the existence of the McCharles Prize and the conditions governing the terms of award.

The Secretary was requested to send to each member of the Committee a copy of the conditions of award of the prize as set forth in the University Calendar, together with a history of the various awards of the McCharles Prize.

All of which is respectfully submitted.

(Sgd) R. E. Laidlaw,

Chairman

C. E. Higginbottom,
Secretary."

Transfers
in appro-
priations,
Royal On-
tario
Museum

Upon motion of Mr. LaBine,

Seconded by Mr. Justice Hope,

It was Resolved -

That the Museum Board be authorized to approve transfers within appropriations in an amount not exceeding \$1,000., and the Comptroller be authorized to make the necessary transfers upon notification being received from the Secretary of the Royal Ontario Museum Board.

Committee
to meet
representatives
of the
Ontario
College of
Pharmacy

The Chairman informed the Board that the Committee appointed to meet representatives of the Ontario College of Pharmacy and discuss their proposal to establish within the University a Faculty of Pharmacy had been constituted as follows:-

The Chairman of the Board
The Vice-Chairman of the Board
Mr. Justice Hope
Mr. Beverley Matthews
The President

Leave of
absence
to Mr.
Duncan

At the request of Mr. Duncan he was granted leave of absence from Board meetings from November 6th to December 23rd, 1948.

Letter of
apprecia-
tion from
Mr. Hume
H. Wrong

A letter was presented from Mr. Hume H. Wrong expressing his appreciation of the resolution passed by the Board in connection with his father, the late Professor G. M. Wrong.

Report on
Registration
for
1948-49

The President presented the Third Report on Registration for the Session 1948-49, showing a total of 16,186 as compared with 17,112 at the same date last year.

Notice of
motion by
President
re amend-
ment in
Hart House
By-Laws

The President gave notice of motion that he would recommend at the next meeting that Section 12 (i) of the By-Laws respecting the Constitution and Management of Hart House, bearing the date April 27th, 1939, be deleted, and that there be substituted therefor the following:-

- (1) the President of the University ex officio
or the Assistant to the President.

Notice of
motion by
President
re tagging
on Univer-
sity
grounds

The President also gave notice of motion for the approval of the following resolution respecting tag days and tagging, adopted at the meeting of the Caput held on October 9th:-

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Notice of
motion re
tagging
(Cont'd)

"That the ban upon tagging remain in force insofar as buildings are concerned, but that for the Session 1948-49 the Students' Administrative Council be authorized to grant permission to approved student organizations for tag days and tagging in University grounds, and that the Caput review this resolution in the Fall of 1949."

Administra-
tive mat-
ters
approved

Administrative matters were
approved as follows:-

Appointments:

Appoint-
ments

University Press:

N. G. Robertson - Chief Accountant, from Nov. 8, 1948 \$4,000 a year
Miss V. J. MacFarlane- Advertising and Promotion Assistant, from Nov. 22, 1948, at \$30 a week for 3 mos., then \$35 a week if satisfactory.

Termina-
tion of
Employ-
ment

Termination of Employment:

University Press:

L. W. Dinnie - Office Manager (salary \$4,000)
Dec. 8, 1948

Donations -

Donations were reported as fol-
lows and were accepted with thanks and appreciation:-

From -

The Trustees of the Tell el-Amarna Letters, an offer of a capital fund, amounting to \$6,000.00, to establish a scholarship in the School of Graduate Studies, it being hoped to raise the capital in the future to between \$14,000 and \$15,000; the scholarship to be in memory of Dr. Mercer and to assist students in Near Oriental Research; the Trustees hope that the award will not be limited to graduates of the University of Toronto.

The University of Toronto Schools Parents' Association, an offer of a scholarship to a student in Grade XI, Form III, U.T.S. who best satisfies the following attributes: scholarship, interest in school activities, and exemplary conduct; the value of the award to consist of annual tuition fees, and the Committee of Award to consist of the Headmaster, the President of the Association, and one of the masters of Grade XI.

The Republic of Uruguay, an offer to establish annual prizes, consisting of books by Uruguayan authors, to the students ranking highest in Spanish in the four years in the Faculty of Arts.

The Will of the late Professor R. B. Thomson, a bequest to the Department of Botany consisting of approximately 50 books and 4,500 pamphlets from his library.

Donations
(Cont'd)

From -

The Students' Administrative Council, the sum of \$300 received to cover the first award of their Matriculation Scholarship.

Dr. Wilfred Wise, a request to have "The Dr. Wilfred Wise Donation" fund dissolved and the contents turned over to the Medical Scholarship fund, where he intended to send it in the first place.

Various donors for the Institute of Industrial Relations:

Paid - \$ 58,845.50

Promised - \$101,400.50

Order-in-Council
re over-draft at
Bank

The Order-in-Council dated April

6, 1948, authorizing the University to borrow from the Canadian Bank of Commerce, by way of overdraft, a sum not exceeding \$3,000,000.00, was rescinded by Order-in-Council, presented at the meeting, dated October 28, 1948, and permitting an overdraft of \$5,000,000.00 for a period to end on August 31, 1949.

Authority
for cash
advance
to Ajax

Upon motion of Mr. Urquhart,
Seconded by Mr. Fennell,

authority was given for a cash advance of \$36,000.00 to the Ajax Division for the month of November, 1948.

Balance
Sheet,
etc. of
Connaught
Labora-
tories
tabled

In accordance with the provisions

of the revised By-Laws, there was tabled at the meeting a Balance Sheet and statement of operations of the Connaught Medical Research Laboratories for the six months ended September 30, 1948.

Approval
of finan-
cial
arrange-
ments
between
the Conser-
vatory, the
Faculty of
Music and
Senior
School of
Music

Due to the fact that the Royal

Conservatory of Music at present provides accommodation for the Faculty of Music and the Senior School of Music without charge and they also pay a portion of the salaries of staff members who give no tuition to Conservatory students -

Upon motion of Mr. Bryce,
Seconded by Dr. McCullagh,

approval was given to the following principles which the Board of Directors of the Conservatory wish to have estab-

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Financial
arrange-
ments
between
Conserva-
tory,
Faculty of
Music, and
Senior
School of
Music
(Cont'd)

lished in connection with the financial relationship be-
tween the Faculty of Music, the Senior School of Music,
and the Royal Conservatory of Music:-

- (a) The University should retain all fees received from students of the Faculty of Music.
- (b) The Conservatory should cease paying part of the salary of Dr. Willan and Professor Smith, at present amounting to \$2,500 per annum.
- (c) The Conservatory should receive compensation for accommodation used by, and facilities provided for, the Faculty of Music and Senior School of Music in the buildings of the Conservatory.
- (d) The Conservatory should no longer be called upon to supply capital items such as furniture and equipment.

The Governors also approved of the implementing of the above principles in the current year 1948-49. The charge under item (c) would this year amount to \$6,365 on account of the Faculty of Music, and \$4,635 on account of the Senior School.

Payment
of bonus
to Univer-
sity staff
as from
Jan. 1,
1949

The Chairman informed the Board that he had given consideration to the matter of a cost-of-living bonus to the staff which had been brought up at a previous meeting. The Board discussed various methods of providing for the situation, and a memorandum was presented showing the cost in each case. Authority was given for the payment of a bonus of \$12.00 a month as from January 1st, 1949, to full-time salaried members of the University staff employed on a twelve monthly basis and paid from funds made available in the University's annual Estimates, who earn \$7,000 per annum or less, and a bonus of 6¢ per hour on straight time for hourly-rated non-union staff members. This bonus will not rate for pension purposes, is not tied to the cost-of-living index and therefore is granted without any commitment either as to adjustment or continuance.

Purchase
of a
diesel-
driven
generator
by the
Athletic
Associa-
tion

A letter was presented from Mr. J. P. Loosemore, Secretary of the Athletic Association, stating that the Athletic Directorate had discussed at a recent meeting the serious situation at the Arena arising from the Hydro power cut-offs, particularly with regard to probable loss of revenue if the length of the cuts was increased, especially during the evening hours. As a result the Athletic Directorate recommended to the Board that authority be given to purchase a diesel-driven generator to supply auxiliary power. Upon motion of Mr. Bryce the Board approved of the purchase by the Athletic Directorate of a diesel-driven generator, 60 cycle, single phase, capable of supplying 50 kilowatts, at an approximate cost of \$9,465.00 plus cost of installation, a total of \$10,000.00, funds to be supplied from the Reserve Account of the Athletic Association. This machine would supply light to the Arena (refrigeration is supplied by the University plant), light to the outdoor skating rink and dressing rooms at the Stadium, with some reserve capacity.

Difficul-
ties re
power
cut-offs
in Faculty
of Dentis-
try refer-
red to the
Chairman
and the
Comptroller

In further reference to the power cuts, the President explained some of the difficulties which the Faculty of Dentistry was experiencing in the operation of the electrical equipment in the Dental Infirmary, and -

Upon motion of Mr. Fennell,
Seconded by Mr. Bryce,

this matter was referred to the Chairman of the Board and the Comptroller with power to act.

Placing of
fire insur-
ance on
Royal On-
tario Museum
Building

The Board approved of a recommendation from the Executive Committee that \$1,500,000 fire insurance be placed on the Royal Ontario Museum building by adding this sum to the University General Schedule.

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Recogni-
tion of
the Archi-
tectural
Society as
a student
organiza-
tion in
School of
Architec-
ture

After considerable discussion
approval was given to a further recommendation from the
Executive Committee as follows:-

"That the Architectural Society be recognized by
the Board of Governors as a student organization
in the new School of Architecture, and that here-
after the Chief Accountant's office collect from
each student registered in the School of Architec-
ture the annual student organization fee and dis-
burse the fee so collected to the Architectural
Society; and that for the Session 1948-49 the
student organization fees collected by the Chief
Accountant's office for the Engineering Society
and the Faculty of Applied Science and Engineering
Athletic Association from students registered in
the School of Architecture be paid to the Archi-
tectural Society."

Notifica-
tion from
Canadian
Pacific
Railway
Company
re a con-
tribution
to the
Varsity
Appeal

In connection with the Varsity
Appeal, Mr. Urquhart informed the Board that he had re-
ceived a letter from Mr. W. A. Mather, President of the
Canadian Pacific Railway Company, stating that their
Board of Directors had carefully considered the matter
of a contribution to the Campaign and the decision was
reached that the Company would be unable to comply with
Mr. Urquhart's request.

The meeting adjourned at

5:35 p. m.

Indefedg.

Minutes confirmed.

November 25th 1948

Lo2 Phing

Chairman

T. Haggard

Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
November 25th, 1948, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Dr. Neilly
Mr. LaBine
Dr. McCullagh
Mr. Borden
Hon. Dr. Bruce

Mr. Urquhart
Mr. Burns
Hon. Mr. Justice Hope
Mr. Kelly
Mr. Matthews
Mr. Ross

Mr. R. E. Spence
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the last meeting were
presented and -

Upon motion of Mr. Urquhart,
Seconded by Mr. Burns,

were confirmed.

Executive
Committee
minutes
adopted as
tabled

The minutes of the Executive Commit-
tee meeting held at the York Club on Friday, November 19th,
at 1 p.m., were -

Upon motion of Mr. Urquhart,
Seconded by Mr. Burns,

adopted as tabled.

Finance
Committee
Report and
Mr. Bryden's
report de-
ferred

Report Number 173 of the Finance
Committee and Mr. Bryden's report on the University's Invest-
ment Policy, which it was expected would be considered at the
meeting, were again deferred for consideration in view of the
absence of Mr. Gordon, Chairman of the Finance Committee.

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Notice of
motion to
amend reso-
lution re-
garding
constitu-
tion of
Board of
Directors
of the
Conserva-
tory

The Chairman gave notice of mo-
tion that the following resolution of the Board, passed
on March 25th, 1948 -

"That this Board resolves that the necessary steps
be taken as soon as possible to provide that the
Vice-Chairman of the Royal Conservatory of Music
Board 'as presently constituted' shall be a Gover-
nor of the University. Also, that of the ten
Directors of the Conservatory Board not less than
seven shall be Governors of the University"

be amended to read as follows:-

"That this Board resolves that the necessary steps
be taken as soon as possible to provide that the
Vice-Chairman of the Royal Conservatory of Music
Board 'as presently constituted' shall be a Gover-
nor of the University."

Letter sent
to staff
re cost-of-
living
bonus

The letter sent to the Univer-
sity staff in connection with the cost-of-living bonus,
recently authorized by the Board, was read at the meet-
ing.

Letter of
apprecia-
tion from
Advisory
Committee
on Scien-
tific
Research

There was also presented a
letter from the Secretary of the Advisory Committee on
Scientific Research expressing the appreciation of the
Committee to the President and the Governors for their
foresight in establishing a plan for financing research
and for their continued liberal support.

By-Laws of
Hart House
referred to
Committee
on Under-
graduate
Activities
for review
and report

The Chairman informed the Board
that the Audited Financial Statements of Hart House for
the year ended 30 June, 1948, contained several items of
expenditure which, due to the financial situation of Hart
House, he felt should not have been made. He suggested
that it might be desirable to consider the question of
revising the composition of the Finance Committee of Hart
House. After an informal discussion the By-Laws of the
Board relating to Hart House were referred to the Commit-
tee on Undergraduate Activities for review and report.

President's
recommenda-
tions ap-
proved

Upon the recommendation of the Pre-
sident the following matters were approved:-

Appointment
of Mr. J. C.
Evans as
Registrar
of the
University

- (a) The appointment of Mr. J. C. Evans, Associate Registrar of the University, to the position of Registrar of the University as from January 1, 1949, at a salary of \$5,500 per annum, succeeding Mr. A. B. Fennell.

Statutes of
Senate

- (b) Statutes of Senate:

- Numbers 1927 - respecting certain amendments to the Calendar of Admission Requirements and Scholarships for the Session 1948-49
1931 - respecting an amendment to the conditions of award of the Students' Administrative Council Admission Scholarship
1932 - respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1948-49

Report on
Registration
for
1948-49

The President presented the Fourth
Report on Registration for the Session 1948-49, showing a total
of 16,190 as compared with 17,091 at the same date last year.

Amendment
to By-Laws
of Hart
House re-
specting
membership
on Board of
Stewards

Arising from the notice of motion
given by the President at the last meeting regarding membership
on the Board of Stewards of Hart House -

It was moved by the President,
Seconded by Mr. Burns,
And Resolved -

That Section 12 (1) of the By-Laws
respecting the Constitution and Management of Hart House,
bearing the date April 27th, 1939, be deleted, and that
there be substituted therefor the following:-

- (1) The President of the University ex officio
or the Assistant to the President.

Resolution
of the
Caput on
tag days
and tagging

Arising from the notice of motion
given by the President at the last meeting -

It was moved by the President,
Seconded by Mr. Burns,
And Resolved -

That the following resolution adopted
by the Caput respecting tag days and tagging be approved:-

Resolution
of the
Caput re
tag days
and tagging
(Cont'd)

"That the ban upon tagging remain in force insofar as buildings are concerned, but that for the Session 1948-49 the Students' Administrative Council be authorized to grant permission to approved student organizations for tag days and tagging in University grounds, and that the Caput review this resolution in the Fall of 1949."

Resolution
of congratu-
lations to
Football
Team, coach,
and Athletic
Association
on winning
the Yates
Cup

It was moved by the President,
Seconded by Mr. Burns, that -

WHEREAS the University of Toronto Senior Intercollegiate Football Team has won the Yates Cup for the Season of 1948,

AND WHEREAS this achievement was remarkable in view of the unbroken record of success for twenty-seven games attained by the team of the University of Western Ontario,

AND WHEREAS the winning of the Cup is more than a triumph for the University in a particular sport, in that it has promoted within the student body a spirit of unity which has been unparalleled for at least two decades:

BE IT RESOLVED that the Board of Governors extends its congratulations to the team, the Coach, Mr. R. P. Masterson, and his associate coaches, on their success and the manifestation on their part of splendid sportsmanship, fine teamwork and unremitting grit; and to the Director of Athletics, Mr. W. A. Stevens, and to the University of Toronto Athletic Association, for wise supervision.

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

Sheldon's Limited, Galt, four fans for the new air-conditioning laboratory in the Department of Mechanical Engineering, of the total value of \$1,200.

The Will of the late Dr. Helen L. Vanderveer the following bequests:

- (a) \$25,000 for the Arch Hutchison Fellowship to be added to the \$25,750 previously donated;
- (b) \$25,000 for the Frances Esther Hutchison Fellowship to be added to the \$25,750 previously donated;
- (c) \$25,000, the income from which is to be used to establish a graduate fellowship in the Faculty of Medicine as a memorial to Elizabeth Arbuthnot Dyson, to be awarded to a graduate in medicine for post-graduate study and for the promotion of research in Paediatrics; the award to be made annually on the recommendation of the Head of the Department of Paediatrics, and if he considers the annual income from the fund to be inadequate the award will be made every 2 or 3 years; if no award is made in any year there may be 2 awards in any subsequent year.

Donations -

From -

National Foundation for Infantile Paralysis Inc. of United States, a notification of renewal of grant for research in Poliomyelitis by Dr. D. Y. Solandt in the amount of \$5,940.00; and a grant of \$4,500.00 for research in Poliomyelitis by Dr. A. J. Rhodes of the Connaught Laboratories.

Nutrition Foundation Inc., the approval of application for a grant made by Dr. Erich Baer on "Synthesis and Metabolism of Fats" in the amount of \$3,500 annually for the years 1949 and 1950.

Swift Canadian Company, the sum of \$1,200 received for nutrition research for 1948-49 by Dr. Elizabeth Chant Robertson, including the completion of her book on "Practical Nutrition".

Heintzman & Co. Ltd., an offer of \$100 a year for the assistance of students in the course leading to the degree of Bachelor of Music; this fund to be used at the discretion of the Faculty of Music to assist students of the 3rd Year of the School Music Course.

Mrs. E. A. Urwick, the sum of \$500 for the School of Social Work as follows:-

- (a) Expenses of field trips by staff and students to Ontario towns and small communities, to the amount of \$300;
- (b) Non-interest bearing loans of small amounts to students in temporary financial difficulties, to be repayable within one year unless arrangements are made for renewal.

National Research Council, the following grants received:

- (a) \$3,000 for Development of Universal Air-Borne Magnetometer - Bullard;
- (b) \$1,550 for Selection of Medical Students - Bott.

Registered Nurses' Association of Ontario, the sum of \$300 received to cover allotment to School of Nursing for 1948-49, being final instalment of war-time federal government grant.

Alumni Association, School of Social Work, the sum of \$100 received to cover first instalment of their scholarship for 1948-49.

Sigma Alpha Mu Fraternity, the sum of \$60 received to be added to their fund for scholarships.

Various donors for the Institute of Industrial Relations:

Paid - \$ 58,945.50
Promised - \$101,400.50

Signature
of documents
confirmed

Windsor
Utilities
Warrants

Post Office,
Ajax
Archives
Building

Accountable
Warrant

The Board confirmed action in sign-

ing the following documents on behalf of the Governors:-

- (a) Letter of Transmittal to Guaranty Trust Co., Windsor, authorizing exchange of warrants re Windsor Utilities Commission for the Town of LaSalle and Township of Sandwich West.
- (b) Lease with the Dominion Government respecting Ajax Post Office.
- (c) Agreement with Samuel, Son & Company regarding contribution towards erection of Archives Building.

Upon motion of Dr. Bruce,
Seconded by Dr. McCullagh,

the Board authorized an Accountable Warrant of \$700,000.00 for the month of December, 1948.

Financial
Statements
for four
months to
Oct. 31,
1948

Financial Statements were pre-
sented for the four months to October 31, 1948, for
Queen's Park and the Ajax Division, showing consolidated
operating results as follows:-

	Actual Deficit	Pro-rated Estimates
Balance to be covered by D.V.A. & Prov. Grant - Queen's Park	\$748,782	\$ 975,388
- Ajax	45,176	124,697
	<u>\$793,958</u>	<u>\$1,100,085</u>

Acceptance
in trust
for Banting
Research
Foundation
of the cus-
tody and in-
vestment of
Kate E. Taylor
Bequest

Upon motion of Mr. Matthews,
Seconded by Mr. Ross,

the Board confirmed the ac-
tion of the Executive Committee in accepting in trust
for the Banting Research Foundation as a separate fund
the custody and investment of a bequest to the Founda-
tion under the will of the late Kate E. Taylor for the
support of research preferably on Cancer, as the terms
of the will are such that capital and income may be used
for the purpose of the gift as the Trustees may decide,
which differ from the original contributions to the Foun-
dation; the above arrangements to be covered by a suit-
able form of agreement prepared by the University Soli-
citor.

Building
Progress
Report

The Comptroller presented a re-
port from the Assistant Superintendent, Construction,
dated November 25th, on the progress of the Wallberg Mem-
orial Building, the addition to the Mechanical Building
and the addition to the Physics Building. In this con-
nection the President informed the Board that the Wall-
berg Building would likely be opened formally next Autumn
when a large scientific meeting is expected to be held
at the University.

*Indesed
m.B.*

Minutes confirmed.

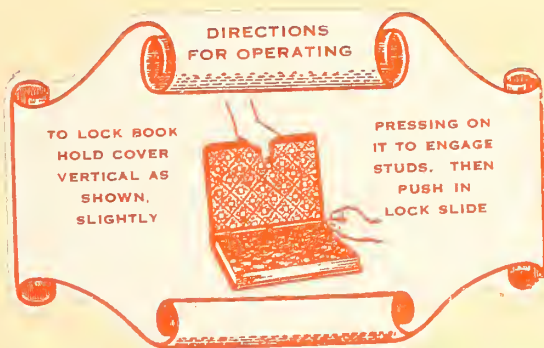
Rescinded 11/19/48

The meeting adjourned at 5:15 p.m.

Henry D. Ordell
Vice-Chairman

W. H. Higginbotham

Secretary



TO PERMANENTLY LOCK

SEE THAT ALL STUDS ARE ENGAGED BY
SLIDING PINTLES. WITH KEY TWIST OFF
HOOKED END OF SLIDE AND WITH ROD END
OF KEY PUSH SLIDE TO ENGAGE LOCK.

